CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
September 4, 2018
6:30 P.M.

1. CALL TO ORDER

2. ROLL CALL
INVOCATION: Reverend Thack Dyson, St. Paul's Episcopal Church
PLEDGE OF ALLEGIANCE

PRESENTATION: Daphne High School Future Farmers of America

3. APPROVE MINUTES: **Council Meeting** – August 20, 2018

4. REPORTS OF STANDING COMMITTEES

A. FINANCE COMMITTEE – Rudicell
Review minutes of August 20, 2018 Finance Committee meeting

MOTION to proceed with the D'Olive Bay Boat Channel Dredge permit and authorize the Mayor to sign associated forms as required.

MOTION to authorize the City Attorney to address a letter to the engineers contracted to oversee the Daphne Sports Park projects and to initiate arbitration/mediation to address the liquidated damages due and other related engineering contract cost.

B. BUILDINGS & PROPERTY COMMITTEE – LeJeune

C. PUBLIC SAFETY COMMITTEE – Davis

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Goodlin

E. PUBLIC WORKS COMMITTEE – Coleman

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS

A. **BOARD OF ZONING ADJUSTMENTS** – Adrienne Jones

B. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway

MOTION to appoint Daphne Robinson to the Downtown Redevelopment Authority.

C. INDUSTRIAL DEVELOPMENT BOARD – Davis

D. LIBRARY BOARD – Rudicell
Review Library Board minutes and Stats of March, April, May, June and July 2018

E. PLANNING COMMISSION – Scott
Review minutes of the July 26, 2018 meeting and report of the August 23, 2018 meeting.

F. RECREATION BOARD – LeJeune

G. UTILITY BOARD – LeJeune
Review minutes of July 25, 2018 meeting

6. MAYOR'S REPORT

7. CITY ATTORNEY REPORT

MOTION to authorize Mayor Dane Haygood enter into an engagement agreement with Thomas Gaillard III with Helsming Leach to represent the City of Daphne in post trial matters and the appeal in the Fannon v City of Daphne litigation at the rate of $180 per hour plus related expenses.

8. DEPARTMENT HEAD REPORTS

9. CITY CLERK'S REPORT

MOTION to approve the publication and set a public hearing on October 15, 2018 for the Cynthia Dixon Zoning Amendment located Southeast of the Randall Avenue and Guarisco Street.

MOTION to approve the 2nd Annual Bounds Family YMCA Elf Ride on November 30, 2018.

MOTION to approve the 2018 Daphne High School Homecoming Parade on October 4, 2018.

MOTION to approve the Run for Shep/Shephard's Flock on January 26, 2019.

10. PUBLIC PARTICIPATION

11. RESOLUTIONS & ORDINANCES

A. RESOLUTIONS:

2018-41 – 2018-N-Single Stream Recycle Hauling & Delivery

2018-42 – 2018-S-Nicholson Center Roofing Project

2018-43 – 2018-T-Trione Park Sports Complex Fence Replacement

2018-44 – Authorizing for Leased Equipment: Musco Sports Lighting, LLC – Lott Park Tennis Facility

2018-45 - 2018-R- Village Point Park Preserve Boardwalk Repairs (FEMA4349-DR-AL)

B. 2ND READ ORDINANCES:

C. 1ST READ ORDINANCES:

2018-30 - Appropriation: Trione Park Sports Complex Fence Replacement

2018-31 - Appropriation: Daphne Sports Complex: Excess Cost for Additions

2018-32 - Additional Appropriation: Right of Way Acquisition for Corte/Austin Road Improvements Phase 1 & 2

2018-33 – Appropriation: Lott Park Tennis Facility Light Structure System with Total Light Control – Musco Sports Lighting, LLC

2018-34 – Additional Appropriation: Village Point Park Preserve Boardwalk Repairs (FEMA4349-DR-AL)

12. COUNCIL COMMENTS

13. ADJOURN

2

August 20, 2018
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.

1. <u>CALL TO ORDER</u>:

There being a quorum present Council President Conaway called the meeting to order at 6:36 p.m.

2. <u>ROLL CALL</u>:

COUNCIL MEMBERS PRESENT: Tommie Conaway, Pat Rudicell, Joel Coleman, Doug Goodlin, Ron Scott, Robin LeJeune and Joe Davis

Also Present: Candace Antinarella, City Clerk; Jay Ross, City Attorney; David Carpenter, Police Chief; Vickie Hinman, Human Resources Director; Adrienne Jones, Planning Director; Kelli Kichler, Finance Director/Treasurer; David McKelroy, Recreation Director; Jeremy Sasser, Public Works Director; Betsy Schneider, Operations Director; Troy Strunk, Executive Director, City Development; Margaret Thigpen, Civic Center Director; James White, Fire Chief; and Tonja Young, Library Director

<u>INVOCATION/PLEDGE OF ALLEGIANCE</u>:

Invocation was given by Neil Beasley – Daphne United Methodist Church

3. <u>APPROVE MINUTES</u>:

The minutes of the August 6, 2018 regular meeting were approved.

4. <u>REPORT OF STANDING COMMITTEES</u>:

A. FINANCE COMMITTEE
Councilman Rudicell said the Finance Committee just met and they meet the third Monday of each month.

B. BUILDINGS & PROPERTY COMMITTEE
Councilman LeJeune said the committee will meet on September 10 after Public Safety.

C. PUBLIC SAFETY COMMITTEE
Councilman Davis said the minutes from the August 13 meeting will be in the next packet. The next meeting is September 10.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE
Councilman Goodlin said the next meeting will be September 4.

E. PUBLIC WORKS COMMITTEE
Councilman Coleman said museum minutes are in the packet. The next Public Works Committee meeting will be September 4 at 5:30pm.

5. <u>REPORTS OF SPECIAL BOARDS & COMMISSIONS</u>:

A. Board of Zoning Adjustments
No report.

B. Downtown Redevelopment Authority
Councilwoman Conaway said the next meeting will be Wednesday at 5:30pm.

C**. Industrial Development Board**
Councilman Davis said the next meeting is tomorrow at 5:30. He said the groundbreaking for DISC will be August 30.

D. Library Board
Councilman Rudicell said the Library Board meeting the second Thursday of each month at 4:00pm at the Library.

E. Planning Commission
Councilman Scott said the next meeting is August 23 at 5:00 in these chambers.

F. Recreation Board
Councilman LeJeune said the Recreation Board will start meeting again in September.

G. Utility Board
Councilman LeJeune said the next Utility Board meeting will be August 29.

6. MAYOR'S REPORT:

Mayor Haygood gave a follow-up on the Daphne Utility Board. We had staff and members of the community as well as the board discuss the potential for sampling of the coastal waters of the bay for the findings of the bacteria testing to be reported to the public to help with concerns with water quality in the area. Also, the Mayor recognized Chief Bo White for his 41 years of service in the fire service and commended his good work and leadership in our community. Lastly, he mentioned potentially adding an item to the agenda in regard to Lake Forest POA and their architectural street signs. Lake Forest POA delivered a check to City Hall for these and we need a policy moving forward. Legal has reviewed this issue.

MOTION by Councilman LeJeune to add a motion to tonight's agenda authorizing the Mayor to enter into an agreement with Lake Forest POA in regard to decorative street sign posts. Seconded by Councilman Scott.

MOTION CARRIED UNANIMOUSLY.

7. CITY ATTORNEY REPORT:

Jay Ross stated there are several items to consider for executive session and he will certify that at the appropriate time.

8. DEPARTMENT HEAD COMMENTS:

David McElroy, Recreation Director, reported the upcoming sports tournaments.

9. CITY CLERK'S REPORT:

MOTION by Councilman Coleman to approve the issuance of the 020 – Restaurant Retail Liquor ABC license for Your Eastern Shore Inc dba Daruma Japanese Sushi and Steakhouse, located at 27955 US Highway 98, Suite S and T, Daphne, Alabama. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Coleman to approve the issuance of the 160 – Special Retail – More than 30 days ABC license for ALA 4 Licensee LLC dba Hampton Inn Daphne, located at 29451 US Highway 98, Daphne, Alabama. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Coleman to approve the issuance of the 160 – Special Retail – More than 30 days ABC license for ALA 4 Licensee LLC dba Homewood Suites Mobile East Bay Daphne, located at 29474 North Main Street, Daphne, Alabama. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to approve authorizing Mayor Dane Haygood to enter into a lease agreement with Ruff Wilson Youth Organization. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to authorize Mayor Dane Haygood to enter into an agreement for the right of way improvement for the signage between Daphne Alabama and Lake Forest POA Project 2018 PW-007. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY.

10. PUBLIC PARTICIPATION:

Public Participation was opened at 6:54p.m.

Casey Fulford, Dauphin Island, Baldwin County Soil & Water Conservation District, introduced herself as the Watershed Management Coordinator. She will be working on grants for funding for projects in the area.

Christine Elser, 127 Sadlewood Circle South, gave a handout which she read regarding property in Nelson Subdivision.

Mayor Haygood suggested that Ms. Elser meet with staff to discuss this issue.

There being no further requests to speak, public participation was closed at 6:59p.m.

11. RESOLUTIONS & ORDINANCES:

RESOLUTIONS:

2018-38 – Renaming of Casper Drive to Predazzer Lane

2018-39 – Resolution Declaring Certain Recovered or Found Property Surplus and Authorizing the Mayor to Dispose of Such Property

2018-40 – Authorization for the City to Enter into a Cooperative Maintenance Agreement (CMA) with the Alabama Department of Transportation (ALDOT) to maintain the City of Daphne Welcome Sign and the drainage pipe underneath the sign.

MOTION by Councilman Scott to waive the reading of Resolutions 2018-38, 2018-39 and 2018-40. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to adopt Resolutions 2018-38. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to adopt Resolutions 2018-39. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to adopt Resolutions 2018-40. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY.

ORDINANCES:

2nd READ:

1st READ:

12. COUNCIL COMMENTS:

None.

Mayor Haygood stated that school is off to a good start. He thanked all educators and parents. He thanked both Chiefs and mentioned the fulltime SROs in all public schools in the county. It gives comfort to the community.

Jay Ross, City Attorney, certified the City Council to go into executive session to discuss two matters of pending litigation against the City and one matter of threatened litigation and/or the buy or selling of real property with no action necessary. These are appropriate reasons to go into executive session for approximately 45 minutes. The council is welcome to adjourn into executive session.

MOTION by Councilman Scott to go into Executive Session to discuss three matters; two matters of pending litigation and one threatened litigation and/or the buying or selling of real property.
Seconded by Councilman Coleman.

Rudicell	**Aye**
Coleman	**Aye**
Goodlin	**Aye**
Scott	**Aye**
LeJeune	**Aye**
Davis	**Aye**
Conaway	**Aye**

MOTION CARRIED UNANIMOUSLY.

13. ADJOURN:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 7:07 P.M.

Respectfully submitted by,

Certification of Presiding Officer

____
Candace G. Antinarella, City Clerk

____
Tommie Conaway, Council President

CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
AUGUST 20, 2018
4:30 P.M.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m.

Present were:

Chairman Mr. Pat Rudicell
Councilwoman Mrs. Tommie Conaway
Councilman Mr. Joel Coleman
Councilman Mr. Doug Goodlin
Councilman Mr. Ron Scott
Councilman Mr. Robin LeJeune
Councilman Mr. Joe Davis

Also Present: Mayor Dane Haygood, Finance Director Mrs. Kelli Kichler Reid, Senior Accountant Mrs. Suzânne Henson, Human Resource Director Vickie Hinman, Library Director Tonja Young, Environmental Program Manager Ashley Campbell, Public Works Director Mr. Jeremy Sasser, Operations Manager Mrs. Betsy Schneider, Civic Center Director Mrs. Margaret Thigpen, City Clerk Mrs. Candace Antinarella, Executive Director of City Development Troy Strunk, Recreation Director David McKelroy, City Attorney Mr. Jay Ross, City Attorney Mr. Patrick Dungan and Engineer Andy Bobe-Dewberry.

II. PUBLIC PARTICIPATION

There was no public participation.

III. APPROVE MINUTES FOR THE PREVIOUS MEETING

The previous minutes were approved.

MOTION BY Mr. to approve the previous months Finance Committee minutes. Seconded by Mr. . MOTION CARRIED UNANIMOUSLY

IV. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resource Report:

- Open positions – 2
- Reviewing/Testing/Interviewing/Background check - 10
- Promotion/Internal Transfer - 2
- New Hires - 5

Mrs. Hinman reviewed that the next monthly Safety Committee meeting will be held on August 29th at 10:00 a.m. and reviewed other Human Resource projects and events and Volunteer Coordinator RSVP recruiting/events.

Volunteer Coordinator RSVP recruiting/events:

Ongoing 16 hours per week City/Civic Center: Monday – Thursday 12p – 4p
(Civic Center staff meeting minutes, trustee hour report, and department work orders)
Matter of Balance Class- September 5, 2018 Daphne Senior Center
2nd Medicare Informational Meeting- City Hall September 27, 2018
Senior Expos – October 3 - need 10-12 volunteers

B. Overtime Report

Mrs. Reid reviewed the Overtime report.

V. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – July, 2018

Mrs. Coleman reviewed the following reports and information:

- Code enforcement issued 13 warnings resulting in businesses becoming compliant and $1,851.75 in revenue.
- New Businesses with a physical location in Daphne - 7

BUSINESS LICENSE COUNT through 7/31/2018	
Issued THIS MONTH:	
NEW Licenses	**44**
RENEWAL Licenses **(2018)**	**35**
PRIOR YEAR Licenses (**2017 and Prior**)	2
Total Issued THIS MONTH	**81**
Total Issued THIS MONTH - PREVIOUS YEAR	89
Net Gain/-Loss Current VS Previous Yr MONTH	**-8**
Total Issued YTD 2018	**4,168**
Total Issued YTD - PREVIOUS YEAR	4,391
Net Gain/-Loss Current VS Previous Yr YTD	**-223**

Business License Fee Historical Comparison 2017 / 2018				
	FY 17	**FY 18**	**+/- Previous Year**	**Budget 2017 * $2,150,000**
October	$7,103.71	$5,258.84	($1,844.87)	($2,144,741.16)
November	$11,604.68	$8,566.59	($3,038.09)	($2,136,174.57)
December	$33,347.73	$41,564.84	$8,217.11	($2,094,609.73)
January	$1,301,664.28	$1,420,279.64	$118,615.36	($674,330.09)
February	$603,134.76	$569,031.88	($34,102.88)	($105,298.21)
March	$154,190.39	$183,259.10	$29,068.71	$77,960.89
April	$42,906.33	$29,229.51	($13,676.82)	$107,190.41
May	$27,884.36	$15,686.44	($12,197.92)	$122,876.85
June	$13,209.58	$16,524.34	$3,314.76	$139,401.19
July	$16,453.52	$14,904.40	($1,549.12)	$154,305.59
Year to Date	$2,211,499.34	$2,304,305.59	**$92,806.24**	**$154,305.59**

*** Amounts include penalty and interest.**

VI. SALES & LODGING TAX REPORT

A. Sales and Use Taxes: June2018

Mrs. Henson reviewed the Sales & Use Tax Reports and Graphs: $1,478,137.16 was collected for June2018 which was up $140,450.15 from June 2017's collections: :

- YTD Variance over Budget - $ 641,846.75

B. Lodging Tax Collections, June2018

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for June2018 were $126,537.10 which is up $7,672.22 from June 2017's collections .

- YTD Variance over Budget: $21,028.22

C. Lodging Tax Fund : Statement of Rev over Exp, July, 2018

Mrs. Henson reviewed the Lodging Tax Statement of Revenues over Expenditure report for **July,** 2018.

- Unreserved balance for Bayfront related purchases - $ 1,453,896.50
- Recreation related purchases - $ 910,410.23

Mrs. Henson noted that recent expenditures for Bayfront Improvements and Village Point Boardwalk *are* reflected in the report.

VII. FINANCIAL SCHEDULES & REPORTS

A. Financial Reports

1. Treasurer's Report: July, 2018

Mrs. Reid reviewed the Treasurer's Report:

TREASURER'S REPORT As of July 31, 2018					
Account Type/Title	7/31/2018	6/30/2018	Increase (Decrease) from last Month	7/31/2017	Increase (Decrease) from Last Year
Total Unrestricted Cash Balance	14,047,073	14,105,031	(57,958)	12,376,478	1,670,595
Total Restricted Cash Balance	16,076,423	16,477,495	(401,072)	20,393,047	(4,316,624)
Total City Cash Balance	$ 30,123,496	$ 30,582,526	$ (459,030)	$ 32,769,525	$ (2,646,029)
	Encumbrance Total as of		7/31/2018	$ 416,308.33	

The Treasurer's Report as of* JULY*, 2018 Total Unrestricted Cash Balance - $14,047,073 and Total City Cash Balance - $30,123,496 was presented to be filed for audit.

2. Encumbrance Report

- Encumbrance balance is - $416,308.33 as of July, 2018.

Mrs. Reid reviewed the Encumbrance report and noted that the Fire Station #5 property donation encumbrance had been released. The Mayor discussed there was a memo of understanding concerning the Welcome Sign project and that firewall equipment/software had been ordered so the Fiber encumbrance will be gone soon.

3. Outstanding Appropriations

Mrs. Reid reviewed the Outstanding Appropriations report and noted that the Trione Park Fence and Nicholson roof projects will soon be off the outstanding list.

4. Financial Overview: Debt Summaries & Monthly Financial Statements, June, 2018

Mrs. Reid reviewed the following Financial Statements:

- Debt Summary Schedules (General & Enterprise Funds), **July,** 2018
  - Jubilee Square: Debt payments are currently fully paid through December 2016 thus 19 months in arrears. Arrearage includes $786,230 in principal and $284,650 in interest

General Fund:

	FY 2018	FY 2017	Change
YTD Net Income/(Loss):	$3,169,035	$(6,586)	$3,175,621

- Total sales tax collected year to date is approximately $989,000 over prior year and $642,000 over budgeted income.
- Total licenses and permits is approximately $335,000 over prior year income
- Unassigned Fund Balance: $15,472,974
- Outstanding Encumbrances: $422,022

Debt Service Fund/Outstanding Debt:

- Outstanding Warrant Balance as of June 30, 2018: $39,130,386
- Outstanding Capital Lease Balance as of June 30, 2018:
  - General Fund: $1,393,378
  - Enterprise Funds: $338,994

Capital Project Funds (Capital Reserve, and 2016 Construction, 2017 Construction):

- Recreation park improvements at Trione and Park Drive year to date are $3,455,939

Special Revenue Funds (12 separate funds):

- Lodging Tax Fund –
  - Bayfront Unreserved Fund Balance: $1,434,034

- Recreation Unreserved Fund Balance: $887,229
- Total YTD lodging tax collected year to date is approximately $6,300 under prior year and $21,028 over budgeted income.

Enterprise Funds (Solid Waste, Civic Center, and Bayfront):

- Year to date transfers for each of the enterprise funds were as follows:

	FY 2018	FY 2017	Change
Solid Waste Fund	$253,753	$273,992	$ < 20,239>
Civic Center Fund	$182,677	$203,365	$ < 20,688>
Bayfront Park Fund	$123,696	$115,225	$ 8,471

Mr. Davis discussed the Industrial Development Board (IDB) Loan and that more information will be brought forward after tomorrow night's IDB meeting.

5. Unfunded Future Projects Expenditure Summary

Mrs. Reid reviewed the Unfunded Future Projects Expenditure Summary noting that the no limits playground listed is included in the proposed budget. Discussion continued on the projects listed on the report.

6. Summary of Budgetary Amendments

Mrs. Reid reviewed the General Fund budgetary amendments made to the FY2018 Budget.

- Total Appropriations Year to Date – ($1,764,683)
- Adjusted Expenses over Revenue – ($1,727,365)

B. Bills Paid Reports – July, 2018

The Bills Paid Report was presented in the packet.

VIII. BIDS *(Resolution)*

A. 2018-N-Single Stream Recycle Hauling & Delivery

Mr. Jeremy Sasser stated he recommended the bid be awarded to Eastern Shore Ag and that they had been providing the recycle hauling service for the City. Mrs. Henson noted that there were not any bids received and that this is a negotiated bid contract as allowed under Alabama bid law.

MOTION BY Mr. Scott to recommend to Council to award the negotiated 2018-N-Single Stream Recycle Hauling & Delivery bid to Eastern Shore Ag in the amount of $350/per load as negotiated. Seconded by Mr. Davis.

MOTION CARRIED UNANIMOUSLY

B. 2018-S-Nicholson Center Roofing Project

Mrs. Henson reviewed the Nicholson Center Roofing Project bid. Mrs. Reid noted that monies were already appropriated for this project. Mrs. Henson noted that the low bidder was E. Cornell Malone Corporations with a base bid amount of $32,675 and $4,000 for Option #1 *(Replace any deteriorated Fascia wood and cover with 24 Gauge Pre-Finished Metal in lieu of painting Fascia Board).* Mr. Sasser stated his recommendation was to award the bid to the low bidder E. Cornell Malone and include Option #1.

MOTION BY Mr. LeJeune to recommend to Council to award the 2018-S-Nicholson Center Roofing Project bid to E. Cornell Malone Corporation in the amount of $36,675 including Option #1 to cover the fascia board with 24 Gauge pre-finished metal. Seconded by Mrs. Conaway.

MOTION CARRIED UNANIMOUSLY

C. 2018-T-Trione Park Sports Complex Fence Replacement

Mrs. Henson reviewed the project and verified that the low bidder Gulf Coast Fence Co., Inc. was verified by the State Board of General Contractors as having the correct license for this project. Mrs. Reid stated that $120,000 was already appropriated for this project and that additional monies would need to be appropriated out of the Lodging Tax Fund to complete the project. Mr. Jeremy Sasser stated he recommended the bid be awarded to the low bidder, Gulf Coast Fence, Co., Inc. in the amount of $147,230 which included Option #1 for bottom rail.

MOTION BY Mr. Scott to recommend to Council to award the 2018-T Trione Park Sports Complex Fence Replacement to Gulf Coast Fence Co., Inc. and adopt the Ordinance amending the budget to appropriate the $27,230 additional funds needed for the project from the Lodging Tax Fund. Seconded by Mr. LeJeune.
MOTION CARRIED UNANIMOUSLY

D. 2018-R-Village Point Park Preserve Boardwalk Repair (FEMA 4349-DR-AL)

The Village Point Park Preserve Boardwalk Repair bid will open on August 22, 2018 and will be on both the September 4, 2018 Public Works Committee agenda and Council agenda.

IX. APPROPRIATION REQUESTS: *(Ordinance)*

A. Lott Park – Additional Design Fees-Mott Macdonald - $22,500

Mrs. Reid reviewed the request for $22,500 excess engineering fees for the Lott Park project. Mr. Sasser stated he had some additional questions he wanted to get clarification on before the request was considered.

Discussion continued on contract issues with all the sports parks projects including timeframe of work required for completion of the projects, applicable liquidated damages amounts, and the need for the City attorney to address the issues by letter. Other issues related to liquidated damages that were discussed included actual cost, staff's time and loss of use.

MOTION BY Mr. Scott to authorize the City Attorney to address a letter to the Engineers contracted to oversee the Daphne Sports Park projects and to initiate arbitration/mediation to address the liquidated damages due and other related engineering contract cost. Seconded by Mr. Davis.
MOTION CARRIED UNANIMOUSLY

B. Daphne Sports Complex Improvements – Excess cost: - $693,501

Discussion was made on additional cost for the following items for the Daphne Sports Complex improvements:

- Maintenance Building - $125,000
- Hardscape/Colored Concrete Enhancement - $104,000
- Batting Cages - $100,000
- Pond Liner - $150,000
- Sod (included in Alternates in bid) - $204,501
- Natural Gas Line for Concession Stands - $10,000

Discussion continued that there was a cost savings on the project for approximately $50,000 so therefore only $650,000 would need to be appropriated.

MOTION BY Mr. Scott to adopt an ordinance appropriating $650,000 and apply the cost savings of approximately $50,000 to the improvements listed below:

- ***Maintenance Building - $125,000***
- ***Hardscape/Colored Concrete Enhancement - $104,000***
- ***Batting Cages - $100,000***
- ***Pond Liner - $150,000***
- ***Sod (included in Alternates in bid) - $204,501***
- ***Natural Gas Line for Concession Stands - $10,000***

out of the General Fund to be transferred to the Capital Reserve Fund . Seconded by Mr. Davis.
MOTION CARRIED UNANIMOUSLY

C. Lott Park Tennis Facility – MUSCO Lighting Lease -50% down - $180,026

Mrs. Reid reviewed the information on leasing the lighting for the Lott Park Tennis Facility that was included in the packet. Mrs. Reid noted this is the same process as the lease for the Daphne Sports Complex lighting. Discussion was made on the lease payment options including making a 50% down payment to reduce the annual lease payment. Mrs. Henson noted that the City attorney is reviewing the lease contract.

MOTION BY Mr. LeJeune to recommend to Council to adopt an resolution authorizing the Mayor to enter into lease agreement with Musco for the purchase of lighting for* Lott Park Tennis Facility *in the amount of $180,026 (full purchase cost $360,052 with 50% down) and annual payment amount of $40,464.06 over a period of five years at 3.95% pending the City Attorney's review. Seconded by Mrs. Conaway.

MOTION CARRIED UNANIMOUSLY

MOTION BY Mr. LeJeune to recommend to Council to adopt the Ordinance to appropriate $180,026 from the 2016 Construction Fund for the 50% down payment to Musco for the lease purchase of lighting for the* Lott Park Tennis Facility*. Seconded by Mr. Conaway.

MOTION CARRIED UNANIMOUSLY

X. NEW BUSINESS

A. D'Olive Bay Boat Channel Dredge permit

Mrs. Campbell discussed the D'Olive Boat Channel Dredge permit is in line for review. Mrs. Campbell stated she just wanted to bring the information before the Finance Committee to confirm that she should proceed with the dredge permitting process. Mrs. Campbell stated the permit would be good for five years. Mrs. Campbell stated there was not any grant funding available for dredging at this time for this project but she wanted to get authorization to move forward with the permit. Mrs. Campbell noted that funding is available for the permit.

MOTION BY Mr. LeJeune to recommend to Council to proceed with the D'Olive Bay Boat Channel Dredge permit and authorize the Mayor to sign associated forms as required. Seconded by Mr. Goodlin.

MOTION CARRIED UNANIMOUSLY

B. Bayfront Park Pavilion – Projecting timeframe for discontinuation of use

Discussion was made on when the Bayfront Master plan would be complete and when construction would start. Discussion continued on the timeframe that events should stop being booked. Mr. Sasser noted the Bayfront Pavilion has some maintenance issues that need to be discussed that might help determine the timeframe for continued usage of the building. Mr. Sasser stated he would present the maintenance issues at the September Building and Property Committee meeting.

XI. OLD BUSINESS

A. Corte / Austin Road Improvements Phase I & 2 update

Discussion was made that the City attorney was reviewing if the $400,000 previously appropriated from the Four and Seven Cent Gas Tax Funds for the Corte Road project could be used for the Right of Way (ROW) acquisition costs. The City Attorney stated he would research further and report back to the Finance Committee. Mrs. Reid discussed that the $400,000 already appropriated out of the Gas Tax Funds could be used for road construction cost but for now a new appropriation should be done out of the General Fund and transferred to the Capital Reserve fund for the ROW acquisition costs. Mayor Haygood reviewed the project and the Right of Way process. Mrs. Henson noted the bid specs for Corte / Austin Road Improvements Phase 1 & 2 has been submitted and is being reviewed for advertisement.

MOTION BY Mr. Scott to adopt an ordinance appropriating $405,000 out of the General Fund to be transferred to the Capital Reserve Fund for the Right of Way acquisition costs for the Corte/Austin Road Improvement project. Seconded by Mr. Davis.

MOTION CARRIED UNANIMOUSLY

B. Sports Park projects cost update

Mrs. Reid handed out a Sports Park project cost update sheet showing the total estimated Recreation Park costs as follows:

- Initial Design Fees - $1,154,156.75
- Trione Park - $ 514,674.74
- Daphne Sports Complex - $16,358,963.44
- Lott Park Tennis Facility - $ 2,297,691.25

Total Estimated Park Cost- $20,325,486.18

C. Discuss funding for painting of Mast Arms at Hwy 181

Mayor Haygood discussed the funding for the painting of Mast Arms on Hwy181 had been included in the FY2019 Proposed Budget and that the City was now committed to funding this project.

D. Recycling Update

Mr. Jeremy Sasser gave an update on recycling and is pulling some more information together to report on.

XII. ADJOURN The meeting adjourned at 6:28 p.m.

DAPHNE RUDICELL ROBINSON
403 DRYER AVENUE
DAPHNE, ALABAMA 36525
(251) 367-1317
Daphner87@gmail.com

Purpose:

I am requesting to become a member of the Daphne Downtown Redevelopment Authority in order to improve the quality of the downtown experience for those who live here and visit.

Education:

Graduate of Fairhope High School
Graduate of Judson College
Graduate of Cumberland School of Law

Work Experience:

Assistant Attorney General for the State of Alabama since April 1995

Co-owner of Daphne's Shoe Boutique in downtown Daphne, Alabama since April 2018

Former staff attorney for Legal Services Corporation of Alabama

Other Experience:

A member of the Board of Trustees at Judson College since 2000. Currently serve as the Vice-Chair for the Board.

Daphne Public Library Board

Library Board - Meeting Minutes

March 8th, 2018 (FY 2018)

In Attendance:

Board Chair Nancy Volovecky; Friends of the Library President Karen Kyzar**;** Library Board Members, Jim Morris; Windrila Longmire; Elliot Riser; Library Director Tonja Young.

1) Call to Order:

Meeting called to order at 4:15 pm by Nancy.

2) Old Business:

Motion to approve the minutes as read made by Jim and seconded by Elliott; motion passed.

3) New Business:

Statistics: Tonja presented Daphne Library Statistics, stating the numbers were good in the month of February.

Foundation/Porch Updates: The start date for construction of The Porch was discussed as well as the new Facilities Director and recent Donations to the project. Thank you postcards will be printed and given out to donors of the Porch project.

Report on Programs: A booklet was given out that described all current library programs. Many staff members initiated new public programs.

4) Friends of the Daphne Library Participation:

Upcoming Spring Book Sale on March 24th between 9 am and 2 pm.

5) Public Participation:

None.

6) Adjourn:

Motion to adjourn was made by Jim.

Meeting was adjourned at 4:38 pm
Respectfully submitted by T. Young; Feb. 9th, 2018

Daphne Public Library

Monthly Statistics Report

March 2018 (Fiscal Year 2018)

Circulation

	2018 totals	2017 totals	% Change				2018 FYTD	2017 FYTD
Adult Books	7,169	7,945	-10%					
Adult Audiovisual	3,160	3,922	-19%					
YA Books	567	722	-21%					
YA Audiovisual	74	61	21%					
Junior Books	6,396	7,915	-19%					
Junior Audiovisual	1,146	1,290	-11%					
E-books	2,043	1,839	11%					
Interlibrary Loans In/Out	68	28	143%					
Renewals	3,833	4,698	-18%					
Holds	4,477	4,447	1%					
On the Fly /Magazines	21	14	50%					
In House Use	599	1,111	-46%				**FYTD Change =**	-7%
Total Circulation	29,553	33,992	-13%				309,806	332,901

Miscellaneous	2018 totals	2017 totals	% Change					
Total Patron Visitors	13,938	14,704	-5%					
New Patron Cards Added	87	97	-10%					
Reference Questions	60	110	-45%					
Extended Reference Sessions	22	66	-67%					
Exams Proctored	22	26	-15%					
Meeting Room Use (patrons only)	476	526	-10%				Total Room Use:	936
Repairs	10	6	67%				(Patrons + Program Attendees)	
Public Volunteer Hours	12.5	23	-46%					
Teen Volunteer Hours	25	14	79%					
FODL Volunteer Hours	300	339	-12%					

Programming

Children's Library Programs	Prog Total	Children	Adults	2018 total	2017 total	% Change		
Lapbabies	3	41	34	75	153	-51%		
Preschool Storytime	7	73	62	135	190	-29%		
After School Bookclub	3	19	8	27	53	-49%		
Sensory Storytime	4	27	20	45	NA	NA		
Movie Night	1	31	17	48	NA	NA		
Total Children Participants	18	191	141	330	396	-17%		

YA Library Programs	Prog Total	Teens	Adults	2018 total	2017 total	% Change	YA Displays	
Teen Book Club	0	0	0	0	9	-100%	National Women's History Month	
Exceptional Foundation	1	10	0	10	NA	100%	Famous Authors	
ARC Group from Loxley	0	0	0	NA	NA	100%	St. Patrick's Day	
Safe Sitter Class	1	5	0	5	NA	NA		
Spring Bash Teen Volunteers	1	12	6	18	4	350%		
Soap Making	1	18	0	18	NA	NA		
Total Young Adult Participants	4	45	6	51	13			

Adult Library Programs	Prog Total	2018 Attn	2017 Attn	% Change				
Jubilee Book Club	1	7	7	0%				
Mystery Book Club	1	8	10	-20%				
Nonfiction Book Club	1	8	7	14%				
Total Adult Participants	3	23	24	-4%				

Collection Development				
	2018 totals	2017 totals	% Change	Area Totals
Adult Book	332	182	82%	
Adult DVD	35	27	30%	395
Adult Book on CD	28	0	100%	
Adult Music	0	8	-100%	
YA Books	11	73	-85%	11
YA Books on CD	0	0	100%	
Junior Books	47	71	-34%	
Junior Books on CD	9	0	100%	69
Junior DVD	13	1	1200%	
Junior Music	0	0	100%	
Total Cataloging	475	362	31%	475

Computer Activity			
Computers	2018 totals	2017 totals	% Change
Printing Users	311	NA	NA
Computer Users	646	NA	NA
Wireless Computer Users	87	179	-51%
Total Computer Users	1,044	179	483%

Special Programming	# of classes	2018 totals	2017 totals
Art and Coloring Class	2	2	NA
Genealogy Workshop	2	2	NA
Total Participants	4	4	NA

Online Database Activity			
	2018 Users	2017 Users	% Change
A to Z Maps	10	0	100%
African-American Heritage	38	58	140%
Ancestry Library Edition	119	1,322	-91%
CamelliaNet	1,669	1,839	-9.2%
HeritageQuest	39	66	-41%
Mango Languages	108	21	414%
ProQuest News Stand	18	78	-77%
ARTSTOR	0	0	0%
RBDigital	21	NA	NA
Total Database Users	2,022	3,384	-40.25%

Computer Classes/Training	# of Classes	2018 Attn	2017 Attn	% Change
Patrons Assisted on Computers (In Depth)	NA	NA	NA	NA
Patrons Assisted on Computers (Simple)	NA	NA	NA	NA
Patrons Assisted over Phone	NA	17	NA	NA
Basic Computer	3	10	NA	NA
Resume	1	2	NA	NA
MS Publisher	1	0	NA	NA
MS Excel	2	2	NA	NA
MS Word	2	2	NA	NA
Facebook	1	1	NA	NA
Ebooks	1	1	NA	NA
Portable Device	1	1	NA	NA
Family History Booth	NA	2	NA	NA
3D Printing Booth	NA	14	NA	NA
GED Computer Class	4	NA	NA	NA
Total Training Participants	16	52	0	

Displays
2018
BRAG ART
Eastern Shore Quilt Guild
Teen Tea Signup

Daphne Public Library Board

Library Board - Meeting Minutes

April 12th, 2018 (FY 2018)

In Attendance:

Board Chair Nancy Volovecky; Library Board Members, Jim Morris; Windrila Longmire; Elliott Riser; Kathi Alsip; Library Director Tonja Young.

1) Call to Order:

Meeting called to order at 4:11 pm by Nancy.

2) Old Business:

Motion to approve the minutes with corrections (incorrect attendance) made by Elliott and seconded by Kathi; motion passed.

3) New Business:

Statistics: Tonja presented Daphne Library Statistics, stating the numbers were good and specifically noted the circulation and patron visitor numbers (13,938 patron visitors, and 29,553 items circulated).

Holiday Closings: The board voted to pass Saturday closings for Memorial Day, Labor Day, Thanksgiving/Christmas, and Staff Development day on May the 4th, 2018. Motion to approve closings made by Kathi and seconded by Windrila; motion passed.

Foundation/Porch Updates: The start date for construction of The Porch was discussed as well as the new Facilities Director and recent donations to the project. Thank you postcards will be printed and given out to donors of the Porch Project.

Statues: There was a discussion of statues that were donated by the Daphne Art Center for use or raffle to support The Porch Project.

4) Friends of the Daphne Library Participation:

Karen had reported to Tonja that the book sale was a success. The method of holding book sales may change over the coming year.

5) Public Participation:

None.

6) Adjourn:

Motion to adjourn was made by Jim.
Meeting was adjourned at 4:38 pm
Respectfully submitted by A. Garrard; May. 9th, 2018

Daphne Public Library

Monthly Statistics Report

April 2018 (Fiscal Year 2018)

Circulation	2018 totals	2017 totals	% Change				2018 FYTD	2017 FYTD
Adult Books	7,032	6,878	2%					
Adult Audiovisual	3,059	3,216	-5%					
YA Books	459	560	-18%					
YA Audiovisual	49	63	-22%					
Junior Books	5,587	7,102	-21%					
Junior Audiovisual	892	1,033	-14%					
E-books	2,009	1,798	12%					
Interlibrary Loans In/Out	64	34	88%					
Renewals	3,728	4,643	-20%					
Holds	4,091	3,719	10%					
On the Fly /Magazines	35	31	13%					
In House Use	440	700	-37%				**FYTD Change =**	-7%
Total Circulation	27,445	29,777	-8%				309,806	332,901

Miscellaneous	2018 totals	2017 totals	% Change					
Total Patron Visitors	13,938	12,130	15%					
New Patron Cards Added	78	90	-13%					
Reference Questions	75	125	-40%					
Extended Reference Sessions	40	63	-37%					
Exams Proctored	18	13	38%					
Meeting Room Use (patrons only)	434	469	-7%				Total Room Use:	898
Repairs	9	11	-18%				(Patrons + Program Attendees)	
Public Volunteer Hours	11.25	28	-60%					
Teen Volunteer Hours	27	8	238%					
FODL Volunteer Hours	253	269	-6%					

Programming

Children's Library Programs	Prog Total	Children	Adults	2018 total	2017 total	% Change		
Lapbabies	4	31	34	65	153	-58%		
Preschool Storytime	8	98	86	184	186	-1%		
After School Bookclub	3	15	12	27	48	-44%		
Sensory Storytime	4	27	20	45	NA	NA		
Movie Monday	1	13	9	22	32	-31%		
Total Children Participants	20	184	161	343	419	-18%		
YA Library Programs	Prog Total	Teens	Adults	2018 total	2017 total	% Change	YA Displays	
Teen Book Club	0	NA	NA	NA	8	NA	Poetry Month	
Exceptional Foundation	1	10	NA	10	NA	100%	National Library Week	
ARC Group from Loxley	1	9	0	9	NA	100%	San Jacinot Day Display	
Annual Tea	1	NA	NA	21	35	-40%		
ACT English Prep Workshop	1	6	0	6	NA	NA		
Total Young Adult Participants	4	25	0	46	43			
Adult Library Programs	Prog Total	2018 Attn	2017 Attn	% Change				
Jubilee Book Club	1	6	10	-40%				
Mystery Book Club	1	7	10	-30%				
Nonfiction Book Club	1	3	8	-63%				
Total Adult Participants	3	16	28	-43%				

Collection Development				
	2018 totals	2017 totals	% Change	Area Totals
Adult Book	290	143	103%	
Adult DVD	55	15	267%	363
Adult Book on CD	14	0	100%	
Adult Music	4	1	300%	
YA Books	75	55	36%	90
YA Books on CD	15	0	100%	
Junior Books	106	159	-33%	
Junior Books on CD	16	0	100%	149
Junior DVD	27	7	286%	
Junior Music	0	0	100%	
Total Cataloging	602	380	58%	602

Computer Activity

Computers	2018 totals	2017 totals	% Change
Printing Users	278	NA	NA
Computer Users	580	NA	NA
Wireless Computer Users	91	NA	100%
Total Computer Users	949	0	100%

Special Programming	# of classes	2018 totals	2017 totals	% Change
Art and Coloring Class	2	4	NA	NA
Genealogy Workshop	2	2	1	100%
Total Participants	4	6	NA	

Online Database Activity			
	2018 Users	2017 Users	% Change
A to Z Maps	0	4	-100%
African-American Heritage	25	17	47%
Ancestry Library Edition	287	1,162	-75%
CamelliaNet	2,009	1,798	11.7%
HeritageQuest	55	198	-72%
Mango Languages	76	11	591%
ProQuest News Stand	126	253	-50%
ARTSTOR	0	0	0%
RBDigital	6	NA	NA
Total Database Users	2,584	3,443	-24.95%

Computer Classes/Training	# of Classes	2018 Attn	2017 Attn	% Change
Patrons Assisted on Computers (In Depth)	NA	49	NA	NA
Patrons Assisted on Computers (Simple)	NA	51	333	-85%
Patrons Assisted over Phone	NA	12	NA	NA
Basic Computer	4	0	7	-100%
Resume	1	1	NA	NA
MS Publisher	1	1	NA	NA
MS Excel	2	2	3	-33%
MS Word	2	1	2	-50%
Facebook	1	2	2	0%
Ebooks	1	1	NA	NA
Portable Device	1	7	NA	NA
Family History Booth	NA	2	NA	NA
3D Printing Booth	NA	5	NA	NA
GED Computer Class	NA	0	0	NA
Total Training Participants	13	134	14	

Displays (Lobby, Rotunda)
2018
Brag Art
Quilt
Teen Tea & Prom Tips
Star Wars Displays (Lego Models, Movie Night, Raffle)

Library Board - Meeting Minutes

May 10th, 2018 (FY 2018)

In Attendance:

Board Chair Nancy Volovecky; Library Board Members, Jim Morris; Windrila Longmire; Elliott Riser; Kathi Alsip; Friends of the Library President Karen Kyzar; Library Director Tonja Young.

1) Call to Order:

Meeting called to order at 4:11 pm by Nancy.

2) Old Business:

Motion to approve revisions to March minutes made by Jim and seconded by Elliott; motion approved.

Motion to approve minutes as read by Kathi and seconded by Windrila; motion passed.

3) New Business:

Statistics: Tonja presented Daphne Public Library Statistics, stating the numbers were good and specifically noted the circulation (27,445), patron visitors (13,938) and ebook numbers (2,009) for the month of April.

Other: The upcoming Wayne Flynt talk hosted by the Daphne Public Library at the Daphne Civic Center about his book *Mockingbird Songs* was discussed.

4) Friends of the Daphne Library Participation:

Karen discussed funding for the upcoming Summer Reading Program, Book Bash, and library programming.

5) Public Participation:

None.

6) Adjourn:

Motion to adjourn was made by Jim.
Meeting was adjourned at 4:40 pm.
Respectfully submitted by A. Garrard; Jun. 7th, 2018

Daphne Public Library

Monthly Statistics Report

MAY 2018 (Fiscal Year 2018)

Circulation

	2018 totals	2017 totals	% Change				2018 FYTD	2017 FYTD
Adult Books	7,594	7,277	4%					
Adult Audiovisual	3,537	3,907	-9%					
YA Books	537	645	-17%					
YA Audiovisual	60	55	9%					
Junior Books	5,826	7,929	-27%					
Junior Audiovisual	953	1,234	-23%					
E-books	2,144	1,876	14%					
Interlibrary Loans In/Out	38	32	19%					
Renewals	3,952	4,025	-2%					
Holds	4,182	4,059	3%					
On the Fly /Magazines	40	29	38%					
In House Use	459	723	-37%				**FYTD Change =**	-7%
Total Circulation	29,322	31,791	-8%				309,806	332,901

Miscellaneous	2018 totals	2017 totals	% Change					
Total Patron Visitors	11,082	12,761	-13%					
New Patron Cards Added	88	110	-20%					
Reference Questions	100	100	0%					
Extended Reference Sessions	44	70	-37%					
Exams Proctored	14	27	-48%					
Meeting Room Use (patrons only)	430	573	-25%				Total Room Use:	1,178
Repairs	22	37	-41%				(Patrons + Program Attendees)	
Public Volunteer Hours	13	12.75	2%					
Teen Volunteer Hours	17	NA	100%					
FODL Volunteer Hours	232	250	-7%					

Programming

Children's Library Programs	Prog Total	Children	Adults	2018 total	2017 total	% Change
Lapbabies	4	54	46	100	134	-25%
Preschool Storytime	8	106	80	186	206	-10%
After School Bookclub	4	17	13	30	45	-33%
Sensory Storytime	4	29	19	48	NA	NA
Star Wars Movie Night	1	16	10	26	33	-21%
Out Reach (Daphne Elementary)	2	180	8	188	NA	NA
Mother's Day Make n Take	1	65	48	113	56	102%
Total Children Participants	24	467	224	691	474	46%

YA Library Programs	Prog Total	Teens	Adults	2018 total	2017 total	% Change
Teen Book Club	0	0	0	0	4	-100%
Exceptional Foundation	1	13	0	13	NA	NA
Loxely ARC	1	9	0	9	NA	NA
CPR Class	1	NA	NA	33	NA	NA
Star Wars Movie Night	1	5	NA	5	16	-69%
Building Summer Reading Bags	1	3	0	3	4	-25%
Total Young Adult Participants	1	13	0	13	4	

Adult Library Programs	Prog Total	2018 Attn	2017 Attn	% Change
Jubilee Book Club	1	6	5	20%
Mystery Book Club	1	7	10	-30%
Nonfiction Book Club	1	2	8	-75%
Total Adult Participants	3	15	23	-35%

Collection Development				
	2018 totals	2017 totals	% Change	Area Totals
Adult Book	297	172	73%	
Adult DVD	41	115	-64%	344
Adult Book on CD	6	7	-14%	
Adult Music	0	24	-100%	
YA Books	48	32	50%	48
YA Books on CD	0	0	100%	
Junior Books	113	55	105%	
Junior Books on CD	0	0	100%	120
Junior DVD	7	13	-46%	
Junior Music	0	0	100%	
Total Cataloging	512	418	22%	512

Computer Activity			
Computers	2018 totals	2017 totals	% Change
Printing Users	271	NA	NA
Computer Users	639	1,309	-51%
Wireless Computer Users	93	200	-54%
Family History Booth	3	NA	NA
3D Printing Booth	10	NA	NA
Total Computer Users	1,003	1,509	-34%

Special Programming	# of classes	2018 totals	2017 totals	% Change
Art and Coloring Class	2	6	NA	NA
Genealogy Workshop	2	2	NA	NA
Total Participants	4	8	NA	

Online Database Activity			
	2018 Users	2017 Users	% Change
A to Z Maps	24	2	1100%
African-American Heritage	0	8	-100%
Ancestry Library Edition	438	732	-40%
CamelliaNet	2,144	1,876	14%
HeritageQuest	164	560	-71%
Mango Languages	98	5	1860%
ProQuest News Stand	164	No Data	100%
ARTSTOR	0	247	-100%
RBDigital	25	NA	NA
Total Database Users	3,057	3,430	-10.87%

Computer Classes/Training	# of Classes	2018 Attn	2017 Attn	% Change
Patrons Assisted on Computers (In Depth)	NA	57	NA	NA
Patrons Assisted on Computers (Simple)	NA	53	251	-79%
Patrons Assisted over Phone	NA	8	NA	NA
Basic Computer	3	3	7	-57%
Resume	1	0	NA	NA
MS Publisher	1	0	NA	NA
MS Excel	2	0	NA	NA
MS Word	2	0	NA	NA
Facebook	1	0	NA	NA
Ebooks	1	1	NA	NA
Portable Device	1	4	NA	NA
GED Computer Class	0	0	NA	NA
Total Training Participants	12	126	7	

Displays (Lobby, Rotunda)			
2018			
Children's Summer Reading Signup	New Books	Surf's Up	How to write
Star Wars Movie Night	Quilt	Exceptional Foundation Art Display	Learn a new skill
Star Wars Lego	Daphne Art Center	Memorial Day	Vegetables - growing, cooking
Crochet Class Signup	Seed Library	Porch, GED Displays	
YA Alabama Natural Resources	YA Teen Reading Challenge	YA Summer Reading	

Daphne Public Library Board

Library Board - Meeting Minutes

June 14th, 2018 (FY 2018)

In Attendance:

Board Chair Nancy Volovecky; Library Board Members, Windrila Longmire; Elliott Riser; Kathi Alsip; Library Director Tonja Young.

1) Call to Order:

Meeting called to order at 4:17 pm by Nancy.

2) Old Business:

Motion to approve minutes as read by Windrila and seconded by Elliott; motion passed.

3) New Business:

Budget: Tonja stated the budget is being prepared for the Fiscal Year of 2019 for the city to present to council.

Dr. Wayne Flynt: Tonja discussed attendance of the Dr. Wayne Flynt event at the Daphne Civic Center (65 people) and said the attendance was good.

Statistics: Tonja presented Daphne Public Library Statistics, stating the numbers were good and specifically noted the circulation (29,322) and patron visitors numbers (11,082) for the month of May.

Summer Reading Program: Tonja mentioned that the Summer Reading Program is proceeding successfully.

Porch: Tonja discussed progress on The Porch Project, stating there was some progress on the Porch and Ronnie is overseeing the project well. Technical equipment for The Porch is arriving and furniture is arriving July 20th.

PR: New Ideas were proposed such as a Daphne Public Library newsletter and an RSS feed.

Public Programming: Library staff noticed that practical programming events have better attendance, so focus is being shifted towards those kinds of events. New potential programs were brainstormed for public programming such as meditation, time-keeping, healthy food, parenting and music appreciation classes. Additionally, “coffee and discussion” sessions were suggested where the public could interact and discuss topics like social issues, technology, environment, health, education and more.

4) Friends of the Daphne Library Participation:

None.

5) Public Participation:

None.

6) Adjourn:

Meeting was adjourned at 5:18 pm.
Respectfully submitted by A. Garrard; Jun. 7th, 2018

Daphne Public Library

Monthly Statistics Report

JUN 2018 (Fiscal Year 2018)

Circulation

	2018 totals	2017 totals	% Change				2018 FYTD	2017 FYTD
Adult Books	7,846	7,674	2%					
Adult Audiovisual	3,429	4,394	-22%					
YA Books	981	945	4%					
YA Audiovisual	61	57	7%					
Junior Books	9,856	11,496	-14%					
Junior Audiovisual	1,439	1,700	-15%					
E-books	2,217	2,109	5%					
Interlibrary Loans In/Out	50	32	56%					
Renewals	4,657	4,806	-3%					
Holds	4,348	4,822	-10%					
On the Fly /Magazines	17	49	-65%					
In House Use	969	1,252	-23%				**FYTD Change =**	-7%
RBDigital	3	NA	NA					
Total Circulation	35,873	39,336	-9%				309,806	332,901

Miscellaneous	2018 totals	2017 totals	% Change					
Total Patron Visitors	15,245	16,508	-8%					
New Patron Cards Added	189	185	2%					
Reference Questions	100	100	0%					
Extended Reference Sessions	40	70	-43%					
Exams Proctored	24	27	-11%					
Meeting Room Use (patrons only)	332	399	-17%				Total Room Use:	2,221
Repairs	1	10	-90%				(Patrons + Program Attendees)	
Public Volunteer Hours	23.5	15.75	49%					
Teen Volunteer Hours	29.5	28	5%					
FODL Volunteer Hours	259	236	10%					

Programming

Children's Library Programs	Prog Total	Children	Adults	2018 total	2017 total	% Change		
Lapbabies	4	42	28	70	148	-53%		
Preschool Storytime	12	135	76	211	212	0%		
Tween Storytime	4	53	23	76	97	-22%		
Junior Storytime	12	99	60	159	248	-36%		
SPR Kickoff-Freedom Ranch	1	275	142	417	NA	NA		
Russell Davis Magic	1	92	77	169	NA	NA		
Father's Day Make N Take	1	201	75	276	NA	NA		
All Hands Production	1	111	56	167	NA	NA		
Beatin Path Rhythm	1	96	63	159	NA	NA		
Total Children Participants	37	1,104	600	1,704	705	142%		
YA Library Programs	Prog Total	Teens	Adults	2018 total	2017 total	% Change		
Teen Book Club	0			0	NA	100%		
Summer Reading Kick-Off	1	55	0	55	50	10%	8 Teen Volunteers	
Teen Yoga	1			5	NA	NA		
Hip Hop	1			4	NA	NA		
Science Workshop	1	5	0	5	9	-44%		
Movie & Pizza	1			6	5	20%		
Drum Circle	1			14	NA	100%		
Circuit Boards Workshop	1			3	12	-75%		
Total Young Adult Participants	1	60	0	92	76			
Adult Library Programs	Prog Total	2018 Attn	2017 Attn	% Change				
Jubilee Book Club	1	7	5	40%				
Mystery Book Club	1	9	10	-10%				
Nonfiction Book Club	1	2	8	-75%				
Total Adult Participants	3	18	23	-22%				

Collection Development

	2018 totals	2017 totals	% Change	Area Totals
Adult Book	195	231	-16%	
Adult DVD	65	46	41%	271
Adult Book on CD	11	42	-74%	
Adult Music	0	3	-100%	
YA Books	10	29	-66%	11
YA Books on CD	1	2	-50%	
Junior Books	48	108	-56%	
Junior Books on CD	0	2	-100%	59
Junior DVD	11	20	-45%	
Junior Music	0	0	100%	
Total Cataloging	341	483	-29%	341

Computer Activity

Computers	2018 totals	2017 totals	% Change
Print Jobs	981	NA	NA
Computer Users	595	1,468	-59%
Wireless Computer Users	90	130	-31%
Family History Booth	4	NA	NA
3D Printing Booth	0	NA	NA
Total Computer Users	1,666	1,598	4%

Special Programming	# of classes	2018 totals	2017 totals	% Change
Art and Coloring Class	2	4	NA	NA
Genealogy Workshop	2	1	3	-67%
Total Participants	4	5	NA	

Online Database Activity

	2018 Users	2017 Users	% Change
A to Z Maps	18	4	350%
African-American Heritage	16	32	-50%
Ancestry Library Edition	77	1,449	-95%
CamelliaNet	2,217	2,109	5%
HeritageQuest	15	297	-95%
Mango Languages	44	19	132%
ProQuest News Stand	254	No Data	100%
ARTSTOR	0	0	100%
RBDigital	3	NA	NA
Total Database Users	2,644	3,910	-32%

Computer Classes/Training	# of Classes	2018 Attn	2017 Attn	% Change
Patrons Assisted on Computers (In Depth)	NA	43		NA
Patrons Assisted on Computers (Simple)	NA	37		NA
Patrons Assisted over Phone	NA	8		NA
Basic Computer	4	4		NA
Resume	1	0		NA
MS Publisher	1	1		NA
MS Excel	2	2		NA
MS Word	2	0		NA
Facebook	1	1		NA
Ebooks	1	5		NA
Portable Device	1	2		NA
GED Computer Class	0	0		NA
Total Training Participants	13	103	0	

Displays (Lobby, Rotunda)

2018				
Quilt	Juneteenth Display	YA USA	YA Yoga/Health	Travel Display
Bragg Art	Indepdence Day Display	YA Reading Challenge Genres	YA Graphic Novels	National Parks Display
Starwars Lego/Model Display	Dec. of Indepedence Display	YA Legos/Circuits	YA Teen Reads for Summer	
D-Day Display	Surf's Up Display	YA Drums	YA Nelson Mandela	
Anne Frank Display	Horses Display	YA Hip Hop/Dance		

Daphne Public Library Board

Library Board - Meeting Minutes

July 12th, 2018 (FY 2018)

In Attendance:

Councilmen Pat Rudicell and Doug Goodlin; Board Chair Nancy Volovecky; Library Board Members, Windrila Longmire; Elliott Riser; Jim Morris; Friends of the Library President Karen Kyzar, and Library Director Tonja Young.

1) Call to Order:

Meeting called to order at 4:13 pm by Nancy.

2) Old Business:

Statistics: Tonja presented Daphne Public Library Statistics, stating the numbers were good and specifically noted the circulation (35,873), patron visitor numbers (15,245) and meeting room attendance (2,221). Tonja also took special note of our displays which are now listed thoroughly on our statistics.

Porch: The current Facilities Director's last day is Friday the 13^{th} of July. Porch construction is progressing very slowly.

Board: Tonja will send out bios for prospective board members and there will need to be a vote for two new board members during the September meeting.

Budget Needs: Tonja requested more shelving for books on cd and dvds. She also requested two new cabinets to expand the Special Collection (this will match the two cabinets approved to be funded by Friends of the Daphne Library).

Other: Jim proposed adding a new position which would be Assistant Director.

4) Friends of the Daphne Library Participation:

None.

5) Public Participation:

None.

6) Adjourn:

Meeting was adjourned at 4:44 pm by Elliott.
Respectfully submitted by A. Garrard; Aug. 8th, 2018

Daphne Public Library

Monthly Statistics Report

JULY 2018 (Fiscal Year 2018)

Circulation								
	2018 totals	2017 totals	% Change				2018 FYTD	2017 FYTD
Adult Books	7,891	8,264	-5%					
Adult Audiovisual	3,480	4,307	-19%					
YA Books	865	886	-2%					
YA Audiovisual	64	53	21%					
Junior Books	8,812	9,525	-7%					
Junior Audiovisual	1,366	1,381	-1%					
E-books	2,177	2,014	8%					
Interlibrary Loans In/Out	52	31	68%					
Renewals	4,690	4,994	-6%					
Holds	4,687	4,348	8%					
On the Fly /Magazines	33	15	120%					
In House Use	629	824	-24%				**FYTD Change =**	-7%
RBDigital	9	NA	NA					
Total Circulation	34,755	36,642	-5%				309,806	332,901
Miscellaneous	2018 totals	2017 totals	% Change					
Total Patron Visitors	13,303	13,758	-3%					
New Patron Cards Added	142	151	-6%					
Reference Questions	70	80	-13%					
Extended Reference Sessions	45	50	-10%					
Exams Proctored	17	28	-39%					
Meeting Room Use (patrons only)	377	397	-5%				Total Room Use:	2,254
Repairs	0	9	-100%				(Patrons + Program Attendees)	
Public Volunteer Hours	18.5	30.25	-39%					
Teen Volunteer Hours	17.45	22	-21%					
FODL Volunteer Hours	260	284	-8%					
Programming								
Children's Library Programs	Prog Total	Children	Adults	2018 total	2017 total	% Change		
Lapbabies Storytime	4	52	36	88	113	-22%		
Preschool Storytime	4	55	33	88	165	-47%		
Icecream Party	1	80	30	110	140	-21%		
Summer Reading Finale	1	150	80	230	198	16%		
Spanish Fort Preschool	2	58	11	69	NA	NA		
Total Children Participants	8	107	69	176	278	-37%		
YA Library Programs	Prog Total	Teens	Adults	2018 total	2017 total	% Change		
Summer Reading Finale	1	15		15	20	-25%		
Soap Making	1			30	NA			
Total Young Adult Participants	1	15	0	45	20			
Adult Library Programs	Prog Total	2018 Attn	2017 Attn	% Change				
Jubilee Book Club	1	8	9	-11%				
Mystery Book Club	1	8	9	-11%				
Nonfiction Book Club	1	4	8	-50%				
Total Adult Participants	3	20	26	-23%				

Collection Development	2018 totals	2017 totals	% Change	Area Totals
Adult Book	245	228	7%	
Adult DVD	71	12	492%	324
Adult Book on CD	4	29	-86%	
Adult Music	4	6	-33%	
YA Books	15	21	-29%	15
YA Books on CD	0	1	-100%	
Junior Books	43	30	43%	
Junior Books on CD	0	4	-100%	75
Junior DVD	32	9	256%	
Junior Music	0	0	0%	
Total Cataloging	414	340	22%	414

Computer Activity			
Computers	2018 totals	2017 totals	% Change
Print Jobs	777	No Data	NA
Computer Users	621	354	75%
Wireless Computer Users	99	130	-24%
Family History Booth	11	No Data	NA
3D Printing Booth	0	No Data	NA
Total Computer Users	1,497	484	209%

Special Programming	# of classes	2018 totals	2017 totals	% Change
Art and Coloring Class	2	14	NA	NA
Genealogy Workshop	2	2	9	-78%
Adult Crochet Class	2	10	NA	NA
Total Participants	4	16	NA	

Online Database Activity	2018 Users	2017 Users	% Change
A to Z Maps	4	22	-82%
African-American Heritage	15	No Data	NA
Ancestry Library Edition	176	947	-81%
CamelliaNet	2,177	2,014	8%
HeritageQuest	58	352	-84%
Mango Languages	95	27	252%
ProQuest News Stand	18	No Data	NA
ARTSTOR	1	1	0%
RBDigital	9	NA	NA
Total Database Users	2,553	3,363	-24%

Computer Classes/Training	# of Classes	2018 Attn	2017 Attn	% Change
Patrons Assisted on Computers (In Depth)	NA	36	2	1700%
Patrons Assisted on Computers (Simple)	NA	49	145	-66%
Patrons Assisted over Phone	NA	20	NO DATA	NA
Basic Computer	4	5	NA	NA
Resume	1	0	NA	NA
MS Publisher	1	0	NA	NA
MS Excel	2	0	2	-100%
MS Word	2	0	NA	NA
Facebook	1	1	NA	NA
Ebooks	1	3	NA	NA
Portable Device	1	9	NA	NA
GED Computer Class	0	0	0	NA
Total Training Participants	13	123	2	

Displays (Lobby, Rotunda)			
2018			
Quilt	YA Earth & Moon	Non-fiction bookclub	Cixin Liu
Starwars Display	YA Graphic Novels	Noir Fiction	Back to School - for Parents
Brag Art	YA Amelia Earhart	The invisible Library series	Children's Ice Cream Party
Daphne Art Center	YA Cycling & Outdoor	Hugh Howey	

MEMORANDUM

To: Office of the City Clerk

From: Adrienne D. Jones, AJ
Community Development Director

Subject: Planning Commission Minutes and Report

Date: August 24, 2018

Attached please find a copy of the approved minutes for the City of Daphne Planning Commission regular meeting of July 26, 2018, and the report of the regular meeting of August 23, 2018 for placement on the Monday, September 4, 2018 City Council agenda for review.

Should you have any questions or comments in this regard, please do not hesitate to call.

ADJ/jv

From the Office of ....

Adrienne D. Jones,
Community Development Director
P. O. Box 400
Daphne, Alabama 36526
251-621-3184 ph
251-621-3185 fx

The City of Daphne
Planning Commission Minutes
Regular Meeting of July 26, 2018
Council Chamber, City Hall - 5:00 P.M.

Call to Order:

Chairman called the regular meeting of the City of Daphne Planning Commission to order at 5:10 p.m. The number of members present constitutes a quorum.

Call of Roll:

Members Present:

Charles Smith, Secretary
Ed Kirby
Marybeth Bergin, Chairman
Andrew Prescott
Ron Scott
Angie Phillips
Chief White

Staff Present:

Adrienne Jones, Director of Community Development
Jan Vallecillo, Planning Coordinator
Patrick Dungan, Attorney
Troy Strunk, Executive Director, City Development

The first order of business is the approval of the minutes.

Chairman asked for questions, comments or corrections to the minutes ***of the regular meeting of June 28, 2018. There being none, minutes are approved as submitted.***

The next order of business is a zoning amendment for Jacob's Well, L.L.C.

An introductory presentation was given by Craig Dyas, representative of Dyas, L.L.C., requesting rezoning of six-point two-two acres located west of the intersection of Lavender Lane & U. S. Highway 98, east of the intersection of Daphne Court & Falkenberry Lane presently zoned R-7(T), B-2, and R-3, to a PUD for a mixed use development. He presented an overview the revisions to the proposed PUD plan and documents: allow for a mixed use development consisting of single family attached & detached and live/work units, twenty-foot all weather surface for a secondary fire department access to U.S. Highway 98, construction of a hammerhead at the terminus of Daphne Court East as a vehicle turnaround, installation of a sidewalk along Main Street to Christ the King Early Childhood Development Center, elimination of traffic concerns by restricting access from U.S. Highway 98 to the single family detached units, creation of a walkable community by allowing pedestrian and bicycle traffic to traverse to Main Street, and the addition of central park area.

Chairman asked for Commission questions or comments.

Mr. Kirby asked about the cross access mentioned in the staff report.

Ms. Jones responded that comment was based on the previous plan submitted, and that submission is no longer relevant.

Chairman commented on the dimensions of the lots shown on the plan and asked if the developer plans to subdivide the property. Mr. Dyas responded no, minimum distances and setbacks are shown for reference.

Mr. Scott asked about a POA. Mr. Dyas responded that all units will be a part of a POA.

Chairman asked for Commission questions or comments and opened the floor to public participation.

Sandy Robinson, 1500 Main Street, spoke in opposition and presented a comparison of the zoning and attributes of adjacent subdivisions, expressed her concern about the proposed development of single family units with a thirty-foot lot width, and asked for withdrawal of the application for PUD and submission of a subdivision for the R-3 parcel.

Steve Olen, 437 Village Drive, spoke in opposition and expressed his concern about the PUD request and asked Commissioners to uphold the Comprehensive Zoning and Subdivision Regulations to protect and preserve established subdivisions; the development of anything other than R-3 would fundamentally alter the neighborhood.

Ed Baldwin, 903 Halls Lane, spoke in opposition and expressed his concern about the PUD documents, increased traffic, and safety issues.

Robert Dyer, 905 Halls Lane, spoke in opposition and expressed his concerns about consideration of the installation of a sidewalk along Main Street to Christ the King Early Childhood Development Center as a public benefit.

Bill Robinson, 1500 Main Street, spoke in opposition and expressed his concern about public safety, access to Main Street, Falkenberry and Halls Lane, and preserving the character of downtown Daphne.

Chairman closed public participation.

Chairman asked for Commission questions or comments.

Commissioners discussed public benefit, restriction of single family units & lot width on the one-point eight acre parcel, height & design of a privacy fence along the north property line, vehicular cross access between Olde Towne Daphne Townhomes and the single family detached units on Daphne Court East, and pedestrian access to Main Street.

Chairman asked about amendments to the documents of a Planned Unit Development. Mr. Dungan advised revisions proposed by the City Council to PUD documents would be sent back to the Planning Commission for review.

Chairman asked for Commission questions or comments and for a motion.

Five motions were made and debated by the Planning Commission before the final motion carried to unfavorably recommend the above captioned zoning amendment.

A **Motion** was made by Mr. Scott ***to set forth a favorable recommendation to City Council to rezone the subject properties as requested with certain conditions as follows: 1. Vehicular cross traffic between Olde Towne Daphne Townhomes on Daphne Court extension shall be prohibited; 2. No more than six single family detached units on the one-point eight acre property; 3. An ingress/egress easement for pedestrian access shall be provided from Daphne Court to Shore Oaks; 4. The City shall reserve the right to require a privacy fences along the exterior perimeter of the property where abutting existing single family residential uses or where otherwise deemed appropriate; and, the City shall also reserve the right to review the height and design of said fence.***

The Motion failed for the lack of a second.

A **Motion** was made by Mr. Kirby ***to set forth an unfavorable recommendation to City Council to rezone the subject properties to a PUD, Planned Unit Development.***

The Motion failed for the lack of a second.

A **Motion** was made by Mr. Kirby and **Seconded** by Mr. Prescott ***to set forth a favorable recommendation to City Council to rezone the subject property zoned R-7(T) to a PUD, Planned Unit Development, and for the one-point eight acre property to remain R-3.***

Mr. Dungan stated essentially, that would be an unfavorable motion to the City Council because the specific PUD standards presented would limit rezoning to a portion of the property and would not be in line with the PUD review process and procedures.

The Motion was withdrawn by Mr. Kirby.

A **Motion** was made by Mr. Kirby and **Seconded** by Mr. Scott ***to set forth a favorable recommendation to City Council to rezone the subject properties to a PUD, Planned Unit Development, with a stipulation that the single family detached units have a minimum lot size of six thousand five hundred square feet.***

An **Amended Motion** was made by Mr. Kirby and **Seconded** by Mr. Scott ***to set forth a favorable recommendation to City Council to rezone the subject properties to a PUD, Planned Unit Development, with a stipulation that the single family detached units have a minimum lot size of six thousand five hundred square feet, vehicular cross traffic between Olde Towne Daphne Townhomes on Daphne Court extension shall be prohibited, the City shall reserve the right to require a privacy fences along the exterior perimeter of the property where abutting existing single family residential uses or where otherwise deemed appropriate, and the City shall also reserve the right to review the height and design of said fence.***

During discussion, Chief White inquired about the number of 6,500 square foot lots that could be developed on the one point eight acre site. The answer as estimated to be twelve lots.

The Motion was withdrawn by Mr. Kirby.

A **Motion** was made by Ms. Bergin and **Seconded** by Mr. Prescott ***to set forth an unfavorable recommendation to City Council to rezone the subject properties to a PUD, Planned Unit Development.***

During discussion, Ms. Bergin noted that the R-7(T) zone is appropriate: not on the entire parcel.

The Motion carried. Mr. Scott dissented.

Commission recessed @ 6:24 p.m. and reconvened @ 6:29 p.m.

The next order of business is site plan review for Harbor Freight Tools.

An introductory presentation was given by Eric Brown, representative of Caliber Capital, L.L.C., requesting site plan review of a retail sales facility with associated drainage, parking, utilities, and landscaping located southeast of Stanton Road and U.S. Highway 98.

Chairman asked for Commission questions or comments and stated staff deficiencies have been addressed and ALDOT permitting is pending.

Chairman asked for Commission questions or comments and for a motion.

A **Motion** was made by Ms. Phillips and **Seconded** by Mr. Prescott ***to approve Harbor Freight Tools Site Plan. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is site plan review for Judge's Square Academy.

An introductory presentation was given by Robert Cummings, representative of Hutchinson, Moore & Rauch, requesting site plan review of four mixed use buildings consisting of commercial and residential above with associated drainage, parking, utilities, and landscaping located southwest of Holy Cross Circle and Holy Cross Drive and stated the site plan has been revised to provide underground detention and realignment of parking.

Chairman asked for Commission questions or comments and commented that parking has been reduced.

Commissioners asked about fire department access to Main Street and the Public Works Director comments. Mr. Cummings responded that staff deficiencies have been addressed.

Chairman asked for Commission questions or comments and for a motion.

A **Motion** was made by Mr. Kirby and **Seconded** by Mr. Scott ***to approve Judge's Square Site Plan. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is site plan review for Renaissance Academy.

An introductory presentation was given by Clyde Tant, representative of Daphne RA, L.L.C., requesting site plan review of a childcare center with associated drainage, parking, utilities, and landscaping located northwest of Renaissance Boulevard and U.S. Highway 90 and stated staff deficiencies have been addressed.

Chairman asked for Commission questions or comments and stated the Renaissance Improvement District has agreed to perform maintenance on the common detention pond.

Chairman asked for Commission questions or comments and for a motion.

A **Motion** was made by Ms. Phillips and **Seconded** by Mr. Prescott ***to approve Renaissance Academy Site Plan. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is site plan review for Ford Lumber Building Addition.

An introductory presentation was given by Andy Bobe, representative of Dewberry, requesting site plan review of an addition to the existing facility with associated drainage, parking, utilities, and landscaping located north of U.S. Highway 90. He stated staff deficiencies have been addressed, and the site plan has been modified to accommodate the addition.

Chairman asked about the rezoning. Mr. Bobe responded that the application was withdrawn.

Chairman asked for Commission questions or comments and for a motion.

A **Motion** was made by Mr. Scott and **Seconded** by Mr. Smith ***to approve Ford Lumber Building Addition site plan. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is final plat review for Winged Foot Subdivision, Phase 2A.

An introductory presentation was given by Steve Pumphrey, representative of Dewberry, requesting final plat review of a twenty-five lot subdivision consisting of approximately six point eight five acres located northeast of Edgewood Drive and County Road 64.

Chairman stated staff deficiencies have been addressed.

Chairman asked for Commission questions or comments and for a motion.

A **Motion** was made by Mr. Kirby and **Seconded** by Mr. Kirby ***to approve the final plat and set forth a favorable recommendation to City Council to accept the streets in Winged Foot Subdivision, Phase 2A. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is final plat review for Winged Foot Subdivision, Phase 2B.

An introductory presentation was given by Steve Pumphrey, representative of Dewberry, requesting final plat review of a twenty-eight lot subdivision consisting of approximately ten-point three-six acres located northeast of Edgewood Drive and County Road 64.

Chairman stated staff deficiencies have been addressed.

Chairman asked for Commission questions or comments and for a motion.

A **Motion** was made by Mr. Kirby and **Seconded** by Mr. Kirby ***to approve the final plat and set forth a favorable recommendation to City Council to accept the streets in Winged Foot Subdivision, Phase 2B. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is preliminary/final plat review for Citrus 54.

An introductory presentation was given by David Shumer, representative of Barton & Shumer Engineering, requesting preliminary/final plat review of a three-lot subdivision consisting of approximately six-point five acres located at the intersection of County Road 54 and River Road and stated Baldwin County deficiencies have been addressed.

Chairman asked for Commission questions or comments.

Mr. Scott asked who reviews the plat first. Chairman responded the City of Daphne.

Chairman opened the floor to public participation. No one came forth. She closed public participation and asked for a motion.

A **Motion** was made by Mr. Kirby and **Seconded** by Mr. Smith ***to approve Citrus 54 Subdivision preliminary/final plat. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is preliminary/final plat review for the Resubdivision of Lot 3, Wachter Subdivision.

An introductory presentation was given by David Shumer, representative of Barton & Shumer Engineering, requesting preliminary/final plat review of a two-lot subdivision consisting of approximately zero-point one-seven acres located northwest of Trione and Guarisco Street and stated this is the final division of a commercial site plan. The subdivision was conditioned on the demolition of the residential home in preparation of construction of the last two buildings.

Chairman asked for Commission questions or comments.

Mr. Scott stated the site should adhere to a mixed use zone and be required to construct a mixed use structure.

Chairman opened the floor to public participation.

Chason Wachter, 118 General Canby Drive, and owner, expressed concern about the requirement of a two-story structure.

Daphne Rudicell, 403 Dryer Avenue, spoke in opposition and asked the Commission to require that the development adhere to the intent of a mixed use zone.

Chairman closed public participation and asked for a motion.

A **Motion** was made by Mr. Scott and **Seconded** by Ms. Phillips ***to table the application for Resubdivision of Lot 3, Wachter Subdivision, preliminary/final plat, to the August 23, 2018 regular meeting. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is preliminary plat review for Riverwood Estates Subdivision.

An introductory presentation was given by Steve Pumphrey, representative of Dewberry, requesting preliminary plat review of a sixteen-lot subdivision consisting of approximately one hundred and fourteen-point eight-eight acres located on the south side of U.S. Highway 90, approximately one point seven miles east of Plantation Hills and stated the developer has increased the right-of-way width to twenty-feet as requested by the Fire Marshal. He also noted that Baldwin County granted a waiver to the installation of curb & gutter and sidewalks and confirmed compliance with their regulations. A note has been added regarding the floodway and the thirty-foot wetland buffer.

Chairman asked for Commission questions or comments.

Mr. Scott asked about fire protection. Chief White responded Loxley Fire Department jurisdiction.

Chairman opened the floor to public participation. No one came forth. She closed public participation.

Chairman asked for Commission questions or comments and for a motion.

A **Motion** was made by Mr. Kirby and **Seconded** by Mr. Scott ***to approve Riverwood Estates Subdivision preliminary plat, with a waiver to sidewalk and curb & gutter requirement, and a required roadway width of twenty feet. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is a vacation of easement for Kristy Lee Thomas.

An introductory presentation was given by Ann Akridge, representative of Roberts Brothers Realty, requesting vacation of a twenty-foot drainage easement to clear the tile of an encroachment of the pool.

Chairman asked for Commission questions or comments and stated Public Works and the POA recommend acceptance.

Chairman opened the floor to public participation. No one came forth. She closed public participation and asked for a motion.

A **Motion** was made by Mr. Scott and **Seconded** by Ms. Phillips ***to set forth a favorable recommendation to the City Council to vacate said easement along the east property line of Lot 96, Ottawa Springs Subdivision, Phase Two. There was no discussion on the motion. The Motion carried unanimously.***

The next order of business is a request for a rezoning of Lot 131 and 135, Lake Front Drive.

Mr. Kirby recused himself from discussion or action on the agenda item.

An introductory presentation was given by Bradley Creasy, representative of LMS Investment Management, and David O'Brien, representative of Crest Residential, requesting rezoning of a zero-point four-eight acre parcel located west of Lake Front and Bayview Drive from R-3, High Density Single Family Residential, to R-7(A), Apartment District and stated Lake Forest Board has expressed support of the rezoning.

Chairman asked for Commission questions or comments and stated the Lake Forest POA Board supports the rezoning for the intended purpose of an amenity structure or use as provided in a letter from the Board Chairman.

Chairman opened the floor to public participation. No one came forth. She closed public participation and asked for a motion.

Chairman stated uses discussed at the work session were a courtyard or game area, but not a swimming pool. Mr. O'Brien confirmed.

A ***Motion*** was made by Mr. Scott and ***Seconded*** by Mr. Prescott ***to set forth a favorable recommendation to the City Council to rezone the subject properties, Lot 82 and 83, Unit 7, Lake Forest Subdivision from R-3 to R-7(A), as requested.***

During discussion, Mr. Scott asked about a deed-restriction. Mr. O'Brien responded the intended use proposed is a leasing center; the deed-restriction prohibits the construction of any additional multi-family units.

The Motion carried. Mr. Kirby abstained.

The next order of business is Planning Commission discussion.

Troy Strunk, Executive Director of City Development, discussed the proposal of an Olde Towne Daphne Residential Overlay District to define that area affected west of Main Street and create certain criteria for the Commission to review subdivision re-plats on a case-by-case basis to determine compatibility and conformity.

Mr. Scott commented that the proposed language for substandard lots of record is a result of the denial of a variance for a subdivision re-plat of three-lots by the Board of Zoning Adjustment.

The next order of business is public participation.

Chairman asked for public participation.

None presented.

The next order of business is the attorney's report.

Mr. Dungan stated no report.

The next order of business is commissioner's comments.

None presented.

The next order of business is director's comments.

Director stated kudos to Marybeth Bergin, Carolyn Courson, Ed Kirby, and Jan Vallecillo for acquiring the University of North Alabama Planning & Zoning Official Certification and Re-certification.

There being no further business, the meeting was adjourned at 7:23 p.m.

Respectfully submitted by:

Jan Vallecillo

Jan Vallecillo, Planning Coordinator

Approved: August 23, 2018

Mary E Bergin

Marybeth Bergin, Chairman

Accepted by:

Chairman, Daphne Utilities

DAPHNE UTILITIES

WATER • NATURAL GAS • SEWER

APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ◆ July 25, 2018 ◆ 5:00 p.m.

I. Call to Order

The regular July 2018 Board meeting for the Utilities Board of the City of Daphne was held on July 25, 2018 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

II. Roll Call

Members Present:
Randy Fry, Chairman
Billy Mayhand, Vice Chairman
Selena Vaughn, Secretary/Treasurer
Mayor Dane Haygood, Board Member – arrived at 5:03pm

Members Absent:
Robin LeJeune, Board Member

Others Present:
Jerry Speegle – Board Attorney
Danny Lyndall – General Manager
Bobby Purvis – Operations Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Miller – Volkert & Associates
Ray Moore – HMR
Joe Asarisi – Asarisi & Associates

Others Absent:
Samantha Coppels – Communications Manager

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Meeting Minutes June 27, 2018

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the June 27, 2018 Utilities Board Meeting.

Since there were no additions deletions or corrections, the Chairman declared that the submitted Minutes would stand approved.

V. OLD BUSINESS –

A. Spanish Fort Storm Water Repairs –

Danny Lyndall advised the Board of the continued efforts with the property owner to reach an agreement on the temporary easement, but materials have been ordered in anticipation of the line relocation work to begin.

VI. NEW BUSINESS –

A. Property Expansion at WRF Mayor Haygood arrived at 5:03 pm.

Danny Lyndall explained to the Board that this agenda item is informational only to provide background data on possible future discussions and/or board action. He presented pictorial map slides that demonstrated the limited space currently at the WRF and to examine surrounding property availability for potential future growth.

Mayor Haygood commented supportively, inquiring about the easement. Mr. Lyndall clarified the area in question and answered additional questions from Mr. Mayhand. The Board recommended investigating the purchase of this property.

B. Bid Award – Solids Dewatering at WRF

Mr. Lyndall reminded the Board of previous discussion on temporary dewatering contract at the Water Reclamation Facility and advised that the contractor has done a better job at removing the solids from the plant than expected. He stated that an annual contract had been developed to obtain pricing to continue this dewatering on an annual basis. Mr. Lyndall invited Waste Water Reclamation Supervisor Sharon Surra to detail the necessities from the contractor. Mrs. Surra summarized the particulars of the contract renewal for the Board. Mayor Haygood questioned bid law procedures involved to which Mr. Lyndall answered. Mayor Haygood also inquired about negotiating a better figure since it was a single bidder. A discussion took place regarding the renewal contract and rate negotiation.

MOTION by Mayor Haygood that Bid Award RFB 2018-02 for Sludge Dewatering, Removal, and Disposal [be accepted] conditioned upon acceptable terms as negotiated by the General Manager but in no event more than 7cents per gallon ; Seconded by Selena Vaughn.

AYE: *Fry, Haygood, Mayhand, Vaughn,* **NAY:** **ABSENT:** *LeJeune* **ABSTAIN:** **MOTION CARRIED**

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle had nothing to add to his report but offered to answer any questions.

VIII. FINANCIAL REPORT

Teresa Logiotatos highlighted for the Board the total assets decrease due to bond payments, financial summary graphs, statement of cash flows report, and check history report.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Danny Lyndall had nothing additional to add to his report.

B. Operations Report

Bobby Purvis advised the Board of a sanitary sewer overflow caused by a contractor making a water-line tap on US Hwy. 90 across from The Home Depot and explained the clean-up and repair process. He also answered questions from the Board regarding the incident.

C. Engineering & Consulting Reports

Melinda Immel with Volkert reminded the Board of past discussions of a new headworks screen and that she has been working with staff to put out an "equipment only" specification for this with the goal of presenting it before the Board at the August meeting.

Ray Moore with HMR gave an update on the City's sewer project.

Joe Asarisi with Asarisi & Associates had nothing further to add to his report and offered to answer any questions.

Mr. Lyndall introduced Mr. Bobby McClure and Mrs. Denise King from Goodwyn, Mills & Cawood who had performed an initial audit of the Water Reclamation Facility and developed the report from which Daphne Utilities has been working. Mr. Lyndall also advised that they will be implementing additional consulting reports.

X. BOARD ACTION – Previously addressed under New Business

XI. PUBLIC PARTICIPATION – the Chairman opened Public Participation at 5:40pm and asked for participants to state their name and address and to direct their comments to the Board.

Mr. Rick Fine, 310 Bay Hill Drive, Daphne; Mr. Fine requested the Board to authorize the Board to spend $75,000 to have an independent enterococcus water monitoring study. He noted Mr. Lyndall's cooperation to collaborate with the Dauphin Island Sea Lab, however DISL has reservations. Mr. Fine asked if 1) the money could be authorized to support this endeavor, 2) contact DISL to try and arrange to meet, and 3) however if DISL is not, to investigate partnering with University of South Alabama Marine Biology students for this venture. He continued and a lengthy, in-depth discussion progressed with input from Mayor Haygood and Mr. Lyndall.

XII. BOARD COMMENTS –

Mr. Mayhand suggested having a collective group of water systems to collaborate on this water testing project. Mrs. Vaughn concurred. Mayor Haygood noted that the City of Daphne has an environmental advisory committee comprised of passionate individuals to include and offered his support of this type of project. The Chairman suggested to investigate which environmental organizations already conduct monitoring.

The Chairman closed Public Participation at 6:06pm.

XIII. ADJOURNMENT

MOTION by Mayor Haygood to adjourn; Seconded by Selena Vaughn.

The meeting adjourned at 6:07pm.

Preceding minutes submitted to the Daphne Utilities Board by:

Lori Wilson

Lori Wilson, Executive Assistant, Daphne Utilities

To: Office of the City Clerk

MEMORANDUM

From: Adrienne D. Jones, AJ
Director of Community Development

Subject: Cynthia Dixon, L.L.C. Zoning Amendment

Date: August 24, 2018

PRESENT ZONING:	R-2, Medium Density Single Family Residential
PROPOSED REZONING:	R-6(G), Garden or Patio Home District
LOCATION:	Southeast of the Randall Avenue and Guarisco Street
RECOMMENDATION:	At the Thursday, August 23, 2018, regular meeting of the Daphne Planning Commission, eight members were present, and the motion carried for a favorable recommendation for the above mentioned zoning amendment.

Attached please find the appropriate documentation and action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare an ordinance for placement on the City Council agenda for placement on the City Council agenda to set a public hearing.

Thank you,
ADJ/jv

Attachment(s)

1. Zoning Amendment Application
2. Legal Description (Exhibit A)
3. Boundary Survey (Exhibit B)
4. Adjacent property owners list
5. Community Development Report

FILE
10:53
08\24\18

Daphne

APPLICATION FOR REZONING OR PRE-ZONING

Office use only: Rev. 072816	Date Submitted July 23, 2018
Application Number: ZA-18-07 or PZA-	Planning Commission Public Hearing Date: August 23, 2018

Legibly print or type responses below. Indicate N/A or an "X" where item is not applicable.

SITE DATA

Site Location (Address or General Proximity to Nearest Intersection): SOUTHEAST CORNER OF RANDALL AND GUARISCO	PPIN#(s): 16859
Gross Site Area (acreage): 0.50 AC	Requested Zoning or Pre-Zoning: R-6G
Current Zoning Designation(s): R-2	Amended Request: Initials: Date:
Current Land Use: VACANT LOT RESIDENTIAL	Anticipated Land Use: RESIDENTIAL

Provide Legal Description (if necessary attach separate page entitled "Legal Description for [Name of Applicant]":

Specify other recently approved or pending requests related to the subject property. Circle the answer(s).

Annexation Subdivision Site Plan Special Exception Variance Specify Other

APPLICANT & AGENT INFORMATION

If an LLC or LLP or Corporation, provide name and signature of Registered Member or Agent* **and *provide a copy of Articles of Incorporation.*	
Name of Current Owner: DIXON, CYNTHIA	
Mailing Address: 10615 CR. RD 138, BAY MINETTE, AL 36507	**Phone/Fax:** **E-mail:**
Name of Authorized Agent: HARRY JOHNSON	
Mailing Address: 1203 HWY 98 STE 3-E DAPHNE, AL 36526	**Phone/Fax:** **E-mail:** 251-454-7550
Name of Developer*:	**Phone/Fax:** **E-mail:**
Other:	**Phone/Fax:** **E-mail:**

I, the applicant, certify that all of the above facts are true and correct to the best of my knowledge. I hereby agree to allow the City of Daphne to post a sign on the subject property notifying the general public of this request.

X

Applicant's Signature:	Cynthia Dixon (dotloop verified 07/20/18 9:28AM CDT QT6V-BRHK-5ZCO-GIZ5)	Date 07/20/18
Agent's Signature:	Harry Johnson	Date 19 July 18

CYNTHIA DIXON
REZONING REQUEST OF
VACANT LOT AT THE SOUTHEAST CORNER OF
RANDALL AVENUE AND GUARISCO STREET

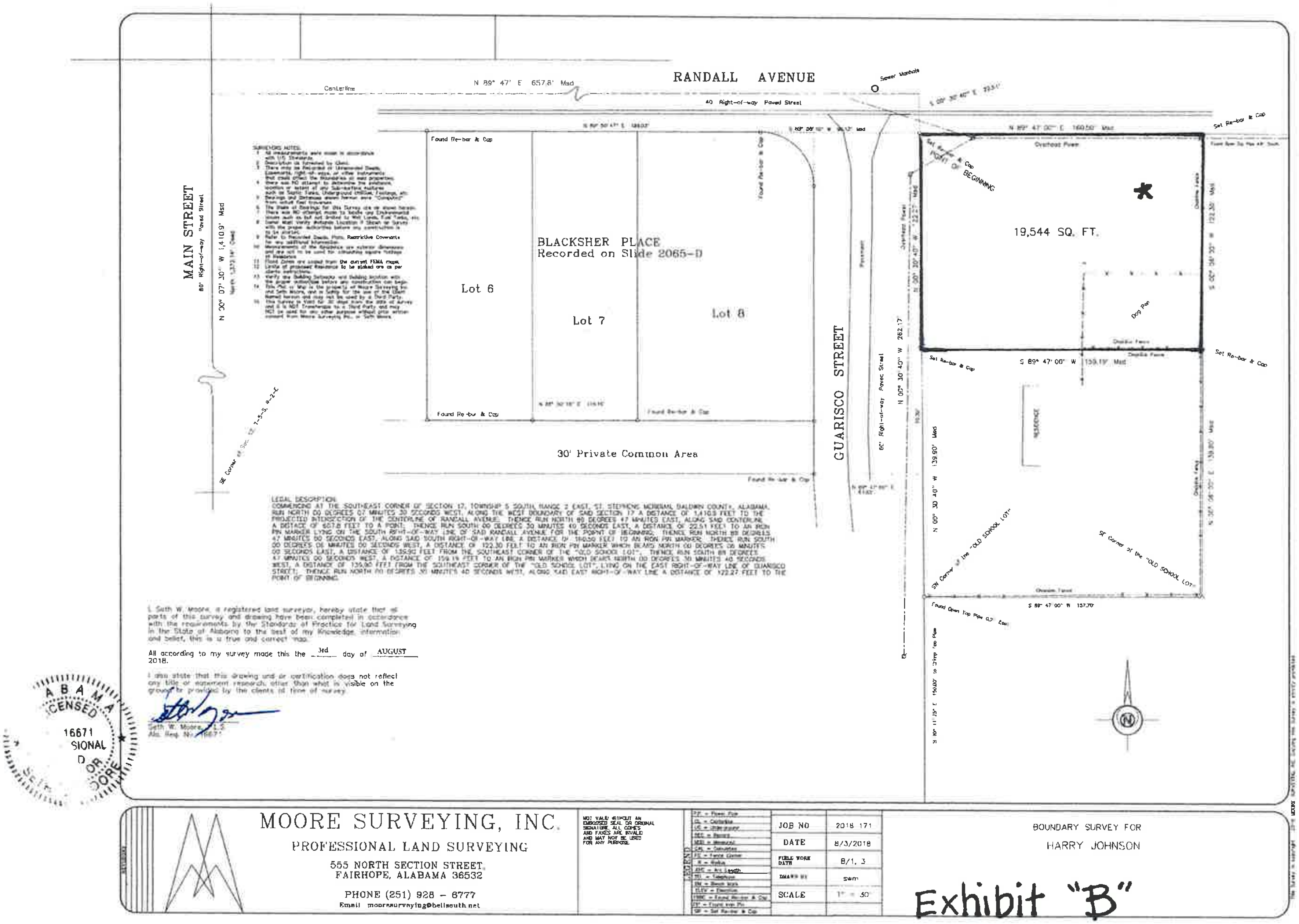
EXHIBIT A

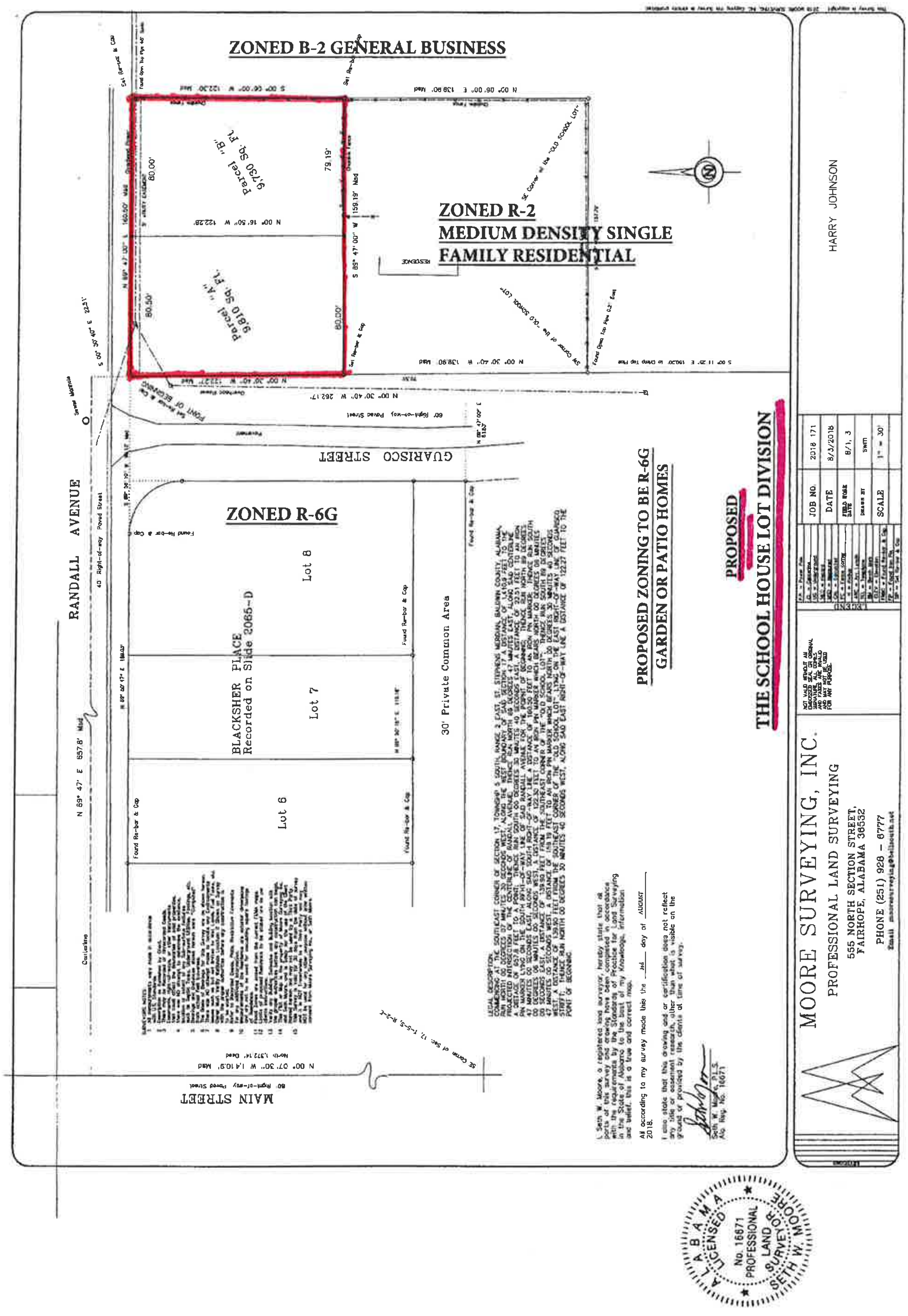
STATE OF ALABAMA
COUNTY OF BALDWIN
CITY OF DAPHNE

DESCRIPTION OF PROPERTY TO BE RE-ZONED TO R-6G GARDEN OR PATIO HOMES:

LEGAL DESCRIPTION:

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 17, TOWNSHIP 5 SOUTH, RANGE 2 EAST, ST. STEPHENS MERIDIAN, BALDWIN COUNTY, ALABAMA, RUN NORTH 00 DEGREES 07 MINUTES 30 SECONDS WEST, ALONG THE WEST BOUNDARY OF SAID SECTION 17 A DISTANCE OF 1,410.9 FEET TO THE PROJECTED INTERSECTION OF THE CENTERLINE OF RANDALL AVENUE; THENCE RUN NORTH 89 DEGREES 47 MINUTES EAST, ALONG SAID CENTERLINE A DISTACE OF 657.8 FEET TO A POINT; THENCE RUN SOUTH 00 DEGREES 30 MINUTES 40 SECONDS EAST, A DISTANCE OF 22.51 FEET TO AN IRON PIN MARKER LYING ON THE SOUTH RIFHT-OF-WAY LINE OF SAID RANDALL AVENUE FOR THE POINT OF BEGINNING; THENCE RUN NORTH 89 DEGREES 47 MINUTES 00 SECONDS EAST, ALONG SAID SOUTH RIGHT-OF-WAY LINE A DISTANCE OF 160.50 FEET TO AN IRON PIN MARKER; THENCE RUN SOUTH 00 DEGREES 06 MINUTES 00 SECONDS WEST, A DISTANCE OF 122.30 FEET TO AN IRON PIN MARKER WHICH BEARS NORTH 00 DEGREES 06 MINUTES 00 SECONDS EAST, A DISTANCE OF 139.90 FEET FROM THE SOUTHEAST CORNER OF THE "OLD SCHOOL LOT"; THENCE RUN SOUTH 89 DEGREES 47 MINUTES 00 SECONDS WEST, A DISTANCE OF 159.19 FEET TO AN IRON PIN MARKER WHICH BEARS NORTH 00 DEGREES 30 MINUTES 40 SECONDS WEST, A DISTANCE OF 139.90 FEET FROM THE SOUTHEAST CORNER OF THE "OLD SCHOOL LOT", LYING ON THE EAST RIGHT-OF-WAY LINE OF GUARISCO STREET; THENCE RUN NORTH 00 DEGREES 30 MINUTES 40 SECONDS WEST, ALONG SAID EAST RIGHT-OF-WAY LINE A DISTANCE OF 122.27 FEET TO THE POINT OF BEGINNING.


RANDALL AVENUE
N 89° 47' E 657.8' Msd
40' Right-of-way Paved Street
Centerline
Sewer Manhole
MAIN STREET
80' Right-of-way Paved Street
N 00° 07' 30" W 1,410.9' Msd
GUARISCO STREET
60' Right-of-way Paved Street
N 00° 30' 40" W 262.17'
BLACKSHER PLACE
Recorded on Slide 2065-D
Lot 6
Lot 7
Lot 8
30' Private Common Area
Found Re-bar & Cap
19,544 SQ. FT.
Set Re-bar & Cap
POINT OF BEGINNING
N 89° 47' 00" E 160.50' Msd
S 89° 47' 00" W 159.19' Msd
S 89° 47' 00" W 157.70'
N 00° 30' 40" W 139.90' Msd
Overhead Power
Dog Pen
Residence
SW Corner of the "OLD SCHOOL LOT"
SE Corner of the "OLD SCHOOL LOT"
Found Open Top Pipe 0.3' East
LEGAL DESCRIPTION
All according to my survey made this the 3rd day of AUGUST 2018.
Seth W. Moore, P.L.S.
16671
MOORE SURVEYING, INC.
PROFESSIONAL LAND SURVEYING
555 NORTH SECTION STREET,
FAIRHOPE, ALABAMA 36532
PHONE (251) 928 – 6777
Email mooresurveying@bellsouth.net
JOB NO 2018 171
DATE 8/3/2018
FIELD WORK DATE 8/1, 3
DRAWN BY sem
SCALE 1" = 30'
BOUNDARY SURVEY FOR
HARRY JOHNSON
Exhibit "B"


ZONED B-2 GENERAL BUSINESS
ZONED R-2
MEDIUM DENSITY SINGLE
FAMILY RESIDENTIAL
Parcel "B" 9730 Sq. Ft.
Parcel "A" 9810 Sq. Ft.
HARRY JOHNSON
RANDALL AVENUE
GUARISCO STREET
MAIN STREET
ZONED R-6G
BLACKSHER PLACE
Recorded on Slide 2065-D
Lot 6
Lot 7
Lot 8
30' Private Common Area
PROPOSED ZONING TO BE R-6G
GARDEN OR PATIO HOMES
PROPOSED
THE SCHOOL HOUSE LOT DIVISION
MOORE SURVEYING, INC.
PROFESSIONAL LAND SURVEYING
555 NORTH SECTION STREET,
FAIRHOPE, ALABAMA 36532
PHONE (251) 928 - 6777
JOB NO. 2018 171
DATE 8/3/2018
SCALE 1" = 30'
ALABAMA LICENSED No. 16871 PROFESSIONAL LAND SURVEYOR SETH W. MOORE

CYNTHIA DIXION
ADJACENT PROPERTY OWNERS LIST

EAST SIDE PROPERTY OWNERS

05-43-04-17-3-000-033.002
McGinnis, James L
908 Randall Ave.
Daphne, Al 36526

SOUTH SIDE PROPERTY OWNERS

05-43-04-17-3-000-034.000
Garrett, Frank & Ann
809 Randall Ave
Daphne, Al 36526

NORTH SIDE PROPERTY OWNERS

05-43-04-17-3-000-018.000
Garrett, Frank & Ann
809 Randall Ave
Daphne, Al 36526

WEST SIDE PROPERTY OWNERS

05-43-04-17-3-000-036.007 & 36.008
Butcher, Lowell & Carol
105 Fairhope Court #2
Fairhope, Al 36532

05-43-04-17-3-000-036.000
Blacksher Place Owners Assoc.
890 Randall Ave
Daphne, Al 36526

PROPERTY OWNER

05-43-04-17-3-000-035.000
Dixon, Cynthia
10615 County Road 138
Bay Minette, Al 36507

DEVELOPER / AGENT
HPJ Properties LLC
Harry Johnson
1203 HWY 98 STE 3-E
Daphne, Al 36526

DANE HAYGOOD
MAYOR

ADRIENNE D. JONES
COMMUNITY DEVELOPMENT
DIRECTOR/ZONING ADMINISTRATOR

COMMUNITY DEVELOPMENT
Daphne
ALABAMA
The Jubilee City

August 10, 2018

NOTICE OF PUBLIC HEARING

A petition for REZONING will be considered by the Daphne Planning Commission for Cynthia Dixon containing 0.50 acres +/- located at the corner of Randall Avenue and Guarisco Street zoned R-2, Medium Density Single Family Residential, to be rezoned R-6(G), Garden/Patio Home.

Said petition will also be considered by the Daphne City Council pursuant to Alabama Code 11-52-85. The application is available for review at City Hall in the Department of Community Development, 1705 Main Street, during regular business hours. An informal site preview meeting will be held on Wednesday, August 15, 2018 at 8:30 a.m. in the Council Chambers of City Hall. The public is invited to attend: limited participation may be allowed by the chairman.

The public hearing will be held by the Daphne Planning Commission on Thursday, August 23, 2018 at 5:00 p.m. in the Council Chambers of City Hall. You may submit your views in writing, in person, by fax or by representation.

Sincerely,
Adrienne D. Jones
Director of Community Development

Cynthia Dixon Zoning Amendment

P. O. Box 400 - Daphne, Alabama 36526
Phone: 251.620.1700 Fax: 251. 621.3185

APPLICATION:
Rezoning S.E. Inter-section of Randall & Guarisco

APPLICANT:
Cynthia Dixon

AREA:
0.5

LOTS:
1

PPIN:
16859

ZONING:
R-2, Medium Density Single Family Residential

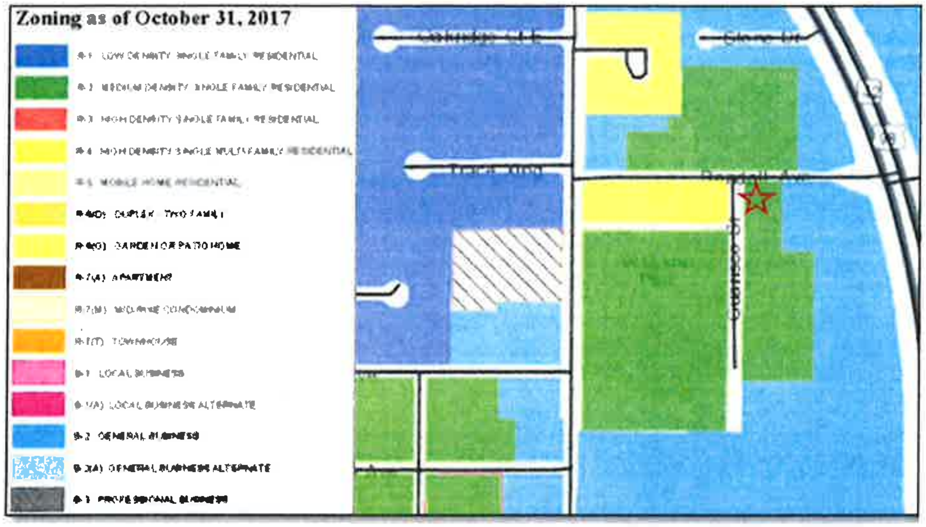
PROPOSED ZONING:
R-6(G), Garden Homes

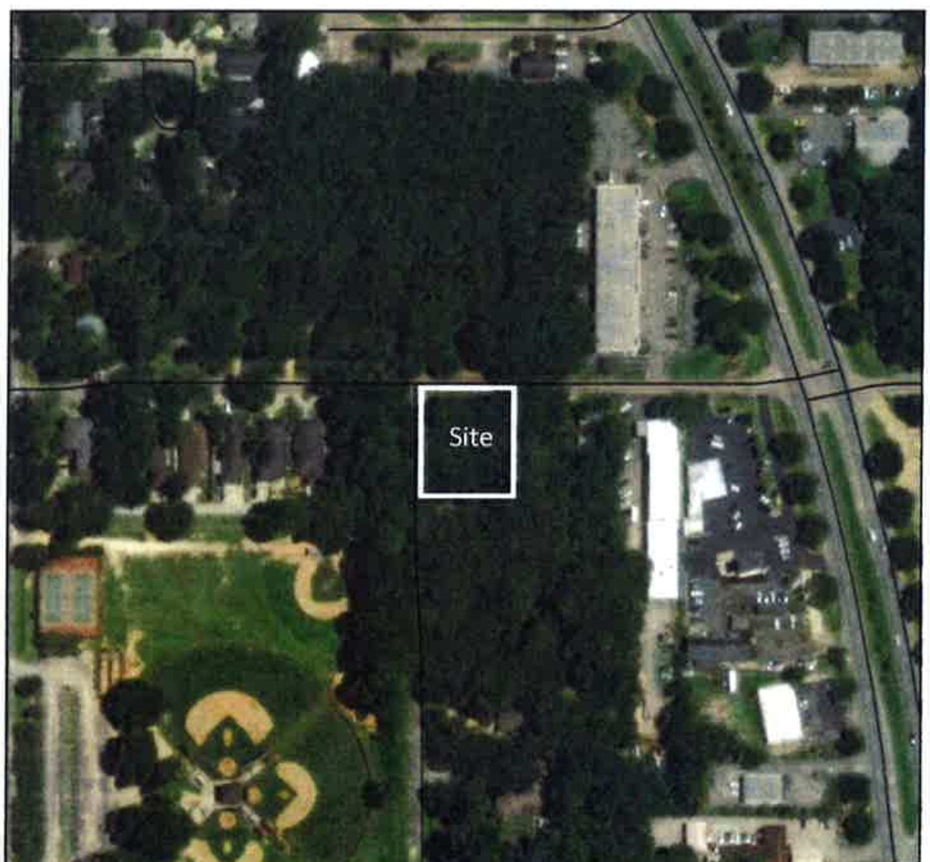
EXISTING PRECEDENT:
Yes, Blacksher Place Slide 2065-D, to west

COMPREHENSIVE PLAN:
Consistent, Compatible

RECOMMENDATION:
Approval

REZONING REQUEST
By
CYNTHIA DIXON





Existing Conditions: 0.5 acre+/-

Existing Zoning: R-2, Medium Density Single Family Residential

Proposed Zoning: R-6(G), Garden/Patio Home

Surrounding Zonings/Uses:

North – R-2, Medium Density Single Family Residential District

South – R-2, Medium Density Single Family Residential District

West – R-4, High Density Single Family Residential District

East – B-2, General Business District

Existing Utility Service Providers:

Water – Daphne Utilities

Sewer – Daphne Utilities

Gas – Daphne Utilities

Electric – Riviera Utilities

Affected City Service Providers:

Fire Protection-Station 1

Police Protection-Police Beat 1

Public Works

The Comprehensive Plan

The comprehensive plan's overarching policy regarding land development encourages harmony and compatibility. The following are some Land Use Goals and Objectives from the Plan that are applicable to this application.

> **Goal:** Grow sensibly by anticipating land use needs. *Objective:* Promote and manage growth on undeveloped lands in a manner that will be compatible with, and complementary to, existing adjacent developed properties.

Existing Conditions

The subject property is a wooded lot located at the southeast intersection of Randall Avenue and Guarisco Street in the Olde Towne Daphne District, west of the Highway 98 and Randall Avenue intersection. Blacksher Place, an R-4, High Density Single Family

Residential district (equivalent to R-6(G)), is located to the west and is composed of 8 lots. That property was rezoned from R-2 to R-4, High Density Single Family Residential district in 2001 in Ordinance 2001-14.

The applicant proposes to rezone the subject property from R-2 to R-6(G), for two garden homes. R-2 district requires 15,000 sq. ft. in area; 90-ft lot width.

Currently, the subject property is 19,544 sq. ft. in area and would yield one single family residence. The buyer has plans to subdivide the lot into two garden home lots: Parcel "A" 9,810 and Parcel "B" 9,730.

14-17 SETBACKS (EXCERPT)

MINIMUM DISTRICT REQUIREMENTS [d]				
Zoning Districts	**Front Yard**	**Rear Yard**	**Side Yard**	**Corner Lot Side Yard**
R-4[c], Single Family **R-6(D or G), Duplex or Garden or Patio Home**	**15**	**20**	**6**	**25**
R-4[c], Multi-Family	15	20	a	25

(a) When dwelling unit faces side yard, the dwelling unit shall not be less than twenty-five (25) feet from the side lot line.

(b) None. If there is a rear alley, the setback shall be twenty-five (25) feet. When abutting a residential district it shall be not less than ten (10) feet. (See Buffer Requirements, Section 14-13, Landscape Standards).

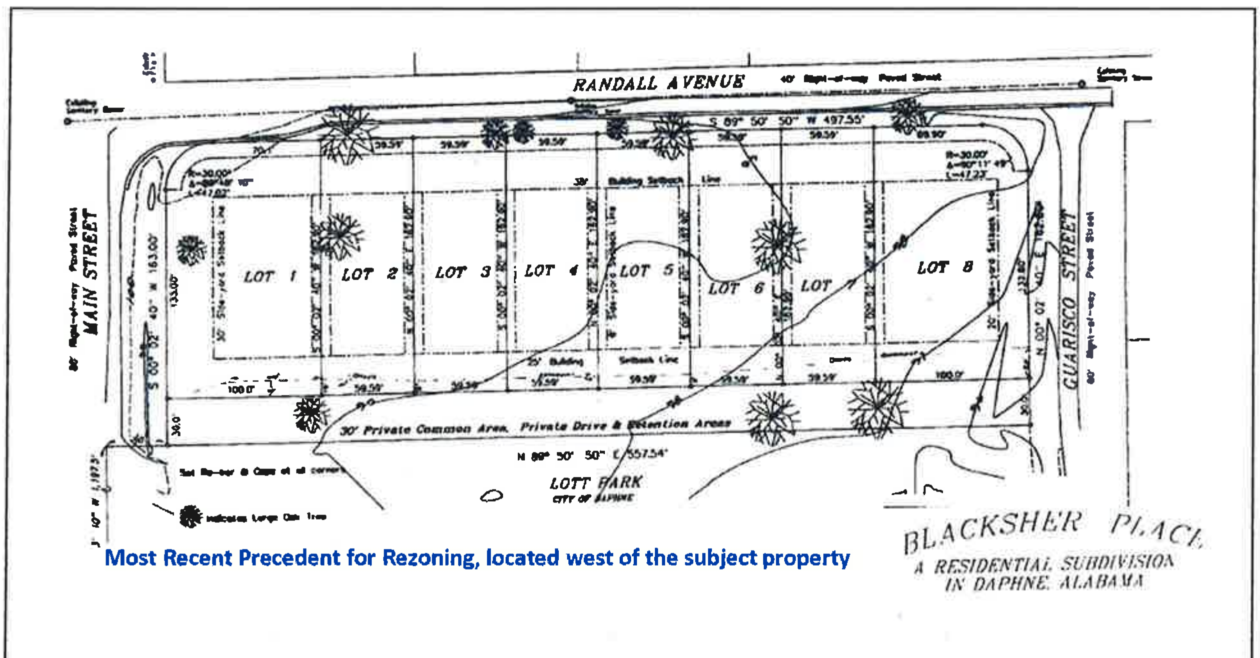
(c) The Planning Commission shall no longer consider zoning or rezoning amendments to an R-4 zoning district. All existing R-4, High Density Single and Multi-Family Residential Districts shall be developed in accordance with the standards provided herein. For all new requests, the following districts shall be considered in lieu of R-4: R-6(G) for all garden/patio homes developments; R-6(D) for duplexes; R-7(A) for apartments; and R-7(T) for townhouses and R-7(M) for mid-rise condominiums.

(d) Minimum district requirements for any zoning district not specifically listed in this table shall meet the minimum standards as established in Requirement for lot area, width and setbacks in Section 13-4, Requirements for Lot Area, Width, Coverage, Density, Height and Other Factors and 13-6, Minimum Zoning District Setback Requirements, herein.

(e) None. If there is an alley, the setback shall be twenty-five (25) feet. When abutting a residential district it shall be not less than fifteen (15) feet. (See Buffer Requirements, Section 14-13, Landscape Standards).

Staff Recommendation

Staff recommends approval of R-6(G), Garden/Patio Home. R-6(G) zoning district is consistent and compatible with the most recent precedent for rezoning in the area. Rezoning the subject property would be consistent with the zoning of the property to the west. The land to the north (across Randall Avenue) is zoned R-2.



Most Recent Precedent for Rezoning, located west of the subject property

City of Daphne
Event Permit Application

Date of Application: August 14, 2018 Permit Requested: ☒ Event/Fundraiser ☐ Parade/Run ☐ Band

Contact Information

Organization Name: Bounds Family YMCA

Contact Name: Veronica Hebert, 1st/Barbara Hoffman, 2nd E-mail Address: vmhebert@yahoo.com

Address: 8051 Whispering Pines Road, Daphne, AL 36526
Street / P.O. Box City/State/Zip Code

Primary Phone Number: (330) 689-6222 Secondary: (251) 375-6995

Event Information

Event Name: 2nd Annual Elf Ride Event Date: Fri., Nov. 30, 2018

Event Location: Daphne City Hall # Participants/Vehicles: 300

Start Time: 5:30 pm Stop Time: 7:30 pm Assembly Time: 4:00 pm to 5:30 pm
Parades/Runs Only

Special Requests: Allow adult & children riders and walkers. ~~City Hall remain open until 7:30 pm for restrooms.~~ CA
City Hall Parking lot blocked off for setup at ~~noon, 2 pm~~ CA or 3 pm. Road Closures Requested: ☒ Yes ☐ No

Special Instructions YMCA to Request portalets
Restrooms available @ Centennial Park.

Approval: Internal Use Only

Date Routed: Aug. 29, 2018

Fire Dept: James W. White

Police Dept: David B. Carpenter II

Public Works: [signature]

Parks & Recreation: ____
Only required if event interrupts traffic near Daphne parks

For Special Event/Band Permits:

Council Member: ____
District # Signature

For Parade/Run Permits & Use of City Grounds:

City Council: ____
Date of Approval

Parade/Run Permits ONLY

☐ Fee Paid: $ ____ ☐ N/A ☐ Waived

☐ Insurance Filed ☐ N/A

Route Selection: ☐ 1 ☐ 2 ☐ 3 ☐ 4

City of Daphne
Event Permit Application

Date of Application: 28 Aub 2018 Permit Requested: ☐ Event/Fundraiser ■ Parade/Run ☐ Band

Contact Information

Organization Name: Daphne High School Homecoming Parade

Contact Name: Lt Col (Ret) Douglas Goodlin E-mail Address: DGoodlin@bcbe.org

Address: 9300 Champions Way Daphne, AL. 36526
Street / P.O. Box City/State/Zip Code

Primary Phone Number: 251-626-0096 Secondary: 251-366-2744 (Cell)

Event Information

Event Name: Daphne Homecoming Parade Event Date: 4 Oct 2018

Event Location: Downtown Main Street From/To Civic Ce # Participants/Vehicles: 400/25

Start Time: 5:00 PM Stop Time: 6:00 PM Assembly Time: 4:15 to 4:45 PM
Parades/Runs Only

Special Requests: The route is attached. It will be a round trip parade from Civic Center with turn on Belrose Avenue and back to Main on Lea Avenue. Road Closures Requested: ■ Yes ☐ No

Special Instructions

We will not be having a pep rally at the civic center this year. No CC support is needed.

Approval: Internal Use Only

Date Routed: Aug 29, 2018

Fire Dept: approved via email 8-30-18 CA

Police Dept: ____

Public Works: [signature]

Parks & Recreation: ____
Only required if event interrupts traffic near Daphne parks

For Special Event/Band Permits:

Council Member: ____
District # Signature

For Parade/Run Permits & Use of City Grounds:

City Council: ____
Date of Approval

Parade/Run Permits ONLY

☐ Fee Paid: $ ____ ☐ N/A ☐ Waived

☐ Insurance Filed ☐ N/A

Route Selection: ☐ 1 ☐ 2 ☐ 3 ☐ 4

NORTH

PLEASE SPREAD THE WORD

- PARTCIPANTS: PLEASE NOTE LINE-UP LOCATIONS AND TIMES

- FANS: PLEASE NOTE ROUTE AND TIMES

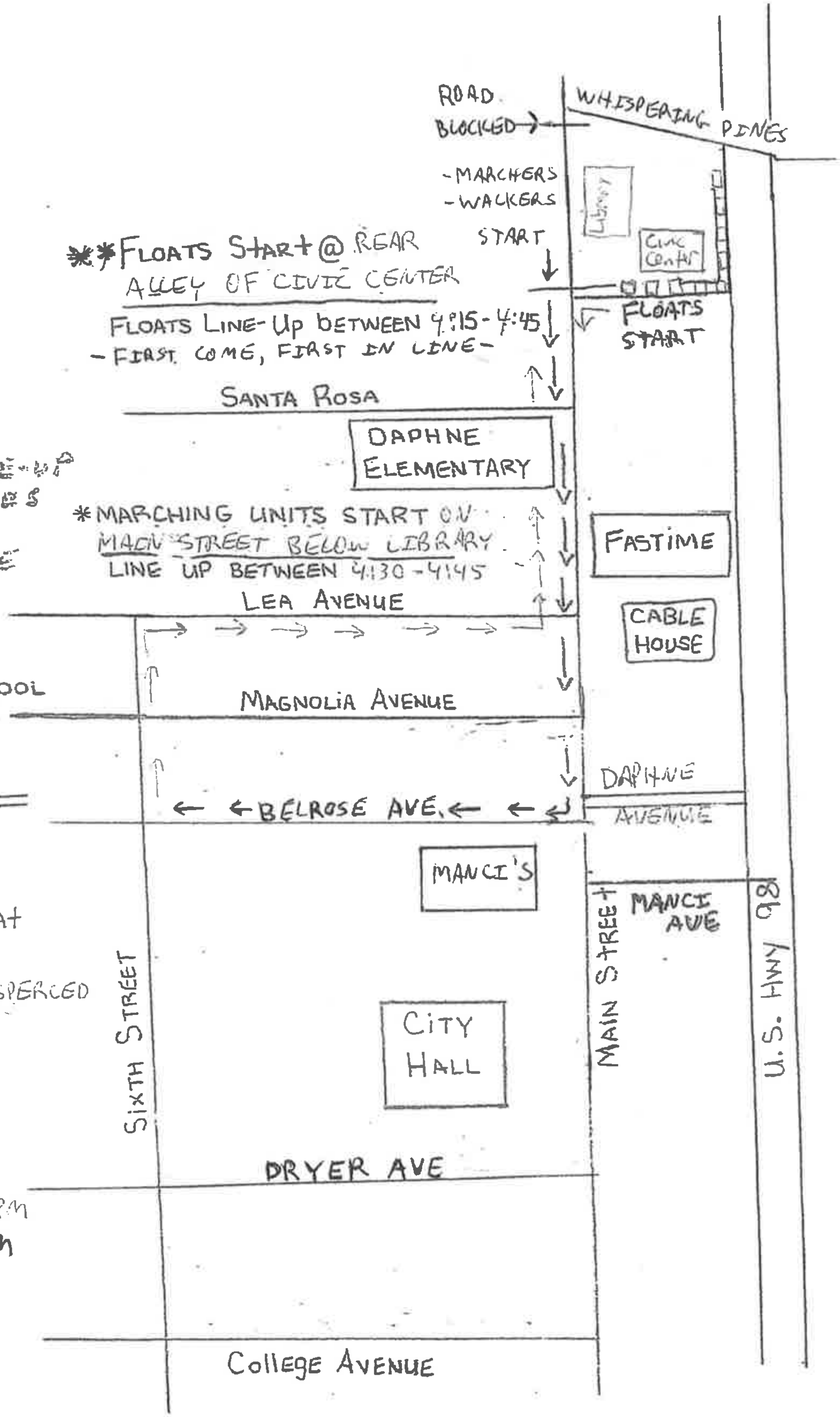
Daphne High School Homecoming Parade

Thurs. Oct 4th, 2018

FLOATS START MOVING AT 5:00 PM

MARCHING UNITS INTERSPERCED BETWEEN FLOATS

* PARADE STARTS AT 5PM AND ENDS AT 5:45 PM



QUESTIONS? PLEASE SEE LT COL GOODLIN RM 173 626-0096 or Cell: 251-366-2744

City of Daphne
Event Permit Application

Date of Application: 8/16/18 Permit Requested: ☒ Event/Fundraiser ☐ Street Closure ☐ Band

Contact Information

Organization Name: Run for Shep/Shephard's Flock

Contact Name: Lauren Babcock E-mail Address: runforshep@gmail.com

Address: 32328 Wildflower Trail Spanish Fort, AL 36527
Street / P.O. Box City/State/Zip Code

Primary Phone Number: 251-533-1916 Secondary: 251-406-1301

Event Information

Event Name: Run for Shep Event Date: 1/26/2019

Event Location: City Hall # Participants/Vehicles: 450

Start Time: 9:00am 5K 10AM ½ mile Stop Time: 1130AM Assembly Time: start set up at 6AM
Parades/Runs Only

Special Requests: May we use your atrium and have cleaning lady there (Ms. Sue(?) - She was such a great help and nice to work with!) Road Closures Requested: ■ Yes ☐ No

Special Instructions

Approval: Internal Use Only

Date Routed: Aug. 29, 2018

Fire Dept: [signature]

Police Dept: [signature]

Public Works: [signature]

Parks & Recreation: ______
Only required if event includes activity at or near Daphne parks

For Special Event/Band Permits:

Council Member: ______
District # Signature

For Street Closure Permits & Use of City Grounds:

City Council: ______
Date of Approval

Events Requiring Street Closures ONLY:

☐ Fee Paid: $ ______ ☐ N/A ☐ Waived

☐ Insurance Filed ☐ Waived by Council

Route Selection: ☐ 1 ☐ 2 ☐ 3 ☐ Custom (non-race)

CITY OF DAPHNE, ALABAMA
RESOLUTION NO. 2018-41

2018-N-SINGLE STREAM RECYCLE HAULING & DELIVERY

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of $15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the Single Stream Recycle Hauling & Delivery will exceed this amount; and

WHEREAS, No bids were received Single Stream Recycle Hauling & Delivery and therefore can be negotiated pursuant to Ala. Code § 41-16-50(a); and

WHEREAS, Eastern Shore Ag submitted a proposal and requested the submittal be considered for a negotiated contract award; and

WHEREAS, Staff has reviewed the negotiated bid for the Single Stream Recycle Hauling & Delivery and determined that the negotiated bid as presented is reasonable; and

WHEREAS, Staff recommends the negotiated bid contract for the Single Stream Recycle Hauling & Delivery be awarded to Eastern Shore Ag.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA hereby accept the negotiated contract of Eastern Shore Ag for unit cost per load as follows:

1. ***Single Stream Recycle Hauling & Delivery (13009 Beulah Rd Cantonment, FL 32533)*** ***$ $350 (per load)***

2. ***Single Stream Recycle Hauling & Delivery (707 Mobile St. Mobile, AL 36617)*** ***$ $350 (per load)***

as specified in BID SPECIFICATION NO. 2018-N-SINGLE STREAM RECYCLE HAULING & DELIVERY.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _________day of __________, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
RESOLUTION NO. 2018-42

2018-S-NICHOLSON CENTER ROOFING PROJECT

WHEREAS, roof repairs are needed at the Nicholson Center to maintain and protect the existing roof structure; and

WHEREAS, The City of Daphne obtained bids for the NICHOLSON CENTER ROOFING PROJECT; and

WHEREAS, Staff has reviewed the bids for the NICHOLSON CENTER ROOFING PROJECT and determined that the bid as presented is reasonable; and

WHEREAS, Staff has recommended to award to the low bidder E. Cornell Malone Corporation for the base bid amount of $32,675 and include Add Alternate/Option #1 - $4,000 for a total project cost of $36,675; and
.

WHEREAS, monies have been previously appropriated from the Capital Reserve Fund in the FY2018 Capital Budget for Nicholson Center renovations/repairs; and

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that the City hereby accept the bid of E. Cornell Malone Corporation in the amount of $36,675 as specified in BID SPECIFICATION NO. 2018-S-NICHOLSON CENTER ROOFING PROJECT.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _______ day of _________, 2018

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
RESOLUTION NO. 2018-43

2018-T- TRIONE PARK SPORTS COMPLEX FENCE REPLACEMENT

WHEREAS, the City of Daphne is required under section 39-1-1(E) of the Code of Alabama to secure competitive bids for public works contracts in excess of $50,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the TRIONE PARK SPORTS COMPLEX FENCE REPLACEMENT will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the TRIONE PARK SPORTS COMPLEX FENCE REPLACEMENT and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the TRIONE PARK SPORTS COMPLEX FENCE REPLACEMENT be awarded to the low bidder Gulf Coast Fence Co., Inc. for the base bid amount of $129,230 and include Add Alternate/Option #1 **-** $18,000 for a total project cost of $147,230; and

WHEREAS, monies in the amount of $120,000 have been previously appropriated for TRIONE PARK SPORTS COMPLEX FENCE REPLACEMENT from the Recreation portion of the Lodging Tax Fund and an additional appropriation will be required, and

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that the City hereby accept the bid of Gulf Coast Fence Co., Inc. in the amount of $ 147,230 as specified in BID SPECIFICATION NO. 2018-T-TRIONE PARK SPORTS COMPLEX FENCE REPLACEMENT.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _______ day of ________, 2018

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
RESOLUTION – 2018-44
AUTHORIZING RESOLUTION FOR LEASED EQUIPMENT: MUSCO SPORTS LIGHTING, LLC. – LOTT PARK TENNIS FACILITY

BE IT RESOLVED BY THE CITY OF DAPHNE (the "City"), as follows:

WHEREAS , The City does hereby approve, adopt, authorize, direct, find, represent, ratify and confirm:

(1) the acquisition, installation, and financing of lighting and related equipment (the "Equipment") with respect to facilities of the City under Chapter 16A of Title 41 of the Code of Alabama 1975 and the payment of costs associated with the acquisition, installation and financing of the Equipment, in the aggregate principal amount not to exceed **$180,026 (50% of total Lighting cost-$360,052) to be located at Lott Park Tennis Facility.**

(2) the representations of the City in, the terms and provisions of, and the transactions to be undertaken pursuant to, the following documents:

(a) Financing will be for a period of 5 years, interest rate of 3.95% (Option 2);

(b) Agreement dated the date within 14 days of the execution of the equipment purchase contract, as Lender, and the City, as Borrower;

(c) Escrow Agreement dated the date of delivery by MUSCO Sports Lighting, LLC and the City;

(d) the MUSCO CONTRACT dated the respective dates of execution, by MUSCO Sports Lighting, LLC, and the City, with respect to the Equipment;

(e) the Tax and Non-Arbitrage Certificate to be dated the date of delivery by the City with respect to the Financing Agreement.

WHEREAS, The documents described above in this resolution (herein collectively the "Financing Documents") are approved in substantially the form and of substantially the content as the Financing Documents presented to and considered by the City, with such changes or additions thereto or deletions therefrom as the officer of the City executing those of the Financing Documents to which the City is a party signatory thereto (herein collectively the "City Documents") shall approve, which approval shall be conclusively evidenced by his executing the City Documents as hereinafter provided.

WHEREAS, The Financing Documents presented to, considered and adopted by the City shall be filed in the permanent records of the City.

WHEREAS, The Mayor of the City is hereby authorized and directed to execute, acknowledge and deliver the City Documents for and on behalf of and in the name of the City. The Mayor of the City is hereby authorized and directed to attest and seal the same. Any prior execution of the City Documents by any of the aforesaid officers is hereby ratified and confirmed.

WHEREAS, The Mayor of the City are hereby authorized and directed to execute, deliver and file such agreements, contracts, documents, instruments and notices as may be necessary or desirable to carry out the provisions of this resolution or complete the financing and transactions herein authorized; and execute and deliver to the purchaser and to the attorneys approving the legality of the Financing Documents such certified copies of proceedings of the City and such closing papers, proofs and statements containing such representations of fact and law as may be necessary to demonstrate the validity of the Financing Documents, the absence of any pending or threatened litigation with respect to the Financing Documents or any matter referred to therein or in this resolution, the exclusion of interest on the Financing Agreement from gross income for purposes of federal income taxation under Section 103 of the Internal Revenue Code of 1986, as amended, and for purposes of State of Alabama income taxation.

WHEREAS, All actions heretofore taken, and all agreements, commitment letters, contracts, documents and instruments heretofore executed and delivered with respect to the Financing Documents and the transactions hereby approved, by the Mayor, are hereby approved, ratified and confirmed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows:

1. The City does hereby approve, adopt, ratify, and confirm the seal impressed on these minutes as and for the official corporate seal of the City and said seal shall remain in the custody of the City, who is hereby authorized to affix the same to certificates, contracts, proceedings and other documents of the City.

2. This resolution shall take effect immediately and all ordinances, resolutions, orders, or parts of any thereof which are inconsistent or in conflict with any provision of this resolution hereby are, to the extent of any inconsistency or conflict, repealed.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _______ day of ________, 2018.

____
Dane Haygood, Mayor

{S E A L}

Attest:______________________________________
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
RESOLUTION NO. 2018-45
2018-R-VILLAGE POINT PARK PRESERVE BOARDWALK REPAIR (FEMA 4349-DR-AL)

WHEREAS, the City of Daphne is required under section 39-1-1(E) of the Code of Alabama to secure competitive bids for public works contracts in excess of $ 50,000; and

WHEREAS, the City of Daphne acknowledges that Village Point Park Preserve Boardwalk Repair will exceed $50,000; and

WHEREAS, the City of Daphne bid the project as a Base bid to replace the boardwalk as it was prior to the storm damage; and

WHEREAS, the City of Daphne included Additive Alternates 1, 2, and 3 as alternative improvements that will be funded 100% by the City.

WHEREAS, the City of Daphne did receive and review bids for the Village Point Park Preserve Boardwalk Repair and has determined that the bid as presented is reasonable (C*onstruction-Base Bid + CEI& Design-$186,310 + Additive Alternate(s) ### - $ + CE&I & Design-$ = $ Total project cost)*; and

WHEREAS, FEMA and State of Alabama will reimburse for 87.5% project cost for the Village Point Park Preserve Boardwalk Repair; and

WHEREAS, staff recommends the bid for Village Point Park Preserve Boardwalk Repair be awarded to A Long Boring, Inc..

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, hereby accept the bid of A Long Boring, Inc. in the amount of $__________________ as specified in BID SPECIFICATION NO. **2018-R-VILLAGE POINT PARK PRESERVE BOARDWALK REPAIR (FEMA 4349-DR-AL).**

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _______ day of _________, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE # 2018-30

APPROPRIATION FOR: TRIONE PARK SPORTS COMPLEX FENCE REPLACEMENT

WHEREAS, Ordinance 2017-77 approved and adopted the Fiscal Year 2018 Budget on October 2, 2017; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2018 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2018 budget; and

WHEREAS, Ordinance 2012-48 sets forth an allocation of Lodging Tax proceeds that may be used for certain recreational grounds capital improvements; and

WHEREAS, the Trione Park Sports Complex fencing project meets such recreational grounds capital criteria; and

WHEREAS, the replacement fence is part of the renovation project for the Trione Park Sports Complex:

WHEREAS, Trione Park Sports Complex Replacement Fence project bids have been received and staff has reviewed the bids and determined that the low bid of $147,230 as presented is reasonable; and

WHEREAS, The City of Daphne appropriated $120,000 in the FY2015 ($20,000) and FY2016 ($100,000) Capital Budgets for Trione Park Sports Complex Fence Replacement project, however additional funding of $27,230 is needed to complete the project.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that the Fiscal Year 2018 Budget is hereby amended to include an additional appropriation in the amount of $27,230 from the Lodging Tax Fund for replacement of the fence at the Trione Park Sports Complex.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS __________ DAY OF____________, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE # 2018-31

Appropriation: Daphne Sports Complex: Excess Cost for Additions

WHEREAS, Ordinance 2017-77 approved and adopted the Fiscal Year 2018 Budget on October 2, 2017; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2018 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2018 budget; and

WHEREAS, and construction of the Daphne Sports Complex Phase 2 and Phase 3 have been bid and awarded; and

WHEREAS, additional changes are needed for the Daphne Sports Complex with some of the changes being included as Add Alternates included in the bids and final changes made through the change order process as required; and

WHEREAS, there have been some value engineering savings of approximately $50,000 from the construction of Phase I and Phase II, and

WHEREAS, additional appropriation will be required for the changes in the amount of $650,000; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

1). The **current cost savings of approximately $50,000** will be applied to the additions listed:

- Maintenance Building - $125,000
- Hardscape/Colored Concrete Enhancement - $104,000
- Batting Cages - $100,000
- Pond Liner - $150,000
- Sod (included in Alternates in bid) - $204,501
- Natural Gas Line for Concession Stands - $10,000

2). Funds in the amount of **$650,000 from the General Fund and transferred to the Capital Reserve Fund** are appropriated and made a part of the Fiscal Year 2018 budget for the excess cost for additions for the Daphne Sports Complex as follows:

3). The Mayor is hereby authorized to execute any and all documents required for these additions.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS ________ DAY OF____________, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE 2018-32
ADDITIONAL APPROPRIATION: RIGHT OF WAY ACQUISITIONS FOR CORTE/AUSTIN ROAD IMPROVEMENTS PHASE 1 & 2

WHEREAS, Ordinance 2017-77 approved and adopted the Fiscal Year 2018 Budget on October 2, 2017; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2018 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2018 budget; and

WHEREAS, the City of Daphne is an incorporated municipality in Baldwin County and has experience significant growth to the southeast that is currently served by County Road 13 and State Road 181; and

WHEREAS, the City of Daphne has taken an active role in transportation planning and improvements along these corridors and has identified a need for an additional east-west arterial connecting County Road 13 and State Road 181 with the ultimate objective to connect to U.S. Highway 98 via Johnson Road; and

WHEREAS, Alabama Department of Transportation (ALDOT) is under final design for improvements to State Road 181 that includes the intersection of Corte and Austin Roads; and

WHEREAS, the City of Daphne and ALDOT recognizes that Roadway Improvements on Corte Road between CR 13, SR 181 and Austin Road will require Right of Way Acquisitions which must be coordinated with ALDOT's SR181 plans; and

WHEREAS, The City of Daphne appropriated $58,500 in Ordinance 2017-16 for survey, design and ROW mapping for services provided by Dewberry Engineers Inc. and $5,800 in Ordinance 2017-72 for Geotechnical Material Testing, however additional funding is needed for the Right of Way Acquisition costs;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

1. Funds in the amount of **$405,000** from the **General Fund to be transferred to the Capital Reserve Fund** are appropriated and made a part of the Fiscal Year 2018 budget for the Right of Way Acquisition cost for the Corte Road Improvements – Phase 1 and 2.
2. The Mayor is hereby authorized to execute any and all documents required in order for the City of Daphne to participate in such project.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE ALABAMA this ____ day of __________, 2018.

Attest:

____
Dane Haygood, Mayor

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE # 2018-33

Appropriation: Lott Park Tennis Facility Light Structure System with Total Light Control Musco Sports Lighting, LLC

WHEREAS, Ordinance 2017-77 approved and adopted the Fiscal Year 2018 Budget on October 2, 2017; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2018 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2018 budget; and

WHEREAS, a light structure system is needed to complete the facilities at the Lott Park Tennis Facility**;** and

WHEREAS, the City of Daphne has decided to make a 50% down payment of the total equipment cost of $360,052 and finance the remaining costs over five (5) years ; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

1). Funds in the amount of **$180,026 from the 2016 Construction Fund** as part of the Fiscal Year 2018 budget for the lighting structure system at the Lott Park Tennis Facility.
2). the Mayor is hereby authorized to execute any and all documents required in order for the City of Daphne to participate in such project.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS ________ DAY OF____________, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE 2018-34
ADDITIONAL APPROPRIATION: VILLAGE POINT PARK PRESERVE BOARDWALK REPAIRS (FEMA 4349-DR-AL)

WHEREAS, Ordinance 2017-77 approved and adopted the Fiscal Year 2018 Budget on October 2, 2017; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2018 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2018 budget; and

WHEREAS, the City of Daphne received damages from Hurricane Nate which made landfall on October 8, 2018 and as a result of storm, the Village Point Boardwalk sustained severe damage; and

WHEREAS, FEMA grant monies are available for 75% of the project cost and State of Alabama monies for 12.5% of the project costs for the Village Point Boardwalk Replacement project and the estimated City's match in the amount of $27,408 for the base bid was appropriated in Ordinance 2018-11; and

WHEREAS, historically the State of Alabama has participated in a local match and the City intends to make application with the State of Alabama to receive the 12.5% of State "local match" participation for the Base bid; and

WHEREAS, the City's match will be 12.5% of the project cost plus any Additive Alternates.

WHEREAS, the original estimate for construction and CE&I was $219,264 (C*onstruction - $171,300 + Design-$13,704 + CE&I - $17,130 + Contingency-$17,130 = $219,264)*; and

WHEREAS, based upon the estimated project cost monies in the amount *of* ***$27,408 were appropriated in Ordinance 2018-11 for the City's match*****;** and

WHEREAS, the Village Point Boardwalk Repair was bid and included a Base bid and three Additive Alternates as follows:

- Base Bid + CE&I - $186,310.00 – Funding Available
- Appropriation needed for:
  - Additive Alternate 1: (Replace sections 1-7 boards from 6' to 8')- $37,906.50
  - Additive Alternate 2: (Replace Sections B&C w/6' boards) - $37,263.00
  - Additive Alternates 1&3 (Replace Sections B&C w/8' boards) - $84,491.50

WHEREAS, staff has reviewed Village Point Boardwalk Repair bid and recommended award to the low bidder for Base Bid + Additive Alternate(s)_____ + CE&I in the amount of $_________________; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

1. This project is deemed as key to the recovery efforts associated with this rain event and the repair of this public infrastructure is necessary to preserve the health, safety, and convenience of the public and is a qualifying FEMA project at 75% reimbursement and State of Alabama 12.5% reimbursement .
2. Fiscal Year 2018 Budget is hereby amended to include an additional appropriation in the amount of **$_______** from the **Lodging Tax Fund** for the Village Point Park Preserve Boardwalk Repair Additive alternate(s) _______ not reimbursed by FEMA or the State of Alabama.
3. The Mayor is hereby authorized to make application with FEMA and the State of Alabama for the reimbursement of such funds and to sign and execute all documents associated with the described projects.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE ALABAMA this ____ day of __________, 2018.

Attest:

____
Dane Haygood, Mayor

____
Candace G. Antinarella, City Clerk