

CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
SEPTEMBER 5, 2017

1. **CALL TO ORDER**
2. **ROLL CALL**
INVOCATION: Rev. Robert H. Seawell with Church of the Apostles
PLEDGE OF ALLEGIANCE
3. **APPROVE MINUTES:** **Council Meeting minutes** – August 21, 2017 4

PRESENTATION – Presentation of service weapon to Sgt. Robin Snider. 10
4. **REPORTS OF STANDING COMMITTEES**
 - A. **FINANCE COMMITTEE** – Rudicell 11
Review minutes – August 14, 2017
 - B. **BUILDINGS & PROPERTY COMMITTEE** – LeJeune
 - C. **PUBLIC SAFETY COMMITTEE** – Davis
 - D. **CODE ENFORCEMENT/ORDINANCE COMMITTEE** – Goodlin
 - E. **PUBLIC WORKS COMMITTEE** – Coleman 19
Review Museum minutes – August 14, 2017
5. **REPORTS OF SPECIAL BOARDS & COMMISSIONS**
 - A. **BOARD OF ZONING ADJUSTMENTS** – Adrienne Jones
 - B. **DOWNTOWN REDEVELOPMENT AUTHORITY** – Conaway 21
Review minutes – August 23, 2017
 - C. **INDUSTRIAL DEVELOPMENT BOARD** – Davis 25
Review minutes – August 22, 2017
 - D. **LIBRARY BOARD** – Rudicell
 - E. **PLANNING COMMISSION** – Scott 28
Review – minutes of July 27, 2017 and report of August 24, 2017

MOTION to Set Public Hearing date for October 16, 2016 and approve advertising to consider the following:

 1. **Annexation:** **Fred Corte** 35
Property Located: Southeast of Corte Road and County Road 13
Recommendation: Unanimous Favorable
 2. **Annexation:** **Bertolla Properties** 43
Property Located: Southeast of Austin Road and Alabama Highway 181
Recommendation: Unanimous Favorable

City Council Agenda – September 5, 2017

F. RECREATION BOARD – LeJeune

G. UTILITY BOARD – LeJeune
Review minutes – July 26, 2017

52

6. MAYOR’S REPORT

MOTION – Authorizing the Mayor to enter into an Agreement with Architects Southwest for a transportation study for Olde Towne Daphne in conjunction with the Eastern Shore MPO.

7. CITY ATTORNEY REPORT

8. DEPARTMENT HEAD REPORTS

9. CITY CLERK’S REPORT

ABC License: Eastern Shore Chamber Foundation – 29th Jubilee Festival of Arts – 240-Non-Profit Tax Exempt

55

MOTION: To approve Shephard’s Flock Run for Shep on January 20, 2018

60

MOTION: To approve Daphne High School Homecoming parade on October 12, 2017

62

MOTION: To approve American Autism & Rehab Center Paws for a Cause on September 30, 2017

65

10. PUBLIC PARTICIPATION

11. RESOLUTIONS & ORDINANCES

RESOLUTIONS:

A. 2017-49 – Changing the name of Gator Alley Boardwalk to Gator Boardwalk and authorizing the Mayor to enter into a Settlement Agreement with Alligator Alley, LLC

69

B. 2017-50 – Acceptance of Streets and Drainage located in the Oldfield Phase 2A

70

2ND READ ORDINANCES:

A. 2017-68 – Appropriation: Sidewalk on CR-13 from Whispering Pines to Champion Way TAPNU-TA15(940)

71

B. 2017-69 – Appropriation: Library Roof Restoration

72

C. 2017-70 – Appropriation: Sidewalks: Park & Pollard Road – TAPPAA-TA17(933)

73

D. 2017-71 – Appropriation: Intersection Improvements: County Road 64 & Pollard Road

74

E. 2017-72 – Appropriation: Corte Road Improvements PH I & II – Geotechnical Material Testing

75

F. 2017-73 – Amending the City of Daphne Pay Scale

76

City Council Agenda – September 5, 2017

- | | | |
|-----------|--|-----------|
| G. | 2017-74 – Annexation: The Citizens Bank – Northeast Corner of Belgrove Avenue and Alabama Highway 181 | 79 |
| H. | 2017-75 – Pre-Zone: The Citizens Bank – Northeast Corner of Belgrove Avenue and Alabama Highway 181 | 81 |
| I. | 2017-76 – Amending Job Classification Schedule – Facilities Manager | 83 |

1ST READ ORDINANCES

NONE

12. COUNCIL COMMENTS

13. ADJOURN

**August 21, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

1. CALL TO ORDER:

There being a quorum present Council President Scott called the meeting to order at 6:31 p.m.

2. ROLL CALL

COUNCIL MEMBERS PRESENT: Joel Coleman; Doug Goodlin; Ron Scott; Robin LeJeune; Joe Davis; Tommie Conaway; Pat Rudicell.

Also Present: Dane Haygood, Mayor; Candace Antinarella, City Clerk; Jenny White, Assistant City Clerk; Patrick Dungan, City Attorney; James White, Fire Chief; David McKelroy, Recreation Director; Adrienne Jones, Planning Director; Richard Merchant, Building Official; Kelli Kichler, Finance Director/Treasurer; David Carpenter, Police Chief; Richard Johnson, Public Works Director; Tonja Young, Library Director; Margaret Thigpen, Civic Center Director.

INVOCATION/PLEDGE OF ALLEGIANCE:

Neil Beasley, Community Life Center, Daphne United Methodist Church

3. APPROVE MINUTES:

There being no corrections the August 7, 2017 City Council meeting minutes and August 14, 2017 City Council Work Session stand approved as written.

PUBLIC HEARINGS:

Annexation:	The Citizens Bank
Property Located:	Northeast corner of Alabama Highway 181 & Belgrove Avenue
Recommendation:	Favorable
Pre-Zone:	The Citizens Bank
Property Located:	Northeast corner of Alabama Highway 181 & Belgrove Avenue
Present Zoning:	RSF-2, Single Family District
Requested Zoning:	B-1(a), Limited Local Business
Recommendation:	Unfavorable

Brian Britt explained the Citizen's Bank zoning request to the council.

Councilwoman Conaway opened the Public Hearing at 6:50 p.m. regarding the Pre-Zone and Annexation.

Donna Nicholson, Belgrove Estates and representing Belpoint, spoke against the zoning. Scott Quick, Lot 4 Belgrove, spoke against the zoning. Mike Gravlton, 26728 Jan Court N, spoke in favor of the annexation but doesn't agree with the curb cut. John Lake asked the council to review the access plan. Scott Farmer, 26626 Jan Court S, asked the council "what will come next?" if the property is sold in the future. Ann Machetti, 10308 Belgrove Ave, spoke against the zoning. They only want a house at the entrance to the subdivision. She expressed that no one has been honest with the owners. Joe Courtney, Appraiser, 8477 Co Rd 64, explained what the plans are for the property and indicated the best use for the property is commercial. Larry Chason, real estate broker, 7790 Daphne Ave, in favor and gave background of the property. Joe Alcathy, 26744 Jan Court, spoke against the zoning. Drew Watson, 17400 Stillwood Lane, has property under contract with intention to build on the property for his professional business with low traffic and provided details of the business. Don Williams, first house in Belgrove Estates, spoke against the zoning.

Councilwoman Conaway closed the public hearing at 7:19p.m.

**August 21, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

4. REPORT OF STANDING COMMITTEES:

A. *FINANCE COMMITTEE* – Rudicell

MOTION by Councilman Rudicell to release \$30,000 encumbrance for Civic Center Digital Sign (FY2005) and include the sign in the Future Projects with a cost of \$50,000. **MOTION CARRIED UNANIMOUSLY**

B. *BUILDINGS & PROPERTY COMMITTEE* – LeJeune

Minutes are in the packet. Councilman LeJeune stated the next meeting will be September 11 and will begin at 5:15pm.

C. *PUBLIC SAFETY COMMITTEE* – Davis

Committee met earlier today. Thanked both chiefs. Next meeting is at 4:30pm on September 11, 2017.

D. *CODE ENFORCEMENT/ORDINANCE COMMITTEE* – Goodlin

Committee met earlier today. This committee will be moved to the first Monday of the month at 4:30pm.

E. *PUBLIC WORKS COMMITTEE* – Coleman

Next meeting is September 5 at 5:30pm.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. *Board of Zoning Adjustments* – Adrienne Jones

No report.

B. *Downtown Redevelopment Authority* – Conaway by Scott

The committee will meet Wednesday at 5:30 p.m.

C. *Industrial Development Board* – Davis

The board will meet Tuesday and continued work on the DISC project.

D. *Library Board* – Rudicell

Over 36,000 items circulated in the library.

E. *Planning Commission* – Scott

The Planning Commission will meet on August 24, 2017. The DISC site plan will be reviewed.

F. *Recreation Board* - LeJeune

No report.

G. *Utility Board* – LeJeune

No report.

6. MAYOR'S REPORT

Mayor Haygood explained the zoning application was withdrawn for the property located at Highway 98 and Johnson Road. Thanks to public safety for a good first day of school. The May Day boat launch is informally reopened. Mayor reported that Daphne High School's graduation rates were some of the best in the county at 93%. The City received a letter regarding the Sixth Street property. Lastly, the Mayor mentioned the final County budget hearing approved \$200,000 for the Corte Road project.

August 21, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.

7. **CITY ATTORNEY REPORT:**

No report.

8. **DEPARTMENT HEAD COMMENTS:**

David McKelroy – Daphne High School has their first game this Thursday at Ladd Stadium and on September 1, Daphne plays at home against Spanish Fort.

9. **CITY CLERK'S REPORT:**

MOTION to approve the following:

ABC License: CFresh Convenience, LLC – Lake Forest Shell – 050-Retail Beer and 070-Retail Table Wine (off premises only)

ABC License: CFresh Convenience, LLC – Malbis Shell – 050-Retail Beer and 070-Retail Table Wine (off premises only)

ABC License: CFresh Convenience, LLC – Jubilee Shell – 050-Retail Beer and 070-Retail Table Wine (off premises only)

MOTION BY Councilman Davis to approve the ABC License for CFresh Convenience, LLC at Lake Forest Shell, Malbis Shell and Jubilee Shell. Seconded by Councilman Coleman.

MOTION CARRIED UNANIMOUSLY

MOTION: To approve YMCA Elf Ride on December 1, 2017

MOTION BY Councilman Rudicell to approve the YMCA Elf Ride on December 1, 2017. Seconded by Councilman Coleman.

MOTION CARRIED UNANIMOUSLY

MOTION: To approve Women's Care Medical Center 5K Life Run on February 24, 2018

MOTION BY Councilwoman Conaway to approve the Women's Care Medical Center 5K Life Run on February 24, 2018. Seconded by Councilman Rudicell.

MOTION CARRIED UNANIMOUSLY

MOTION: To approve Daphne Witches Ride on October 29, 2017

MOTION BY Councilman Rudicell to approve the Daphne Witches Ride on October 29, 2017. Seconded by Councilman Coleman.

MOTION CARRIED UNANIMOUSLY

10. **PUBLIC PARTICIPATION**

Kevin Spriggs – thanked the Council for approving the ABC licenses. He mentioned the Highway Department having a public hearing on September 12 as well as his request for walkways and crosswalks on Highway 181.

**August 21, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

Alex Barnett, NAACP president, has requested a town hall meeting with enforcement, police, spiritual leaders, elected officials and those in authority to help build up our community.

Anthony Sampson is happy with the zoning withdrawn at Highway 98 and Johnson Road. He also asked the council where they are with the strategic plan and stated he thinks we could get school information without spending \$65,000.

11. RESOLUTIONS & ORDINANCES:

RESOLUTIONS:

2017-43 – Bid – 2017-Q-Sidewalk on County Road 13: Whispering Pines to Champion Way – TAPNU-TA15(940)
2017-44 – Authorize the Mayor to enter into agreement with State of AL- 2017 TAP GRANT: TAPAA-TA17(933) – State of Alabama Fiscal Year 2017 Transportation Alternative Program (TAP)
2017-45 – Bid – 2017-U-Library Roof Restoration
2017-46 – Retiree Cost of Living: One Time Lump Sum Payment – Act 2017-367
2017-47 - Declaring Certain Personal Property Surplus and Authorizing the Mayor to Dispose of Such Property (Public Works Equipment)
2017-48 - Declaring Certain Personal Property Surplus and Authorizing the Mayor to Dispose of Such Property (Police Vehicles)

MOTION BY Councilman Rudicell to waive the reading of Resolutions 2017-43, 44, 45, 46, 47 and 48. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Rudicell to adopt Resolution 2017-43. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilwoman Conaway to adopt Resolution 2017-44. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman LeJeune to adopt Resolution 2017-45. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Davis to adopt Resolution 2017-46. Seconded by Councilman Rudicell.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilwoman Conaway to adopt Resolutions 2017-47 and 2017-48. Seconded by Councilman Rudicell.

MOTION CARRIED UNANIMOUSLY

ORDINANCES:

2nd READ

2017-60 – Pre-Zone property located Southeast of Corte Road and County Road 13/Fred Corte
2017-61 - Pre-Zone property located East side of County Road 13, North of Sehoy Subdivision/Malbis Plantation
2017-62 – Annexation property located East side of County Road 13, North of Sehoy Subdivision/Malbis Plantation
2017-63 - Zoning of Annexed Property by Legislative Act, Parcel 1, Dollar General Store on Highway 181
2017-64 - Zoning of Annexed Property by Legislative Act, Parcel 2, Palladian at Daphne Apartments on Highway 181
2017-65 - Zoning of Annexed Property by Legislative Act, Parcel 3, Chevron Gas Station on Highway 181
2017-66 - Zoning of Annexed Property by Legislative Act, Parcel 4, JMO Subdivision on County Road 13 and Champions Way
2017-67 - Amending the City of Daphne, Alabama Land Use and Development Ordinance 2011-54, as adopted by the City Council on July 18, 2011 amending the table of permitted uses with regard to the C/I, Commercial/Industrial District

**August 21, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

MOTION BY Councilman Rudicell to waive the reading of Ordinances 2017-60, 61, 62, 63, 64, 65, 66 and 67. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Davis to adopt Ordinance 2017-60. Seconded by Councilman Rudicell. Councilman Coleman recused himself from the vote.

AYE – Scott, Davis, Conaway, LeJeune, Goodlin, Rudicell. MOTION CARRIED

MOTION BY Councilman Davis to adopt Ordinance 2017-61. Seconded by Councilman Rudicell. Councilman Coleman recused himself from the vote.

AYE – Scott, Davis, Conaway, LeJeune, Goodlin, Rudicell. MOTION CARRIED

MOTION BY Councilman Davis to adopt Ordinance 2017-62. Seconded by Councilman LeJeune. Councilman Coleman recused himself from the vote.

AYE – Scott, Davis, Conaway, LeJeune, Goodlin, Rudicell. MOTION CARRIED

MOTION BY Councilman Davis to adopt Ordinance 2017-63. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Davis to adopt Ordinances 2017-64, 65, 66 and 67. Seconded by Councilman Coleman.

MOTION CARRIED UNANIMOUSLY

1st READ

- A. 2017-68 – Appropriation: Sidewalk on CR-13 from Whispering Pines to Champion Way TAPNU-TA15(940)**
- B. 2017-69 – Appropriation: Library Roof Restoration**
- C. 2017-70 – Appropriation: Sidewalks: Park & Pollard Road – TAPPAA-TA17(933)**
- D. 2017-71 – Appropriation: Intersection Improvements: County Road 64 & Pollard Road**
- E. 2017-72 – Appropriation: Corte Road Improvements PH I & II – Geotechnical Material Testing**
- F. 2017-73 – Amending the City of Daphne Pay Scale**
- G. 2017-74 – Annexation: The Citizens Bank – Northeast Corner of Belgrove Avenue and Alabama Highway 181**
- H. 2017-75 – Pre-Zone: The Citizens Bank – Northeast Corner of Belgrove Avenue and Alabama Highway 181**
- I. 2017-76 – Amending Job Classification Schedule – Facilities Manager**

12. COUNCIL COMMENTS

Councilman Coleman mentioned the first day of school and asked that everyone obey the speed limits.

Councilmen Goodlin and LeJeune both mentioned the first day of school and the solar eclipse.

Councilman Davis thanked Mr. Spriggs and Mr. Sampson for speaking to the council.

**August 21, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

Councilman Scott reviewed the new committee meeting times and asked everyone to think about the next steps in the Strategic Plan meetings. The next council meeting is Tuesday, September 5.

Mayor Haygood wished a happy birthday to Rod Drummond. He also wished everyone a safe Labor Day.

13. ADJOURN:

MOTION BY Councilwoman Conaway to adjourn. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 8:10 P.M.

Respectfully submitted by,

Certification of Presiding Officer

Candace G. Antinarella, City Clerk

Ron Scott, Council President

CITY OF
DAPHNE, ALABAMA

Appreciation

WHEREAS, Robin Snider began his policing career in Daphne, Alabama on December 28, 1989 as a patrol officer; and

WHEREAS, Robin Snider was promoted to Drug Abuse Resistance Education (DARE)/School Resource Officer (SRO) on June 22, 1995; and

WHEREAS, Robin Snider was promoted to Sergeant as a Drug Abuse Resistance Education (DARE)/School Resource Officer (SRO) on November 4, 2002, where he has worked until his retirement on August 31, 2017; and

WHEREAS, not only has he served the City of Daphne as a Police Officer, Sergeant Snider has served the citizens and young adults as someone they can count on - a friend; and

WHEREAS, in consideration of Robin Snider, the City of Daphne would like to thank him for his twenty-eight years of service and wish him the best in the next season of his life - retirement; and

NOW,
THEREFORE:

I, Dane Haygood as the Mayor of the City of Daphne, together with the City Council do hereby present this Certificate of Appreciation to Sergeant Robin Snider on this 5th day of September 2017 for his enthusiasm, energy and tireless dedication to the City of Daphne, his service to public safety and commitment to the citizens of Daphne.




Dane Haygood, Mayor

CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
AUGUST 14, 2017
4:30 P.M.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m.

Present were:

Chairman Pat Rudicell
Councilwoman Mrs. Conaway
Councilman Joel Coleman
Councilman Doug Goodlin

Councilman Ron Scott
Councilman Robin LeJeune
Councilman Joe Davis

Finance Director Kelli Kichler, Senior Accountant Suzanne Henson, Human Resource Director Vickie Hinman, Revenue Officer Jamie Smith, Mayor Dane Haygood and City Attorneys: Jay Ross and Patrick Dungan.

Also Present:

Public Works Director Richard Johnson
Municipal Operations Director Betsy Schneider
Fire Chief James White

City Clerk Candace Antinarella
Tim Patton, Volkert

II. PUBLIC PARTICIPATION

A. Ms. Victoria Phelps, Lake Forest Property Owners Association

Ms. Phelps discussed the roads that had been repaired in Lake Forest and the condition of some of the roads that still needed repairs. Ms. Phelps stated she knew that the City maintained a list of roads needing resurfacing/repairs and requested that the Lake Forest roads that still needed repairs be prioritized on that list. Mr. Davis stated he felt it was important to get the feedback she was giving and asked Ms. Phelps if she would contact the Council members in the district of the roads that needed repairs and Mr. Johnson to discuss.

III. APPROVE MINUTES FOR THE PREVIOUS MEETING

The previous minutes were approved with a correction on page two of the minutes concerning Community grant contributions for the Eastern Shore Chamber of Commerce and the Mobile Bay Natural Estuary Program.

MOTION BY Mr. Davis to approve the previous months Finance Committee minutes with the noted correction to the community grant contribution on page two. Seconded by Mr. Goodlin.

MOTION CARRIED UNANIMOUSLY

IV. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resource Report including open position status.

Positions

Mechanic
Administrative Secretary (Police)
Municipal Operations Director
Building Inspector
Police Officer (3)
Police Dispatcher
PSW – Grounds (2)

Status

DOH: 7/27/17
DOH: 8/3/17
DOH: 8/07/17
DOH: 8/10/17
Oral Board Interview: 7/25/17
Oral Board Interview: 8/9/17
Interviewing

PSW, Sr. Street
Building Maintenance Tech.
Facilities Manager
Executive Assistant

Interviewing
Interviewing
Interviewing
Reviewing applications

Safety Committee

Discuss upcoming First Aid and CPR Classes offered by the Fire Department and review Safety Handbook policy on CPR procedure changes. Safety Gift Cards being distributed. Grand Prize winners to be drawn at next meeting.

Next Safety Committee meeting: August 30 @ 10:00 a.m.

Other HR projects/meetings/events:

- Volunteers training at receptionist desk
- Cross Training – RSA
- Open Enrollment – August 1 through September 15
- Munis Users Meeting (HR/ACA/RSA) – September

Mr. Davis asked if any of the new hires were internal promotions or outside hires. Ms. Hinman stated they were all outside hires but Police promotions would be internal and she would be reporting on that at next month's meeting.

Ms. Kichler reviewed the Overtime Report and noted the department with the largest amount of overtime is the Fire Department. Discussion continued on the Fire Department overtime and the part-time budget. Ms. Kichler noted the budget for part-time for the Fire Department is approximately \$70,000. Discussion continued on Courts overtime hours and the possibility of them flexing employees work hours to decrease their departmental overtime. Ms. Kichler stated she would speak to the Judge about the Court department's overtime and noted a part-time person was hired this year in the Court Department.

V. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – July, 2017

Mrs. Smith reviewed the following reports and information:

- Code enforcement issued 15 warnings resulting in businesses becoming compliant and \$1,699 in revenue.
- New Businesses with a physical location in Daphne - 14

BUSINESS LICENSE COUNT through 7/31/2017	
Issued THIS MONTH:	
NEW Licenses	52
RENEWAL Licenses (2017)	35
PRIOR YEAR Licenses (2016 and Prior)	2
Total Issued THIS MONTH	89
Total Issued THIS MONTH - PREVIOUS YEAR	63
Net Gain/-Loss Current VS Previous Yr MONTH	+ 26
Total Issued YTD 2017	4,391
Total Issued YTD - PREVIOUS YEAR	4,425
Net Gain/-Loss Current VS Previous Yr YTD	-34

Business License Fee Historical Comparison 2016 / 2017				
	FY 16	FY 17	+/- Previous Year	Budget 2017 \$2,045,000
October	\$5,892.75	\$7,103.71	\$1,210.96	(\$2,037,896.29)
November	\$7,656.25	\$11,604.68	\$3,948.43	(\$2,026,291.61)
December	\$7,656.25	\$33,347.73	\$25,691.48	(\$1,992,943.88)
January	\$1,236,825.76	\$1,301,664.28	\$64,838.52	(\$691,279.60)
February	\$615,428.56	\$603,134.76	(\$12,293.80)	(\$88,144.84)
March	\$90,794.16	\$154,190.39	\$63,396.23	\$66,045.55
April	\$39,137.36	\$42,906.33	\$3,768.97	\$108,951.88
May	\$27,396.28	\$27,884.36	\$488.08	\$136,836.24
June	\$32,559.45	\$13,209.58	(\$19,349.87)	\$150,045.82
July	\$8,199.85	\$16,453.52	\$8,253.67	\$166,499.34
Year to Date	\$2,071,546.67	\$2,211,499.34	\$139,952.67	\$166,499.34

- Delinquency report showed 20 current delinquencies. Ms. Smith noted that most of the delinquent businesses will be changed to inactive since it does not appear they are still in business. Ms. Smith noted she has been calling the businesses but there is no answer for most of them.

VI. SALES & LODGING TAX REPORT

A. Sales and Use Taxes: June, 2017

Mrs. Henson reviewed the Sales & Use Tax Reports and Graphs: \$1,337,687.01 was collected for June, 2017 which was down (\$38,390.73) from June 2016's collections: :

- YTD Variance over Budget - \$259,073.17

Ms. Kichler noted that Ms. Smith had researched and found that auto tax collections are down nationwide. Ms. Kichler noted this downturn in automobile sales may affect FY2018's budget.

B. Lodging Tax Collections, June, 2017

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for June, 2017 were \$118,864.88 which is down (\$7,703.89) from June 2016's collections .

- YTD Variance over Budget: \$ 82,537.45

Ms. Kichler stated that the Hilton hotel has reduced their rates so this will affect Lodging Tax Collections.

C. Lodging Tax Fund : Statement of Rev over Exp, July, 2017

Mrs. Henson reviewed the Lodging Tax Statement of Revenues over Expenditure report for **July**, 2017.

- Unreserved balance for Bayfront related purchases - \$1,448,945.28
- Recreation related purchases - \$720,809.46

Mrs. Henson noted that recent expenditures of approximately \$17,000 for the Lake Forest/D'Olive Bay Marina *are* reflected in the report.

VII. FINANCIAL SCHEDULES & REPORTS

A. Financial Reports

1. Treasurer's Report: July, 2017

Ms. Kichler reviewed the Treasurer's Report and the decrease in cash balance in the Capital Reserve and 2017 Construction fund as projects are completed and payments are made.

TREASURER'S REPORT					
As of July 31, 2017					
Account Type/Title	7/31/2017	6/30/2017	Increase (Decrease) from last Month	7/30/2016	Increase (Decrease) from Last Year
Total Unrestricted Cash Balance	12,376,478	12,351,846	24,632	11,678,122	698,356
Total Restricted Cash Balance	20,393,049	20,297,642	95,406.53	9,668,848	10,724,201
Total City Cash Balance	\$ 32,769,527	\$ 32,649,488	\$ 120,038	\$ 21,346,970	\$ 11,422,557
Encumbrance Total as of			7/31/2017	\$ 197,631.34	

The Treasurer's Report as of JULY, 2017 Total Unrestricted Cash Balance - \$12,376,478 and Total City Cash Balance - \$32,769,527 was presented to be filed for audit.

2. Encumbrance Report

Discussion was made on the Encumbrance report balance \$197,631.34. A motion was made in Building and Properties Committee to request the Civic Center Electronic Signage encumbrance be released and evaluated again in the FY2018 Budget. Ms. Kichler noted she would list the project on the Future Projects report with a \$50,000 cost and a new appropriation could be made once the final sign design and cost is approved. Discussion was also made on the Daphne High School communication equipment and when this equipment would be purchased. Discussion continued on recording City meetings with this communication equipment.

MOTION BY Mr. Scott to recommend to Council to release the \$30,000 encumbrance for the Civic Center Electronic Sign (FY2005 Encumbrance) and include the sign in the Future Projects report with a cost of \$50,000. Seconded by Mr. Goodlin.

AYE: Scott / Goodlin / Davis / Conaway / Coleman - NAY: LeJeune & Rudicell
MOTION CARRIED

3. Outstanding Appropriations

Ms. Kichler reviewed the outstanding appropriations report and noted there was not a lot of change from last month. Ms. Kichler discussed current projects being worked on and pending projects that are funded through the Lodging Tax Fund: D'Olive Bay/Lake Forest Boat Ramp project, Bayfront Park wetland delineation, Village Point parking lot. Ms. Kichler stated the largest expenditures will be from the Capital Project Funds for the sports park improvements.

4. Financial Overview: Debt Summaries & Monthly Financial Statements, Month 2017

Ms. Kichler reviewed the following Financial Statements:

- Debt Summary Schedules (General & Enterprise Funds), July, 2017
- Budgetary Comparison Schedule, June 2017
- General Fund, June 2017
- Debt Service Fund, June 2017
- Special Revenue Funds, June, 2017
- Capital Projects Funds Balance Sheet, June 2017
- Enterprise Funds Statement of Net Position, June, 2017

Monthly Financial Statements –June 2017 Financial Highlights

General Fund:

	<u>FY 2017</u>	<u>FY 2016</u>	<u>Change</u>
• YTD Net Income/(Loss):	\$ (6,586)	\$1,782,608	\$ <1,789,194>
• Total sales tax collected year to date is approximately \$357,000 over prior year and \$259,000 over budgeted income. However, sales tax collected for the month of June was \$38,000 less than the prior year. This can be attributed to auto sales tax which is down approximately 25% over last year. The auto industry across the nation is currently experiencing a downturn from a record year last year.			
• Grant revenue is currently down \$985,000. This is attributable to the Tiawasee Creek grant revenue received in FY 2016. There is also a reduction reflected in Public works expenditures for the same amount in the year to year comparison.			
• Unassigned Fund Balance:	\$12,672,103		
• Outstanding Encumbrances:	\$ 197,631		

Debt Service Fund/Outstanding Debt:

- Outstanding Warrant Balance as of June 30, 2017: \$42,009,611
- Outstanding Capital Lease Balance as of June 30, 2017:
 - o General Fund: \$1,072,455
 - o Enterprise Funds: \$ 230,602

Capital Project Funds (Capital Reserve, 2014 Construction, and 2016 Construction, 2017 Construction):

- Recreation park improvements at Trione and Park Drive year to date are \$867,371

Special Revenue Funds (13 separate funds):

- Lodging Tax Fund –
 - o Bayfront Unreserved Fund Balance: \$1,429,626
 - o Recreation Unreserved Fund Balance: \$ 661,626
 - o Total lodging tax collected year to date is approximately \$51,000 over prior year and \$82,500 over budgeted income.

Enterprise Funds (Solid Waste, Civic Center, and Bayfront):

- Year to date transfers for each of the enterprise funds were as follows:

	<u>FY 2017</u>	<u>FY 2016</u>	<u>Change</u>
Solid Waste Fund	\$273,992	\$396,048	\$ <122,056>
Civic Center Fund	\$203,365	\$240,156	\$ < 36,791>
Bayfront Park Fund	\$115,225	\$115,057	\$ 168

Ms. Kichler noted the new garbage truck (final FY16 Lease) was received this week.

Ms. Kichler reviewed the financial reports and noted the General Fund net change in fund balance is (\$6,586) and she did not anticipate it rebounding to a positive number. Mr. Scott asked what the main reason was for the negative balance. Ms. Kichler noted it was the \$2 million transfer from reserves to Capital Reserve fund for the sports park improvements. Mayor Haygood also noted there had been a lot of projects funded this fiscal year. Discussion was made that the Riviera Utilities payment in lieu of taxes will be received in September.

Ms. Kichler noted the Budgetary Fund report is through June 2016 which is 75% of the fiscal year and the budget is at 69% of personnel, 61% for operating, and 61% for Capital expenditures.

5. Future Projects Summary

Ms. Kichler reviewed the Future Projects Summary and noted that some of the projects listed are included in the FY2018 Budget proposal.

6. Summary of Budgetary Amendments

Ms. Kichler noted the total adjusted expenses over revenues for budgetary amendments was (\$3,175,920). Ms. Kichler stated the largest expenditures, besides the transfer to the \$2 million, is for Fire Station #2 renovations.

Ms. Kichler stated that later this week the City will accept credit cards. Ms. Kichler noted that the Revenue and Building Inspection department will be the first two departments for the setup then other departments will set up.

B. Bills Paid Reports – July, 2017

The Bills Paid Report was presented in the packet.

VIII. APPROPRIATION REQUESTS: (Ordinance)

A. Sidewalk on CR-13: Whispering Pines to Champion Way-TAPNU-TA15(940) \$63,709

o BID: 2017-Q-Sidewalk on CR-13: Whispering Pines to Champion Way-TAPNU-TA15(940) (Resolution)

Mr. Johnson discussed the Sidewalk projects and noted that this project is funded from the 2015 TAP Grant and that the next project on the agenda will be funded from the 2017 Tap Grant. Discussion continued on the project and that it would pay up to \$399,966.40. Mr. Johnson noted that this project includes some boardwalk and ties into French Settlement and Sehoj subdivisions. Ms. Henson stated that the ordinance list the previous appropriation made in FY2016 Budget with \$63,908 funds remaining available for this project. Discussion continued the total project cost is \$527,583 and an appropriation in the amount of \$63,709 is needed.

MOTION BY Mr. Scott to recommend to Council to:

- 1. Award the Sidewalk on CR-13: Whispering Pines to Champion Way-TAPNU-TA15(940) bid to Ammons and Blackmon Construction, L.L.C. in the amount of \$477,450.80 as bid.***
- 2. Adopt the Ordinance amending the budget to appropriate \$63,709 from the Capital Reserve fund for the Sidewalk on CR-13: Whispering Pines to Champion Way-TAPNU-TA15(940) project with 2015 TAP Grant monies (\$399,960.40) and previously appropriated available monies (\$63,908) completing the project funding. Seconded by Mr. Davis.***

MOTION CARRIED UNANIMOUSLY

B. Library Roof Restoration-\$187,850

o BID: 2017-U-Library Roof Restoration (Resolution)

Mr. Johnson reviewed the Library Roof Restoration project. Mrs. Henson noted that she had discussed the bid with the City attorney since the lowest bidder did not submit the required Bid Bond which disqualifies them. Mr. Johnson noted his recommendation was to award to the lowest responsible bidder, Dobson Sheet Metal and Roofing, Inc. Mr. Johnson noted that an addendum addressed the original Add Alternate #1 so only Add Alternate #2 (sidewalls and windows) needs to be addressed for the award of the project. Mr. Johnson recommended that Add Alternate #2 be included in the award for a total awarded project cost of \$187,850. Discussion continued that roof restoration will not interfere with the future Library porch projects. Mayor Haygood discussed new contract verbiage required by the State of Alabama concerning open trade and noted he has sent to the City attorney to review and clarify which City contracts will require this new verbiage.

MOTION BY Mrs. Conaway to recommend to Council to:

- 1. Disqualify the low bidder E. Cornell Malone Corporation due to not submitting the required bid bond and award Library Roof Restoration project to the next lowest responsible bidder, Dobson Sheet Metal and Roofing, Inc. in the amount of \$187,850 (including Add Alternate #2) as bid.***
- 2. Adopt an ordinance appropriating \$187,850 out of the General Fund for the Library Roof Restoration Project Seconded by Mr. Goodlin.***

MOTION CARRIED UNANIMOUSLY

C. Sidewalks: Park & Pollard Road-TAPPAA-TA17(933)–Survey, Design, & Letting-\$48,979

Mr. Johnson reviewed the 2017 Tap Grant - TAPPAA-TA17(933) for Sidewalks (*sidewalk project at Park & Pollard Road*). Mr. Johnson noted that Council needs to authorize the Mayor to sign the agreement for the grant and the City is responsible for survey, design, and letting cost. Mr. Johnson noted the cost for these services is \$48,979. Mr. Scott asked what the timeframe was for completing this project. Mr. Johnson stated he estimated this project to take about a year to complete. Mr. Johnson discussed that several planning aspects of this projects have been completed so this project should move quicker than the previous sidewalk project. Discussion continued on how much the citizens utilize the City sidewalks.

MOTION BY Mrs. Conaway to recommend to Council to:

1. Adopt a resolution authorizing the Mayor to enter into an agreement with the State of Alabama for the 2017 Tap Grant - TAPPAA-TA17(933) for Sidewalks (sidewalk project at Park & Pollard Road).

2. Adopt an ordinance appropriating \$48,979 out of the General Fund for the Sidewalks: Park & Pollard Road-TAPPAA-TA17(933) project for Survey, Design, and Letting cost.

Seconded by Mr. Scott . MOTION CARRIED UNANIMOUSLY

D. Intersection Improvements: CR64 & Pollard Road-Survey, Design & Letting-\$28,780

Mr. Johnson reviewed the project and noted that \$90,000 is available in the Capital Reserve Fund for the construction of the project but \$28,780 will need to be appropriated for the Survey, Design & letting for the intersection improvements for CR64 and Pollard Road. Discussion was made on the appropriation coming from the Four Cent Gas Tax or Seven Cent Gas Tax fund if it meets the criteria required and if not then it will need to come out of the General Fund. *(After inquiring with the League of Municipalities it was confirmed the appropriation could be funded from the Four Cent Gas Tax Fund – only the Traffic Signal cost associated with the project cannot come from the Four Cent Fund).*

MOTION BY Mr. Scott to adopt an ordinance appropriating \$28,780 out of the Four Cent Gas Tax Fund for Survey, Design, and Letting cost for Intersection Improvements at CR64 & Pollard Road. Seconded by Mr. Davis.

MOTION CARRIED UNANIMOUSLY

E. Corte Road Improvements PH I & II-Geotechnical Material Testing – Additional Appropriation - \$5,200

Mr. Johnson stated that cost for the Geotechnical material testing were inadvertently not included in the original appropriation of \$58,500 (Ordinance 2017-16) so he is now requesting \$5,200 be appropriated for the testing. Mr. Johnson noted that the testing needed to be done in the preliminary phase so it is understood that the construction phase will be reduced by \$5,200.

MOTION BY Mr. Scott to adopt an ordinance appropriating additional funds in the amount of \$5,200 out of the General Fund for the geotechnical material testing for Corte Road Improvements PH I & II. Seconded by Mrs. Conaway. ABSTAIN: Mr. Joel Coleman

MOTION CARRIED

IX. NEW BUSINESS

A. Retiree Cost of Living: One-Time Lump Sum Payment-Act 2017-367 (to be Budgeted in FY2019 Budget - \$23,926)

Ms. Kichler noted the last time Council approved a retiree Cost of Living payment was in 2014 and there was a request for one in 2011 but not approved by Council because it was an ongoing increase and not a one-time payment. Mr. Rudicell discussed the process of notification from the State. Discussion continued that all increases are paid for by the City and retirees should be notified of the increases approved by the City. Mr. Davis agreed notifying the retirees of the increase approved by the City is a good idea. Discussion continued the \$23,926 will be included in the FY2019 Budget to fund the .24% increase applied for payments made to the Retirement Systems of Alabama from October 1, 2018 – September 30, 2019.

MOTION BY Mr. Goodlin to recommend to Council to adopt an ordinance approving the Retiree Cost of Living: One-Time Lump Sum Payment-Act 2017 in the amount of \$23,926 which will be included in the FY2019 Budget. Seconded by Mr. Davis.

MOTION CARRIED UNANIMOUSLY

B. Blue Cross Blue Shield Renewal

Ms. Kichler reviewed the new employee insurance rates received from Blue Cross Blue Shield. Ms. Kichler stated that individual employees will have an increase of \$3.92/month and family increase will be \$27.58/month. Ms. Kichler noted that a Resolution (*Resolution 2016-58*) was adopted and set the employee participation cost at 6% of the annual premium for individual employees and 17% for family medical plans (*Drug copay, physician visit copay-\$25/visit and Dental premium-\$25/month for employees and family will remain the same*). Mr. LeJeune discussed the City implementing an additional fee charge to employees/families that smoke or use tobacco products. Mayor Haygood recommended the City follow the City's life insurance policy's criteria. Ms. Kichler stated she has checked with BCBC and they verified that the City's grandfather status will not be affected since this fee would be a surcharge. Discussion continued if a motion needs to be made. Ms. Kichler noted since she is still doing research and also noted that the fee would not have a budgetary effect and therefore would not be reflected in the FY2018 budget. Implementing a smoking cessation program was discussed. Ms. Kichler stated she would follow up with BCBS to see if a smoking cessation policy exist in the City's policy. Discussion continued that further research would need to be done and brought back to the Council for review.

C. CAFR Award FY2016

Ms. Kichler noted the City received a Certificate of Achievement for Excellence in Financial Reporting award for the CAFR (Comprehensive Annual Financial Report) for FY2016 and that the Mayor had reported this information at the previous Council meeting. Ms. Kichler stated this is the fifth year the City of Daphne has received this award.

X. OLD BUSINESS

A. Employee Pay Scale-FY2018 Budget

Mayor Haygood stated that the new Employee Pay Scale encapsulates three major objectives that are desired as follows: 1) Consolidation to a single pay scale which will address some of the pay scale issues that exist in the Police Department, 2) retain employees and 3) address longevity. Mayor Haygood reviewed the pay plan proposal to combine the Public Safety pay plan with the other employee pay plan so the City would have one single pay plan for all employees. Mayor Haygood stated he wanted to combine the consolidation proposal and a COLA. Mayor Haygood noted that no public safety personnel will receive a pay cut and that he had not heard any negative feedback from Police or Fire department. Ms. Kichler discussed converting some of the public safety employees from 2080 to 2184 hours (84 hr/PPD) and that the public safety position Communication supervisor that is currently on the regular pay scale will be reclassified at one step higher. Ms. Kichler noted communications has the most vacancies. Ms. Kichler noted that the Battalion Chief position will be reclassified at one step higher to correct the effect of previous salary pay scale reclassifications. Ms. Kichler stated that basically employees will get a step increase but stay at the same grade which will help the pay scale not become stagnant. Ms. Kichler reviewed the longevity pay breakdown: (\$150 for employees with 5-9 years, \$250 for employees with 10-14 years, and \$350 for employees with 15+ years). Ms. Kichler stated the longevity pay is basically a reward for the employee's loyalty. Mayor Haygood stated the Longevity pay will take the place of the annual service awards. Ms. Kichler stated the COLA is scheduled to be implemented in conjunction with the position reclassifications. Ms. Kichler reviewed the cost of the proposed changes: Longevity-\$51,647, Public Safety pay scale conversion-\$73,136 (*one time cost*), COLA \$231,188 (*becoming effective January 4, 2018*), and the total proposed Cost - \$355,971. Ms. Kichler stated the cost for the proposed changes is the exact same cost as the COLA for FY2016.

***MOTION BY Mr. Scott to recommend to Council to adopt an ordinance approving the proposed new pay scale changes as detailed in the Ordinance which will be included in the FY2018 Budget.
Seconded by Mr. Goodlin.***

MOTION CARRIED UNANIMOUSLY

XI. ADJOURN

The meeting adjourned at 6:17 p.m.

Daphne History Museum

Meeting Minutes

August 14, 2017

I. Call to order

Ken Balme called to order the regular meeting, followed by reciting the Pledge of Allegiance.

- II. **Attendees:** Ken Balme, Rachel Burt, Mickey Boykin, Lee Swetman, Dooley & Scott Berry, Arva Brown, Helen Baroco, Stephanie Middleton, Mildred Foster, Emily Hammond, Pete Brantley, Betty Baker, Greg McRae

III. Approval of minutes from last meeting: July 10, 2017

- IV. **Treasures Report:** Period 6/30/17-7/31/17 Opening balance \$5,510.29 Deposits: \$645.00 (\$525 bricks) Credits: 73.30 (PO rent & supplies) Ending balance \$6,081.99 Petty Cash \$19.59

V. Volunteer Assignments/Schedules- Good through next meeting.

VI. Committee Reports

- a) **Exhibits/Events:** No Reports
- b) **Publicity/Social Media:** No Reports
- c) **Cemetery:** No reports.
- d) **Fund Raising & Volunteer Recruitment:** See brick sale
- e) **Special Tours :** None scheduled
- f) **Archives, Curation:** No reports

VII. Unfinished/Ongoing business

- a) **Planning Calendar:** September is Jubilee Festival & BC Fair. **Fair will be September 19-23. Jubilee Fest is September 23/24.** Helen will not be in town, so someone else will have to set up. We may use some of their (Baroco) toys for the fair set up and our small Maypole like last year.
- b) **Brick Sale:** 61 sold to date with several more to add. If we submit order the first part of October, bricks should arrive before year end. Discussed a dedication celebration to be held tentatively January 21 (providing everything can be installed). Rachel will work on a postcard invite for all who bought a brick. Once the bricks are ordered, we will have an ETA and check with City ect to firm up a date
- c) **Presentation for the Senior Center:** Was held but no one showed up. Ken will attempt to reschedule at the center, maybe before/during a lunch.
- d) **200 Year Celebration:** Ongoing preparations. A 4th grade curriculum will be set up to aid teachers in Baldwin (& other) Counties to teach about specific events and how it affected areas within the counties.

- e) **Building Improvements:** Ken has been trying to get a quote on dentil molding. Stephanie suggested the name Charles Phillips Antiques 251-973-2885. They do custom pieces, frequently with antique wood. Her nephew does some work with him.
- f) **Name Change:** in process
- g) **Work Day:** 8/25/17
- h) **Impact 100:** Had a site visit. Next round will be announced in November.

VIII. New Business & Announcements

- A grant value of up to \$50 from \$350,00 from the Alabama Historical Comm. with a deadline of tomorrow (8/15) City is working on it. Ken's main submission was on window replacement/repair on the south side of building. North side was replaced after the Fredric restoration.
- We are on the National Registry but not the Alabama Register of Landmark and Heritage. Ken is investigating the process to be added to it.

IX. Adjournment

Ken Balme adjourned the meeting.

Minutes submitted by: Rachel Burt

Next regular meeting: Monday September 11 , 2017 @ 10AM!

**DOWNTOWN REDEVELOPMENT AUTHORITY
CITY OF DAPHNE
CITY HALL
1705 MAIN STREET
DAPHNE, AL 36526
AUGUST 23, 2017**

MEETING MINUTES

MEMBERS PRESENT: Daniel Dyas, Debbie Strahley, Ken Balme, Dayna Oldham, Patricia Vanderpool, Brandy Lister, Nicole Simms, and Belle Laurendine

MEMBER ABSENT: Doug Bailey and Dorothy Morrison

COUNCIL LIASON PRESENT: Councilwoman Tommie Conaway

OTHER PRESENT: Jenny Opal White, Recording Secretary; Betsy Schneider, Municipal Operations Director; and Andrew Dyas

1. CALL TO ORDER, INVOCATION, ROLL CALL

- There being a quorum present Dayna Oldham called meeting to order at 5:32 pm.
- Jenny Opal White administered roll call.

2. PUBLIC PARTICIPATION

Andrew Dyas participated in public participation. Andrew inquired on future sidewalks on 6th Street.

3. APPROVAL OF MINUTES – July 26, 2017

Dayna Oldham asked members to review minutes in meeting packet from July 26, 2017.

**Motion by Debbie Strahley to approve minutes from July 26, 2017
Second by Brandy Lister
Aye, All in favor
Motion Carried Unanimously**

4. TREASURER REPORT

Dayna Oldham asked members to review Treasurer Report in meeting packet of August 21, 2017.

**Motion by Debbie Strahley to approve Treasurer's Report
Second by Nicole Simms
Aye, All in favor
Motion Carried Unanimously**

Brandy Lister inquired on whether Downtown Redevelopment Authority bank account with Bryant Bank can legally earn interest. Councilwoman Tommie Conaway asked Jenny Opal White to inquire with Patrick Dungan. Brandy Lister will research banks in our area.

5. OLD BUSINESS

Downtown Redevelopment Authority Map, Adopted, February 22, 2017

Motion approved by Councilman Robin LeJeune to accept and approve the Downtown Redevelopment Authority's Revised Development Area map at Council Meeting on August 7, 2017. Motion was second by Councilman Goodlin. Motion carried unanimously.

Downtown Redevelopment Authority Website

Nicole Simms presented a website model of Downtown Redevelopment Authority for review and comment. Daniel Dyas asked Nicole to forward website address to authority members. Daniel thanked Nicole Simms for initiative on website.

Brandy Lister discussed social media presence of Downtown Redevelopment Authority on Facebook, Instagram and Pinterest.

**Motion by Brandy Lister to discontinue webpage and
establish social media pages;
Facebook, Instagram and Pinterest
Second by Dayna Oldham
Aye, All in favor
Motion Carried Unanimously**

Downtown Properties for Development

Daniel Dyas informed authority no action has been taken on making offer on 1809 Main Street.

Motion by Dayna Oldham to table property until offer is established.
Second by Nicole Simms
Aye, All in favor
Motion Carried Unanimously

Mini-Grant Application

Authority agreed to modify Mini-Grant Application.

Motion by Brandy Lister to make the following changes to the Mini-Grant Application

Take out last sentence in objective.
We'd like to make a partnership between your business and the DRA to help you grow your customer base and position yourself as a growth company in Daphne.
Correct contact information.
E-mail or mail completed application to
Candace Antinarella, City Clerk
Daphne Redevelopment Authority
C/O City of Daphne
PO Box 400
Daphne, AL 36526
cityclerk@daphneal.com
Second by Debbie Strahley
Aye, All in favor
Motion Carried Unanimously

6. NEW BUSINESS

Renew Network Membership with Main Street Alabama

Daniel Dyas discussed the renewal invoice from Main Street Alabama for network fee dated June 1, 2017 totaling \$500.

Motion by Brandy Lister to pay the Main Street Alabama Invoice for Network fee
Totaling \$500
Second by Dayna Oldham
Aye, All in favor
Motion Carried Unanimously

7. COMMUNITY LIAISON REPORTS

No report.

8. OPEN DISCUSSION

Daniel Dyas has spoken with Councilman Pat Rudicell reference local interest of a Community Garden in Olde Towne Daphne. Inquiry requested location at Nicholson Center across from May Day Park. Councilwoman Tommie Conaway recommended discussing with David McKelroy, Director, Recreation Department. Councilwoman Conaway informed Authority the next Buildings and Property Meeting is scheduled on Monday, September 11, 2017 at 5:15 p.m. Daniel requested adding item to next month's meeting agenda.

Councilwoman Tommie Conaway made request for Downtown Redevelopment Authority to purchase bikes for the installed bike racks to show purpose of racks in Olde Towne Daphne.

Nicole Simms commented she would pickup four (4) bikes to display on bike racks with appropriate locks.

Motion by Patricia Vanderpool to reimburse Nicole Simms for four (4) bikes with appropriate locks not to exceed \$150.00 to display on bike racks
Second by Dayna Oldham
Aye, All in favor
Motion Carried Unanimously

Patricia Vanderpool submitted thank you card to the Downtown Redevelopment Authority for their thoughts and prayers during her absence.

9. NEXT MEETING

Daniel Dyas informed committee the next meeting is September 27, 2017.

10. ADJOURN

Daniel Dyas asked for motion to adjourn meeting.

Motion by Dayna Oldham to adjourn meeting at 6:54 pm
Second by Nicole Simms
Aye, All in favor
Motion Carried Unanimously

**CITY OF DAPHNE, AL
INDUSTRIAL DEVELOPMENT BOARD MEETING
1705 MAIN STREET, DAPHNE, AL
AUGUST 22, 2017
5:30 P.M.**

1. CALL TO ORDER/ROLL CALL

There being a quorum present Dan Romanchuk called meeting to order at 5:30 pm.

MEMBERS PRESENT – Steve Carey; Scott Koser; Dan Romanchuk; Don Ruble;

Absent: John Cox, Doug Bailey, and Denis Kearney

Also present: Jenny Opal White, Recording Secretary; Betsy Schneider, Municipal Operations Director; Michael Berson, City Attorney; Cara Stallman, Grant Management, LLC; and Ande Bobe, Dewberry-Preble Rish

2. APPROVE MINUTES / July 24, 2017 Meeting Minutes

Steve Carey noted the meeting minutes of July 24, 2017 would be available at next month's meeting on September 19, 2017.

3. PUBLIC PARTICIPATION

No public participation.

4. OLD BUSINESS

- a) **Temporary Easement for Daphne Utilities Test Well (Legal)** – Legal in process.
- b) **Project Management Phased Timeline Spreadsheet**
Cara Stallman provided spreadsheet to board members for review.

5. TREASURERS REPORT

Dan Romanchuk gave the Treasurers Report dated August 14, 2017.

Cash Balance - June 30, 2017		\$332,247.18
Interest – June 2017	\$28.21	
Total Interest		\$28.21
Deposit – May 2017 Lodging Tax	\$13,922.13	
Total Tax		\$13,922.13
Total Deposits		\$13,950.34
Disbursement		\$0
Cash Balance – July 31, 2017		\$346,197.52

a) **Bank LOC and /or Loan Selection**

MOTION BY Don Ruble to select Capstone Bank as the lender of choice to provide the necessary financing for the DISC project at the discussed and agreed upon rates and authorize the Chair to execute any and all documentation necessary to effectuate the same.” **Seconded by Steve Koser.**

MOTION CARRIED UNANIMOUSLY

**CITY OF DAPHNE, AL
INDUSTRIAL DEVELOPMENT BOARD MEETING
1705 MAIN STREET, DAPHNE, AL
AUGUST 22, 2017
5:30 P.M.**

- b) **Budget Planning** – Cash Flow Model chart and build budget
- c) **Quick Books – P&Ls** – Cara Stallman will support on Quick Books - Setup preliminary chart of accounts
- d) **Checkbook Management and Authorization** – Establish guidelines for checkbook management and authorization
- e) **Invoicing Format** – Standard invoicing format

Dan Romanchuk requested Dewberry-Preble Rish invoices are emailed to Cara Stallman and board for review.

6) NEW BUSINESS

a) Meeting with BCEDA Lee Lawson and Alex Doleac

Steve Carey asked that Lee Lawson and Alex Doleac are added to meeting distribution. Steve noted they're ready to give update to board.

b) Daphne Planning Commission Update

Ande Bobe announced there is a Daphne Planning Commission meeting on Thursday, August 24, 2017 at 5:00 p.m. at City Hall in the Council Chambers. Ande noted there was discussion of wetland buffer at preliminary meeting. Waiver applied. No major issues.

c) EDA Submittals

Review and Discuss.

- i) Site Certification Part 1 (Ande Bobe)
 - (1) Engineering Plans – Base bid with overage as alternate
 - (2) Prioritized Plans – Separate and prioritize by next meeting
 - (3) Industrial Access Grant – Prepare request thru City of Daphne
 - (4) Bid Specification Guidance – Grouping of construction plans and specifications

- ii) Site Certification Part 2 (Michael Berson)
 - (1) City Land Disturbance Permit - Awaiting
 - (2) ALDOT Highway Permit - Awaiting
 - (3) ADEM NPDES eNO1 Permit – Complete

Ande Bobe noted bonding issues. All permits need to be on hand. Need bond for ALDOT. Contractor needs to be in place. Require contingent ALDOT approval to continue.

- iii) Bid Specification Guidance

**CITY OF DAPHNE, AL
INDUSTRIAL DEVELOPMENT BOARD MEETING
1705 MAIN STREET, DAPHNE, AL
AUGUST 22, 2017
5:30 P.M.**

- d) Legal – Clarify Legal Description for EDA Required ROW – Michael Berson noted the Mayor made revision from EDA.
- e) Legal – Letter Defining Liability Insurance Coverage for the IDB – Broker liability covered within scope.
- f) Legal – Letter Regarding ALDOT Bond Exemption – Resolve ALDOT Bond issues. Issue power of attorney with contractor as alternate.
- g) Legal – Establishing an Improvement District – Require legal, IDB, and planning and zoning
- h) Legal – MOU between Daphne IDB and Belforest on Fire Flow – Received letter from Fire Marshall
- i) Legal – Formal Agreement with Belforest for Water Line – Legal awaiting Belforest
- j) Legal – Temporary Easement for Utilities Test Well – Legal in process

7. OTHER BUSINESS

No further business discussed.

8. NEXT MEETING

- IDB Work Session, Tuesday, September 12, 2017 at 11:30 am
- IDB Meeting, Tuesday, September 19, 2017 at 5:30 pm

9. ADJOURN

**MOTION BY Dan Romanchuk to adjourn
Seconded by Don Ruble
AYE All in Favor
MOTION CARRIED UNANIMOUSLY**

There being no further business to discuss the meeting adjourned at 6:52 p.m.

Submitted by:

Certification of Presiding Officer:

Jenny Opal White, Recording Secretary

Steve Carey, Chairman

To: Office of the City Clerk
From: Adrienne D. Jones, 
Community Development Director
Subject: Planning Commission Minutes and Report
Date: August 25, 2017

MEMORANDUM

Attached please find a copy of the approved minutes for the City of Daphne Planning Commission regular meeting of July 27, 2017, and the report of the regular meeting of August 24, 2017 for placement on the Tuesday, September 5, 2017 City Council agenda for review.

Should you have any questions or comments in this regard, please do not hesitate to call.

ADJ/jv

From the Office of

Adrienne D. Jones,
Community Development Director
P. O. Box 400
Daphne, Alabama 36526
251-621-3184 ph
251-621-3185 fx

The City of Daphne
Planning Commission Minutes
Regular Meeting of July 27, 2017
Council Chamber, City Hall - 5:00 P.M.

Call to Order:

Acting Chairman called the regular meeting of the City of Daphne Planning Commission to order at 5:03 p.m. The number of members present constitutes a quorum.

Call of Roll:

Members Present:

Ed Kirby, Acting Chairman
Andrew Prescott
Ron Scott
Hudson Sandefur
Chief White

Staff Present:

Adrienne Jones, Director of Community Development
Jan Vallecillo, Planning Coordinator
Jay Ross, Attorney

The first order of business is the approval of the minutes.

Acting Chairman asked for questions, comments or corrections to the minutes *of the regular meeting of June 22, 2017. There being none, minutes are approved as submitted.*

Acting Chairman stated Renaissance School of Eastern Shore has been withdrawn and explained that Bertolla Properties, L.L.C., and the Reserve at Daphne, Phase Two cannot be heard tonight because both of those agenda items require a super majority of members to present.

Ms. Jones stated since we do not have the other members here, you can postpone hearing the administrative presentations, but Mr. Baggett has some information that he would like to present.

Van Baggett, Operations Manager for Daphne Utilities, presented an update of utility projects in progress in the community:

- a. New force main location and upgrade on North Main Street at Van Buren & Lincoln Street;
- b. Completion of the "Sewering of Daphne" project in which the city purchases materials & utilities contracts the installation of sanitary sewer. The present locations are: Schiefflin Lane, Hillwood Circle, Main Street, Douglas Road, Van Buren, Jordan Lane, and Oakstone East & West; and,
- c. The Clean & Video Annual Project that is a multi-year project is occurring throughout the whole system to document the condition and deficiencies of sewer pipes.

Chief White asked the time frame in which residents are requested to connect to sewer when it becomes available.

Mr. Baggett stated Baldwin County Board of Health & the City, require a resident to connect, if there is a major failure of a septic tank. Also, the Board of Health will not issue a permit to repair or replace a tank, if sanitary sewer is available. A resident located within the city limits is required to pay a minimal sewer fee regardless of connection.

Mr. Scott mentioned that Fairhope uses the lack of sewer capacity as an excuse to prohibit development and asked is it a legitimate option to maximize the capacity of the sewer plant. Mr. Baggett advised that the sewer plant has sufficient capacity to handle present and future development.

Mr. Scott asked if Daphne Utilities plans to expand their footprint to the east. Mr. Baggett stated that area is predominately served by Baldwin County Sewer, but we are constantly monitoring and aggressively pursuing any opportunity to expand our services.

The next order of business is a presentation by Community Development to discuss B-2 zoning in the Olde Towne Daphne and Village Overlay District.

Starke Irvine, Irvine Co., commented regarding the creation of the overlay districts, more specifically the Olde Towne Daphne District, to promote creative development and establishment of a retail/residential use in a business zone.

Ms. Jones clarified should the Commission consider an amendment to the district it should only be for the properties zoned B-2, and should also discuss and define the required residential/business configuration of a mixed use developments.

The next order of business is public participation.

Acting Chairman asked for public participation.

Maurice Horsey, President of the Austin Brook and Austin Park I & II POA, commented that he would like to become active in the community at some level and hopes that someday you can utilize his talents and skills to improve the area, and also reserves the right to speak at the public hearing for Bertolla Properties, L.L.C. (Jubilee Farms Subdivision).

Acting Chairman closed public participation.

The next order of business is the attorney's report.

Mr. Ross stated no report.

The next order of business is commissioner's comments.

None presented.

The next order of business is director's comments.

Ms. Jones stated congratulations to Ms. Bergin on the birth of her daughter.

There being no further business, the meeting was adjourned at 5:43 p.m.

Respectfully submitted by:


Jan Vallecillo, Planning Coordinator

Approved: August 24, 2017


Ed Kirby, Acting Chairman

CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF AUGUST 24, 2017
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

REPORT

1. **CALL TO ORDER:** 5:04 p.m.
2. **CALL OF ROLL:** Chief White, Hudson Sandefur, Phillip Hodgson, Marybeth Bergin, Andrew Prescott, Ed Kirby, Angie Phillips and Ron Scott (Arrived @ 5:04 p.m.)
3. **APPROVAL OF MINUTES:**

Review of minutes for the regular meeting of July 27, 2017 (**Approved as submitted**)
4. **OLD BUSINESS:** Discussion re: Winged Foot Subdivision, Phase One. (**Approval to allow the spreading of stockpile material generated from Phase One onto future development site, Phase Two**)
5. **NEW BUSINESS:**

A. SITE PLAN REVIEW:

1. **File SP17-16: (Approved with a waiver of the wetland buffer requirement)**

Site: Daphne Innovations and Science Complex (Infrastructure Improvements Site Plan)

Zoning(s): B-3, Professional Business

Location: Southwest corner of Alabama Highway 181 and Champions Way

Area: 31.67 ± Acres

Owner(s): Daphne Industrial Development Board – Steve Carey

Engineer: Dewberry/Preble-Rish – Andy Bobe

B. BERTOLLA PROPERTIES, L.L.C. APPLICATIONS:

1. **ANNEXATION PETITION:** File ANX17-06: (**Favorable Recommendation**)

Presentation to be given by Steve Pumphrey, representative of Dewberry/Preble-Rish, representing Bertolla Properties, L.L.C., requesting annexation of a three hundred and sixty-one point five-five acre parcel into the City of Daphne located southeast of Austin Road and Alabama Highway 181 as a PUD, Planned Unit Development. The subject property is currently zoned RSF-2, Single Family District, in Baldwin County District 15, in the Extraterritorial Planning Jurisdiction of Daphne. Bertolla Properties, L.L.C., Owner.

2. **MASTER PLAN REVIEW:**

File MP17-04: (Approved as amended)

Presentation to be given by Steve Pumphrey, representative of Dewberry/Preble-Rish, representing Bertolla Properties, L.L.C., requesting master plan review of Jubilee Farms Subdivision.

3. **PRELIMINARY PLAT REVIEW:**

- a. **File SDP17-07: (Approved with a waiver to permit wetland fill pending Corps of Engineer approval)**

Subdivision: Jubilee Farms, Phase One & Three

Present Zoning: RSF-2, Single Family District, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction, per Ord. 2017-39, PUD pre-zoning for Bertolla Properties, L.L.C., pending annexation hearing

Location: Southeast of Austin Road and Alabama Highway 181

Area: 63.30 ± Acres, (130) lots

Owner: Bertolla Properties, L.L.C. – Alexander Bertolla

Agent: Dewberry/Preble-Rish - Steve Pumphrey

Developer: D. R. Horton, Inc. – Crain Rogers

Engineer: Dewberry/Preble-Rish – Jason Estes

Surveyor: Dewberry/Preble-Rish - David Diehl

CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF AUGUST 24, 2017 REPORT
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

b. File SDP17-09: (Approved)

Subdivision: Jubilee Farms, Phase Two

Present Zoning: RSF-2, Single Family District, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction, per Ord. 2017-39, PUD pre-zoning for Bertolla Properties, L.L.C., pending annexation hearing

Location: Southeast of Austin Road and Alabama Highway 181
Area: 19.93 ± Acres, (58) lots
Owner: Bertolla Properties, L.L.C. – Alexander Bertolla
Agent: Dewberry/Preble-Rish - Steve Pumphrey
Developer: D. R. Horton, Inc. – Crain Rogers
Engineer: Dewberry/Preble-Rish – Jason Estes
Surveyor: Dewberry/Preble-Rish - David Diehl

c. File SDP17-10: (Approved with a waiver to allow stream buffer disturbance as requested)

Subdivision: Jubilee Farms, Phase Four

Present Zoning: RSF-2, Single Family District, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction, per Ord. 2017-39, PUD pre-zoning for Bertolla Properties, L.L.C., pending annexation hearing

Location: Southeast of Austin Road and Alabama Highway 181
Area: 21.62 ± Acres, (52) lots
Owner: Bertolla Properties, L.L.C. – Alexander Bertolla
Agent: Dewberry/Preble-Rish - Steve Pumphrey
Developer: D. R. Horton, Inc. – Crain Rogers
Engineer: Dewberry/Preble-Rish – Jason Estes
Surveyor: Dewberry/Preble-Rish - David Diehl

d. File SDP17-11: (Approved with a waiver to allow wetland and stream buffer requirements as requested)

Subdivision: Jubilee Farms, Phase Five

Present Zoning: RSF-2, Single Family District, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction, per Ord. 2017-39, PUD pre-zoning for Bertolla Properties, L.L.C., pending annexation hearing

Location: Southeast of Austin Road and Alabama Highway 181
Area: 17.84 ± Acres, (59) lots
Owner: Bertolla Properties, L.L.C. – Alexander Bertolla
Agent: Dewberry/Preble-Rish - Steve Pumphrey
Developer: D. R. Horton, Inc. – Crain Rogers
Engineer: Dewberry/Preble-Rish – Jason Estes
Surveyor: Dewberry/Preble-Rish - David Diehl

C. PRELIMINARY PLAT REVIEW:

1. File SDP17-08: (Approved)

Subdivision: The Reserve at Daphne, Phase Two

Present Zoning: RA, Rural Agricultural, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction, pending rezoning by Baldwin County to RSF-2, Single Family District

Location: North of the intersection of County Road 64 and Montelucia Way
Area: 53.29 Acres ±, (56) lots
Owner: GCOF Reserve at Daphne, L.L.C. - Nathan Cox
Agent: Dewberry/Preble-Rish - Steve Pumphrey
Engineer: Dewberry/Preble-Rish - Jared Landry
Surveyor: Dewberry/Preble-Rish- David Diehl

CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF AUGUST 24, 2017 **REPORT**
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

D. ANNEXATION PETITION:

1. File ANX17-07: (Favorable Recommendation)

Presentation to be given by Steve Pumphrey, representative of Dewberry/Preble-Rish, requesting annexation of a seventy-three point five-three acre parcel into the City of Daphne located southeast of County Road 13 and Corte Road as a PUD, Planned Unit Development. The subject property is currently zoned R-A, Rural Agricultural, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction of Daphne. Fred L. Corte, owner.

E. ADMINISTRATIVE PRESENTATIONS:

1. File AP17-06:

Comprehensive Plan discussion by Chairwoman Bergin. (No action taken)

2. File AP17-07:

Presentation by Community Development of a motion made on May 15, 2017 by the Ordinance Committee to send the issue of citizens having chickens in their yards within the city limits to the Planning Commission to consider amending the Land Use and Development Ordinance. (Approved a motion to return to the Ordinance Committee for more input)

3. File AP17-08:

Presentation by Community Development to discuss B-2 zoning in the Olde Towne Daphne and Village Overlay District. (No action taken)

4. File AP17-09:

Presentation by Community Development to discuss tree protection measures. (No action taken)

5. File AP17-10: (Favorable Recommendation)

Presentation to be given by Adrienne Jones, Director of Community Development, recommending acceptance of all right-of-ways contained within Oldfield Subdivision, Phase 2A. Said right-of-ways being Shadowridge Drive (693.63 linear feet) and Camberwell Drive (1,346.31 linear feet).

6. PUBLIC PARTICIPATION: Laurel Anderson, 28899 Moniac Cove, commented regarding a group home in Sehoy Subdivision.

7. ATTORNEY'S REPORT: No report

8. COMMISSIONER'S COMMENTS: None presented

9. DIRECTOR'S COMMENTS:

Ms. Jones presented the following:

- a. City Council approved all administrative zonings of legislatively annexed territories, and the amendment to the provisions of the Commercial/Industrial zoning district on Monday, August 21, 2017;
- b. Planning Commission Training Class, Tuesday, August 29, 2017, 9:30 a.m. at the International Trade Center, 250 N. Water Street, Mobile;
- c. The upcoming meeting dates are site preview, September 20 & regular meeting, September 28, 2017;

10. ADJOURNMENT: 7:03 p.m.

To: Office of the City Clerk
From: Adrienne D. Jones, *AS*
Director of Community Development
Subject: Fred L. Corte Annexation Petition
Date: August 25, 2017

MEMORANDUM

PRESENT ZONING: RA, Rural Agricultural, Baldwin
County Exterritorial Planning
Jurisdiction

LOCATION: Southeast of County Road 13 and
Corte Road

RECOMMENDATION: At the Thursday, August 24, 2017,
regular meeting of the Daphne
Planning Commission, eight members
were present, and the motion carried
for a unanimous favorable
recommendation for the above
mentioned annexation petition.

Attached please find the appropriate documentation and
action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare an
ordinance for placement on the City Council agenda for
placement on the City Council agenda to set a public
hearing.

Thank you,
ADJ/jv

attachment(s)

1. Petition for Annexation
2. Legal Description (Exhibit A)
3. Boundary Survey (Exhibit B)
4. Community Development Report

**PETITION FOR ANNEXATION OF CERTAIN PROPERTY
INTO THE CORPORATE LIMITS OF THE MUNICIPALITY
OF THE CITY OF DAPHNE, ALABAMA**

(_____)

The undersigned, Fred L. Corte, files this petition with the Clerk of the City of Daphne requesting the property hereafter described, commonly referred to as, _____, to be annexed into the City of Daphne, a municipal corporation incorporated under the laws of the State of Alabama, and submits the following in support of its petition:

1. **Description of Property:** The description of the property which the petitioner requests to be annexed into the City of Daphne is described in **Exhibit "A"** attached hereto and made a part of this petition as fully set out herein (**the "Property"**).

2. **Map of Property:** Attached hereto as **Exhibit "B"** and made a part of this petition, is a map of the property showing its relationship to the corporate limits of the municipality of the City of Daphne.

3. **Owner:** The petitioner, Fred L. Corte, is the owner of the property hereby sought to be annexed into the corporate limits of the City of Daphne.

4. **Specific Conditions:** This petition is conditioned upon the adoption of an ordinance, which shall specifically include the conditions requested below upon annexing the property into the corporate limits of the City of Daphne.

Requested zoning, if other than R-1: PUD

Any other conditions which may apply upon annexation:

5. **Code:** This Petition is filed pursuant to the provisions of Article 21, Chapter 42, Title 11, Code of Alabama, 1975, as amended.

DATED this 21 day of July, 2017

Respectfully submitted by,

Fred L. Corte
Name of Owner (Print)
Fred L Corte
Name of Owner (Signature)

STATE OF ALABAMA
COUNTY OF BALDWIN

I, WANDA LACOSTE, the undersigned Notary Public in and for
said county and state, hereby certify that FRED L. CORTE has
signed to the foregoing instrument and who is known to me, acknowledged before me on this
day, that, being informed of the contents of the instrument, he/she executed the same voluntarily
on the day the same bears date.

Given under my hand and official seal this the 21 day of July, 2017

Wanda LaCoste
NOTARY PUBLIC

My commission expires: 11-21-2020

Owner's Address

24001B State Hwy. 181

Daphne, AL 36526

ADDITIONAL INFORMATION

We, the undersigned, constituting all of the owners of all of the hereinafter described real property do hereby execute and file this written petition asking and requesting that our property as described be annexed to the City of Daphne, Alabama, under the authority of Section 11-42-20 through 11-42-24, Code of Alabama 1975. Initials: FLC

We further certify that said property is contiguous to the city limits of Daphne, Alabama. A map and written legal description of said property is hereto attached. Initials: FLC

We certify that the property is a single or multiple parcels under single or multiple ownership. Initials: FLC

We certify that we fully understand that upon annexation, the subject property shall be subject to all laws and codes administered by the City of Daphne, including, but not limited to, the zoning code, the subdivision regulations and the municipal code of the City of Daphne. Initials: FLC

Option# 1: We do hereby request pre-zoning of the subject property to the following zoning classification(s): PUD, and certify that a petition for rezoning, associated fees and documents have been submitted prior to or concurrently with this petition. Initials: FLC

Or

Option# 2: We do hereby certify that we understand fully that upon annexation the subject property will be zoned R-1, Low Density Single Family Residential.

Initials: _____

We do hereby request that the Planning Commission and City Council give such notice, hold such hearing and adopt such ordinance and do all such things or acts as is required by law so that the corporate limits of the City of Daphne, Alabama shall be rearranged so as to include such territory.

IN WITNESS WHEREOF, we have hereunto subscribed our names this, the 21 day of July, 2017.

Legal Description Attached (Exhibit A)? Yes Map or Survey Attached (Exhibit B)? Yes
Recorded Subdivision Plat OR Preliminary/Final Subdivision plat approved by Planning Commission
Attached (Exhibit C)? _____ Acreage _____
Subdivision Name _____ Lot Number(s) _____

Names and Signature of ALL property owners:

Signature: Fred L. Corte Signature: _____

Printed Name: Fred L. Corte Printed Name: _____

Mailing Address: 24001B State Hwy. 181 Mailing Address: _____
Daphne, AL 36526

EXHIBIT A
LEGAL DESCRIPTION FOR FRED L. CORTE PROPERTY (ANNEXATION)

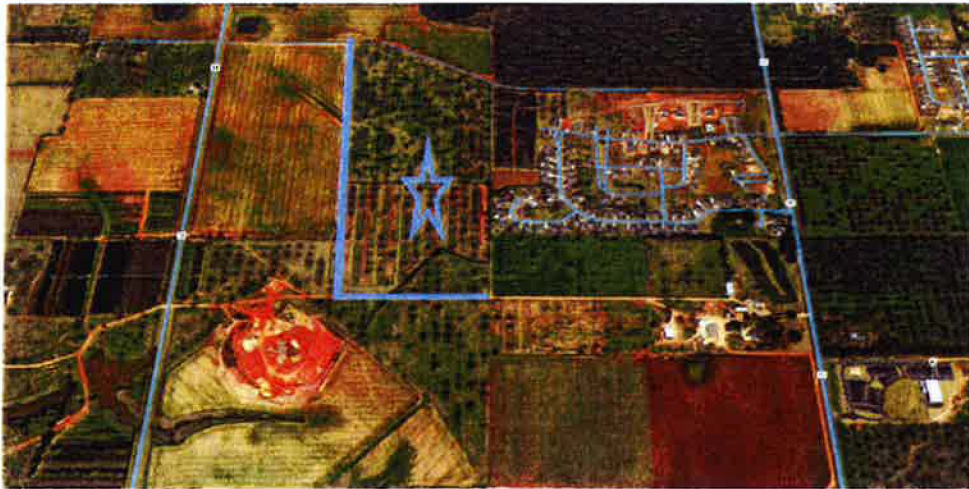
BEGINNING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA, SAID POINT ALSO KNOWN AS THE SOUTHWEST CORNER OF BELLATON SUBDIVISION, PHASE ONE AS SHOWN BY MAP OR PLAT THEREOF, RECORDED AT SLIDE 2194-E, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA AND RUN THENCE NORTH 00 DEGREES 17 MINUTES 39 SECONDS EAST, ALONG THE WEST MARGIN OF SAID BELLATON SUBDIVISION, PHASE ONE, FUTURE BELLATON SUBDIVISION, PHASE FOUR, AND A PROJECTION THEREOF, A DISTANCE OF 724.68 FEET TO A CAPPED REBAR; THENCE RUN NORTH 00 DEGREES 16 MINUTES 25 SECONDS EAST, A DISTANCE OF 1267.60 FEET; THENCE RUN NORTH 00 DEGREES 40 MINUTES 23 SECONDS EAST, A DISTANCE OF 59.95 FEET TO A CAPPED REBAR ON THE SOUTH MARGIN OF BALDWIN COUNTY FARM TO MARKET ROAD (A.K.A. CORTE ROAD); THENCE RUN NORTH 58 DEGREES 32 MINUTES 58 SECONDS WEST, ALONG AN OLD FENCE ON THE SOUTH MARGIN OF SAID BALDWIN COUNTY FARM TO MARKET ROAD, A DISTANCE OF 355.59 FEET TO A CAPPED REBAR; THENCE RUN NORTH 60 DEGREES 39 MINUTES 04 SECONDS WEST, ALONG SAID OLD FENCE ON THE SOUTH MARGIN OF SAID ROAD, A DISTANCE OF 824.19 FEET TO A CAPPED REBAR; THENCE RUN NORTH 79 DEGREES 30 MINUTES 38 SECONDS WEST, ALONG SAID FENCE AND ROAD, A DISTANCE OF 40.53 FEET TO A CAPPED REBAR; THENCE RUN NORTH 89 DEGREES 21 MINUTES 29 SECONDS WEST, ALONG SAID FENCE AND ROAD, A DISTANCE OF 262.67 FEET TO A CAPPED REBAR; THENCE RUN SOUTH 00 DEGREES 14 MINUTES 57 SECONDS WEST, A DISTANCE OF 2641.94 FEET TO A CAPPED REBAR; THENCE RUN SOUTH 89 DEGREES 33 MINUTES 48 SECONDS EAST, A DISTANCE OF 1325.31 FEET TO THE POINT OF BEGINNING. TRACT CONTAINS 73.53 ACRES, MORE OR LESS, AND LIES IN THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA.



PLANNING COMMISSION
ANNEXATION REQUEST FOR
FRED L. CORTE



The Jubilee City



**COMMUNITY DEVELOPMENT
ANNEXATION REQUEST**

**Annexation of Fred L. Corte Property
73.53 acres**

EXCERPT FROM ARTICLE 23-1 PROCEDURE [FOR ANNEXATION REQUESTS]

The application shall be reviewed by the Planning Commission at its next regular meeting and said Commission shall have thirty (30) calendar days from said regular meeting within which to submit a recommendation to the City Council. If the Commission fails to submit a recommendation to the City Council within the thirty (30) calendar day period, it shall be deemed to have approved the proposed amendment...Before enacting any amendment to this Ordinance, a public hearing thereon shall be held by the City Council with proper notice as required by law. Said public hearing shall be held at the earliest possible time to consider the proposed annexation, and the Council shall take action on said proposed annexation within forty-five (45) calendar days from the date of the public hearing except in the case where the tentative action is not in accordance with the Planning Commission's certified recommendation.

23-2 PROCEDURE FOR ZONING NEWLY ANNEXED LAND

Any land annexed to the City of Daphne hereafter shall be classified as an R-1, Low Density Single Family Residential District unless otherwise recommended by the Planning Commission through the zoning amendment procedure provided in *Article 22-1, Zoning Amendment Procedures*. In such case, City Council may consider, after due process of publication and hearing as required by law, specific applications to zone newly annexed land into one or more existing or proposed new zoning classifications recommended by the Planning Commission.

REQUEST

In June 2017, the applicant requested to pre-zone the site to Planned Unit Development District and the Planning Commission set forth a unanimous favorable recommendation for such. On August 7, 2017 City Council held a public hearing to consider the application and the Planning Commission's recommendation to rezone 73.53 acres in Ordinance 2017-60. The applicant has submitted a petition to annex **73.53** acres of land into the corporate limits of Daphne.

RECOMMENDATION

The Comprehensive Plan encourages expansion and annexation of land contiguous to the existing corporate limits. **Staff recommends approval of the request to annex this land into the City of Daphne.**

To: Office of the City Clerk
From: Adrienne D. Jones, AS
Director of Community Development
Subject: Bertolla Properties, L.L.C. -
Annexation Petition
Date: August 25, 2017

MEMORANDUM

PRESENT ZONING: RA, Rural Agricultural, Baldwin
County Exterritorial Planning
Jurisdiction

LOCATION: Southeast of Austin Road and Alabama
Highway 181

RECOMMENDATION: At the Thursday, August 24, 2017,
regular meeting of the Daphne
Planning Commission, eight members
were present, and the motion carried
for a unanimous favorable
recommendation for the above
mentioned annexation petition.

Attached please find the appropriate documentation and
action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare an
ordinance for placement on the City Council agenda for
placement on the City Council agenda to set a public
hearing.

Thank you,
ADJ/jv

attachment(s)

1. Petition for Annexation
2. Legal Description (Exhibit A)
3. Boundary Survey (Exhibit B)
4. Community Development Report

**PETITION FOR ANNEXATION OF CERTAIN PROPERTY
INTO THE CORPORATE LIMITS OF THE MUNICIPALITY
OF THE CITY OF DAPHNE, ALABAMA**

(_____)

The undersigned corporation, Bertolla Properties LLC, files this petition with the Clerk of the City of Daphne requesting the property hereafter described, commonly referred to as, Jubilee Farms, to be annexed into the City of Daphne, a municipal corporation incorporated under the laws of the State of Alabama, and submits the following in support of the petition:

1. **Description of Property:** The description of the property which the petitioner requests to be annexed into the City of Daphne is described in **Exhibit "A"** attached hereto and made a part of this petition as fully set out herein (**the "Property"**).

2. **Map of Property:** Attached hereto as **Exhibit "B"** and made a part of this petition, is a map of the property showing its relationship to the corporate limits of the municipality of the City of Daphne.

3. **Owner:** The petitioner, Bertolla Properties LLC, is the owner of the property hereby sought to be annexed into the corporate limits of the City of Daphne.

4. **Specific Conditions:** This petition is conditioned upon the adoption of an ordinance, which shall include specifically the conditions requested below upon annexing the said property into the corporate limits of the City of Daphne.

Requested zoning, if other than R-1: PUD

Any other conditions which may apply upon annexation: _____

5. Code: This Petition is filed pursuant to the provisions of Article 21, Chapter 42, Title 11, Code of Alabama, 1975, as amended.

DATED this 1 day of June, 2017

Respectfully submitted,

BERTOLLA PROPERTIES, LLC
Name of Corporation

By: 
Its: MANAGER

STATE OF ALABAMA
COUNTY OF BALDWIN

I, WANDA LACOSTE, the undersigned Notary Public in and for said county and state, hereby certify that ALEXANDER A. BERTOLLA whose name as MANAGER of BERTOLLA PROPERTIES Alabama corporation, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day, that, being informed of the contents of the instrument, he/she as such officer and with full authority, executed the same voluntarily on the day the same bears date.

Given under my hand and official seal this the 1 day
of June, 20 17.


NOTARY PUBLIC

My commission expires: 11-21-2020

Corporation's Address

PO Box 1572
DAPHNE, AL 36526

ADDITIONAL INFORMATION

We, the undersigned, constituting all of the owners of the described real property do hereby execute and file this written petition asking and requesting that our property be annexed into the corporate limits of the City of Daphne, Alabama, under the authority of Section 11-42-20 through 11-42-24, Code of Alabama 1975. Initials: AB

We further certify that said property is contiguous to the city limits of Daphne, Alabama. A map and written legal description of said property is hereto attached. Initials: AB

We certify that the property is a single or multiple parcels under single or multiple ownership. Circle appropriate response:

Initials: AB

We certify that we fully understand that upon annexation, the subject property shall be subject to all laws and codes administered by the City of Daphne, including, but not limited to, the zoning code, the subdivision regulations and the municipal code of the City of Daphne.

Initials: AB

SELECT ONE OF THE FOLLOWING OPTIONS

☒ Option# 1: We do hereby request pre-zoning of the subject property to the following zoning classification(s): _____, and certify that a petition for rezoning, associated fees and documents have been submitted prior to or concurrently with this petition. Initials: AB

Or

☐ Option# 2: We do hereby certify that we understand fully that upon annexation the subject property will be zoned R-1, Low Density Single Family Residential.

Initials: _____

We do hereby request that the Planning Commission and City Council give such notice, hold such hearing and adopt such ordinance and do all such things or acts as is required by law so that the corporate limits of the City of Daphne, Alabama shall be rearranged so as to include such territory.

IN WITNESS WHEREOF, we have hereunto subscribed our names this, the 1 day of June, 2017.

Legal Description Attached (Exhibit A)? yes Map or Survey Attached (Exhibit B)? yes

Recorded Subdivision Plat OR Preliminary/Final Subdivision plat approved by Planning Commission

Attached (Exhibit C)? _____ Acreage 361.55

Subdivision Name _____ Lot Number(s) _____

Names and Signature of ALL property owners OR principle of corporation's designee:

Signature: Alexander A. Bertola Signature: _____

Printed Name: Alexander A. Bertola Printed Name: _____

Mailing Address: PO BOX 11527, DAPHNE Mailing Address: _____

AL, 36527

3

EXHIBIT A

LEGAL DESCRIPTION FOR JUBILEE FARMS (BERTOLLA PROPERTY)

BEGINNING AT A 3/4" CRIMP TOP IRON PIPE AT THE "LOCALLY ACCEPTED" SOUTHEAST CORNER OF SECTION 26, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA AND RUN THENCE SOUTH 89°49'02" WEST, ALONG THE SOUTH LINE OF SAID SECTION 26, A DISTANCE OF 2669.96 FEET TO A 1/2" CAPPED REBAR (CA-0604) AT THE SOUTHEAST CORNER OF LOT 28, DUNMORE, PHASE TWO, PART B, AS SHOWN BY MAP OR PLAT THEREOF, RECORDED AT SLIDE 2448-A, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA; THENCE RUN NORTH 00°11'14" EAST, ALONG THE EAST MARGIN OF SAID DUNMORE, PHASE TWO, PART B AND DUNMORE, PHASE TWO, PART A, AS SHOWN BY MAP OR PLAT THEREOF, RECORDED AT SLIDE 2443-B, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA AND A PROJECTION THEREOF, A DISTANCE OF 2671.05 FEET TO 1/2" CAPPED REBAR (CA-1109) AT THE SOUTHEAST CORNER OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF SAID SECTION 26; THENCE RUN SOUTH 89°34'24" WEST, ALONG THE SOUTH LINE OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF SAID SECTION 26, A DISTANCE OF 2610.05 FEET TO 1/2" CAPPED REBAR (CA-1109) ON THE EAST RIGHT-OF-WAY OF ALABAMA HIGHWAY 181; THENCE RUN NORTH 00°10'51" EAST, ALONG THE EAST RIGHT-OF-WAY OF SAID ALABAMA HIGHWAY 181, A DISTANCE OF 400.02 FEET TO A 1/2" CAPPED REBAR (CA-1109); THENCE RUN NORTH 89°34'24" EAST, DEPARTING SAID RIGHT-OF-WAY, A DISTANCE OF 1402.13 FEET TO A 1/2" CAPPED REBAR (CA-1109); THENCE RUN NORTH 00°03'11" EAST, A DISTANCE OF 902.21 FEET TO A 1/2" CAPPED REBAR ON THE SOUTH RIGHT-OF-WAY OF AUSTIN ROAD; THENCE RUN NORTH 89°32'12" EAST, ALONG THE SOUTH RIGHT-OF-WAY OF SAID AUSTIN ROAD, A DISTANCE OF 1256.80 FEET TO A 1/2" CAPPED REBAR (CA-1109); THENCE RUN NORTH 00°07'47" EAST, ALONG THE EAST RIGHT-OF-WAY OF SAID AUSTIN ROAD, A DISTANCE OF 30.14 FEET TO 1/2" CAPPED REBAR AT THE SOUTHWEST CORNER OF LOT 1 OF AUSTIN BRIDGES, UNIT 1, AS SHOWN BY MAP OR PLAT THEREOF RECORDED AT SLIDE FILE 2007-A, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA AND RUN THENCE NORTH 89°22'04" EAST, ALONG THE SOUTH MARGIN OF SAID AUSTIN BRIDGES, UNIT 1 AND THE SOUTH MARGIN AUSTIN BRIDGES, UNIT TWO, AS SHOWN BY MAP OR PLAT THEREOF RECORDED AT SLIDE FILE 2082-B, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA, A DISTANCE OF 1297.53 FEET TO A 1/2" CAPPED REBAR (CA-604) AT THE SOUTHEAST CORNER OF LOT 18 OF SAID AUSTIN BRIDGES, UNIT TWO; THENCE RUN SOUTH 00°46'05" WEST, A DISTANCE OF 670.61 FEET TO 1/2" REBAR; THENCE RUN NORTH 89°25'58" EAST, A DISTANCE OF 1069.01 FEET TO A 1/2" CAPPED REBAR AT THE NORTHWEST CORNER OF LOT 1 OF STEPHEN SPRINGS, AS SHOWN BY MAP OR PLAT THEREOF RECORDED AT SLIDE FILE 2346-A, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA; THENCE RUN SOUTH 00°11'38" WEST, A DISTANCE OF 300.66 FEET TO A 1/2" CAPPED REBAR (CA-604) AT THE SOUTHWEST CORNER OF LOT 2 OF SAID STEPHEN SPRINGS; THENCE RUN NORTH 89°25'14" EAST, A DISTANCE OF 214.96 FEET TO A 1/2" CAPPED REBAR (CA-604) AT THE SOUTHEAST CORNER OF LOT 2 OF SAID STEPHEN SPRINGS;

THENCE RUN SOUTH 00°11'25" WEST, A DISTANCE OF 80.01 FEET TO A 1/2" CAPPED REBAR (CA-604) AT THE NORTHEAST CORNER OF LOT 3 OF SAID STEPHEN SPRINGS; THENCE RUN SOUTH 89°25'14" WEST, A DISTANCE OF 214.96 FEET TO A 1/2" CAPPED REBAR (CA-604) AT THE NORTHWEST CORNER OF LOT 3 OF SAID STEPHEN SPRINGS; THENCE RUN SOUTH 00°11'38" WEST, A DISTANCE OF 145.04 FEET TO A 1/2"

CAPPED REBAR (CA-604) AT THE NORTHWEST CORNER OF LOT 4 OF SAID STEPHEN SPRINGS; THENCE RUN SOUTH 00°11'38" WEST, A DISTANCE OF 145.05 FEET TO A 1/2" CAPPED REBAR (CA-604) AT THE SOUTHWEST CORNER OF LOT 4 OF SAID STEPHEN SPRINGS; THENCE RUN NORTH 89°58'37" WEST, ALONG AND WITH A BARBWIRE FENCE, A DISTANCE OF 412.34 FEET TO 1-1/2" OPEN END IRON PIPE; THENCE RUN SOUTH 00°02'13" WEST, ALONG AND WITH A BARBWIRE FENCE, A DISTANCE OF 672.87 FEET TO 1/2" CAPPED REBAR (CA-1109) AT THE SOUTHWEST CORNER OF TRACT 1 IN SECTION 26 OF HIGHLAND FARMS, AS SHOWN BY MAP OR PLAT THEREOF RECORDED AT MISCELLANEOUS BOOK 1, PAGE 290-291, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA; THENCE RUN SOUTH 89°47'09" EAST, A DISTANCE OF 1923.05 FEET TO 1/2" REBAR; THENCE RUN NORTH 00°06'23" EAST, A DISTANCE OF 630.48 FEET TO A 1/2" REBAR ON THE SOUTH RIGHT-OF-WAY OF BALDWIN COUNTY HIGHWAY 54; THENCE RUN SOUTH 89°34'12" EAST, ALONG THE SOUTH RIGHT-OF-WAY OF SAID BALDWIN COUNTY HIGHWAY 54, A DISTANCE OF 60.00 FEET TO 1/2" CAPPED REBAR (CA-1109) AT THE NORTHWEST CORNER OF LOT 1 OF AVALON PHASE 1A, AS SHOWN BY MAP OR PLAT THEREOF RECORDED AT SLIDE FILE 2104-A, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA;

THENCE RUN SOUTH 00°06'23" WEST, A DISTANCE OF 630.25 FEET TO A 1/2" CAPPED REBAR ON THE WEST MARGIN OF LOT 73 OF AVALON, PHASE 3, AS SHOWN BY MAP OR PLAT THEREOF RECORDED AT SLIDE FILE 2220-D AND 2220-E, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA; THENCE RUN SOUTH 00°23'53" WEST, ALONG THE WEST MARGIN OF SAID AVALON, PHASE 3, A DISTANCE OF 663.68 FEET TO A 1/2" CAPPED REBAR; THENCE RUN SOUTH 88°35'21" EAST, A DISTANCE OF 7.96 FEET TO 5/8" CAPPED REBAR (CA-728); THENCE RUN SOUTH 00°08'21" WEST, CONTINUING ALONG THE WEST MARGIN OF SAID AVALON, PHASE 3, A DISTANCE OF 669.18 FEET TO A 1/2" CAPPED REBAR (CA-1109); THENCE RUN NORTH 89°48'48" WEST, A DISTANCE OF 6.93 FEET TO A 1/2" CAPPED REBAR (CA-1109); THENCE RUN SOUTH 00°03'05" WEST, A DISTANCE OF 668.95 FEET TO A 1/2" CAPPED REBAR (CA-1109); THENCE RUN SOUTH 00°11'04" WEST, ALONG AND WITH A BARBWIRE FENCE, A DISTANCE OF 1319.23 FEET TO A 1/2" CAPPED REBAR (CA-1109) AT A FENCE CORNER AT THE "LOCALLY ACCEPTED" SOUTHEAST CORNER OF TRACT 4 IN SECTION 36 OF SAID HIGHLAND FARMS; THENCE RUN SOUTH 89°55'01" WEST, A DISTANCE OF 1326.54 FEET TO A 2" OPEN END PIPE AT A FENCE CORNER AT THE "LOCALLY ACCEPTED" SOUTHWEST CORNER OF TRACT 4 IN SECTION 36 OF SAID HIGHLAND FARMS; THENCE RUN NORTH 00°55'29" EAST, A DISTANCE OF 1323.76 FEET TO THE POINT OF BEGINNING. TRACT CONTAINS 361.55 ACRES, MORE OR LESS, AND LIES IN SECTIONS 25, 26 AND 36, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA.

PLANNING COMMISSION
ANNEXATION REQUEST FOR
BERTOLLA PROPERTIES, LLC



ANNEXATION REQUEST

Annexation of Bertolla Property Southeast of the Intersection of Alabama Highway 181 and Austin Road 361.55 acres

EXCERPT FROM ARTICLE 23-1 PROCEDURE [FOR ANNEXATION REQUESTS]

The application shall be reviewed by the Planning Commission at its next regular meeting and said Commission shall have thirty (30) calendar days from said regular meeting within which to submit a recommendation to the City Council. If the Commission fails to submit a recommendation to the City Council within the thirty (30) calendar day period, it shall be deemed to have approved the proposed amendment...Before enacting any amendment to this Ordinance, a public hearing thereon shall be held by the City Council with proper notice as required by law. Said public hearing shall be held at the earliest possible time to consider the proposed annexation, and the Council shall take action on said proposed annexation within forty-five (45) calendar days from the date of the public hearing except in the case where the tentative action is not in accordance with the Planning Commission's certified recommendation.

23-2 PROCEDURE FOR ZONING NEWLY ANNEXED LAND

Any land annexed to the City of Daphne hereafter shall be classified as an R-1, Low Density Single Family Residential District unless otherwise recommended by the Planning Commission through the zoning amendment procedure provided in *Article 22-1, Zoning Amendment Procedures*. In such case, City Council may consider, after due process of publication and hearing as required by law, specific applications to zone newly annexed land into one or more existing or proposed new zoning classifications recommended by the Planning Commission.

REQUEST

On July 19, 2017, City Council approved Ordinance 2017-39 to prezone the subject property to a Planned Unit Development. The applicant has submitted a petition to annex the 361.55 acre PUD into the corporate limits of Daphne. Additionally, the applicant has submitted requests for master plan review and preliminary subdivision plat review for the first 5 phases of development. These applications will be considered at the August Planning Commission meeting.

RECOMMENDATION

The Comprehensive Plan encourages expansion and annexation of land contiguous to the existing corporate limits. **Staff recommends approval of the request to annex this land into the City of Daphne.**

Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ July 26, 2017 ♦ 5:00 p.m.

I. Call to Order

The regular July 2017 Board meeting for the Utilities Board of the City of Daphne was held on July 26, 2017 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

II. Roll Call

Members Present:

Randy Fry, Chairman
Billy Mayhand, Vice Chairman
Selena Vaughn, Secretary/Treasurer
Mayor Dane Haygood, Board Member – arrived at 5:11pm
Robin LeJeune, Board Member

Members Absent:

Others Present:

Jerry Speegle – Board Attorney
Danny Lyndall – General Manager
Van Baggett – Operations Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Robbie Strom – HMR
Joe Asarisi – Asarisi & Associates

Others Absent:

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Minutes from June 28, 2017:

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the June 28, 2017 Utilities Board Meeting.

MOTION by Selena Vaughn to approve the submitted Minutes for the June 28, 2017, Utilities Board meeting; **SECONDED** by Billy Mayhand.

AYE: Fry, LeJeune, Mayhand, Vaughn

NAY:

ABSENT: Haygood

ABSTAIN:

MOTION CARRIED

V. OLD BUSINESS – None

VI. NEW BUSINESS –

A. Motion to Approve Requisition #R40-072117 for Water Reclamation Facility Aqua-Nerada AGS Pilot Program for \$203,000.00 (Board Action: MOTION)

Danny Lyndall recapped for the Board the project discussed at last month's board meeting. He advised that discussions have taken place regarding the scope of work and the proposal with the contractor as well as with our attorney and the vendor. He reported that our recommended changes and comments had been incorporated. Mr. Lyndall asked for the Board's approval to move forward with this project and explained the request is attributable to the project cost being over the General Manager's spending authority. He answered additional questions from the Board relating to project timeline, results for early termination, and recapped the project justification.

MOTION by Selena Vaughn to approve Requisition R40-072117 for the Aqua-Nerada AGS Pilot Program at the Water Reclamation Facility for \$203,000.00; SECONDED by Robin LeJeune.

Before continuing with the vote on the Motion, the Chairman requested additional input from Volkert. Dr. Josh Boltz with Volkert gave a background review of the process' technology and explained that the advancement into the United States had been limited by licensing agreement between the Netherlands and sponsors to introduce the technology in the United States. He expressed positive performance of the system and confirmed Mr. Lyndall's explanation of the potential value Daphne Utilities would benefit from this type of system. Mr. Lyndall and Dr. Boltz answered additional questions from the Board.

Mayor Haygood arrived at 5:11pm.

The Chairman then called for a vote on this Motion presented before the Board.

MOTION by Selena Vaughn to approve Requisition R40-072117 for the Aqua-Nerada AGS Pilot Program at the Water Reclamation Facility for \$203,000.00; SECONDED by Robin LeJeune.

AYE: *Fry, Haygood, LeJeune, Mayhand, Vaughn*

NAY:

ABSENT:

ABSTAIN:

MOTION CARRIED

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle had nothing to add to his report and offered to answer any questions from the Board. He answered Robin LeJeune's question relative to the shared gas line issue settlement.

VIII. FINANCIAL REPORT

Teresa Logiotatos highlighted the assets, the decreased cash flow affected by the bond payments, irrigation revenue, the budgeted and actual net income, and check history report. Danny Lyndall requested a budget work session in mid-September.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Danny Lyndall had nothing additional to include in his report but described the Blue Cross Blue Shield health insurance renewal and reviewed the upcoming circumstances and changes involved with the renewal. He discussed the various renewal options and requested input from the Board. Along with input from the Board members, Mayor Haygood referenced the situation the City of Daphne had faced and explained the decisions that were made. It was suggested to gather more information from Blue Cross/Blue Shield to be able to bring back before the Board for more precise guidance.

B. Operations Report

Van Baggett had nothing to add to his report but answered questions from the Board, in particular regarding the work on Main Street.

C. Engineering & Consulting Reports

Melinda Immel from Volkert elaborated on the work on Main Street.

Robbie Strom from HMR had nothing to add to his report; Mr. Baggett answered questions from the Board regarding sewer at Oak Stone and other sections.

Joe Asarisi with Asarisi & Associates gave an update to the Board on the Spanish Fort pump station project.

X. PUBLIC PARTICIPATION – None.

XI. BOARD ACTION – Previously addressed.

XII. BOARD COMMENTS –

Chairman Fry thanked everyone for their condolences of the passing of his mother.

XIII. ADJOURNMENT –

MOTION to adjourn.

The meeting adjourned at 5:55 pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20170822084129257

Type License: 240 - NON-PROFIT TAX EXEMPT

State: \$0.00 **County:** \$0.00

Type License:

State: **County:**

Trade Name: 29TH JUBILEE FESTIVAL OF ARTS

Filing Fee: \$0.00

Applicant: EASTERN SHORE CHAMBER FOUNDATION

Transfer Fee:

Location Address: 1705 MAIN STREET; LAWN AND PARKING LOT AT CITY HALL DAPHNE, AL 36526

Mailing Address: 327 FAIRHOPE AVE FAIRHOPE, AL 36532

County: BALDWIN **Tobacco sales:** NO

Tobacco Vending Machines:

Type Ownership: CORPORATION

Book, Page, or Document info: INST 658416 PAGES 1 - 9

Date Incorporated: 05/10/2002 **State incorporated:** AL

County Incorporated: BALDWIN

Date of Authority: 05/10/2002

Alabama State Sales Tax ID: 00000000

Federal Tax ID: 30-0082694

Name:	Title:	Date and Place of Birth:	Residence Address:
EDWARD JOSEPH HAMMELE 8261738 - AL	VICE CHAIRMAN	11/30/1965 ROCHESTER, NEW YORK	133 OLD MILL ROAD FAIRHOPE, AL 36532
GREGORY EUGENE STRACHAN 4201614 - AL	TREASURER	08/28/1960 TULSA, OK	16525 HONEY ROAD SUMMERDALE, AL 36580
KATHERINE GAY WILLIAMS 6985963 - AL	PRESIDENT	07/30/1961 MOBILE, AL	1000 CAPTAIN ONEAL DRIVE DAPHNE, AL 36526

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: KATHERINE WILLIAMS

Business Phone: 251-928-6387

Fax:

Home Phone: 251-623-0210

Cell Phone: 251-623-0210

E-mail: CGWILLIAMS@ESCHAMBER.COM

PREVIOUS LICENSE INFORMATION:

Trade Name:

Applicant:

Previous License Number(s)

License 1:

License 2:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20170822084129257

If applicant is leasing the property, is a copy of the lease agreement attached? **YES**
Name of Property owner/lessor and phone number: **CITY OF DAPHNE 251-621-9000**
What is lessors primary business? **MUNICIPALITY**
Is lessor involved in any way with the alcoholic beverage business? **NO**
Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Does the premise have a fully equipped kitchen? **YES**
Is the business used to habitually and principally provide food to the public? **NO**
Does the establishment have restroom facilities? **YES**
Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **NO**

Will the business be operated primarily as a package store? **NO**
Building Dimensions Square Footage: **30500** Display Square Footage:
Building seating capacity: **500** Does Licensed premises include a patio area? **NO**
License Structure: **ONE STORY** License covers: **OTHER**
Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:	Violation & Date:	Arresting Agency:	Disposition:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20170822084129257

Initial each

Signature page

KGW
KGW

In reference to law violations, I attest to the truthfulness of the responses given within the application.

KGW

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

KGW

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

KGW

In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

KGW

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

KGW

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

KGW

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

KGW

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): Katherine Gay Williams

Signature of Applicant:

Notary Name (print):

Notary Signature:

Katherine Gay Williams
Betty G. Dean
Betty G. Dean

Commission expires: 1/13/2019

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20170822084129257

Private Clubs / Special Retail / or Special Events licenses ONLY

Private Club

Does the club charge and collect dues from elected members?

Number of paid up members:

Are meetings regularly held?

How often?

Is business conducted through officers regularly elected?

Are members admitted by written application, investigation, and ballot?

Has Agent verified membership applications for each member listed?

Has at least 10% of members listed been confirmed and highlighted?

Agent's Initials:

For what purpose is the club organized?

Does the property used, as well as the advantages, belong to all the members?

Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?

Special Retail

Is it for 30 days or less?

More than 30 days?

Franchisee or Concessionaire of above?

Other valid responsible organization:

Explanation:

Special Events / Special Retail (7 days or less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Other Explanations

What is the applicant(s) primary source of funding?: MEMBERSHIP DUES

License Covers: LAWN AND PARKING LOT IN FRONT OF DAPHNE CITY HALL

Are there any special restrictions, instructions, and/or conditions for this license?:

EVENT DATE 09/23/2017 AND 09/24/2017, LICENSED AREA WILL BE BARRICADED TO CONTROL ENTRANCE/EXIT. BEER AND WINE TO BE SOLD IN 16 OUNCE CUPS. NO ALCOHOLIC BEVERAGES ARE ALLOWED TO LEAVE THE LICENSED PREMISE. THIS LICENSE IS NON-RENEWABLE.

Receipt Confirmation Page

Receipt Confirmation Number: 20170822084129257

Application Payment Confirmation Number: 99999

Payment Summary	
Payment Item	Fee
Application Fee for License 240	\$0.00
Total Amount to be Charged	\$0.00

License Payment Confirmation Number: 99999

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
240 - NON-PROFIT TAX EXEMPT	\$0.00	\$0.00	\$0.00
			\$0.00
Total Amount to be Charged	\$0.00	\$0.00	\$0.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 240 - NON-PROFIT TAX EXEMPT
License Type 2:
License County: BALDWIN
Business Type: CORPORATION
Trade Name: 29TH JUBILEE FESTIVAL OF ARTS
Applicant Name: EASTERN SHORE CHAMBER FOUNDATION
Location Address: 1705 MAIN STREET; LAWN AND PARKING LOT AT CITY HALL
DAPHNE, AL 36526
Mailing Address: 327 FAIRHOPE AVE
FAIRHOPE, AL 36532
Contact Person: KATHERINE WILLIAMS
Contact Home Phone: 251-623-0210
Contact Business Phone: 251-928-6387
Contact Fax:
Contact Cell Phone: 251-623-0210
Contact Email Address:
Contact Web Address:



City of Daphne Event Permit Application

Date of Application: August 23, 2017 Permit Requested: ☐ Event/Fundraiser ☒ Parade/Run ☐ Band

Contact Information

Organization Name: Shephard's Flock

Contact Name: Brady Hall

E-mail Address: runforshep@gmail.com

Address: 32328 Wildflower Trail, Spanish Fort, AL 36527

Primary Phone Number: 251-406-1301

Secondary: _____

Event Information

Event Name: Run For Shep

Event Date: January 20, 2018

Event Location: Daphne City Hall - Route #3

Participants/Vehicles: 400+ People

Start Time: 9:00 am

Stop Time: 10 am

Assembly Time: 7 am

Parades/Runs Only

Special Requests: _____

Road Closures Requested: ☒ Yes ☐ No

Special Instructions

City Hall Start - Route #3

Approval: Internal Use Only

Date Routed: August 23, 2017

Fire Dept: _____

Police Dept: _____

Public Works: _____

Parks & Recreation: _____

Only required if event interrupts traffic near Daphne parks

For Special Event/Band Permits:

Council Member: _____

District #

Signature

For Parade/Run Permits & Use of City Grounds:

City Council: _____

Date of Approval

Parade/Run Permits ONLY

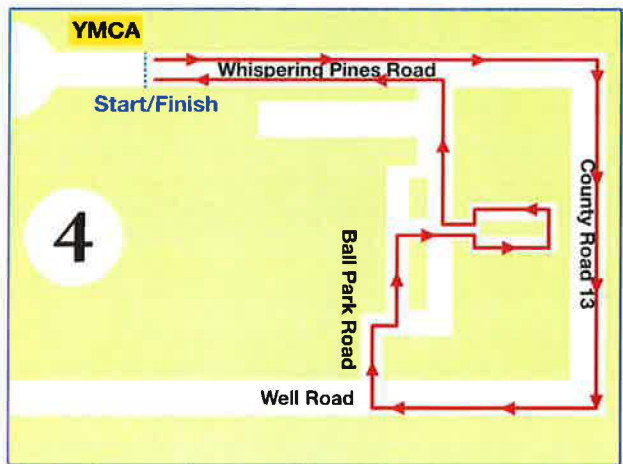
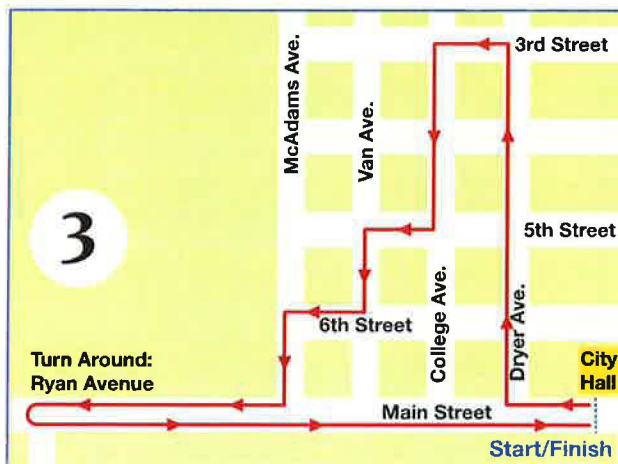
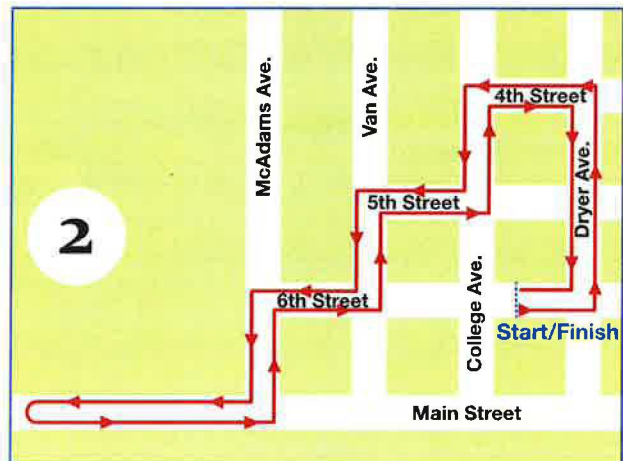
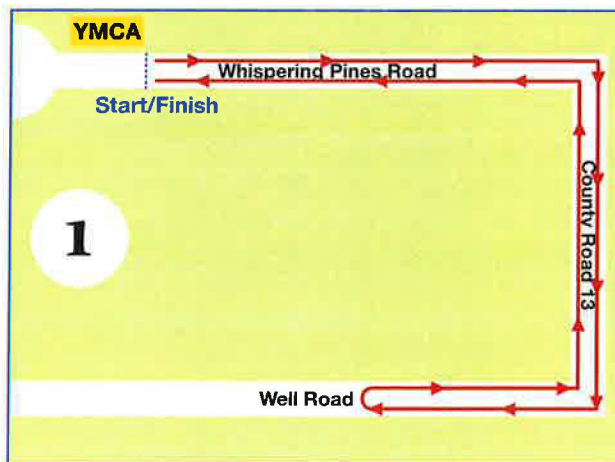
☐ Fee Paid: \$ _____ ☐ N/A ☐ Waived

☐ Insurance Filed ☐ N/A

Route Selection: ☐ 1 ☐ 2 ☐ 3 ☐ 4

Route Map Selections

Please denote route selection at the bottom of your permit application where indicated.





City of Daphne Event Permit Application

Date of Application: 17 Aug 2017 Permit Requested: ☐ Event/Fundraiser ☒ Parade/Run ☐ Band

Contact Information

Organization Name: Daphne High School Homecoming Parade

Contact Name: Lt Col (Ret) Goodlin E-mail Address: dgoodlin@bcbe.org

Address: 9300 Champions Way Daphne, AL 36526

Primary Phone Number: 251-626-0096 Secondary: 251-366-2744 (Cell)

Event Information

Event Name: Daphne Homecoming Parade Event Date: October 12, 2017

Event Location: Downtown Main Street and City Hall # Participants/Vehicles: 400/25

Start Time: 5:00 PM Stop Time: 6:30 PM Assembly Time: 4:15 to 4:45 PM

Special Requests: The Route is attached. It will be a one-way parade from Civic Center to City Hall with a pep rally in front of City Hall until the end

Road Closures Requested: ☒ Yes ☐ No

Special Instructions

See attached notes. Request city provided sound system for outside pep rally if available.

Approval: Internal Use Only

Date Routed: August 17, 2017

Fire Dept: [Signature]

Police Dept: [Signature]

Public Works: [Signature]

Parks & Recreation: N/A

Only required if event interrupts traffic near Daphne parks

For Special Event/Band Permits:

Council Member: _____
District # _____ Signature _____

For Parade/Run Permits & Use of City Grounds:

City Council: _____
Date of Approval _____

Parade/Run Permits ONLY

☐ Fee Paid: \$ _____ ☐ N/A ☐ Waived

☐ Insurance Filed ☐ N/A

Route Selection: ☐ 1 ☐ 2 ☐ 3 ☐ 4

Daphne High School Homecoming Parade Permit Notes:

We will start at the Civic Center at 5 PM. Walkers will line up on Main Street abeam the giant draedle with a show time of 4:30 PM. Floats will stage out of the Civic Center with a show time of 4:15 PM. Line up for floats will be first come, first served along the back of the Civic Center in the alley. Walkers will be organized by parade order and fed between floats per parade organizer's direction (Lt Col (Ret) Goodlin).

The route will be one-way along main street to the Daphne City Hall for an outside pep rally. We plan on having floats turn left onto Manci Avenue and park and discharge their passengers to attend the pep rally.

Street Closures:

Main street from Whispering Pines to just south of Main Street from 4:30 to 6:30. Manci Avenue east of main street from 5:30 PM to 6:30 PM. All normal cross streets along the Main Street as safety requires.

Special Requests:

We have received a verbal approval from the Civic Center director to stage out of their parking lot with floats and walkers starting around 3:30 PM on Oct 12th. We should be clear of floats from the alley about 5:20 PM. Marchers will line up on Main Street just west of the Library.

Request to borrow a city portable sound system (if available) in front of City Hall to announce homecoming court and for master of ceremonies to use.

Floats will stop on Manci Avenue to offload passengers to attend the pep rally. They will then be either allowed to park along Manci Avenue to attend the rally or depart east to Hwy 98.

Homecoming Parade & Pep Rally

PLEASE SPREAD THE WORD

- PARTICIPANTS:
PLEASE NOTE LINE-UP
LOCATIONS AND TIMES

- FANS: PLEASE NOTE
ROUTE AND TIMES

DAPHNE HIGH SCHOOL
HOMECOMING PARADE
THURS. OCT 12, 2017

FLOATS START MOVING AT
5:00 PM

MARCHING UNITS INTERSPERSED
BETWEEN FLOATS.

* PARADE STARTS AT 5 PM
AND ENDS AT 5:45 PM
WITH PEP RALLY IN
FRONT OF CITY HALL.*
PEP RALLY 5:45 - 6:30 PM

** FLOATS START @ REAR
ALLEY OF CIVIC CENTER

FLOATS LINE-UP BETWEEN 4:15 - 4:45

* MARCHING UNITS START ON
MAIN STREET BELOW LIBRARY
LINE UP BETWEEN 4:30 - 4:45

LEA AVENUE

MAGNOLIA AVENUE

COLLEGE AVENUE

SIXTH STREET

CITY HALL

PEP RALLY

WALKERS

MAIN STREET

WALKERS/MARCHERS

START

Library

FLOATS
START

FASTIME

CABLE
HOUSE

FLOATS
END

MANCI
AVE

BLOCKED
OFF
UNTIL
END OF
PEP RALLY
(6:30 PM)

U.S. HWY 98

WHISPERING PINES

QUESTIONS?

PLEASE SEE LT COL GOODLIN
251-626-0096

RM 173

or Call: 251-366-2744



City of Daphne Event Permit Application

Date of Application: 8-7-17 Permit Requested: ☒ Event/Fundraiser ☐ Parade/Run ☐ Band

Contact Information

Organization Name: American Autism & Rehabilitation Center
Contact Name: Kevin Mohler E-mail Address: KevinM@AmericanAutismCenter.com
Address: 8909 Rand Ave Daphne AL 36526
Primary Phone Number: 251-583-5530 Secondary: 251-210-1632

Event Information

Event Name: Paws For A Cause Event Date: 9/30/17
Event Location: 8909 Rand Ave Daphne AL 36526 # Participants/Vehicles: _____
Start Time: 8:30am Stop Time: 11:00am Assembly Time: 8:00am
Special Requests: We are open to closing or not closing the road based on your advice.
Road Closures Requested: ☐ Yes ☒ No

Special Instructions

See attachment for details

Approval: Internal Use Only

Date Routed: August 28, 2017
Fire Dept: James White
Police Dept: Daniel Carpenter
Public Works: TD
Parks & Recreation: N/A

NO ROAD CLOSURE

For Special Event/Band Permits:

Council Member: _____
District # _____ Signature _____

For Parade/Run Permits & Use of City Grounds:

City Council: _____
Date of Approval _____

Parade/Run Permits ONLY

☐ Fee Paid: \$ _____ ☐ N/A ☐ Waived

☐ Insurance Filed ☐ N/A

Route Selection: ☐ 1 ☐ 2 ☐ 3 ☐ 4



AMERICAN AUTISM & REHABILITATION CENTER

Providing Hope for Your Special Needs Child



Meet Louie, our
therapy dog!



Saturday September 30th
8:00am Registration, 8:30am Dog Walk, 9:30am Dog Show

This event will raise much-needed funds, and will go directly toward helping our patients with special needs. We can't wait to see you at this event, which will include a walk, dog show, food, music, and more!



RSVP Under "Events"
at AmericanAutismCenter.com

251.210.1632
AmericanAutismCenter.com
8909 Rand Ave.
Daphne AL 36526



AMERICAN AUTISM & REHABILITATION CENTER

We are excited to announce our first fundraiser event, the Paws for a Cause Dog Walk on Saturday September 30th! This fun community event will raise much-needed funds for our center's special-needs patients and will feature the walk, a dog show, food trucks, music and more!

The event registration will open at 8:00am. The dog walk will start at 8:30am and will go the route outlined in the attached route page, starting at the Riviera Utilities building, heading East on Wells Rd., turning South on County Road 13 (sidewalk), West on Rand Avenue (past our Autism & Rehabilitation Center building), North on Public Works Road, and West on Well Road back to the Riviera Utilities building where we will have the dog show at 9:30am.

Riviera Utilities is eager to assist us with their property, and Bay City Gymnastics Academy has also been notified about the event. Daphne Park and Recreation Director Mr. David McKelroy has also been notified of our intentions.

We look forward to an exciting event!

If you have any questions, concerns or tips, feel free to reach out to me directly.

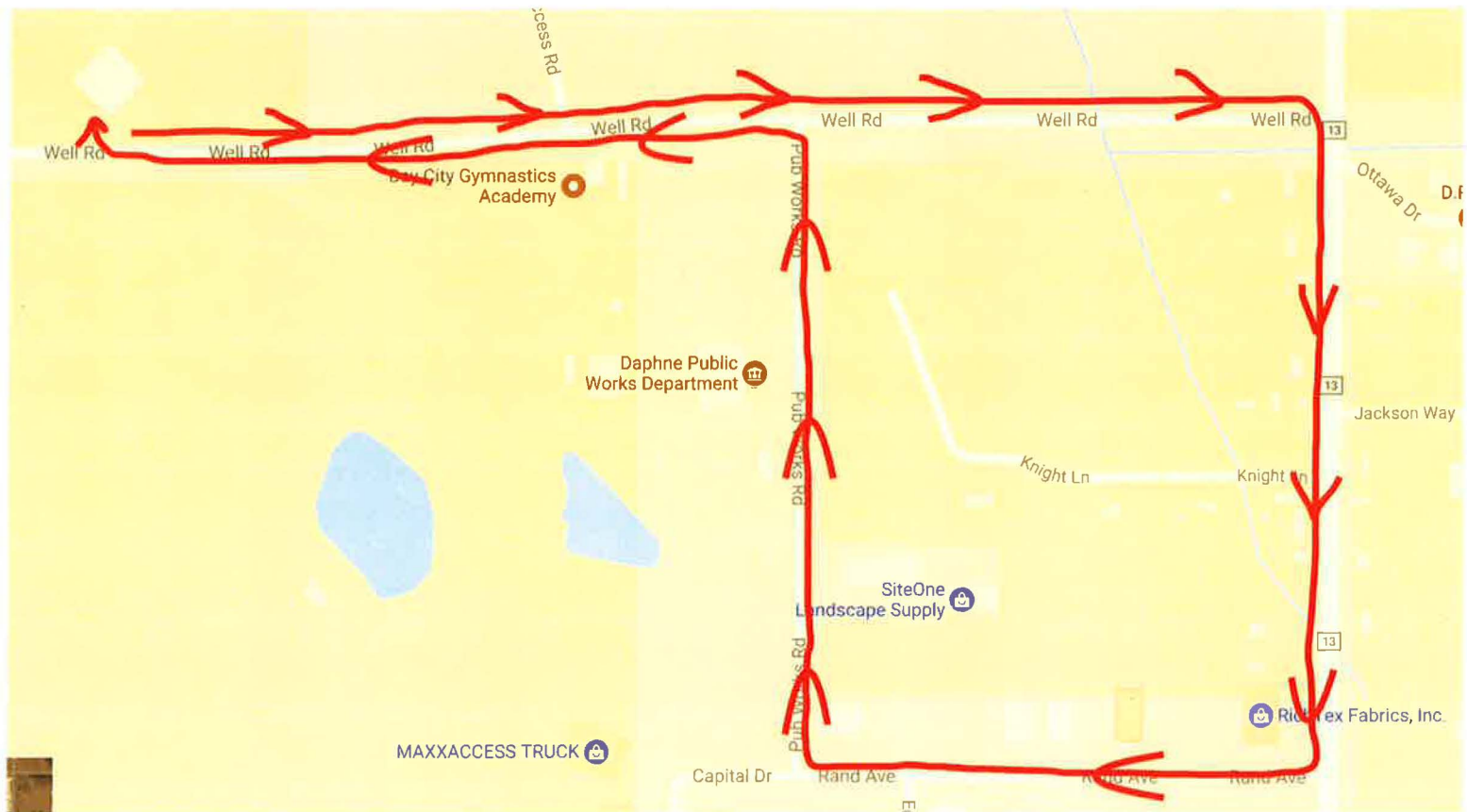
Thank you and God bless,

Kevin Mohler

Vice President & Director of Marketing

KevinM@AmericanAutismCenter.com

251.583.5530



**CITY OF DAPHNE, ALABAMA
RESOLUTION 2017-49**

**CHANGING THE NAME OF GATOR ALLEY BOARDWALK TO “GATOR
BOARDWALK” AND AUTHORIZING THE MAYOR TO ENTER INTO A
SETTLEMENT AGREEMENT WITH ALLIGATOR ALLEY, LLC**

WHEREAS, on April 2, 2004, the City of Daphne opened a park and pedestrian trail called “Gator Alley,” which was later renamed “Gator Alley Boardwalk”; and

WHEREAS, Alligator Alley, LLC was formed on or about April 14, 2004, and opened a private business under the name “Alligator Alley” in Summerdale, Alabama that operates a swamp sanctuary and elevated viewing platform where patrons can learn about and interact with alligators; and

WHEREAS, Alligator Alley, LLC claims that the similarity of the name of Daphne’s “Gator Alley Boardwalk” park to the Alligator Alley business in Summerdale creates confusion among the public, primarily due to the occasional incorrect use of the name “Alligator Alley” by the media and by Google and other online mapping services to identify the Daphne park; and

WHEREAS, the City of Daphne does not admit liability, but wishes to resolve this dispute and avoid litigation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that:

1. The park and pedestrian trail at D’Olive Creek identified to-date as “Gator Alley” and “Gator Alley Boardwalk” is hereby renamed “Gator Boardwalk” and may also be identified as “Daphne’s Gator Boardwalk.”
2. The Mayor of the City of Daphne is hereby authorized to execute, on behalf of the City of Daphne, a Settlement Agreement with Alligator Alley, LLC, a copy of which is attached hereto as Exhibit “A.”

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this 5th day of September, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2017-50**

**Acceptance of Streets and Drainage
Located in the Oldfield Phase 2A**

Whereas, the City Council of the City of Daphne, Alabama has received notice that the Planning Commission of Daphne has given Final Plat approval to Oldfield Phase 2A on June 29, 2017, and the City of Daphne hereby recommends acceptance of said street(s) located in Oldfield Phase 2A; and,

Whereas, an inspection was made by the Director of Community Development of all reports and all other related documents have been provided stating that said streets and storm water drainage have been installed in conformity with city standards; and,

Whereas, an inspection was made by the Director of the Division of Public Works, and said director has recommended acceptance said streets and stormwater drainage of Oldfield Phase 2A; and,

Whereas, the developer has provided to the City a two-year maintenance bond in the amount of \$124,017.93 as required and now requests acceptance and dedication of the same for maintenance of said improvements as outlined in Article XVII, entitled the Procedures for Subdivision Review of the City of Daphne Land Use and Development Ordinance; and,

Whereas, the developer has caused the plat to be recorded on slide #2602-E of the records in the Baldwin County Judge of Probate Office; and,

Whereas, the City Council of the City of Daphne believes it is in the best interest of the citizens of the City for the City to accept said right-of-way; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE AS FOLLOWS, that Oldfield Phase 2A, a portion of Camberwell Drive (1,346.31 linear feet) a 50-ft right of way; and, Shadowridge Drive (693.63 linear feet) a 50-ft right of way according to the plat presented by Dewberry Preble-Rish as recorded in the Office of the Judge of Probate, Baldwin County, Alabama, are hereby accepted by the City of Daphne, Alabama as city streets for maintenance.

**ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE,
ALABAMA ON THIS THE ____ DAY OF SEPTEMBER, 2017.**

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-68
APPROPRIATION TAP: 2017-Q-SIDEWALK ON CR-13 FROM WHISPERING PINES
TO CHAMPION WAY- TAPNU-TA15(940)

WHEREAS, Ordinance 2016-56 approved and adopted the Fiscal Year 2017 Budget on September 19, 2016; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2017 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2017 budget; and

WHEREAS, the City was awarded a 2015 Transportation Alternatives Program (TAP) Grant administered through the Alabama Department of Transportation (ALDOT) in the amount of \$399,966.40; and

WHEREAS, funds in the amount of \$105,000 were appropriated in the FY2016 Budget for sidewalk projects with \$63,908.20 remaining available funds; and

WHEREAS, bids were received for the Sidewalk on CR-13 from Whispering Pines to Champion Way TAPNU-TA15(940) project; and

WHEREAS, the total project cost for the project is \$527,583.13 (*Construction bid cost: \$477,450.80 + CE&I Fees: \$50,132.33*).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that:

1. Funds in the amount of **\$63,709** from the **Capital Reserve Fund** are appropriated and made a part of the Fiscal Year 2017 budget for the City's match for the project herein described.
2. The Mayor is hereby authorized to execute any and all documents required in order for the City of Daphne to participate in such project.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this _____ day of _____, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-69**

APPROPRIATION FOR THE LIBRARY ROOF RESTORATION

WHEREAS, Ordinance 2016-56 approved and adopted the Fiscal Year 2017 Budget on September 19, 2016; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2017 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2017 budget; and

WHEREAS, roof repairs are needed at the Library to maintain and protect the existing roof structure; and

WHEREAS, bids were received for the Library Roof Restoration with the recommendation from staff to award the base bid amount of \$169,000 and include Add Alternate #2 - \$18,850 for a total project cost of \$187,850.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that:

1. The Fiscal Year 2017 Budget is hereby amended to include an appropriation from the **General Fund** in the amount of **\$187,850** for the Library Roof Restoration; and
2. The Mayor is hereby authorized to enter into any agreements associated with the project on behalf of the City of Daphne.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this ____ day of _____, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-70**

**APPROPRIATION FOR SIDEWALKS: PARK & POLLARD ROAD: SURVEY, DESIGN &
LETTING PROJECT NO. TAPAA-TA17(933) - STATE OF ALABAMA'S FISCAL YEAR
2017 TRANSPORTATION ALTERNATIVE PROGRAM (TAP)**

WHEREAS, Ordinance 2016-56 approved and adopted the Fiscal Year 2017 Budget on September 19, 2016; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2017 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2017 budget; and

WHEREAS, in the Fall of 2016, the Alabama Department of Transportation (ALDOT) solicited applications for the Fiscal Year 2017 Transportation Alternatives Program (TAP) provided by the Federal Highway Administration through the Moving Ahead for Progress in the 21st Century (MAP 21); and

WHEREAS, Transportation Alternatives Program (TAP) funds may be used for Construction of on-road sidewalk facilities for pedestrians, bicyclists, and other non-motorized forms of transportation and Resolution 2016-91 Authorized the City of Daphne to apply for the 2017 TAP Grant; and

WHEREAS, in June of 2017, the City was awarded TAP Grant with funds capped at a maximum of \$399,884.80 (\$499,856.00 *Project Total* distributed according to the cost sharing methodology of 80% Federal / 20% City for construction cost and construction engineering and testing (CE&I)) for a sidewalk along Park and Pollard Roads (Pinehill Dr. to County Road 64) ; and

WHEREAS, The TAP Grant requires the City of Daphne to provide 100% of funding for all related engineering design costs, utility relocations, and R.O.W. acquisitions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that:

1. The Fiscal Year 2017 Budget is hereby amended to include an appropriation from the General Fund in the amount of \$48,979.00 for the Survey, Design and Letting of the Sidewalk Project along Park and Pollard Roads; and
2. The Mayor is hereby authorized to enter into any agreements, on behalf of the City of Daphne, associated with the grant/project.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this ____ day of _____, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-71
APPROPRIATION: INTERSECTION IMPROVEMENTS AT COUNTY ROAD 64 AND
POLLARD ROAD: SURVEY, DESIGN, AND LETTING

WHEREAS, Ordinance 2016-56 approved and adopted the Fiscal Year 2017 Budget on September 20, 2016; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2017 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2017 budget; and

WHEREAS, the City of Daphne is an incorporated municipality in Baldwin County and has experience significant growth along the County Road 64 and Pollard Road Corridors; and

WHEREAS, the City of Daphne has taken an active role in transportation planning and improvements along these corridors and has identified a need for intersection improvements at County Road 64 and Pollard Road; and

WHEREAS, Private Development along these corridors has joined the City of Daphne in support of these improvements by conducting Traffic Impact Studies and contributing Project Funds; and

WHEREAS, prior to any improvements, engineering survey, design and project letting must occur; and

WHEREAS, Hutchinson, Moore, and Rauch LLC will be providing the engineering services for the project; and

WHEREAS, the key improvements that have been identified involve additional turn lanes and signal upgrades;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

1. funds in the amount of **\$28,780** from the **Four Cent Gas Tax Fund** are appropriated and made a part of the Fiscal Year 2017 budget for the Engineering Survey, Design and Letting of for intersection improvements at County Road 64 and Pollard Road.
2. The Mayor is hereby authorized to execute any and all documents required in order for the City of Daphne to participate in such project.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE ALABAMA this ____ day of _____, 2017.

Dane Haygood, Mayor

Attest:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-72**

**ADDITIONAL APPROPRIATION: CORTE ROAD IMPROVEMENTS PHASE I & PHASE II
– GEOTECHNICAL MATERIAL TESTING**

WHEREAS, Ordinance 2016-56 approved and adopted the Fiscal Year 2017 Budget on September 19, 2016; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2017 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2017 budget; and

WHEREAS, the City of Daphne is an incorporated municipality in Baldwin County and has experience significant growth to the southeast that is currently served by County Road 13 and State Road 181; and

WHEREAS, the City of Daphne has taken an active role in transportation planning and improvements along these corridors and has identified a need for an additional east-west arterial connecting County Road 13 and State Road 181 with the ultimate objective to connect to U.S. Highway 98 via Johnson Road; and

WHEREAS, Alabama Department of Transportation (ALDOT) is under final design for improvements to State Road 181 that includes the intersection of Corte and Austin Roads; and

WHEREAS, the City of Daphne and ALDOT recognizes that Roadway Improvements on Corte Road between CR 13, SR 181 and Austin Road will require engineering and testing services which must be coordinated with ALDOT's SR181 plans; and

WHEREAS, The City of Daphne appropriated \$58,500 in Ordinance 2017-16 for survey, design and ROW mapping for services provided by Dewberry Engineers Inc., however additional funding is needed for the special services of Geotechnical Material Testing;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

1. Funds in the amount of **\$5,200** from the **General Fund** are appropriated and made a part of the Fiscal Year 2017 budget for the Geotechnical Material Testing for the Corte Road Improvements – Phase I and Phase II.
2. The Mayor is hereby authorized to execute any and all documents required in order for the City of Daphne to participate in such project.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE
ALABAMA this ____ day of _____, 2017.**

Attest:

Dane Haygood, Mayor

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-73**

AN ORDINANCE AMENDING THE CITY OF DAPHNE PAY PLAN

WHEREAS, Ordinance 2004-52 as adopted January 3, 2005 established the City of Daphne Job Classification Schedule; and

WHEREAS, Ordinance 2007-11 created a separate public safety schedule created for public safety employees, which resulted in the City maintaining two separate pay plans

WHEREAS, there is a desire to consolidate to a single pay scale; to provide competitive pay for certain public safety positions; and to recognize an employees' loyalty and service to the City as part of its overall compensation plan

WHEREAS, it has been deemed necessary and beneficial to integrate the FY 2018 cost of living adjustment (COLA) as part of the proposed changes to the pay plan and compensation changes as outlined below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

1. Public Safety Pay Scale Elimination:

- a. The following positions shall be reclassified to the Regular Pay Scale at the same grade as currently classified in the Public Safety Pay Scale and employees in these positions shall be reclassified to the prescribed grade at their current step level:

Patrol Officer
Patrol Corporal
Firefighter
Fire Medic
Fire Lieutenant

- b. The following positions shall be reclassified to the Regular Pay Scale at the same grade as currently classified in the Public Safety Pay Scale and employees in these positions shall be reclassified to the prescribed grade at their current step level:

Patrol Sergeant
Lieutenant
Support Services Lieutenant
Police Captain
Fire Marshall

- c. The following positions shall be reclassified to the Regular Pay Scale at the same grade as currently classified in the Public Safety Pay Scale and employees in these positions shall be reclassified to the prescribed grade one step higher than their current step level:

Fire Battalion Chief

2. Conversion of 2080 hour workers to 2184 hour workers:

a. The following position shall be established:

<u>Position</u>	<u>Employee Type</u>	<u>Annual Hours</u>
School Resource Officer	84 Hours	2,184

This position shall be classified on the Regular Pay Scale at a grade 20 at 2 steps lower than the current step level.

b. The following position will be reclassified to an 84 hour/2,184 annual hour employee and will be reclassified to the Regular Pay scale at one step lower than the current step level and at Grade 20:

Detective

c. The following position will be reclassified to an 84 hour/2,184 annual hour employee and will be reclassified at the same grade to the Regular Pay scale at three steps lower than the current step level:

Detective Corporal

d. The following position will be reclassified to an 84 hour/2,184 annual hour employee and will be reclassified at the same grade to the Regular Pay scale at four steps lower than the current step level:

Detective Sergeant

e. For any public safety employee who converts from an 84 hour/2,184 annual hour to an 80 hour/2,184 annual hour employee before the consolidation of the pay tables, the employee will be appropriately reclassified to the grade and step deemed appropriate by the Mayor, Finance Director, and the Human Resource Director

3. Public Safety Positions on Regular Pay Scale:

a. The following public safety positions which are currently on the regular pay scale shall be reclassified at the current step level as follows:

<u>Position</u>	<u>Previous Grade</u>	<u>New Grade</u>
Corrections Officer	11	12
Dispatcher	11	12

b. The following public safety position which is currently on the regular pay scale shall be reclassified one step higher than the current step level:

Communications Supervisor

- a. The following public safety position which is currently on the regular pay scale shall be reclassified to a 84 hour/2,184 annual hour employee and will be remain at the same grade and reclassified at a step level below the current step level:

Chief Corrections Officer

4. Longevity Pay

Longevity pay is a benefit that recognizes a full-time employee's years of continuous service. Full-time employees who have completed five (5) years or more of continuous service will be eligible for longevity pay.

To determine whether an employee is eligible for longevity pay, the Personnel Department will determine as of October 1, of each year whether an employee has completed five (5) or more years of continuous service with the City of Daphne. Longevity will be based on a fiscal year running October 1st through September 30th.

The employee must be on the payroll on September 30th of each eligible year to qualify for the previous year. No partial years will be paid.

Employees that sever employment and then return to work may not use retroactive time to qualify. Time must be continuous service.

Pay will be as follows:

- | | | |
|----|-------------|-------|
| 1) | 5-9 years | \$150 |
| 2) | 10-14 years | \$250 |
| 3) | 15+ years | \$350 |

The check will be issued from regular payroll and federal income tax, state income tax and social security contributions will be deducted at the customary withholding rate for an employee.

5. Cost of Living Adjustment (COLA) for FY 2018:

The COLA for FY 2018 for City of Daphne employees, each grade and step will be increased in the amount of the increment of the annual salary for that step and one step higher. For step 25, the amount will be calculated at the same percentage as the amount between step 24 and step 25 of that same grade.

The COLA will be implemented before the consolidation of pay tables.

6. The consolidation of the pay scales and the COLA will be effective the pay period beginning January 4, 2018.

The longevity pay system will become effective October 1, 2017.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE
ALABAMA this ____ day of _____, 2017.**

Attest:

Dane Haygood, Mayor

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-74**

**ORDINANCE TO ANNEX PROPERTY CONTIGUOUS
TO THE CORPORATE LIMITS OF THE CITY OF DAPHNE**

**Northeast Corner of Belgrove Avenue and Alabama Highway 181
The Citizens Bank**

WHEREAS, on the 11th day of May, 2017, being the owner of all real property, hereinafter described, did file with the City Clerk a petition asking that the said tracts or parcels of land be annexed into and become part of the City of Daphne, Alabama; and

WHEREAS, said petition did contain the signatures of all owners of the described territory, and a map of said property showing its relationship to the corporate limits of the City of Daphne, Alabama; and

WHEREAS, after proper publication, a public hearing was held by the City Council on August 21, 2017 concerning the petition for annexation; and

WHEREAS, said petition has been presented to the Planning Commission of the City of Daphne at a regular scheduled meeting on June 22, 2017, and the Commission set forth a favorable recommendation for the City Council of the City of Daphne to consider said request for annexation of said property.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, AS FOLLOWS:

SECTION ONE: ANNEXATION

The City Council of the City of Daphne, Alabama finds that and declares as the legislative body of the City of Daphne, Alabama that it is in the best interest of the citizens of the City of Daphne, Alabama and the citizens of the affected area, to bring the territory described in Section Two of this Ordinance into the City of Daphne, Alabama, and it did further determine that all legal requirements for annexing said real property have been met pursuant to Sections 11-42-20 through 11-42-24, et seq., Code of Alabama, 1975; effective on publication as required by Section 11-42-21, Code of Alabama 1975, as amended.

SECTION TWO: ZONING

At the August 21, 2017 regularly scheduled City Council meeting Ordinance 2017-__ was adopted pre-zoning the said property as B-1(a), Limited Local Business District.

SECTION THREE: DESCRIPTION OF TERRITORY

The boundary lines of the City of Daphne, Alabama, be, and the same are hereby altered or rearranged so as to include all the territory hereto before encompassed by the corporate limits of the City of Daphne, Alabama and in addition thereto the following described property, to-wit:

Legal Description for Annexation:

LOT 1, BELLE POINTE SUBDIVISION, AS PER MAP OR PLAT THEREOF
RECORDED IN SLIDE NUMBER 2452-C AND CONTAINING 1.36 ACRES
MORE OR LESS AND LYING IN SECTION 14, TOWNSHIP 5 SOUTH,
RANGE 2 EAST IN THE RECORDS IN THE OFFICE OF THE JUDGE OF
PROBATE OF BALDWIN COUNTY, ALABAMA.

SECTION FOUR: MAP OF PROPERTY

The property hereby annexed into the City of Daphne, Alabama is set forth and described in Exhibit “A” and attached hereto a map of the property (*Exhibit “B”*) showing its relationship to the corporate limits of the municipality of the City of Daphne and made a part of this ordinance.

SECTION FIVE: PUBLICATION

This Ordinance shall be published as required by Section 11-42-21 Code of Alabama 1975, as amended, and the property described herein shall be annexed into the corporate limits of the City of Daphne, and a certified copy of the same shall be filed with the Office of the Judge of Probate of Baldwin County, Alabama as required by Section 11-42-21, Code of Alabama 1975, as amended.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS THE ____ DAY OF _____, 2017.

Dane Haygood,
Mayor

ATTEST

Candace G. Antinarella,
City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE NO. 2017-75**

**Ordinance to Pre-Zone Property Located
Northeast Corner of Belgrove Avenue and Alabama Highway 181
The Citizens Bank**

WHEREAS, The Citizens Bank as the owner of certain real property located within the unincorporated area of Baldwin County, Alabama, has requested that said property that is currently under County zoning as RSF-2, Single Family District, Baldwin County District 15, in the extraterritorial planning jurisdiction of the City of Daphne, to be pre-zoned as B-1(a), Limited Local Business District, prior to annexing into the City of Daphne; and

WHEREAS, said real property is Northeast Corner of Belgrove Avenue and Alabama Highway 181, and more particularly described as follows:

Legal Description for Pre-zone:

LOT 1, BELLE POINTE SUBDIVISION, AS PER MAP OR PLAT THEREOF RECORDED IN SLIDE NUMBER 2452-C AND CONTAINING 1.36 ACRES MORE OR LESS AND LYING IN SECTION 14, TOWNSHIP 5 SOUTH, RANGE 2 EAST IN THE RECORDS IN THE OFFICE OF THE JUDGE OF PROBATE OF BALDWIN COUNTY, ALABAMA.

WHEREAS, at the regular Planning Commission meeting on June 22, 2017, the Commission considered said request and set forth an unfavorable recommendation for B-1(a), Limited Local Business District; and,

WHEREAS, due notice of said proposed pre-zoning has been provided to the public as required by law through publication and open display at the Daphne Public Library and City Hall, a public hearing was held before the City Council on August 21, 2017; and,

WHEREAS, the City Council of the City of Daphne after due consideration and upon consideration of the notes of the Planning Commission, deemed that said application for pre-zoning of the above described real property is proper and in the best interest of the health, safety and welfare of the citizens of the City of Daphne, Alabama; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows:

SECTION I: ZONING

That above described real property is hereby pre-zoned to B-1(a), Limited Local Business District. Upon annexation of the property prior to the expiration of the pre-zoning as set forth in Section IV, the property shall be assigned the zoning district in accordance with the pre-zoning and the zoning ordinance and zoning map be amended to reflect the said zoning. Should annexation not occur prior to the expiration of this pre-zoning as set forth in Section IV, this pre-zoning shall have no effect and the designation of a zoning district for the property shall be set forth in the annexation ordinance.

Until such time as the property is annexed to the City of Daphne, the property shall remain in the unincorporated area of Baldwin County and zoned in accordance with the Baldwin County Commission's zoning plan. The County's zoning for the property at the time the request for pre-zoning was submitted was RSF-2, Single Family District, Baldwin County District 15, in the extraterritorial planning jurisdiction of the City of Daphne.

SECTION II: REPEALER.

All other City Ordinances or parts thereof in conflict with the provisions of this Ordinance, in so far as they conflict, are hereby repealed.

SECTION III: SEVERABILITY.

The provisions of this Ordinance are severable. If any provision, section, paragraph, sentence, or part thereof shall be held unconstitutional or invalid, such decision shall not affect or impair the remainder of said Ordinance, it being the legislative intent to ordain and enact each provision, section, paragraph, sentence, and part thereof separately and independently of each other.

SECTION IV: EFFECTIVE AND EXPIRATION DATE.

This Ordinance, and in particular the pre-zoning shall take effect after the date of its approval by the City Council of the City of Daphne and publication as required by law. Pursuant to Code of Alabama (1975) Section 11-52-85, the zoning of the property, shall become effective upon the date the territory is annexed into the corporate limits. If any portion of the territory is not annexed into the corporate limits within 180 days of the initiation of annexation proceedings as provided by law then this pre-zoning shall be null and void. Should the pre-zoning become null and void, the applicant may reapply for pre-zoning at any time as long as an annexation petition is pending.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 20_____.

Dane Haygood,
Mayor

ATTEST:

Candace G. Antinarella,
City Clerk

Ordinance 2017-76

**An Ordinance Amending Job Classification Schedule:
Facilities Manager**

WHEREAS, Ordinance 2004-52 as adopted January 3, 2005 established the City of Daphne Job Classification Schedule; and

WHEREAS, in order to insure that the City's Job Classification Schedule remains current, and competitive to ensure that the citizens of Daphne are properly served, the classification may be amended; and

WHEREAS, the Archer Company has conducted such review and certain revisions are recommended for implementation; and

WHEREAS, Ordinance 2004-52 requires that the subsequent revisions or amendments to the Job Classification Schedule be approved by the City Council.

WHEREAS, the Facilities Manager position was previously established and the ability to fill the position with proper skill sets has been unsuccessful. It is the recommendation of the Mayor and Public Works Director that the pay be adjusted in order to properly fill the position and;

WHEREAS, at the July 2017 Ordinance Committee meeting, a reclassification of the Facilities Manager position was unanimously recommended by the Council members to increase to Grade 27.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that:

1. The Facilities Manager position is hereby reclassified to a Grade 27; and
2. The revised Job Classification Schedule is attached as Exhibit A.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this _____ day of _____, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk