

CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
JULY 17, 2017

1. **CALL TO ORDER**
 2. **ROLL CALL**
INVOCATION: Pastor Danny Theurer, City Hope Church
PLEDGE OF ALLEGIANCE
 3. **APPROVE MINUTES:** **Council Meeting minutes** – July 5, 2017 **5**
 Work Session Minutes – July 10, 2017 **12**
 4. **REPORTS OF STANDING COMMITTEES**
 - A. **FINANCE COMMITTEE** – Rudicell **13**
Review minutes – July 10, 2017
- ORDINANCES:**
1. Appropriation: Fire Station #5 Architectural Design & Civil/Site Design –
Ordinance 2017-56
 2. Appropriation: Main Street Drainage Study: Daphne Civic Center to
Yancey Branch - Ordinance 2017-57
 3. Establish Surety Bond Limits – New City Clerk - Ordinance 2017-58
- RESOLUTIONS:**
1. Bid: 2017-R-Police Uniforms – Resolution 2017-40
 2. Bid: 2017-S-Park Chemicals – Resolution 2017-41
- MOTION:** To recommend to Council to forgive the final loan payment due from Baldwin County Board of Education for the benefit of Daphne High School Band in the amount of \$5,000 and to direct that a letter be sent to the Baldwin County Board of Education and Daphne High School notifying them that the final payment has been forgiven and that the Agreement authorized by Ordinance 2013-33 has been satisfied.
- MOTION:** To recommend for the appropriation request from Eastern Shore Chamber of Commerce in the amount of \$15,000 be considered in the FY2018 Budget Proposal in addition to the annual dues of \$6,000.
- MOTION:** To recommend for the appropriation request from Mobile Bay Estuary Program in the amount of \$50,000 be considered in the FY2018 Budget Proposal.
- FINANCIAL REPORTS**
1. Business License Report - June 2017 **37**
 2. Treasurers Report - June 2017 **42**
 3. Sales Tax - May 2017 **66**
 4. Lodging Tax - May 2017

City Council Agenda – July 17, 2017

5.	Fund Financial Statements, May 2017	44
B.	BUILDINGS & PROPERTY COMMITTEE – LeJeune Review minutes – July 5, 2017	71
C.	PUBLIC SAFETY COMMITTEE – Davis Review minutes – June 19, 2017	76
D.	CODE ENFORCEMENT/ORDINANCE COMMITTEE – Goodlin	
E.	PUBLIC WORKS COMMITTEE – Coleman	
5.	REPORTS OF SPECIAL BOARDS & COMMISSIONS	
A.	BOARD OF ZONING ADJUSTMENTS – Adrienne Jones Review minutes – July 6, 2017	78
	MOTION: To appoint Derek Wolstenholme as a regular member of BZA/term ends May 2019	93
B.	DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway Review minutes – June 28, 2017	96
C.	INDUSTRIAL DEVELOPMENT BOARD – Davis Review minutes – June 28, 2017	103
D.	LIBRARY BOARD – Rudicell	
E.	PLANNING COMMISSION – Scott	
F.	RECREATION BOARD – LeJeune	
G.	UTILITY BOARD – LeJeune	
6.	MAYOR’S REPORT	
7.	CITY ATTORNEY REPORT	
8.	DEPARTMENT HEAD REPORTS	
9.	CITY CLERK’S REPORT	
A.	ABC License – Hilton Garden Inn – 160-Special Retail	105
	MOTION: To select Consultant to move forward with Feasibility Study for Forming an Independent City School System	
10.	PUBLIC PARTICIPATION	

City Council Agenda – July 17, 2017

11. RESOLUTIONS & ORDINANCES

RESOLUTIONS:

- A. 2017-40 - Bid: 2017-R-Police Uniforms 111**
- B. 2017-41 - Bid: 2017-S-Park Chemicals 121**

2ND READ ORDINANCES:

- A. 2017-54 - Adopting the Rules of Procedure in All Instance for Meeting of the City Council 125**
- B. 2017-55 - Repeal Ordinance 2017-25 Regarding Commercial Solid Waste Collection Services and Franchises 132**

1ST READ ORDINANCES:

- A. 2017-56 - Appropriation: Fire Station #5 Architectural Design & Civil/Site Design 133**
- B. 2017-57 - Appropriation: Main Street Drainage Study: Daphne Civic Center to Yancey Branch 140**
- C. 2017-58 - Establish Surety Bond Limits – New City Clerk 142**
- D. 2017-59 – Garbage Collection Ordinance 143**

12. COUNCIL COMMENTS

13. ADJOURN

**CITY OF DAPHNE
CITY COUNCIL**

ROLL CALL

CITY COUNCIL:

COUNCILWOMAN CONAWAY	PRESENT____	ABSENT____
COUNCILMAN RUDICELL	PRESENT____	ABSENT____
COUNCILMAN COLEMAN	PRESENT____	ABSENT____
COUNCILMAN GOODLIN	PRESENT____	ABSENT____
COUNCILMAN LEJEUNE	PRESENT____	ABSENT____
COUNCILMAN DAVIS	PRESENT____	ABSENT____
COUNCIL PRESIDENT SCOTT	PRESENT____	ABSENT____

MAYOR:

MAYOR HAYGOOD	PRESENT____	ABSENT____
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CITY CLERK:

CANDACE ANTINARELLA	PRESENT____	ABSENT____
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CITY ATTORNEY:

JAY ROSS	PRESENT____	ABSENT____
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**JULY 5, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

1. CALL TO ORDER:

There being a quorum present Council President Scott called the meeting to order at 6:32 p.m.

2. ROLL CALL

COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; Joel Coleman; Doug Goodlin; Ron Scott; Robin LeJeune; Joe Davis.

Also Present: Dane Haygood, Mayor; Candace Antinarella, City Clerk; Jenny White, Assistant City Clerk Adrienne Jones, Planning Director; Jay Ross, City Attorney; James White, Fire Chief; David McKelroy, Recreation Director; Richard Merchant, Building Official; Kelli Kichler, Finance Director/Treasurer; David Carpenter, Police Chief; Richard Johnson, Public Works Director; Tonja Young, Library Director; Margaret Thigpen, Civic Center Director; Dorothy Morrison, Beautification Committee/DRA.

INVOCATION/PLEDGE OF ALLEGIANCE:

John Lake gave the invocation.

3. APPROVE MINUTES:

There being no corrections the June 19, 2017 council meeting minutes stand approved as written.

PRESENTATION: Beautification Award presented to Sugar Kettle. Mayor Haygood and Councilwoman Conaway presented the award with Laurel Anderson to Cheryl Reid.

PROCLAMATION: Rebecca Hayes, recognizing 17 years of service to the City of Daphne. Presented by Mayor Haygood. Council also presented Ms. Hayes with a plaque thanking her for her service.

4. REPORT OF STANDING COMMITTEES:

A. *FINANCE COMMITTEE* – Rudicell

B. *BUILDINGS & PROPERTY COMMITTEE* – LeJeune

C. *PUBLIC SAFETY COMMITTEE* – Davis

D. *CODE ENFORCEMENT/ORDINANCE COMMITTEE* – Goodlin

The June 19th minutes are in the packet. The next meeting will be July 17th at 5:30 p.m.

E. *PUBLIC WORKS COMMITTEE* – Coleman

The June 19th Museum minutes are in the packet.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. *Board of Zoning Adjustments* – Adrienne Jones

No report.

B. *Downtown Redevelopment Authority* – Conaway

The next meeting will be July 26 at 5:30 p.m.

C. *Industrial Development Board* – Davis

Board met on June 28th

D. *Library Board* – Rudicell

No report.

**JULY 5, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

E. Planning Commission – Scott

MOTION BY Councilman Rudicell to set a public hearing date for August 7th and approve advertising to consider:

Pre-Zone:	Fred Corte
Located:	Southeast of Corte Road and County Road 13
Present Zoning:	RA, Rural Agricultural, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction of Daphne
Requested Zoning:	PUD, Planned Unit Development
Recommendation:	Unanimous Favorable

Seconded by Councilman Davis.

AYE Rudicell, Conaway, Goodlin, LeJeune, Davis, Scott NAY NONE OPPOSED ABSTAIN Coleman

MOTION CARRIED

MOTION BY Councilman Rudicell to set a public hearing date for August 7th and approve advertising to consider:

Pre-Zone:	Malbis Plantation, Inc.
Located:	East of County Road 13, North of Sehoj Subdivision
Present Zoning:	RSF-3, Single Family District, Baldwin County Extraterritorial Planning Jurisdiction
Requested Zoning:	R-3, High Density Single Family Residential District
Recommendation:	Unanimous Favorable

Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Davis to set a public hearing date for August 7th and approve advertising to consider:

Annexation:	Malbis Plantation, Inc.
Located:	East of County Road 13, North of Sehoj Subdivision
Recommendation:	Unanimous Favorable to annex into the corporate limits and to adhere to the City's policy regarding connectivity.

Seconded by Councilman Rudicell.

MOTION CARRIED UNANIMOUSLY

**MOTION BY Councilman Davis to set a public hearing date for August 7th and approve advertising to consider:
Zoning of Legislative Annexation Territories, Parcel 1, Dollar General; Parcel 2 Palladian; Parcel 3, Chevron Gas Station; and Parcel 4, JMO Solutions.**

Seconded by Councilman Lejeune.

MOTION CARRIED UNANIMOUSLY

**JULY 5, 2017
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REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

MOTION BY Councilman Rudicell to set a public hearing date for August 7th and approve advertising to consider: Amendment to the Land Use & Development Ordinance 2011-54 / Section 35-3, Table of Permitted Uses and Conditions, Commercial/Industrial District.

Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilwoman Conaway to set a public hearing date for August 21st and approve advertising to consider:

**Pre-Zone: WPNVA, LLC, Jay-E, LLC, John White-Spunner & Chester J. Stephan
Located: Southeast corner of US Highway 98 & Johnson Road
Present Zoning: R-4, High Density Single & Multi-Family Residential District
Requested Zoning: B-2, General Business District
Recommendation: Unfavorable**

Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Davis to set a public hearing date for August 21st and approve advertising to consider:

**Pre-Zone: The Citizens Bank
Located: Northeast corner of Alabama Highway 181 & Belgrove Avenue
Present Zoning: RSF-2, Single Family District
Requested Zoning: B-1(a), Limited Local Business
Recommendation: Unfavorable**

Seconded by Councilman Rudicell.

AYE Rudicell, Conaway, Goodlin, LeJeune, Davis, Coleman NAY NONE OPPOSED ABSTAIN Scott

MOTION CARRIED

MOTION BY Councilman Davis to set a public hearing date for August 21st and approve advertising to consider:

**Annexation: The Citizens Bank
Located: Northeast corner of Alabama Highway 181 & Belgrove Avenue
Recommendation: Favorable**

Seconded by Councilwoman Conaway.

AYE Rudicell, Conaway, Goodlin, LeJeune, Davis, Coleman NAY NONE OPPOSED ABSTAIN Scott

MOTION CARRIED

F. RECREATION BOARD - LeJeune

Councilman LeJeune commended the Recreation Department for an outstanding July 4th event.

**JULY 5, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
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DAPHNE, AL
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G. Utility Board – LeJeune
No report.

6. MAYOR'S REPORT

Mayor Haygood recognized Rebecca Hayes and Tracie Bishop for their retirement. Ms. Hayes had 17 years of service and Ms. Bishop was with the City over 27 years.

Mayor Haygood mentioned the City of Daphne was awarded a \$399,000 TAP Grant.

7. CITY ATTORNEY REPORT:

Jay Ross indicated a need for an Executive Session to discuss potential litigation. Mr. Ross anticipated the session lasting approximately 15 minutes.

8. DEPARTMENT HEAD COMMENTS:

David McKelroy – Recreation Director – gave the sports report, and invited all to the baseball Southeast Regionals held in Spanish Fort.

9. CITY CLERK'S REPORT:

a.) MOTION: To approve an Events Permit / Bounds Family YMCA Elf Ride / December 1, 2017
Council President Scott asked Mayor Haygood to sit down with the YMCA to discuss the event and possibility of another date. Mayor Haygood was also asked to discuss bike rides at the next Ordinance Committee Meeting.

MOTION BY Councilman Coleman to postpone the approval the Events Permit for the Bounds Family YMCA Elf Ride. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY

b.) MOTION: To approve an Events Permit Eastern Shore Carnival Association-Mardi Gras / February 9, 2018 / Rain Date February 11, 2018

MOTION BY Councilman Rudicell to approve an Events Permit for the Eastern Shore Carnival Association for February 9, 2018 with a rain date of February 11, 2018 pending submittal of required insurance documentation. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY

10. PUBLIC PARTICIPATION

Mr. John Lake –He spoke regarding the increase of garbage fees and the need to recycle.

Victoria Phelps, Lake Forest POA – She mentioned the trail systems as well as utilizing greenways. Ms. Phelps thanked the Mayor and Council for the proclamation to Rebecca Hayes and mentioned that Lake Forest appreciates Ms. Hayes.

Tori Adams, Sunset Villas POA – She requested communication regarding the boat ramp in their area specifically when it will be repaired and will there be a barrier at the ramp. She reported that people did not know the ramp was unusable on July 4th. Ms. Adams mentioned the grass is very high in that area and needs to be addressed. Council President Scott asked Richard Johnson to speak with Ms. Adams on the status of the boat ramp.

Rod Drummond – He questioned a building moratorium.

**JULY 5, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

11. RESOLUTIONS & ORDINANCES:

RESOLUTIONS:

a.) 2017-39.2017 COPS Hiring Program

a.) 2017-39.2017 COPS Hiring Program

MOTION BY Councilman Rudicell to waive the reading of Resolution 2017-39. Seconded by Councilman Davis.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Davis to adopt Resolution 2017-39. Seconded by Councilman Rudicell.

MOTION CARRIED UNANIMOUSLY

ORDINANCES:

2nd READ

a.) 2017-49.Amending the Land Use & Development Ordinance 2011-54 / Revision to the Zoning Map

b.) 2017-50.Amending Garbage Fees

c.) 2017-51.Appropriation of Funds: TimberCreek North Court Drainage Improvements

d.) 2017-52.Appropriation of Funds: TimberCreek Boulevard & Pine Run Road Repairs

e.) 2017-53.Appropriation of Funds: Feasibility Study for Forming an Independent City School System

2017-49. . . Amending the Land Use & Development Ordinance 2011-54 / Revision to the Zoning Map

2017-50. . . Amending Garbage Fees

2017-51. . . Appropriation of Funds: TimberCreek North Court Drainage Improvements

2017-52. . . Appropriation of Funds: TimberCreek Boulevard & Pine Run Road Repairs

2017-53. . . Appropriation of Funds: Feasibility Study for Forming an Independent City School System

MOTION BY Councilman Rudicell to waive the reading of Ordinances 2017-49, 50, 51, 52 and 53. Seconded by Councilman Rudicell.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman LeJeune to adopt Ordinance 2017-49. Seconded by Councilwoman Conaway.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Davis to adopt Ordinance 2017-50 as amended from \$15.90 to \$15.40. Seconded by Councilman Coleman.

JULY 5, 2017
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.

AYE Rudicell, Goodlin, Scott, LeJeune, Davis, Coleman NAY Conaway

MOTION CARRIED

MOTION BY Councilman Davis to adopt Ordinance 2017-51. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Davis to adopt Ordinance 2017-52. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman LeJeune to adopt Ordinance 2017-53. Seconded by Councilman Rudicell.

AYE Rudicell, Goodlin, LeJeune, Davis, Coleman NAY Conaway, Scott

MOTION CARRIED

1st READ

- a.) 2017-54. Adopting the Rules of Procedure in All Instance for Meeting of the City Council
- b.) 2017-55. Repeal Ordinance 2017-25 Regarding Commercial Solid Waste Collection Services and Franchises

Ordinances 2017-54 and 2017-55 are a 1st Read.

12. COUNCIL COMMENTS

Councilwoman Conaway commented on the Feasibility Study. She said our school are doing a good job and we have a great school system. She also thanked Richard Johnson for not giving up on the TAP Grant.

Councilman Goodlin thanked Public Works and Richard Johnson for fulfilling promises.

Councilman LeJeune mentioned the garbage fees and said that those who are solely on Social Security will not incur a fee. Garbage fees are in line with surrounding areas. He also thanked John Lake for his support. Lastly, he mentioned the Sunset Villa boat ramp should be repaired in about 45 days.

Councilman Davis mentioned the feasibility study and said the more information we have the better we will be.

Mayor Haygood gave kudos to the council and said they agree to disagree. He mentioned the garbage fee is more of a solid waste fee because it includes recycling. Mayor Haygood gave kudos to the Recreation Department.

**JULY 5, 2017
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6:30 P.M.**

**MOTION BY Councilman Davis to adjourn into Executive Session to consider imminent litigation.
Seconded by Councilman Coleman.**

**The City Attorney certified that the reason stated for entering into Executive Session was according to the
Open Meetings Act of Alabama, and the session will last for 15 minutes.**

ROLL CALL VOTE

Conaway	Aye	LeJeune	Aye
Coleman	Aye	Davis	Aye
Goodlin	Aye	Scott	Aye

MOTION CARRIED UNANIMOUSLY

13. ADJOURN:

MOTION BY Councilman Davis to adjourn. Seconded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 7:39 P.M.

Respectfully submitted by,

Certification of Presiding Officer

Candace G. Antinarella, City Clerk

Ron Scott, Council President

**JULY 10, 2017
CITY COUNCIL WORK SESSION
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; Joel Coleman; Doug Goodlin; Ron Scott; Robin LeJeune; Joe Davis.

Also present: Dane Haygood, Mayor; Candace Antinarella, City Clerk; Jay Ross, City Attorney

Council President Scott called the meeting to order at 6:33 p.m.

1. PRESENTATION: Downtown Redevelopment Authority – Daniel Dyas

Mr. Dyas spoke on behalf of the Downtown Redevelopment Authority asking that the proposed development overlay area be adopted. Council recommended Mr. Dyas submit a letter from the Downtown Redevelopment Authority with their request. Ms. Dorothy Morrison also spoke in favor of the proposed overlay districts.

2. DISCUSS: Strategic Plan

Reviewed previously submitted strategic plan. Council stated the need for another meeting to get a plan on paper and meet with Dan Lumpkin.

3. DISCUSS: Community Grants Ordinance

Council requested the Community Grants Ordinance be discussed at the next Ordinance Committee Meeting.

4. DISCUSS: School Feasibility Study Proposals

Discussion of proposals. Council requested a motion be put on the July 17, 2017 City Council Agenda to select the professional service.

5. ANYTHING ELSE DEEMED NECESSARY

A. DISCUSS: Garbage Fee Ordinance

Discussion regarding Ordinance 2017-50 Amending Garbage Fees. Mayor Haygood and Council discussed the ordinance and its effective date and it was suggested that Mayor Haygood to veto Ordinance 2017-50. A new ordinance will be proposed at the July 17, 2017 City Council meeting.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 8:03 P.M.

Respectfully submitted by,

Candace G. Antinarella,
City Clerk

Certification of Presiding Officer:

Ron Scott,
Council President

CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
JULY 10, 2017
4:30 P.M.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m.

Present were:

Chairman Pat Rudicell
 Councilwoman Mrs. Conaway
 Councilman Joel Coleman
 Councilman Doug Goodlin

Councilman Ron Scott
 Councilman Robin LeJeune
 Councilman Joe Davis

Finance Director Kelli Kichler, Senior Accountant Suzanne Henson, Human Resource Director Vickie Hinman, Revenue Officer Jamie Smith, Mayor Dane Haygood, and City Attorney Patrick Dungan.

Also Present:

Public Works Director Richard Johnson,
 Civic Center Director Margaret Thigpen,
 City Clerk Candace Antinarella

Police Captain Jud Beedy,
 and Engineer Scott Hutchinson, HMR, LLC.

II. PUBLIC PARTICIPATION

A. Mobile Bay Natural Estuary Program – Community Grant Contribution – Ms. Roberta Swan

Ms. Roberta Swan noted that the Mobile Bay Natural Estuary Program (MBNEP) City has been a partner since 1998 and to date the City has contributed/invested a total of \$176,300. Ms. Swan reviewed the MBNEP's relationship and services provided to the City of Daphne since 1997 including projects MBNEP had worked on as a result of grant monies obtained.

Year	City of Daphne	MBNEP Funded Activities	Daphne Specific Activities Supported
1997			
1998	3,200.00		
1999	3,200.00		
2000			
2001	2,600.00		
2002			
2003			
2004			
2005	3,000.00		
2006	3,800.00		
2007	3,000.00	10,000.00	Village Point Park Invasive Species Removal
2008	3,000.00		
2009	3,000.00	125,000.00	D'Olive Watershed Management Plan
2010	3,000.00	15,000.00	LID Incentives Program
		20,000.00	D'Olive Watershed Plan Implementation
2011	3,000.00	645,600.00	ADEM Grant - Joe's Branch restoration
		200,000.00	ALDOT Grant - Joe's Branch restoration
2012	10,000.00		
	500.00	4,000.00	Alligator Alley
		105,850.00	CAST- Stormwater Campaign
2013	10,000.00	15,000.00	Stormwater Education Video
2014	5,000.00		
			ADEM Grant - Joe's Branch restoration additional funding
2015	10,000.00	64,963.00	
2016	30,000.00		D'Olive Watershed Restoration
		6,781,000.00	D'Olive Watershed Restoration
		5,587,501.00	D'Olive Watershed Restoration additional funding
		90,000.00	Invasive Species Control at Joes Branch
		5,800.00	Educational Signage located at Gator Alley
		17,344.00	Joes Branch Step Pool Maintenance
			Joe's Branch Step Pool Maintenance, Cont. D'Olive Watershed Restoration
2017	30,000.00	77,050.00	
Subtotal	126,300.00		
2018	50,000.00		D'Olive Watershed Restoration; support of City MS4 requirements
Grand Total	176,300.00	13,764,108.00	\$109. ROI

Ms. Swan noted that the MBNEP had just passed an audit performed by the National Fish and Wildlife. Discussion continued on the \$50,000 appropriation requested. Ms. Swan stated the \$50,000 is requested for operations to help work with property owners, marketing and education such as public service campaigns. Ms. Swan explained that the MBNEP was created as a part of the Clean Water Act and is a program under the environmental Protection Agency. Ms. Swan noted MBNEP receives funding each year (\$600,000) from the EPA which requires a match. Mr. Davis asked what the other two surrounding municipalities contribute to the Eastern Shore Chamber of Commerce. Ms. Swan answered that the City of Fairhope and Spanish Fort both contribute \$5,000 annually. Mrs. Campbell discussed recent projects that MBNEP has helped fund. Discussion continued on the funding request being included in the FY2018 Budget. Discussion continued that some of the previous appropriations had come from the Lodging Tax Fund. Mr. Davis noted he was in favor of this appropriation but he wanted to remind everyone about the current projects that are being funded out of the Lodging Tax Fund and that this request should come from another source.

MOTION BY Mr. Scott to recommend for the appropriation request from Mobile Bay Estuary Program in the amount of \$50,000 be considered in the FY2018 Budget Proposal. Seconded by Mr. Coleman.

MOTION CARRIED UNANIMOUSLY

B. Eastern Shore Chamber of Commerce – Community Grant Contribution – Ms. Casey Williams

Ms. Williams reviewed how the Chamber of Commerce promotes the City of Daphne and the various projects they were working on. Mayor asked how long the dues had been \$6,000. Mr. Scott said as long as he could remember and noted at least for the last 12 years. Discussion continued on the Jubilee Festival. Ms. Williams reviewed new changes the Chamber is working on for the Jubilee Festival this year. Mr. Scott discussed other area festivals and their process for requesting donations from visitors of the festival. Discussion continued on Fairhope's Arts and Crafts festival and the Chambers role in that festival. Ms. Williams discussed the Students Steps program where 265 students were designated as high risk to drop out of school with 36 of those students being from Daphne High School. Mrs. Williams discussed how the Chamber interacts with these students to help keep them in school and guide them to help them make decisions for their future. Ms. Williams stated she was talking to six travel magazines right now and they want to travel here to tour Daphne, Spanish Fort and Fairhope. Mr. LeJeune expressed concerns on the \$15,000 contribution since the Chamber also represents the businesses and noted perhaps the dues amount should be increased. Ms. Williams explained that the Chamber is 1,000 members strong and feels the Chamber connects the Cities and the businesses and provides information.

MOTION BY Mr. Davis to recommend for the appropriation request from Eastern Shore Chamber of Commerce in the amount of \$15,000 be considered in the FY2018 Budget Proposal in addition to the annual dues of \$6,000. Seconded by Mr. Scott.

MOTION CARRIED UNANIMOUSLY

III. APPROVE MINUTES FOR THE PREVIOUS MEETING

The previous minutes were approved.

IV. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resource Report including open position status.

Positions

Mechanic
Executive Assistant
Building Inspector
Police Dispatcher
Police Officer (3)
Municipal Operations Director

Status

2nd Posting Deadline 6/28/17
Reviewing Applications
Reviewing Applications
Testing 7/27/17
Testing 7/25/17
Interviewing

PSW, Sr. Street	Interviewing
Building Maintenance Tech.	Interviewing
Facilities Manager	Interviewing
Administrative Secretary (Police)	Oral Board 7/18/17
AV Technician (Library)	Background
Administrative Asst. (Police)	DOP: 6/29/17
City Clerk	DOH: 6/20/17
Firefighter	DOH: 7/6/2017
Fitness Associate (PT)	DOH: 6/15/2017

Safety Committee

Next Safety Committee meeting: August 2 @ 10:00 a.m. The committee discussed and reviewed free Safety training videos available online for employees. The videos are available through AMIC. All employees with access to a computer may view the training video and receive a certificate after completion. Recreation, Library and Civic Center were inspected by the Fire Marshall - No problems to report with these facilities.

Other HR projects/meetings/events:

- Volunteers being trained at receptionist desk
- Updating badges for employees
- Benefits Fair Planning Committee meetings - Event is on July 26
- Cross Training – RSA
- Preparing for Open Enrollment - August

Mrs. Hinman reviewed the status of the open positions and discussion was made on several positions. Discussion was made on the Facilities Manager. The Mayor and Mr. Johnson discussed the skill set needed for this position. Mr. Johnson noted that the pay range is not attracting the skillset the City needs for this position. Mr. Scott asked if Archer had looked at the application submittals received as a result of pay range for the pay grade they approved. Mr. Davis requested that Human Resources contact Archer and advise them of this issue and discuss moving this position to a higher grade.

Mrs. Hinman reminded everyone that the Annual Benefits Fair will be held on July 26th at the Civic Center and all Council and employees are invited.

V. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – June, 2017

Mrs. Smith reviewed the following reports and information:

- Code Enforcement issued 15 warnings, resulting in businesses becoming compliant and \$2,301.50 in Revenue.
- New Businesses with a physical location in Daphne - 13

BUSINESS LICENSE COUNT through 6/30/2017	
Issued THIS MONTH:	
NEW Licenses (2 included with PRIOR YEAR)	44
RENEWAL Licenses (2017)	39
PRIOR YEAR Licenses (2016 and Prior)	2
Total Issued THIS MONTH	85
Total Issued THIS MONTH - PREVIOUS YEAR	130
Net Gain/-Loss Current VS Previous Yr MONTH	-45
Total Issued YTD 2017	4,302
Total Issued YTD - PREVIOUS YEAR	4,362
Net Gain/-Loss Current VS Previous Yr YTD	-60

Business License Fee Historical Comparison 2016 / 2017				
	<u>FY 16</u>	<u>FY 17</u>	<u>+/- Previous Year</u>	<u>Budget 2017 \$2,045,000</u>
October	\$5,892.75	\$7,103.71	\$1,210.96	(\$2,037,896.29)
November	\$7,656.25	\$11,604.68	\$3,948.43	(\$2,026,291.61)
December	\$7,656.25	\$33,347.73	\$25,691.48	(\$1,992,943.88)
January	\$1,236,825.76	\$1,301,664.28	\$64,838.52	(\$691,279.60)
February	\$615,428.56	\$603,134.76	(\$12,293.80)	(\$88,144.84)
March	\$90,794.16	\$154,190.39	\$63,396.23	\$66,045.55
April	\$39,137.36	\$42,906.33	\$3,768.97	\$108,951.88
May	\$27,396.28	\$27,884.36	\$488.08	\$136,836.24
June	\$32,559.45	\$13,209.58	(\$19,349.87)	\$150,045.82
Year to Date	\$2,063,346.82	\$2,195,045.82	\$131,699.00	\$150,045.82

Mrs. Smith noted that a question was asked at last month's Finance Meeting about delinquent wrecker service companies listed and advised that one company was located in the City of Prichard and the other is out of Mississippi. Mrs. Smith stated these were not companies that are on the City's list for wrecker services.

VI. SALES & LODGING TAX REPORT

A. Sales and Use Taxes: May, 2017

Mrs. Henson reviewed the Sales & Use Tax Reports and Graphs: \$1,275,291.37 was collected for May, 2017 which was up \$66,142.07 from May 2016's collections:

- YTD Variance over Budget - \$198,456.93

B. Lodging Tax Collections, May, 2017

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for May, 2017 were \$139,221.34 which is up \$34,738.00 from May 2016's collections.

- YTD Variance over Budget: \$72,794.20

Ms. Kichler noted that Lodging Tax revenues were up approximately \$30,000 due to a delinquent payment from a hotel.

C. Lodging Tax Fund : Statement of Rev over Exp, June, 2017

Mrs. Henson reviewed the Lodging Tax Statement of Revenues over Expenditure report for June, 2017.

- Unreserved balance for Bayfront related purchases - \$ 1,429,626.23
- Recreation related purchases - \$661,576.07

Mrs. Henson noted that recent expenditures for the previous month from the Lodging Tax fund are minimal this last month and are reflected in the report. Mrs. Henson noted the first transfer to Debt Service for the 2017 Warrant debt payment is reflected on the bottom of the report - \$81,620. Mr. Rudicell commented that Mr. Tim Patton from Volkert will be at the August Finance meeting to give an update on the status of the Sports Park projects.

VII. FINANCIAL SCHEDULES & REPORTS

A. Financial Reports

1. Treasurer's Report: June, 2017

Ms. Kichler reviewed the Treasurer's Report:

TREASURER'S REPORT As of June 30, 2017					
Account Type/Title	6/30/2017	5/31/2017	Increase (Decrease) from	6/30/2016	Increase (Decrease) from
Total Unrestricted Cash Balance	12,351,846	12,920,414	(568,568)	11,773,982	577,864
Total Restricted Cash Balance	20,297,642	20,705,451	(407,809)	8,387,947	11,909,695
Total City Cash Balance	\$ 32,649,489	\$ 33,625,865	\$ (976,377)	\$ 20,161,929	\$ 12,487,560
Encumbrance Total as of			6/30/2017	\$	197,631.34

The Treasurer's Report as of JUNE, 2017 Total Unrestricted Cash Balance - \$12,351,846 and Total City Cash Balance - \$32,649,489 was presented to be filed for audit.

2. Encumbrance Report

Ms. Kichler reviewed the encumbrance report. Mr. Davis discussed how long the Civic Center Sign (FY2005) and the Communication Equipment (FY2010) had been encumbered and the need to get these items off the list. Mr. Davis asked where the encumbrances are reflected on the City's financial statements. Ms. Kichler referred him to the General Fund Balance sheet where assigned encumbrances are listed as part of the General Fund Balance.

3. Outstanding Appropriations

Ms. Kichler reviewed the outstanding appropriation report and note that several project have been completed or are in the process. Ms. Kichler discussed the status of the following active projects Sehoj and Longue Vue turning lanes, boat ramp, and the sports park projects.

4. Financial Overview: Debt Summaries & Monthly Financial Statements, May, 2017

Ms. Kichler reviewed the following Financial Statements:

- Debt Summary Schedules (General & Enterprise Funds), June, 2017
- Budgetary Comparison Schedule, May 2017
- General Fund, May 2017
- Debt Service Fund, May 2017
- Special Revenue Funds, May, 2017
- Capital Projects Funds Balance Sheet, May 2017
- Enterprise Funds Statement of Net Position, May, 2017

General Fund:	<u>FY 2017</u>	<u>FY 2016</u>	<u>Change</u>
• YTD Net Income:	\$1,179,539	\$2,943,653	\$<1,764,114>
• Total sales tax collected year to date is approximately \$330,000 over prior year and \$156,000 over budgeted income			
• Per budget amendment appropriation, \$2,000,000 was transferred in April from the General Fund to the Capital Reserve Fund to help fund recreation improvements			
• Unassigned Fund Balance: \$13,853,391			
• Outstanding Encumbrances: \$420,858			

Debt Service Fund/Outstanding Debt:

- \$12,000,000 Warrants were issued with Regions Bank to fund recreation improvements
- Outstanding Warrant Balance as of April 30, 2017: \$42,153,157
- Outstanding Capital Lease Balance as of April 30, 2017:
 - General Fund: \$1,203,502
 - Enterprise Funds: \$262,279

Capital Project Funds (Capital Reserve, 2014 Construction, and 2016 Construction, 2017 Construction):

- 2017 Construction Fund was opened with a transfer of \$11,978,500 from the issuance of the 2017 Warrants
- \$948,598 has been spent in FY 2017 for the Whispering Pines sewer project and the project is nearing completion

Special Revenue Funds (13 separate funds):

- Lodging Tax Fund –
 - Bayfront Unreserved Fund Balance: \$1,432,101

- Recreation Unreserved Fund Balance: \$616,304
- Total lodging tax collected year to date is approximately \$24,000 over prior year and \$36,000 over budgeted income

Enterprise Funds (Solid Waste, Civic Center, and Bayfront):

- Year to date transfers for each of the enterprise funds were as follows:

	<u>FY 2017</u>	<u>FY 2016</u>	<u>Change</u>
Solid Waste Fund \$171,653	\$286,319	\$ <114,666>	
Civic Center Fund \$160,835	\$189,459	\$ <28,624>	
Bayfront Park Fund	\$ 88,152	\$ 90,361	\$ <2,209>

5. Future Projects Summary

Ms. Kichler reviewed the Future Projects Summary report and noted she had removed the Timbercreek Drainage since it had been funded at the last Council meeting.

6. Summary of Budgetary Amendments

Discussion was made on the FY2017 Budget Amendments. Ms. Kichler stated that the amendments adopted to date would leave the BY2017 Budget “as adopted” with a balance of (\$3,106,930). Discussion continued that the final budget balances will change due to adjustments made for revenues received above budget and various expenditures being below budget.

B. Bills Paid Reports – June, 2017

The Bills Paid Report was presented in the packet.

VIII. APPROPRIATION REQUESTS: (Ordinance)

A. Fire Station #5 Design - \$59,890

1. Site Concerns
2. Deed Concerns
3. Appropriation for Architectural Design - \$34,500
4. Appropriation: Civil Package - \$25,390

Mayor Haygood reviewed the project concerns. Mayor Haygood discussed that he had received notification that the property is low and has been reported to be under water during and after heavy rains. Mayor Haygood also noted that there are some deed restrictions that legal is researching concerning the stipulation that property would return to the previous owner if restrictions are violated and not remedied. Mr. Johnson discussed ALDOT’s plans to eradicate the flooding issues. Mr. Johnson stated that site work would require dirt be hauled in to raise the construction site.

Discussion continued on moving forward with the appropriation for the Architectural Design. Mr. Scott recommended that the Appropriation for the Civil package also be approved pending the deed restrictions concerns being resolved.

MOTION BY Mr. Scott to recommend to Council to adopt the Ordinance amending the budget to appropriate

- 1) \$34,500 for Architectural Design for Fire Station #5, and
 - 2) 25,390 for the Civil Site Design for Fire Station #5 pending the resolution of deed restrictions and removal of the deed’s reversionary clause, and
 - 3) authorize the Mayor to negotiate the deed restrictions and all associated deed requirements.
- Seconded by Mrs. Conaway.**

MOTION CARRIED UNANIMOUSLY

B. Main Street Drainage Study: Daphne Civic Center to Yancey Branch - \$9,100

Mr. Johnson discussed the drainage issues and citizen’s complaints concerning area of Main Street from Daphne Civic Center to Yancey Branch (East side of Main Street). Mr. Johnson stated that a drainage study for this area would cost approximately \$9,100. Mr. Johnson noted this study would include a complete hydraulic modeling to show results for potential drainage improvement changes.

MOTION BY Mr. Scott to adopt an ordinance appropriating \$9,100 out of the General Fund for the Main Street Drainage Study: from Daphne Civic Center to Yancey Branch (East side of Main Street). Seconded by Mr. Davis.

MOTION CARRIED UNANIMOUSLY

IX. BIDS:

A. 2017-R-POLICE UNIFORMS

Mrs. Henson stated this is an annual bid. Ms. Henson noted that the Police Uniforms were not bid out the last couple years since the expenditures did not exceed the bid limit required to bid but they have this year so it was bid. Mrs. Henson stated that four vendors responded with Galls, LLC being the low bid. Captain Beedy stated the Police department has ordered from Galls, LLC previously and they are happy with Galls, LLC. Mrs. Henson noted monies are budgeted for these uniforms so just a resolution is needed for the bid award.

MOTION BY Mr. LeJeune to recommend to Council to award the Police Uniform bid to Galls, LLC for unit cost bid. Seconded by Mr. Goodlin.

MOTION CARRIED UNANIMOUSLY

B. 2017-S-PARK CHEMICALS

Mrs. Henson stated Parks Chemicals is an annual bid. Ms. Henson noted that generally 3-4 bids are received for this bid but only one was received this year. Mrs. Henson stated that the sole bidder was SiteOne Landscape Supply who held the previous contract. Mrs. Henson noted SiteOne declined the extension option due to a couple of the chemicals increasing in cost. Mrs. Henson noted she had added a comparison to last year's bid cost and the cost are very close. A letter from David McKelroy, Recreation/Parks Director recommending the bid be awarded to SiteOne Landscape Supply was included in the packet. Mrs. Henson noted monies are budgeted for these chemicals so just a resolution is needed for the bid award.

MOTION BY Mrs. Conaway to recommend to Council to award the Parks Chemicals bid to SiteOne Landscape Supply for unit cost bid. Seconded by Mr. Goodlin.

MOTION CARRIED UNANIMOUSLY

X. NEW BUSINESS

A. Establish Surety Bond Limits – New City Clerk

Mrs. Henson noted that the Alabama League attorneys confirmed that the City Clerk is required to be bonded and the City Attorney researched and agreed. Mrs. Henson noted the City attorney prepared the draft ordinance in the packet for review. The Mayor discussed the City Clerk being codified by ordinance with the other employees/officers so that all City Clerks will be required to be bonded.

MOTION BY Mr. Scott to recommend to Council to adopt an ordinance establishing the Surety Bond Limits for designated employees/officers. Seconded by Mrs. Conaway.

MOTION CARRIED UNANIMOUSLY

B. DHS Band Loan - Forgive final \$5,000 payment

Discussion was made on the final payment of \$5,000 due from Baldwin County Board of Education for the Daphne High School (DHS) Band loan. Ms. Kichler reported on behalf of Mrs. Thigpen at the Buildings and Property Meeting that DHS had decided not to hold the Taste of the Eastern Shore (TOES) event this year which was the source of payment for the Band loan. Discussion continued that since the City budgeted a contribution of \$8,000 for the TOES event that the \$5,000 loan should be forgiven. The City attorney, Mr. Patrick Dungan advised that the Council may approve forgiving the loan by motion. Mr. Dungan stated the original Ordinance - 2013-33 needs to be referenced in the motion. Discussion continued that the Mayor will need to subsequently send a letter to BCBE to inform them of the City's action and the resulting termination of the agreement.

MOTION BY Mr. Scott to recommend to Council to forgive the final loan payment due from Baldwin County Board of Education for the benefit of Daphne High School Band in the amount of \$5,000 and to direct that a letter be sent to the Baldwin County Board of Education and Daphne High School notifying them that the final payment has been forgiven and that the Agreement authorized by Ordinance 2013-33 has been satisfied. Seconded by Mr. Davis.

MOTION CARRIED UNANIMOUSLY

C. Employee Pay Plan

Ms. Kichler handed out a draft ordinance proposing to amend the City's pay plan. Mayor Haygood reviewed the pay plan proposal to combine the Public Safety pay plan with the other employee pay plan so the City would have one single pay plan for all employees. Mayor Haygood stated the proposal addresses creating one single pay plan, adjusting pay for retaining and attracting employees, and recognizes longevity. Mayor Haygood stated he wanted to combine the consolidation proposal and a COLA. Ms. Kichler stated this proposal would basically give each employee a step increase in pay with the step position staying the same. Ms. Kichler stated this would help keep the pay plan scale from getting stagnant. Ms. Kichler stated she was still working on the proposal but the estimated cost of the COLA is \$280,000 for a full year and \$210,000 if implemented in January. Discussion continued that the consolidation cost for a full year would be \$60,000 (\$45,000 if implemented in January) and longevity pay - \$60,000 (which would be paid each year). Mayor Haygood stated he still wants to include merit increases for employees in the budget. Ms. Kichler reviewed the estimated full cost for the proposed pay plan would be approximately \$400,000 for a full year and \$315,000 if implemented in January. Discussion continued that this is just a draft proposal. Ms. Kichler noted she was still tweaking the proposal. Mr. Rudicell stated he appreciated this proposal being presented early for review before FY2018 budget discussions.

X. OLD BUSINESS

There was no old business discussed.

XI. ADJOURN The meeting adjourned at 6:24p.m.



City of Daphne, AL
Attn: Finance Department
P.O. Box 400
Daphne, AL 36526
(251) 621-9000

FY 2016 COMMUNITY GRANT APPLICATION

Submission Deadline: June 15th

The Eastern Shore Chamber of Commerce
Agency Name

Casey Gay Williams
Executive Director

Casey Gay Williams
Contact Person

327 Fairhope Avenue Fairhope, AL 36526
Address

251-928-6387 **cgwilliams@eschamber.com**
Phone Number Email Address

Community Grant Amount Requested: **\$15,000**

Prior Year Amount Requested:

Prior Year Amount Awarded:

The following information is required with your submission:

1. Grant Programs

Please compile a summary that specifies how grant funds will be used to better serve the community and the City of Daphne

2. Requests made to other government agencies

Please list all requests made to other cities or governmental agencies and the amounts requested

3. Board of Directors

Include all Board Members contact information including email addresses and place of employment. Also please include a copy of the board meeting minutes that authorizes the request for grant funds

4. Agency Staff/Administration

Please list all individuals associated with the grant application including email addresses and phone numbers

5. Current Audited Financial Statements

Please include the latest Audited Financial Statements & Current Year Budget

6. E-Verify & Tax Documentation

Please provide proof of enrollment in the E-Verify system & complete W-9 form

Revised 4/18/2014



2017-2018 BOARD OF DIRECTORS

EXECUTIVE BOARD

Ed Hammele (14)
Chairman
Capstone Bank
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Past Chairman
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Treasurer
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Vice Chairman – Member Value
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Eric Nager (13)
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Vice Chairman – Tourism
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Steven D. Carey (13)
Vice Chairman – Workforce Development
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BOARD OF DIRECTORS

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Judith Wright (16)
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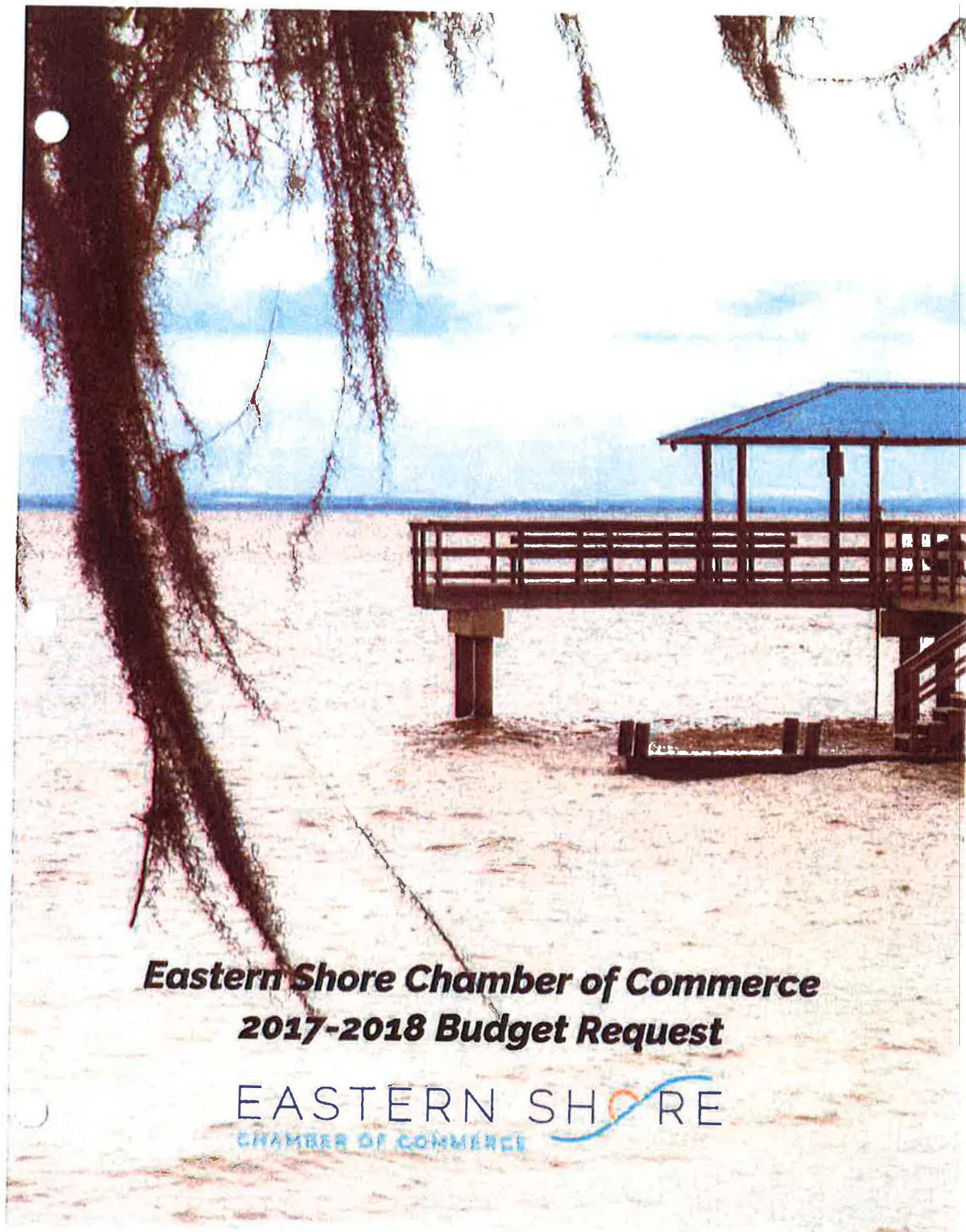
EX-OFFICIO MEMBERS

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karin.wilson@fairhopeal.gov

Mayor Dane Haygood
City of Daphne
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Office: 251-621-8000; Fax: 251-626-3008
mayor@daphneal.com

Mayor Mike McMillan
City of Spanish Fort
PO Box 7226, Spanish Fort, AL 36527
Office: 251-826-4884; Fax: 251-626-4880
mayor@cityofspanishfort.com

Commissioner Tucker Dorsey
Baldwin County
312 Courthouse Sq., Ste. 12, Bay Minette, AL 36507
Office: 251-928-3002
tdorsey@baldwincountyal.gov



***Eastern Shore Chamber of Commerce
2017-2018 Budget Request***

EASTERN SHORE
CHAMBER OF COMMERCE



327 Fairhope Avenue, Fairhope, AL 36532 · 251.928.6387 · www.eschamber.com · office@eschamber.com

June 15, 2017

The Honorable Ron Scott
City Council President
City of Daphne
PO Box 400
Daphne, AL 36526

Dear Councilman Scott:

Please accept this letter as our official request to be placed in the City's 2017-2018 budget. The request of \$6,000 for the Annual Contract-Dues will enable us to provide our services to market, strengthen and connect the Eastern Shore.

In addition, we request \$15,000 as part of our Annual Leaders Council program. This financial investment is used to support the Chamber and our initiatives, such as taking the Jubilee Festival to new heights.

The Leaders Council program offers elected officials, business owners and executives elite networking as well as an opportunity for input into important Chamber and Community Issues. The city's financial investment would be supported with additional marketing, event, and member-only benefits.

Enclosed is a detailed packet of information outlining our progress as well as a more detailed view of 2017-2018 initiatives.

We are grateful for our partnership and strive to support the City of Daphne's goals along with the Chamber's.

Thank you in advance for your consideration of our request and for helping us to make the Eastern Shore the best place to live, work and cultivate business.

Respectfully yours,

A handwritten signature in blue ink that reads "Casey Gay Williams".

Casey Gay Williams
President

CGW:kgf

Enclosures

c: The Honorable Mayor Dane Haygood
Rebecca Hayes, Clerk of Court



EASTERN SHORE

CHAMBER OF COMMERCE

Promoting Business While Connecting Communities

- During the past year, The Eastern Shore Chamber of Commerce identified and hired a new President of the organization, Casey Gay Williams. The Chamber is excited to have her onboard as the energy and commitment level are already impacting our business community. Casey is a Daphne resident with more than 30 years in the banking industry. She brings a wealth of knowledge to the Chamber as well as a passion for success.
- The Chamber takes pride in promoting our cities by distributing a variety of more than 30 brochures and publications that highlight the Eastern Shore and the advantages of living and investing in our community. Attractions and dining guides are distributed to visitors and residents alike promoting the quality and convenience of shopping locally while supporting local business.
- Publications are sent out to prospective new industries, businesses and individuals relocating to our area as well as potential tourists. Many of our publications can be found on our website.
- The Chamber works hand in hand with meeting planners and the like to distribute collateral pieces pertinent to incoming conventions and group tours throughout the year.
- Members of the Eastern Shore Chamber of Commerce Board of Directors serve on the Baldwin County Economic Development Alliance Board of Directors. Serving on this board helps the Chamber to stay aligned with the growth and economic development in Baldwin County. Board members represent a wide range of industry along the Eastern Shore.
- The annual Eastern Shore Magazine is produced by the Chamber and has a circulation of 10,000 plus. The magazine focuses on a few members from each city. Other highlights of the magazine include city specific demographics, community spotlights, member accolades and chamber award winners.
- The Chamber sends out a weekly event email to our members reminding them of our events and networking opportunities. A Monthly e-newsletter is also sent to our members which includes spotlight articles featuring member businesses, upcoming Chamber events, new Chamber initiatives, pictures from Chamber events, listing of new members, ribbon cuttings and recognition of members who are making headlines. Each of these emails are distributed to more than 1500 members.

MEDIA:

- Numerous stories spotlighting our businesses and attractions have been pitched and picked up by a variety of media outlets including television and print.
- We are thrilled with the amount of coverage we have received over the past year promoting our businesses' ribbon cuttings.
- Please review the attached document for a full Jubilee Festival Media recap.

SOCIAL MEDIA:

- Eastern Shore Chamber of Commerce Facebook Page Growth:
May, 2016 – June, 2017 our Facebook page has increased by 773 likes for a total of 7,845 likes.
- Eastern Shore Chamber of Commerce Twitter:
May 31, 2016 – June, 2017 increase in total followers to **4,189**
- Instagram followers as of May, 2016 – June, 2017 **1,304** up from 833 followers
- Pinterest followers as of May, 2016 – June, 2017 **303**
- **#ExploreEasternShore**
The Eastern Shore Chamber continues the #ExploreEasternShore social media campaign to encourage tourism on the Eastern Shore by promoting our destinations, communities and members, offering day trip suggestions and increasing the Eastern Shore and the Chamber's visibility online. We continue to attract visitors to the Eastern Shore and encourage our locals and tourists to spread the word about our destinations using the hashtag #ExploreEasternShore.
- All accounts are used daily to promote member businesses and the cities along the Eastern Shore.

OTHER:

- The Eastern Shore Chamber of Commerce contributes tourism information and content to the Visit Coastal Alabama website and social media accounts. The website features a blog, photo gallery, day trip suggestions, newsletter and event calendar.
- The Chamber provides relocation and retirement information for the City of Daphne to the website www.alabamamadvantage.org
- The Chamber serves as a resource for the cities and Industrial Development Boards.

- Leadership trips are arranged by the chamber to gain insight and seek solutions to common challenges. We are excited to announce we will be visiting New Orleans and surrounding area this coming October.
- The Chamber schedules counseling sessions for existing and potential businesses with SCORE, Service Core of Retired Executives.
- The Chamber participated in the 2016 Daphne Christmas Parade promoting the Chamber's annual membership award winners.
- Coastal Alabama Partnership has partnered and supported the Eastern Shore through a regional strategic plan, connecting local priorities into a unified plan with common goals that address top initiatives of all Coastal Alabama constituents.
 - The Chamber continues to support the Coastal Alabama Partnership Visitcoastalalabama.org website with editorial contributions, pictures and video supporting our cities along the Eastern Shore. Coastal Alabama distributes a bi-monthly newsletter which includes 1-2 articles promoting our area.

EVENTS:

- **ANNUAL MEETING**
 - Passed the gavel from Richard Johnson to Ed Hammele (June, 2017)
 - Announcement of member awards (June 2017) Community Leader of the Year, Tracey Goens (Keller Williams Alabama Gulf Coast); Service Award, Sherry Sullivan (Point Broadband LLC); Small Business of the Year, Lisette Normann (The Fairhope Store); Ambassador of the Year, Sara Alter (The Brenntity of Fairhope); Young Professional of the Year, Chris Alman (Brown Financial Advisory); and Environmental Award, Danny Lyndall (Daphne Utilities)
- **BUSINESS AFTER HOURS**
 - The chamber held 12 Business After Hours to date in 2017.
 - Business After Hours were held at seven Daphne businesses including The Blake, American Autism & Rehabilitation Center, Regions Bank, ReMax By The Bay, Beef O'Brady's, JBT Power, and Ocean Marine
 - Attendance ranges from 60 to over 100 people, with a diverse representation of businesses among the Eastern Shore.
- **MORNING MARKETING MEETING**
 - Current location is Dickey's Bar-B-Que in Daphne with more than 50 members in attendance
 - Significant increase in participation and sponsorship

- ***EGGS and ISSUES***

- Again, this year, the Chamber continued to put an emphasis on new members while making informative speakers available to membership.

Sept 2016 – Day Peake, Phelps & Dunbar; What You Need to Know about the New Overtime Law

Nov 2016 – Congressman Bradley Byrne;

Jan 2017 – Robert McGhee, Vice Chair, The Poarch Band of Creek Indians Tribal Council;

Mar 2017 - Reggie Chitwood, Director, Baldwin County Emergency Management Agency

- ***CHAMBER 101***

- Teaches Chamber members to access their chamber profile post events, jobs and business specials.
- This added value increases member engagement.

- ***AMBASSADOR PROGRAM***

- The Ambassador Program was reorganized to increase Ambassador participation with incentive.
- Ambassadors have attended a total of 48 ribbon cuttings and have represented the Chamber at more than 50 events throughout the year.

- ***MAYORS PRAYER BREAKFAST***

- 430 Chamber members and guests enjoyed the 2017 Mayors' Prayer Breakfast at the Daphne Civic Center.

- ***GOLF TOURNAMENT*** – BENEFITTING OUR YOUTH PROGRAMS

- Will be held in October, 2017

- ***STUDENT TRAINING and EXPLORATION PROGRAM (STEP)***

- Our four-year program held its third graduation since the inception of the program. To date we have graduated a total number of 105 students with 36 coming from Daphne High School.
- The program has reached more than 265 students with a 0% dropout rate.

- ***YOUTH LEADERSHIP***

- 40 Students going to school on the Eastern Shore graduated from the program in February, this was the 16th graduating class.
- Class topics included; History and Geography of Baldwin County, Law and Governmental Day, Environmental Day, Health and Human Services and an opening and closing retreat.
- The program to date has reached 640 students.

- ***JUBILEE FESTIVAL***

- Monetary investment for the festival publicity including purchased television, radio advertising and story pitches to local media.
- New initiatives have been created to enhance the Jubilee Festival in Olde Towne Daphne. In 2017 we will embark on a celebration of all the arts. We will not just focus on the fine art aspect of the festival, but we will embrace culinary arts, performing arts and ultimately the art of living on the Eastern Shore. There will be entertainment, demonstrations, hands on activities as well as fine-art vendors.
- Finally, the Chamber has a proposed a collaboration with the World Food Championships to use the Jubilee Festival as a championship qualifier. They have expressed excitement at the opportunity of getting more local culinary experts involved.

- ***YOUNG PROFESSIONALS***

- Comprised of Young Professionals ages 21-40, the organization now averages an attendance of over 50
- Young Professionals engage in monthly networking opportunities, socials, and community service opportunities as well as help to fundraise for local organizations.
- Young Professionals give back to our community by volunteer for a variety of causes.

- ***ELECTED OFFICIALS LUNCHEON***

- Members and Baldwin County Elected Officials were treated to a luncheon in October. Each elected official had a few minutes to speak while guests enjoyed a delicious lunch at the Fairhope Yacht Club.

PROPOSED INITIATIVES for Year 2017-2018 which correlate with our core values:
Not Limited to...

Promote Business

- Continue to add member value benefits
- This year, adjustments have been made to increase the usage of our website. We will continue to make improvements while seeking to create a new one.

Build Community Relationships

- Continue to build Leaders Council
- Elected Officials luncheon
- Our Governmental Affairs Committee will continue to take an active role to include a distribution of a quarterly newsletter.

Advance Tourism

- Video Tourism Directory will continue to grow
- The Chamber of Commerce will continue to promote tourism through our Art Festivals which bring in 30-50,000 people annually.
- Tourism Notices/Alerts

Advocate Workforce Development

- Work to bridge education with business on the Eastern Shore through Leadership and Career Pathway Exploration
- Closely work with industry to identify workforce needs
- Continue Working with Student Training and Exploration Program (STEP) and Youth Leadership
- Create awareness
- Lunch and Learns
- Leadership Training for businesses
- Job Fair



Jubilee Festival Media Report

September promotions Included:

- promotional interviews on Local 15 Today, Gulf Coast Today, WKRG's Mark Your Calendar, Studio 10, WABF
- Promo spots on Alabama Public Radio.
- The Alabama Coasting Magazine is out with the Jubilee Festival Article and (traded) ad included.
- Our blog promoting the Jubilee Festival is live on VisitCoastalAlabama.org. They have also been supporting our efforts through the Visit Coastal Alabama social media accounts.
- We purchased advertising space in the Mobile Rundown, a weekly newsletter/website & social media presence that focuses strictly on events happening on the gulf coast.
- I have also been executing the social media campaign.

Promotion during the Festival:

- Local 15 shot video Friday night
- Local 15 sent out alert and web story about street closure and previewing festival Friday morning.
- Local 15 aired a vo/sot Saturday
- Millie said WKRG did a pkg Saturday
- Fox 10 was live from festival during Sunday morning show 6-8 a.m.
- Fox 10 shot a pkg Sunday

Facebook Stats as of Friday 9/23/16 at Noon

- The Jubilee Festival Page has grown by 646 fans to 1520 total fans during this year's promotional period.
- The Event Page reached 46K people and received 2.8K Responses.

Facebook Stats After the Festival

- The Jubilee Festival page fans nearly doubled during this year's promotional period. We gained 745 new fans for a total of 1619.
- The Event Page reached 48K, with 2,365 responding that they were interested in attending

Chamber Accounts Following Festival

Facebook Fans

September 2016: 7,355 (46 New fans this month)

Instagram

Followers: 862 (85 new followers this month)

Twitter

Followers: 4003 (We hit our 4,000 milestone!) (17 New followers in September)



MOBILE BAY NATIONAL ESTUARY PROGRAM

May 30, 2017

Dane Haygood, Mayor
City of Daphne
PO Box 400
Daphne, AL 36526

Dear Mayor Haygood:

I am writing to request an investment of **\$50,000** in the Mobile Bay National Estuary Program (MBNEP) to support its work in restoring the D'Olive Watershed and other activities related to creating a Clean Water Future for the Alabama coast. This funding would leverage and match our annual U.S. Environmental Protection Agency (USEPA) grant of \$600,000 for program year 2017-2018. Established under the United States Clean Water Act to preserve the environmental, cultural, and economic integrity of Alabama's estuarine and coastal resources, the MBNEP has partnered with the City of Daphne for several years to promote water quality and environmental stewardship.

The City of Daphne provided \$30,000 to the MBNEP last fiscal year in support of program activities undertaken from October of 2016 through September of 2017. During this time period, MBNEP has continued to use the recently-secured over-\$11 million National Fish and Wildlife Foundation Gulf Environmental Benefit Fund grant to arrest severe erosion occurring in the D'Olive watershed, including over \$4.75 million to restore sections of D'Olive and Tiawasee creeks. Three projects have been substantially completed and are currently under warrantee and monitoring. Remaining D'Olive Creek tributary restorations within the City are currently in design phases with construction upcoming. Nearly \$3 million of this funding was used to complete restoration of Joes Branch tributaries. Although located within Spanish Fort city limits, sediment loads from Joe's Branch delivered to Daphne waterways were significant and have been significantly abated.

In addition to these restoration projects, implementation of the D'Olive Watershed Management Plan continues with support for the D'Olive Watershed Intergovernmental Task Force and expanded outreach and education, including continued development of the *Create a Clean Water Future* public awareness campaign which the city can use to meet its MS4 permit obligations and support of the Gator Alley Boardwalk attraction. When combined with the cost of the D'Olive Watershed Management Plan, funding raised by MBNEP for D'Olive Watershed remediation to-date is over \$12 million.

Since 1998, the City of Daphne has contributed a total of \$126,300 to the MBNEP. With a full understanding of the budgetary demands and other constraints facing local governments, MBNEP has proven itself to be a sound investment, leveraging over \$109 for every dollar of City of Daphne support.

I respectfully request your positive consideration of this request. With your help and support, tremendous progress is being made to restore the environmental resources of the Daphne community while addressing the health of the Mobile Bay estuary.

MBNEP thanks you for the work the City of Daphne does to protect our coastal resources and for your continued support of our program.

Sincerely,


Roberta A. Swann
Director

cc: Kelli Kichler
Ashley Campbell



Mobile Bay National Estuary Program

In 1972, the Clean Water Act was enacted to restore and maintain the chemical and biological integrity of the nation's waters so that they can support the protection and propagation of fish, shellfish, wildlife and recreation in and on the water. In 1987, amendments to this act created the National Estuary Program to:

- Assess trends in water quality, natural resources, and uses of Nationally Significant Estuaries;
- Identify causes of environmental problems;
- Develop relationships between pollutant loadings and potential uses and quality of these estuaries;
- Develop a collective plan for restoring and maintaining the chemical, physical, and biological integrity of these estuaries;
- Coordinate collective implementation of that plan; and
- Monitor effectiveness of implementation actions taken.

The Mobile Bay watershed covers 2/3s of Alabama, and portions of Mississippi, Georgia and Tennessee. Nationally, it is the sixth largest in area (43,000 square miles) and fourth largest by volume (60,000 cubic feet per second of water per second flow into Mobile Bay). This represents 15-20% of nation's fresh water flow. In 1996, the Mobile Bay estuary was identified as one of 28 Nationally Significant Estuaries and the **Mobile Bay National Estuary Program (MBNEP)** was established to promote the wise stewardship of the water quality and living resources of Mobile Bay and the Mobile-Tensaw Delta. Program goals are to:



- Champion protection and restoration efforts of the Mobile Bay watershed through cultivation of partnerships,
- Lead watershed protection by coordinating collective actions to measurably improve water quality, habitats, and management of living resources, and
- Establish a community of committed environmental stewards.

The MBNEP is funded by a partnership between U. S. EPA, the State of Alabama, and local governments and private interests to coordinate the development and implementation of watershed management and conservation plans, including its Comprehensive Conservation and Management Plan (CCMP), recently updated with input from over one thousand coastal residents. This master environmental management plan is based on what people value most about living on the Alabama coast: Access to water and open spaces; Healthy beaches and

shorelines; abundant fish and wildlife; Environmental health and community resilience; Preserving heritage and culture; and protection of our water quality.

MBNEP focuses its activities in four areas:

- ❖ **Ecosystem Status and Trends**
 - Research
 - Assessment and Monitoring
 - Environmental Reporting
- ❖ **Technical Assistance and Capacity Building**
 - Tools
 - Training
 - Direct Assistance
- ❖ **Ecosystem Restoration and Protection**
 - Water Quality
 - Living Resources
 - Habitats
 - Healthy Communities
- ❖ **Program Implementation & Reporting**
 - Outreach & Public Involvement
 - Activity Tracking
 - Planning and Administration
 - Financing



MBNEP and the City of Daphne

Stormwater In 2005, MBNEP was asked to lead an effort to create a regional authority with an ability to create an alternative revenue source for funding stormwater management activities. In 2006, MBNEP led the effort to conduct a county-wide stormwater feasibility study to determine best alternatives for managing stormwater across geopolitical boundaries. MBNEP amassed financial and staff participation of Baldwin County and all 13 of its municipalities, as well as funding from Alabama Coastal Foundation and Weeks Bay Reserve. This effort led to the passage of State enabling legislation, allowing for a local referendum to permit the creation of a stormwater corporation that could generate revenues for stormwater management activities. Though referendum passage failed, the intensive educational effort was a resounding success, as evidenced by the County's current effort to design a stormwater management program for the Fish River Watershed. At present, a comprehensive stormwater awareness campaign has launched the "Create a Clean Water Future" initiative to support municipalities in educating residents and visitors about the many impacts of stormwater runoff. In addition, videos are being developed and modeling is being undertaken in watersheds to better predict impacts of growth on stormwater runoff so increased volumes and velocities can be better managed.



Invasive Species Removal/Control at Village Point Park Popcorn trees, Chinese privet, Japanese climbing fern, taro, cogon grass, and other exotic plant nuisance species were removed from an eighty-acre area at Village Point Park.

Watershed Management Plan for D'Olive Watershed MBNEP facilitated the development of a plan to restore the D'Olive Watershed to more natural hydrologic condition. Efforts have included funding to contract with

Thompson Engineering to develop the plan, organizing meetings for the D'Olive Watershed Working Group and the general public, and implementing the management measures recommended in this 2010 Watershed Plan.

Joe's Branch Restoration In 2011, MBNEP joined forces with the cities of Daphne and Spanish Fort, Westminster Village, ADEM, and the Alabama Department of Transportation to use 319 funding to restore a severely-impaired portion of the D'Olive Watershed that deposited 303 tons of sediment into D'Olive Bay annually and to manage invasive species in the Joe's Branch subwatershed. With NFWF Gulf Environmental Benefit Funds derived from *Deepwater Horizon* criminal penalties, MBNEP funded six other stream restoration and stormwater management facilities beginning in 2015 and recently substantially completed in that subwatershed. Monitoring is ongoing to demonstrate dramatic sediment reductions resulting from these projects.

D'Olive Creek Restoration With funding from the NFWF GEBF, MBNEP collaborated with the City of Daphne to undertake restoration on Daphne's critically impaired Tiawasee Creek, which was substantially completed in May 2016. Restoration of D'Olive Creek tributary D4-D6, between I-10 (at Mile Marker 37) and Highway 90, was substantially completed in September 2016. Restoration of tributary DA3 on Malbis property east of CR13 was completed in March, 2017. Three other critically-degraded stream reaches, DAF and DAF-1, west of CR 13 and across from DA3, and DAE between two private properties directly south of Highway 90, are all currently in design with construction planned for late 2017.

Year	City of Daphne	MBNEP Funded Activities	Daphne Specific Activities Supported
1997			
1998	3,200.00		
1999	3,200.00		
2000			
2001	2,600.00		
2002			
2003			
2004			
2005	3,000.00		
2006	3,800.00		
2007	3,000.00	10,000.00	Village Point Park Invasive Species Removal
2008	3,000.00		
2009	3,000.00	125,000.00	D'Olive Watershed Management Plan
2010	3,000.00	15,000.00	LID Incentives Program
		20,000.00	D'Olive Watershed Plan Implementation
2011	3,000.00	645,600.00	ADEM Grant - Joe's Branch restoration
		200,000.00	ALDOT Grant- Joe's Branch restoration
2012	10,000.00		
	500.00	4,000.00	Alligator Alley
		105,850.00	CAST- Stormwater Campaign
2013	10,000.00	15,000.00	Stormwater Education Video
2014	5,000.00		
			ADEM Grant - Joe's Branch restoration additional funding
2015	10,000.00	64,963.00	
2016	30,000.00		D'Olive Watershed Restoration
		6,781,000.00	D'Olive Watershed Restoration
		5,587,501.00	D'Olive Watershed Restoration additional funding
		90,000.00	Invasive Species Control at Joes Branch
		5,800.00	Educational Signage located at Gator Alley
		17,344.00	Joes Branch Step Pool Maintenance
			Joe's Branch Step Pool Maintenance, Cont. D'Olive Watershed Restoration
2017	30,000.00	77,050.00	
Subtotal	126,300.00		
2018	50,000.00		D'Olive Watershed Restoration; support of City MS4 requirements
Grand Total	176,300.00	13,764,108.00	\$109. ROI

Outreach and Public Involvement Efforts

MBNEP has spearheaded a campaign to educate Daphne residents about how to solve runoff problems by keeping stormwater on their properties. Partners, including the Alabama Clean Water Partnership and Coca Cola, have led rain barrel workshops in an effort to raise awareness about how stormwater runoff can impact the area. MBNEP developed educational signage related to D'Olive Watershed stream restorations for placement at Daphne's Gator Alley LID demonstration, another project co-funded by MBNEP. MBNEP also funded No ATV signage around the D'Olive Watershed.

The City of Daphne and the MBNEP

The MBNEP received funding from the U. S. EPA each year with a requirement that the program must match the dollars received one-for-one. MBNEP raises this non-federal share match through State support, an additional agreement with the Alabama Department of Conservation and Natural Resources, and funding from the two counties, municipalities, and in-kind services.

Historically, the City of Daphne has contributed to the program's matching obligation 17 times between 1997 and 2017, with annual investments ranging from \$2,600 to \$30,000. Conversely, MBNEP has supported \$13,764,108 in projects directly benefitting \$13,764,108 in projects directly benefitting the City for a return on investment of \$109 for every one dollar invested.

The request:

Mobile Bay National Estuary Program respectfully requests continued investment in the implementation of the Comprehensive Conservation Management Plan in the amount of \$50,000 per year for the next three years. (Fiscal years ending 2018, 2019, & 2020) This funding will be considered non-federal match to the U. S. EPA annual allocation for the implementation of the Comprehensive Conservation Management Plan, which includes restoration of the D'Olive watershed.

Thank you.

**New Businesses
City of Daphne
June 2017**

<u>Business Name</u>	<u>Physical Address</u>	<u>Description</u>
KITCHEN DESIGN & CABINETRY	28623 N MAIN ST	BUILDING MATERIALS-HARDWARE,PAINT,FLOORING,NURSERY
PEACE OF MIND THERAPEUTIC MASSAGE	6460 VAN BUREN ST, STE 108	PERSONAL SVCS-HAIR,SKIN,SEAMSTRESS
VECTOR MARKETING	26030 CAPITAL DR	ADMINISTRATIVE SERVICES
BANGKOK THAI CUISINE	28600 US HWY 98, STE L & M	RESTAURANT - NO ALCOHOL
SOUTHERN PRECISION STAFFING - GULF COAST	1203 US HWY 98, UNIT 1A	ADMINISTRATIVE SERVICES
FIBRE MASSAGE THERAPY	6460 VAN VUREN STREET, SUITE 108	PERSONAL SVCS-HAIR,SKIN,SEAMSTRESS
GREGORY A. ZIEMAN	9815 MILLWOOD CIRCLE	PHYSICIAN
ROBERT C. PFEFFLE, DMD	9815 MILLWOOD CIRCLE	PHYSICIAN
RYAN S. SHEPPARD, DMD	9815 MILLWOOD CIRCLE	PHYSICIAN
W. BABSTON, DMD, MD	9815 MILLWOOD CIRCLE	PHYSICIAN
FRANK K. HIXON, MD	27961 US HWY 98, SUITE 11	PHYSICIAN
BRIAN W. HIXON, MD	27961 US HWY 98, SUITE 11	PHYSICIAN
COMPLYSAFE I.T. SOLUTIONS LLC	28180 N. MAIN STREET	COMPUTER-PROGRAMER/SOFTWARE/CAD/HARDWARE/MAINT

BUSINESS LICENSE ACTIVITY REPORT - JUNE 2017

NAICS	ACTIVITY	OUTSIDE QTY	DAPHNE QTY
11	Farming, Animals, Forestry, Agriculture		
21	Oil/Gas/Mining Activities		
22	Utilities (Water, Electric, Gas Etc.)		
23	Contractors	13	2
31-33	Manufacturing		
312	State Regulated Beer/Wine/Alcohol		
42	Whole		
44-45	Retailers	3	1
48	Transportation/Wrecker Services	2	
49	Delivery		
51	Information Services		
52	Financial Services		
524	Insurance Companies		
53	Real Estate, Rental and Leasing		
54/62	Professional Service (Physicians, Attorneys, CPA's, etc.)		7
55-56	Miscellaneous Services	6	4
61	Educational Services		
71	Arts/Sports/Amusement		
721	Accommodations (Hotel/Apts)		
722	Restaurants, Caterers and Drinking Establishments	1	1
811	Repairs & Maintenance		
812	Personal Services (hair, nails, etc)		2
91-99	Miscellaneous Businesses (not elsewhere classified)	2	
	New Licenses collected for prior years	2	
TOTAL NEW BUSINESS LICENSES (All New/Daphne)		29	17

NEW BUSINESS LICENSES (BY LOCATION)	
Daphne (physical location)*	13
Daphne (home-based businesses/change of ownership)	4
Baldwin County (10)	11
Mobile County (08)	7
In State (not including Baldwin/Mobile counties) (999)	5
Out of State (09)	4
Issued for Prior Years (2016 and prior)	2
TOTAL NEW BUSINESS LICENSES (BY LOCATION)	46

BUSINESS LICENSE COUNT through 6/30/2017	
Issued THIS MONTH:	
NEW Licenses (2 included with PRIOR YEAR)	44
RENEWAL Licenses (2017)	39
PRIOR YEAR Licenses (2016 and Prior)	2
Total Issued THIS MONTH	85
Total Issued THIS MONTH - PREVIOUS YEAR	130
Net Gain/-Loss Current VS Previous Yr MONTH	-45
Total Issued YTD 2017	4,302
Total Issued YTD - PREVIOUS YEAR	4,362
Net Gain/-Loss Current VS Previous Yr YTD	-60

Finance Committee Meeting 7-10-17

**Business License Fee
Historical Comparison
2016 / 2017**

	<u>FY 16</u>	<u>FY 17</u>	<u>+/- Previous Year</u>	<u>Budget 2017 \$2,045,000</u>
October	\$5,892.75	\$7,103.71	\$1,210.96	(\$2,037,896.29)
November	\$7,656.25	\$11,604.68	\$3,948.43	(\$2,026,291.61)
December	\$7,656.25	\$33,347.73	\$25,691.48	(\$1,992,943.88)
January	\$1,236,825.76	\$1,301,664.28	\$64,838.52	(\$691,279.60)
February	\$615,428.56	\$603,134.76	(\$12,293.80)	(\$88,144.84)
March	\$90,794.16	\$154,190.39	\$63,396.23	\$66,045.55
April	\$39,137.36	\$42,906.33	\$3,768.97	\$108,951.88
May	\$27,396.28	\$27,884.36	\$488.08	\$136,836.24
June	\$32,559.45	\$13,209.58	(\$19,349.87)	\$150,045.82
July				
August				
September				
Year to Date	\$2,063,346.82	\$2,195,045.82	\$131,699.00	\$150,045.82

**BUSINESS LICENSE FEES COLLECTED:
6/1/2017 - 6/30/2017
(Separated by Territory and Status)**

Business License Fees	Status:			
Original Territory	NEW	Prior Year	Renewal	Grand Total
BALDWIN COUNTY BUSINESS	\$1,255.00	\$307.00	\$1,876.90	\$3,438.90
CITY OF DAPHNE	\$1,858.30		\$1,090.20	\$2,948.50
DAPHNE RESIDENTIAL BUSINESS	\$455.00		\$337.22	\$792.22
IN-STATE	\$992.16		\$12.64	\$1,004.80
MOBILE CITY AND COUNTY BUSINESS	\$701.00		\$575.00	\$1,276.00
OUT OF STATE & CITY	\$1,408.00		\$2,341.16	\$3,749.16
Grand Total	\$6,669.46	\$307.00	\$6,233.12	\$13,209.58

***Code Enforcement issued **15 warnings**, resulting in businesses becoming compliant and **\$2,301.50 in Revenue**.

**Business License
Delinquencies
Ending 06/30/2017**

Business License Delinquency Report 06/30/2017		License Year
Location/Type of Business		1/1/2017
CITY OF DAPHNE		
	PROFESSIONAL SERVICES (NOT ELSEWHERE CLASSIFIED)	1
	RETAILERS- NON STORE	2
	UNCLASSIFIED MISCELLANEOUS BUSINESS	1
* CITY OF DAPHNE Total		4
OUTSIDE CITY		
	AMUSEMENT -ARCADES, GOLF CLUBS, MARINAS, FITNESS	1
	DELIVERIES - ANY KIND	2
	ENGINEER	1
	RENTAL AND LEASING	4
	REPAIRS AND MAINTENANCE - EQUIPMENT	1
	RETAILERS- NON STORE	3
	UNCLASSIFIED MISCELLANEOUS BUSINESS	2
	UNCLASSIFIED MISCELLANEOUS PERSONAL SERVICES	4
	WHOLESALE TRADE - DURABLE	1
	WRECKER SERVICES	2
OUTSIDE CITY Total		21
Grand Total		25

TREASURER'S REPORT						
As of June 30, 2017						
Account Type/Title	Bank / Brokerage	6/30/2017	5/31/2017	Increase (Decrease) from last Month	6/30/2016	Increase (Decrease) from Last Year
GENERAL FUND & ENTERPRISE FUNDS	Compass Bank1	\$ 6,955,946	\$ 7,551,360	\$ (595,414)	\$ 6,380,399	\$ 575,547
INVESTMENT FUND	Raymond James	5,395,400	5,368,554	26,846	\$ 5,392,318	\$ 3,082
CREDIT CARD ACCOUNT	Compass Bank3	500	500	0	\$ 1,265	\$ (765)
Total Unrestricted Cash Balance		12,351,846	12,920,414	(568,568)	11,773,982	577,864
SPECIAL REVENUE FUNDS						
4 CENT GAS TAX	Bryant Bank1	255,800	250,785	5,014	197,182	58,618
7 CENT GAS TAX	Bryant Bank2	175,328	332,053	(156,724)	453,130	(277,802)
TREE & FLOWER	Compass Bank1	18,926	18,926	-	16,426	2,500
SAIL SITE	Compass Bank1	488	(1,154)	1,642	(1,436)	1,924
NON-MAJOR STORMS	Compass Bank1	(13,962)	(13,962)	-	(621,095)	607,133
BP OIL SPILL	Compass Bank1	-	-	-	426,768	(426,768)
FEDERAL DRUG FORFEITURES	Compass Bank1	202,065	202,065	-	242,926	(40,862)
LOCAL DRUG FORFEITURES	Compass Bank1	8,749	8,200	549	16	8,733
LIBRARY	Compass Bank1	13,019	17,623	(4,603)	6,219	6,800
COURT TRAINING & EQUIPMENT	Compass Bank2	35,480	35,125	355	36,052	(572)
COURT JUDICIAL ADMINISTRATIVE	Compass Bank2	123,520	120,469	3,050	108,200	15,320
COURT CORRECTION	Compass Bank2	188,963	187,218	1,745	207,621	(18,658)
LODGING TAX	Compass Bank1	2,039,561	2,011,089	28,472	2,470,248	(430,687)
AGENCY FUNDS						
MUNICIPAL COURT	Compass Bank2	99,231	89,578	9,653	112,502	(13,271)
SELF INSURANCE	Compass Bank1	124,914	128,877	(3,963)	111,411	13,503
FLEX SPENDING	Compass Bank1	(4,373)	(6,102)	1,729	(2,712)	(1,661)
		3,267,708	3,380,788	(113,080)	3,763,458	(495,750)
CAPITAL PROJECT FUNDS						
CAPITAL RESERVE	Wells Fargo Bank1	3,498,694	3,564,896	(66,202)	2,553,450	945,244
2014 CAPITAL IMPROVEMENTS	Compass Bank	-	-	-	782,411	(782,411)
2016 CAPITAL IMPROVEMENTS	Compass Bank	845,293	845,259	34	-	845,293
2017 CONSTRUCTION	Regions	11,359,084	11,938,944	(579,860)	-	11,359,084
		15,703,071	16,349,099	(646,028)	3,335,861	12,367,210
DEBT SERVICE FUNDS						
DEBT SERVICE	Wells Fargo Bank2	1,326,863	975,564	351,299	1,288,628	38,235
Total Restricted Cash Balance		20,297,642	20,705,451	(407,809)	8,387,947	11,909,695
Total City Cash Balance		\$ 32,649,489	\$ 33,625,865	\$ (976,377)	\$ 20,161,929	\$ 12,487,560
Encumbrance Total as of 6/30/2017					\$ 197,631.34	

FY 2017
Reserve for Encumbrances
1003-280281

		<u>6/30/2017</u>	<u>5/31/2017</u>
6/30/2017	FY 2005 Civic Center: Electronic Signage	30,000.00	30,000.00
	FY 2010 Daphne High School Communications Equipment	4,781.83	4,781.83
	FY 2015 Executive-Welcome Signs-City of Daphne - FY15 Capital Budget	8,841.00	9,316.00
	Various-Fiber- FY15 Capital Budget	5,142.96	5,142.96
		<u>13,983.96</u>	<u>14,458.96</u>
	FY 2016 Executive - Welcome Signs-City of Daphne - FY16 Capital Budget	20,000.00	20,000.00
	Fire St. #2 Building Improvements (144000-592102 - FY16)	-	108,773.56
	ADEM Grant Match - Ord. 2015-76	91,600.10	91,600.10
	FD - Property on Milton Jones Rd.- Ord. 2016-50 (144000-59220)	2,265.45	2,265.45
	Long Term Comprehensive Plan	30,000.00	30,000.00
	Parks - Padlocks for Ballfields @ High School	5,000.00	5,000.00
		<u>148,865.55</u>	<u>257,639.11</u>
	Total	197,631.34	306,879.90

OUTSTANDING APPROPRIATIONS - CAPITAL PROJECT AND SPECIAL REVENUE FUNDS

Ordinance	Total Amount Appropriated	Grant Proceeds	Total Amount Spent 2016	Total Amount Spent 2017	(Under) Over	Total Amount Remaining
Seven Cent Gas Tax Fund Appropriations/Budgeted Items						
FY16 2016-14/2017-17: ALDOT Improvements - CR 64 & Van Ave	61,200.00		25,965.00	19,440.00		15,795.00
FY16 2016-53: City Wide Roadway Striping	25,000.00					25,000.00
FY16 2015-60/2017-43: Sehay and Longvue Drive Turning Lanes	166,561.00	32,544.00	42,472.29	163,165.10	6,532.39	(0.00)
FY16 2016-34/77: Adaptive Signal Installation	39,519.00			39,515.00	(4.00)	-
FY16 2016-53: Painting of Mast Arm Signals	25,000.00			29,365.00	4,365.00	-
FY16 2016-53: Resurfacing 6th Street	45,000.00			40,368.43	(4,631.57)	-
	362,280.00	32,544.00	68,437.29	291,853.53	6,261.82	40,795.00
Lodging Tax Fund Appropriations/Budgeted Items						
FY16 2015-59: Bayfront Master Planning	6,000.00		3,450.00	2,550.00		-
FY16 2015-78: Gator Alley TAP Grant	448,619.00	319,526.17	758,666.46	10,300.00	821.29	0.00
FY17 2016-64: May Day Sand Movement	20,000.00				(20,000.00)	-
FY17 FY Budgeted Donation: Mobile NEP	30,000.00			30,000.00		-
FY17 FY 2017 Capital Budget: Gazebo May Day Park	50,000.00			50,257.95	257.95	0.00
FY16 2016-12: May Day Boat Ramp Removal/Payback	207,279.14	-	24,000.00	1,000.00		182,279.14
FY16 2016-37: Bayfront Landscaping	2,000.00			999.95		1,000.05
FY17 2016-63: Lake Forest POA Lease/Other Costs	215,000.00			211,617.99		3,382.01
FY17 2017-30: Village Point Invasive Species	4,500.00					4,500.00
FY 17 2017-31: Bayfront Park: Wetland Delineation	14,500.00					14,500.00
FY17 FY 2017 Capital Budget: Village Point Parking Lot	25,000.00					25,000.00
Total Bayfront	1,022,898.14	319,526.17	786,116.46	306,725.89	(18,920.76)	230,661.20
FY16 2016-02: Lott Park/Little Bethel Church Fencing	16,800.00					16,800.00
FY17 2016-75: Architecture Design: Parks	12,000.00					12,000.00
FY 17 2016-80: Complex Timber Removal Fees	30,843.59			30,843.59		-
FY17 2014-41: 2017 Warrants Interest Payment	81,620.00			81,620.00		-
FY15 FY 2015 Capital Budget: Fencing Trione	20,000.00					20,000.00
FY16 FY 2016 Capital Budget: New Fencing Trione	100,000.00					100,000.00
FY15 FY 2015 Capital Budget: Refurbish Bathrooms Trione	10,000.00					10,000.00
FY16 FY 2016 Capital Budget: Refurbish Bathrooms Trione	7,500.00					7,500.00
FY16 FY 2016 Capital Budget: Reseal/Coat Parking Lot	15,000.00					15,000.00
FY16 FY 2016 Capital Budget: Widen Eastern Entrance	20,000.00					20,000.00
FY17 FY 2017 Capital Budget: Concession Stand	200,000.00					200,000.00
Total Recreation	513,763.59			112,463.59		401,300.00
Total Lodging Tax Fund	1,536,661.73	319,526.17	786,116.46	419,189.48	(18,920.76)	631,961.20
Capital Reserve Fund Appropriations/Budgeted Items						
FY17 FY 2017 Capital Budget: Parking Lot Justice Center	55,000.00			40,302.97	(14,697.03)	-
FY17 FY 2017 Capital Budget: Gutters Civic Center	20,000.00			20,000.00		-
FY17 2016-71: Sewer Hookups ADECA Grant	25,018.20	6,227.10		6,695.82		24,549.48
FY17 FY 2017 Capital Budget: Boiler Civic Center	35,000.00			24,492.00	(10,508.00)	-
FY17 FY 2017 Capital Budget: Library Porch Room	125,000.00					125,000.00
FY17 Donation: Winged Foot: CR 64 Improvements	90,000.00					90,000.00
FY 17 Daphne Sports Complex Improvements	2,000,000.00			248,010.75		1,751,989.25
FY16 2016-23/FY 2016 Capital Budget: Whispering Pines Sewer	1,050,000.00			599,730.52	(450,269.48)	-
FY16 2016-31: Sewer Project: 6 smaller portions	100,000.00		3,884.60	41,510.29	(54,605.11)	-
FY16 FY 2016 Capital Budget: TAP Grant Sidewalks	105,000.00		21,162.28	15,923.05		67,914.67
FY16 2016-24: Design Fees: Recreation Park	500,000.00		126,069.25	197,132.46	(156,350.79)	20,447.50
	4,105,018.20	6,227.10	151,116.13	1,193,797.86	(686,430.41)	2,079,900.90

CITY OF DAPHNE, ALABAMA

DEBT SUMMARY ACTIVITY - GENERAL FUND
FOR THE PERIOD ENDED JUNE 30, 2017

	Original Issue	Balance 10/1/2016	Additions	Payments	Balance 6/30/2017	YTD Interest Paid	Maturity
Warrants:							
* 2002 Ltd Ob Rev Warrants	\$ 5,700,000	\$ 3,280,204	\$ -	(355,593)	\$ 2,924,611	\$ 314,984	FY 2021
2010 Refunding Warrants	2,035,000	365,000	-	(365,000)	-	5,019	FY 2017
2012 Refunding and Imp Warrants	13,495,000	11,735,000	-	(470,000)	11,265,000	192,566	FY 2036
2014 Refunding and Imp Warrants	10,000,000	9,290,000	-	(625,000)	8,665,000	109,848	FY 2029
2016 Refunding and Imp Warrants	8,600,000	8,600,000	-	(1,445,000)	7,155,000	140,100	FY 2029
2017 Warrants	12,000,000	-	12,000,000	-	12,000,000	81,620	FY 2038
	<u>51,830,000</u>	<u>33,270,204</u>	<u>12,000,000</u>	<u>(3,260,593)</u>	<u>42,009,611</u>	<u>844,136</u>	
Capital Leases:							
2013-B Capital Lease - Fire Truck	373,310	76,176	-	(76,176)	-	1,183	FY 2017
2015-B Capital Lease - (6) Tahoes	266,093	187,235	-	(52,047)	135,188	3,817	FY 2020
2015-F Capital Lease 2016 Freightliner	151,755	106,782	-	(29,683)	77,099	2,177	FY 2020
2015-G Capital Lease - Aerial Fire Truck	753,158	627,483	-	(119,847)	507,636	13,687	FY 2021
2016-A Capital Lease - 6 Mowers	199,182	166,826	-	(32,688)	134,138	1,710	FY 2019
2016-B Capital Lease - (6) Police Tahoes	310,182	277,423	-	(59,029)	218,394	6,490	FY 2021
2016-C Capital Lease - Dodge Ram Truck	22,875	18,965	-	(18,965)	-	261	FY 2019
2016-E Capital Lease - Ford Transit 350	26,871	-	26,871	(26,871)	-	246	FY 2019
2017-A Capital Lease - Mowers	-	-	176,727	-	176,727	-	FY 2021
2017-B Capital Lease - (7) Tahoes	366,962	-	366,962	(38,857)	328,105	-	FY 2022
	<u>2,470,388</u>	<u>1,460,890</u>	<u>570,560</u>	<u>(454,163)</u>	<u>1,072,455</u>	<u>29,571</u>	
Totals	\$ 54,300,388	\$ 34,731,094	\$ 12,570,560	\$ (3,714,756)	\$ 43,082,065	\$ 873,707	
Remaining FY 2017 Debt Payments:							
	Warrants			Capital Leases			
	Principal	Interest	Total	Principal	Interest	Total	
8/1/2017 2012 Warrants	-	187,278.75	187,278.75	-	-	-	
9/7/2017 2016A Capital Lease	-	-	-	33,023.14	1,374.91	34,398.05	
9/22/2017 2017A Capital Lease	-	-	-	21,220.67	2,023.52	23,244.19	
9/30/2017 2014 Warrants	-	103,597.50	103,597.50	-	-	-	
9/30/2017 2016 Warrants	-	118,425.00	118,425.00	-	-	-	
	<u>-</u>	<u>409,301.25</u>	<u>409,301.25</u>	<u>54,243.81</u>	<u>3,398.43</u>	<u>57,642.24</u>	

* Debt payments are currently fully paid through December 2014 thus 30 months in arrears. Arrearage includes \$827,082 in principal and \$611,547 in interest

CITY OF DAPHNE, ALABAMA

DEBT SUMMARY ACTIVITY - ENTERPRISE FUNDS
FOR THE PERIOD ENDED JUNE 30, 2017

	Original Issue	Balance 10/1/2016	Additions	Payments	Balance 6/30/2017	YTD Interest Paid	Maturity
Capital Leases:							
2015-A Capital Lease - Knuckleboom	124,080	87,771	-	(18,258)	69,513	1,318	FY 2020
2015-E Capital Lease - Garbage Truck	259,925	182,895	-	(50,841)	132,054	3,729	FY 2020
2016-D Capital Lease - Protainer Compactor	43,551	-	43,551	(14,517)	29,034	370	FY 2019
Totals	\$ 427,556	\$ 270,666	\$ 43,551	\$ (83,615)	\$ 230,602	\$ 5,416	

Remaining FY 2017 Debt Payments:

	Principal	Interest	Total
08/15/17 2015-A Capital Lease	6,151	374	6,525
	6,151	374	6,525

Monthly Financial Statements –May 2017 Financial Highlights

General Fund:

	<u>FY 2017</u>	<u>FY 2016</u>	<u>Change</u>
• YTD Net Income:	\$428,019	\$2,925,499	\$<2,497,480>
• Total sales tax collected year to date is approximately \$395,000 over prior year and \$198,000 over budgeted income			
• There were three pay periods in the month of May			
• The annual \$75,000 contribution was received from the Volunteer Firefighters for assistance with the lease payment of the new fire truck purchased in FY 2015			
• Unassigned Fund Balance: \$13,104,221			
• Outstanding Encumbrances: \$306,880			

Debt Service Fund/Outstanding Debt:

- Outstanding Warrant Balance as of May 31, 2017: \$42,084,356
- Outstanding Capital Lease Balance as of May 31, 2017:
 - General Fund: \$1,072,455
 - Enterprise Funds: \$230,602

Capital Project Funds (Capital Reserve, 2014 Construction, and 2016 Construction, 2017 Construction):

- No significant activity in May

Special Revenue Funds (13 separate funds):

- Lodging Tax Fund –
 - Bayfront Unreserved Fund Balance: \$1,398,709
 - Recreation Unreserved Fund Balance: \$669,409
 - Total lodging tax collected year to date is approximately \$59,000 over prior year and \$73,000 over budgeted income. A one-time payment of back taxes was received for May from one lodging institution in excess of \$30,000

Enterprise Funds (Solid Waste, Civic Center, and Bayfront):

- Year to date transfers for each of the enterprise funds were as follows:

	<u>FY 2017</u>	<u>FY 2016</u>	<u>Change</u>
Solid Waste Fund	\$267,219	\$331,380	\$ <64,161>
Civic Center Fund	\$183,767	\$209,563	\$ <25,796>
Bayfront Park Fund	\$101,788	\$ 98,685	\$ 3,103

CITY OF DAPHNE, ALABAMA
Budgetary Comparison Schedule- General Fund Expenditures
For the Period Ending May 31, 2017

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
GENERAL GOVERNMENT				
Legislative				
Personnel	\$ 249,038	\$ 161,000	\$ (88,038)	65%
Operating	172,100	102,767	(69,333)	60%
	421,138	263,767	(157,371)	63%
Municipal Election				
Operating	10,000	7,499	(2,501)	75%
	10,000	7,499	(2,501)	75%
Community Events and Marketing				
Personnel	116,383	35,545	(80,838)	31%
Operating	276,392	143,826	(132,566)	52%
	392,775	179,371	(213,404)	46%
Executive				
Personnel	212,992	93,022	(119,970)	44%
Operating	38,150	15,220	(22,930)	40%
Capital	18,000	-	(18,000)	0%
	269,142	108,242	(142,900)	40%
Information Tech Support				
Personnel	172,009	77,134	(94,875)	45%
Operating	51,250	26,749	(24,501)	52%
	223,259	103,883	(119,376)	47%
Human Resources				
Personnel	291,764	189,020	(102,744)	65%
Operating	184,228	98,606	(85,622)	54%
	475,992	287,626	(188,366)	60%
Finance				
Personnel	522,070	333,836	(188,234)	64%
Operating	190,150	117,638	(72,512)	62%
	712,220	451,474	(260,746)	63%
Revenue				
Personnel	159,974	103,024	(56,950)	64%
Operating	45,230	15,048	(30,182)	33%
	205,204	118,072	(87,132)	58%

	FINAL Budget	ACTUAL Budgetary Basis	Variance - (Under)Over Budget	Percent Used
Municipal Court				
Personnel	180,369	105,294	(75,075)	58%
Operating	115,200	60,509	(54,691)	53%
	295,569	165,803	(129,766)	56%
Legal/Risk Management				
Operating- Legal/Consulting	354,700	140,544	(214,156)	40%
Operating- Risk Management	319,470	276,151	(43,319)	86%
	674,170	416,695	(257,475)	62%
Planning/Zoning				
Personnel	266,639	171,220	(95,419)	64%
Operating	46,550	19,290	(27,260)	41%
	313,189	190,510	(122,679)	61%
Building Maintenance				
Personnel	301,879	109,862	(192,017)	36%
Operating	45,510	62,362	16,852	137%
	347,389	172,224	(175,165)	50%
City Hall Facilities Support				
Operating	227,580	144,987	(82,593)	64%
Capital	6,600	1,784	(4,816.00)	
	234,180	146,771	(87,409)	63%
Janitorial				
Personnel	87,650	52,942	(34,708)	60%
Operating	58,950	27,409	(31,541)	46%
	146,600	80,351	(66,249)	55%
TOTAL GENERAL GOVERNMENT				
Personnel	2,560,767	1,431,899	(1,128,868)	56%
Operating	2,135,460	1,258,605	(876,855)	59%
Capital	24,600	1,784	(22,816)	7%
	4,720,827	2,692,288	(2,028,539)	57%

PUBLIC SAFETY**Central Communications**

Operating	10,000	3,713	(6,287)	37%
	10,000	3,713	(6,287)	37%

Police Administration

Personnel	443,440	279,236	(164,204)	63%
Operating	256,210	134,510	(121,700)	52%
	699,650	413,746	(285,904)	59%

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
Traffic Homicide Investigation				
Operating	10,925	175	(10,750)	2%
	10,925	175	(10,750)	2%
SWAT (Sp Weapons & Tactical Eqpt)				
Operating	9,000	7,269	(1,731)	81%
	9,000	7,269	(1,731)	81%
Patrol				
Personnel	2,620,443	1,731,600	(888,843)	66%
Operating	475,091	263,116	(211,975)	55%
Capital	371,634	366,981	(4,653)	99%
	3,467,168	2,361,697	(1,105,471)	68%
Detective				
Personnel	942,418	547,853	(394,565)	58%
Operating	132,583	63,032	(69,551)	48%
Capital	38,203	37,317	(886)	98%
	1,113,204	648,202	(465,002)	58%
Communications				
Personnel	551,354	308,402	(242,952)	56%
Operating	33,070	15,131	(17,939)	46%
	584,424	323,533	(260,891)	55%
Corrections				
Personnel	693,053	397,912	(295,141)	57%
Operating	81,955	39,040	(42,915)	48%
	775,008	436,952	(338,056)	56%
Animal Control				
Personnel	148,881	95,944	(52,937)	64%
Operating	30,834	12,308	(18,526)	40%
	179,715	108,252	(71,463)	60%
Fire				
Personnel	3,285,131	2,175,913	(1,109,218)	66%
Operating	399,150	201,420	(197,730)	50%
Capital	591,364	112,023	(479,341)	19%
	4,275,645	2,489,356	(1,786,289)	58%
Rescue				
Operating	25,750	8,807	(16,943)	34%
	25,750	8,807	(16,943)	34%
Building Inspections				
Personnel	416,854	258,955	(157,899)	62%
Operating	50,270	18,625	(31,645)	37%
	467,124	277,580	(189,544)	59%

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
Code Enforcement				
Personnel	133,220	86,083	(47,137)	65%
Operating	15,850	7,012	(8,838)	44%
	149,070	93,095	(55,975)	62%
Emergency Management				
Operating	13,000	1,977	(11,023)	15%
	13,000	1,977	(11,023)	15%
TOTAL PUBLIC SAFETY				
Personnel	9,234,794	5,881,898	(3,352,896)	64%
Operating	1,543,688	776,135	(767,553)	50%
Capital	1,001,201	516,321	(484,880)	52%
	11,779,683	7,174,354	(4,605,329)	61%
PUBLIC WORKS				
Administration				
Personnel	419,935	243,250	(176,685)	58%
Operating	215,524	61,110	(154,414)	28%
	635,459	304,360	(331,099)	48%
Street				
Personnel	759,191	462,004	(297,187)	61%
Operating	762,575	463,860	(298,715)	61%
	1,521,766	925,864	(595,902)	61%
Street-Infrastructure				
Operating	46,100	33,744	(12,356)	73%
Capital	114,290	43,091	(71,199)	38%
	160,390	76,835	(83,555)	48%
Grounds				
Personnel	655,544	416,811	(238,733)	64%
Operating	234,178	95,726	(138,452)	41%
Capital	165,000	156,531	(8,469)	95%
	1,054,722	669,068	(385,654)	63%
Grounds- Parks				
Operating	97,979	34,990	(62,989)	36%
Capital	36,035	-	-	0%
	134,014	34,990	(62,989)	26%
Mowing				
Personnel	491,263	287,523	(203,740)	59%
Operating	173,650	92,786	(80,864)	53%
Capital	157,000	150,369	(6,631)	96%
	821,913	530,678	(291,235)	65%

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
Public Works Facilities Support				
Operating	53,300	25,060	(28,240)	47%
	53,300	25,060	(28,240)	47%
Garage				
Personnel	410,188	261,134	(149,054)	64%
Operating	156,500	57,859	(98,641)	37%
	566,688	318,993	(247,695)	56%
MS4 Compliance				
Operating	143,826	111,712	(32,114)	78%
	143,826	111,712	(32,114)	78%
TOTAL PUBLIC WORKS				
Personnel	2,736,121	1,670,722	(1,065,399)	61%
Operating	1,883,632	976,847	(906,785)	52%
Capital	472,325	349,991	(86,299)	74%
	5,092,078	2,997,560	(2,058,483)	59%
RECREATION & LIBRARY				
Recreation Parks				
Personnel	276,493	180,820	(95,673)	65%
Operating	338,800	166,101	(172,699)	49%
	615,293	346,921	(268,372)	56%
Recreation				
Personnel	275,967	178,219	(97,748)	65%
Operating	191,630	75,290	(116,340)	39%
	467,597	253,509	(214,088)	54%
Athletic and Fitness Programs				
Personnel	24,634	17,860	(6,774)	73%
Operating	103,900	50,064	(53,836)	48%
	128,534	67,924	(60,610)	53%
Arts and Leisure Programs				
Operating	49,750	15,363	(34,387)	31%
Capital	7,500	-	(7,500)	0%
	57,250	15,363	(34,387)	27%
Library				
Personnel	665,875	396,669	(269,206)	60%
Operating	185,000	102,845	(82,155)	56%
	850,875	499,514	(351,361)	59%

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
TOTAL LIBRARY AND RECREATION				
Personnel	1,242,969	773,568	(469,401)	62%
Operating	869,080	409,663	(459,417)	47%
Capital	7,500	-	(7,500)	0%
	<u>2,119,549</u>	<u>1,183,231</u>	<u>(936,318)</u>	<u>56%</u>
Total Expenditures				
Personnel	15,774,651	9,758,087	(6,016,564)	62%
Operating	6,431,860	3,421,250	(3,010,610)	53%
Capital	1,505,626	868,096	(637,530)	58%
	<u>23,712,137</u>	<u>14,047,433</u>	<u>(9,664,704)</u>	
OTHER FINANCING SOURCES/(USES)				
Transfers to Debt Service Fund	4,132,625	2,776,750	(1,355,875)	67%
Transfers to Capital Reserve Fund	2,000,000	2,000,000	-	100%
Transfers to Solid Waste Fund	640,915	267,219	(373,696)	42%
Transfers to Civic Center Fund	392,551	183,768	(208,783)	47%
Transfers to Bayfront Fund	191,753	101,788	(89,965)	53%
Transfers to SAIL Site Fund	37,204	24,225	(12,979)	65%
	<u>7,395,048</u>	<u>5,353,750</u>	<u>(2,041,298)</u>	
 Total expenditures	 <u>\$ 31,107,185</u>	 <u>\$ 19,401,183</u>	 <u>\$ (11,706,002)</u>	 62%

CITY OF DAPHNE, ALABAMA
Statement of Revenues, Expenditures, and Changes in Fund Balance
General Fund
For the Period Ended May 31, 2017

	Actual	YTD Prior Year	Annual Budget	Percentage of Budget
REVENUES				
Taxes:				
Sales, use, luxury	10,809,962	10,301,435	15,668,782	68.99%
Property	4,518,763	4,171,735	5,632,500	80.23%
Total taxes	15,328,725	14,473,170	21,301,282	71.96%
Licenses and permits	2,573,484	2,433,719	2,572,275	100.05%
Payments in lieu of taxes	388,604	460,853	2,535,000	15.33%
Fines	229,279	267,948	376,000	60.98%
Charges for services	206,382	218,542	357,840	57.67%
Intergovernmental	121,506	132,215	226,500	53.65%
Grants	258,007	1,124,459	138,590	186.17%
Interest/investment earnings	8,648	98,858	85,000	10.17%
Contributions and donations	78,215	90,664	84,604	92.45%
Miscellaneous	65,792	160,882	78,165	84.17%
Total revenues	19,258,642	19,461,310	27,755,256	69.39%
EXPENDITURES				
Current:				
General government	2,690,504	2,325,443	4,696,227	57.29%
Public safety	6,658,033	6,097,303	10,778,482	61.77%
Public works	2,647,569	3,361,463	4,619,753	57.31%
Recreation and library	1,183,231	1,090,736	2,112,049	56.02%
Capital outlay	868,096	1,558,571	1,505,626	57.66%
Total expenditures	14,047,433	14,433,516	23,712,137	59.24%
Excess revenues over expenditures	5,211,209	5,027,794	4,043,119	
OTHER FINANCING SOURCES (USES)				
Capital lease proceeds	570,560	1,262,522	556,634	102.50%
Transfers out	(5,353,750)	(3,364,817)	(7,395,048)	72.40%
Total other financing sources (uses)	(4,783,190)	(2,102,295)	(6,838,414)	
Net change in fund balances	\$ 428,019	\$ 2,925,499	\$ (2,795,295)	

CITY OF DAPHNE, ALABAMA
Balance Sheet
General Fund
May 31, 2017

ASSETS

Cash, equity in pooled cash	\$ 6,925,394
Investments	5,426,463
Taxes receivable	1,372,491
Grants receivable	80,804
Due from Volunteer Firefighters	300,000
Other receivables	8,133
Inventories	330,402
Other assets	90,305
Total assets	<u>\$ 14,533,992</u>

LIABILITIES

Accounts payable	\$ 174,266
Accrued liabilities	227,918
Total liabilities	<u>402,184</u>

DEFERRED INFLOWS OF RESOURCES

Deferred revenue - Volunteer fire contribution	300,000
Total deferred inflows of resources	<u>300,000</u>

FUND BALANCES

Nonspendable	420,707
Assigned - encumbrances	306,880
Unassigned	13,104,221
Total fund balances	<u>13,831,808</u>
Total liabilities, deferred inflow of resources, and fund balances	<u>\$ 14,533,992</u>

2016 General Fund Revenues	\$ 29,257,764
Required 3 months reserve per policy	\$ 7,314,441

CITY OF DAPHNE, ALABAMA
Statement of Revenues and Expenditures and Changes in Fund Balance
Debt Service Fund
For the Period Ended May 31, 2017

REVENUES

Sales, use, luxury tax	\$ 595,832
Interest/investment earnings	<u>152</u>
Total revenues	<u>595,984</u>

EXPENDITURES

Current:	
Cost of debt issuance	21,500
Debt service:	
Principal	3,640,011
Interest	<u>792,087</u>
Total expenditures	<u>4,453,598</u>
Deficiency of revenues under expenditures	<u>(3,857,614)</u>

OTHER FINANCING SOURCES (USES)

Transfers from Lodging Tax Fund	98,357
Transfers from General Fund	2,776,750
Transfers to 2017 Construction Fund	(11,978,500)
Proceeds from Issuance of debt	<u>12,000,000</u>
Total other financing sources (uses)	<u>2,896,607</u>
Net change in fund balances	(961,007)
Fund balances, 10/1/2016	<u>1,936,572</u>
Fund balances, 5/31/2017	<u>\$ 975,565</u>
Cash Balance at 5/31/2017, Debt Service Operating Account	<u>\$ 975,565</u>

CITY OF DAPHNE, ALABAMA
Balance Sheet
Special Revenue Funds
May 31, 2017

	Four Cent Gas	Seven Cent Gas	Trees and Flower	Still Site	Federal Drug Recoveries	Local Drug Recoveries	Library	Court Training & Equipment	Judicial Admin Fund	Court Corrections	Non Major Storms	Lodging Tax	Renaissance Center	Total
ASSETS														
Cash, equity in pooled cash	\$ 250,785	\$ 332,052	\$ 18,926	\$ 2,612	\$ 202,064	\$ 8,200	\$ 17,622	\$ 35,322	\$ 121,610	\$ 190,650	\$ (13,961)	\$ 2,011,089	\$ -	\$ 3,176,971
Taxes receivable	5,265	6,509	-	-	-	-	-	-	-	-	-	72,524	-	84,298
Due from other funds	-	435	-	-	-	-	-	-	-	-	-	-	-	435
Grants receivable	-	-	-	-	-	-	-	-	-	-	13,961	-	-	13,961
Total assets	256,050	338,996	18,926	2,612	202,064	8,200	17,622	35,322	121,610	190,650	-	2,083,613	-	3,275,665
LIABILITIES														
Accounts payable	-	435	-	1,413	9,522	-	6,837	-	-	3,311	-	15,496	-	37,014
Total liabilities	-	435	-	1,413	9,522	-	6,837	-	-	3,311	-	15,496	-	37,014
DEFERRED INFLOWS OF RESOURCES														
Deferred revenue - grant revenue	-	-	-	-	-	-	-	-	-	-	13,961	-	-	13,961
Total deferred inflows of resources	-	-	-	-	-	-	-	-	-	-	13,961	-	-	13,961
FUND BALANCES	256,050	338,561	18,926	1,199	192,542	8,200	10,785	35,322	121,610	187,339	(13,961)	2,068,117	-	3,224,690
Total liabilities, deferred inflow of resources, and fund balances	\$ 256,050	\$ 338,996	\$ 18,926	\$ 2,612	\$ 202,064	\$ 8,200	\$ 17,622	\$ 35,322	\$ 121,610	\$ 190,650	\$ -	\$ 2,083,613	\$ -	\$ 3,275,665

CITY OF DAPHNE, ALABAMA
Statements of Revenues, Expenditures, and Changes in Fund Balance
Special Revenue Funds
For the Period Ended May 31, 2017

	Four Cent Gas	Seven Cent Gas	Tree and Flower	SAIL Site	Federal Drug Recoveries	Local Drug Recoveries	Library	Court Training & Equipment	Judicial Admin	Court Corrections	Non Major Storms	Lodging Tax	Renaissance Center	Total
REVENUES														
Sales, use and luxury tax	\$ 38,142	\$ 48,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 682,184	\$ 170,367	\$ 939,249
Intergovernmental	-	-	-	11,302	-	-	15,438	-	-	-	-	-	-	27,740
Charges for services	-	-	-	-	-	-	5,623	-	-	-	-	-	-	5,623
Fines and forfeitures	-	-	-	-	32,287	3,396	7,800	3,558	27,098	61,146	-	-	-	135,285
Grant revenue	-	32,091	-	-	-	-	-	-	-	-	-	82,650	-	114,741
Interest/investment earnings (loss)	235	357	-	3	-	-	-	-	-	-	-	-	-	595
Contributions and donations	-	-	-	5,168	-	-	1,281	-	-	-	-	-	-	6,449
Total revenues	38,377	81,004	-	16,473	32,287	3,396	31,142	3,558	27,098	61,146	-	764,834	170,367	1,229,682
EXPENDITURES														
Current expenditures:														
Banking services	-	363	-	-	-	-	-	-	-	-	-	-	-	363
Community programs	-	-	-	-	-	-	2,987	-	-	-	-	30,000	-	32,987
Contracted services	-	-	-	-	-	-	-	-	-	-	-	2,550	-	2,550
Employee support and supplies	-	-	-	-	10,075	-	-	2,416	250	1,429	-	-	-	14,170
Fuel	-	-	-	-	-	-	-	-	-	152	-	-	-	152
Insurance	-	-	-	-	-	-	-	-	-	3,500	-	-	-	3,500
Library resources	-	-	-	-	-	-	8,744	-	-	-	-	-	-	8,744
Maintenance	-	-	-	5,168	-	-	585	159	-	7,582	-	-	-	13,494
Office supplies	-	-	-	-	-	-	-	5	-	3,951	-	-	-	3,956
Operating supplies	-	-	-	1,164	-	-	-	-	-	-	-	824	-	1,988
Payroll	-	-	-	21,729	-	-	-	-	-	5,361	-	-	-	27,090
Payroll taxes and other benefits	-	-	-	7,540	-	-	186	-	-	581	-	-	-	8,307
Equipment purchases	-	-	-	-	10,122	-	19,195	851	8,005	5,934	-	-	-	44,107
Recreation programs	-	-	-	36	-	-	-	-	-	-	-	-	-	36
Trustee assignments	-	-	-	-	-	-	-	-	-	21,644	-	-	-	21,644
Utilities	-	39,515	-	5,061	-	-	-	-	-	1,515	-	-	-	46,091
Allocation to other organizations	-	-	-	-	-	-	-	-	-	-	-	104,693	170,367	275,060
Total current expenditures	-	39,878	-	40,698	20,197	-	31,697	3,431	8,255	51,649	-	138,067	170,367	504,239
Capital outlay:														
Gazebos	-	-	-	-	-	-	-	-	-	-	-	50,258	-	50,258
Gator Alley parking lot/bridge	-	-	-	-	-	-	-	-	-	-	-	10,300	-	10,300
Street lighting/traffic signals	-	29,365	-	-	-	-	-	-	-	-	-	-	-	29,365
Design fees - Recreation Park	-	-	-	-	-	-	-	-	-	-	-	30,844	-	30,844
Paving	-	40,368	-	-	-	-	-	-	-	-	-	-	-	40,368
May Day Boat Ramp	-	-	-	-	-	-	-	-	-	-	-	1,000	-	1,000
Software	-	-	-	-	-	-	-	-	8,580	-	-	-	-	8,580
Turning Lanes - Sehoy	-	6,040	-	-	-	-	-	-	-	-	-	-	-	6,040
Hwy 98 Improvements	-	13,440	-	-	-	-	-	-	-	-	-	-	-	13,440
Vehicles	-	-	-	-	-	-	-	-	-	37,158	-	-	-	37,158
Lake Forest Marina	-	-	-	-	-	-	-	-	-	-	-	210,455	-	210,455
Total capital outlay	-	89,213	-	-	-	-	-	-	8,580	37,158	-	302,857	-	437,808
Total expenditures	-	129,091	-	40,698	20,197	-	31,697	3,431	16,835	88,807	-	440,924	170,367	942,047
Income (loss) before other financing sources (uses)	38,377	(48,087)	-	(24,225)	12,090	3,396	(555)	127	10,263	(27,661)	-	323,910	-	287,635
OTHER FINANCING SOURCES (USES)														
Transfers in (out)	-	-	-	24,225	-	-	-	-	-	-	-	(98,357)	-	(74,132)
Total other financing sources (uses)	-	-	-	24,225	-	-	-	-	-	-	-	(98,357)	-	(74,132)
Net change in fund balance	38,377	(48,087)	-	-	12,090	3,396	(555)	127	10,263	(27,661)	-	225,553	-	213,503
Fund balance, 10/1/2016	217,673	386,648	18,926	1,199	180,452	4,804	11,340	35,195	111,347	215,000	(13,961)	1,842,564	-	3,011,187
Fund balance, ending	\$ 256,050	\$ 338,561	\$ 18,926	\$ 1,199	\$ 192,542	\$ 8,200	\$ 10,785	\$ 35,322	\$ 121,610	\$ 187,339	\$ (13,961)	\$ 2,068,117	\$ -	\$ 3,224,690

CITY OF DAPHNE, ALABAMA
Balance Sheet
Capital Project Funds
May 31, 2017

	Capital Reserve	2014 Construction	2016 Construction	2017 Construction	Total
ASSETS					
Cash, equity in pooled cash	\$ 3,564,895	\$ -	\$ 845,259	\$ 11,938,944	\$ 16,349,098
Special assessments receivable	772,619	-	-	-	772,619
Total assets	<u>4,337,514</u>	<u>-</u>	<u>845,259</u>	<u>11,938,944</u>	<u>17,121,717</u>
LIABILITIES					
Deferred revenue - special assessments	772,619	-	-	-	772,619
Total liabilities	<u>772,619</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>772,619</u>
FUND BALANCES	<u>3,564,895</u>	<u>-</u>	<u>845,259</u>	<u>11,938,944</u>	<u>16,349,098</u>
Total liabilities, deferred inflow of resources, and fund balances	<u>\$ 4,337,514</u>	<u>\$ -</u>	<u>\$ 845,259</u>	<u>\$ 11,938,944</u>	<u>\$ 17,121,717</u>

CITY OF DAPHNE, ALABAMA
Statements of Revenues, Expenditures, and Changes in Fund Balance
Capital Project Funds
For the Period Ended May 31, 2017

	Capital Reserve	2014 Construction	2016 Construction	2017 Construction	Total
REVENUES					
Intergovernmental	\$ 184,903	\$ -	\$ -	\$ -	\$ 184,903
Interest/investment earnings (loss)	154	54	55	-	263
Contributions and donations	90,000	-	-	-	90,000
Special assessments	19,430	-	-	-	19,430
Total revenues	<u>294,487</u>	<u>54</u>	<u>55</u>	<u>-</u>	<u>294,596</u>
EXPENDITURES					
Current expenditures:					
Banking services	-	-	-	56	56
Building maintenance	22,900	-	-	-	22,900
Total current expenditures	<u>22,900</u>	<u>-</u>	<u>-</u>	<u>56</u>	<u>22,956</u>
Capital outlay:					
Design Fees - Recreation Park	197,132	-	-	-	197,132
Recreation Park Improvements	242,411	-	-	39,500	281,911
Capital equipment	24,492	-	-	-	24,492
Sidewalks	15,923	-	-	-	15,923
Whispering Pines Sewer Project	535,856	418,143	-	-	953,999
Parking Lot - Justice Center	40,303	-	-	-	40,303
ADECA Sewer Grant Project	3,582	-	-	-	3,582
Sewer Projects - 6 Locations	41,510	-	-	-	41,510
Total capital outlay	<u>1,101,209</u>	<u>418,143</u>	<u>-</u>	<u>39,500</u>	<u>1,558,852</u>
Total expenditures	<u>1,124,109</u>	<u>418,143</u>	<u>-</u>	<u>39,556</u>	<u>1,581,808</u>
Income (loss) before other financing sources (uses)	<u>(829,622)</u>	<u>(418,089)</u>	<u>55</u>	<u>(39,556)</u>	<u>(1,287,212)</u>
OTHER FINANCING SOURCES (USES)					
Transfers in (out)	<u>2,000,011</u>	<u>(11)</u>	<u>-</u>	<u>11,978,500</u>	<u>13,978,500</u>
Total other financing sources (uses)	<u>2,000,011</u>	<u>(11)</u>	<u>-</u>	<u>11,978,500</u>	<u>13,978,500</u>
Net change in fund balance	1,170,389	(418,100)	55	11,938,944	12,691,288
Fund balance, 10/1/2016	2,394,506	418,100	845,204	-	3,657,810
Fund balance, ending	<u>\$ 3,564,895</u>	<u>\$ -</u>	<u>\$ 845,259</u>	<u>\$ 11,938,944</u>	<u>\$ 16,349,098</u>

CITY OF DAPHNE, ALABAMA
Enterprise Funds
Statement of Net Position
May 31, 2017

	Solid Waste	Civic Center	Bay Front Park	Total
ASSETS				
Current assets:				
Cash, equity in pooled cash	\$ 579,848	\$ 14,563	\$ 24,512	\$ 618,923
Due from Utility Board	114,809	-	-	114,809
Other receivables	140	-	-	140
Total current assets	<u>694,797</u>	<u>14,563</u>	<u>24,512</u>	<u>733,872</u>
Noncurrent assets:				
Capital assets:				
Roads	135,102	-	-	135,102
Facilities	241,199	143,164	80,476	464,839
Vehicles	2,161,968	33,475	-	2,195,443
Rental equipment and supplies	-	26,388	-	26,388
Equipment and office furniture	132,338	187,349	-	319,687
Total capital assets	<u>2,670,607</u>	<u>390,376</u>	<u>80,476</u>	<u>3,141,459</u>
Less: accumulated depreciation	<u>(2,116,196)</u>	<u>(281,417)</u>	<u>(53,102)</u>	<u>(2,450,715)</u>
Total noncurrent assets	<u>554,411</u>	<u>108,959</u>	<u>27,374</u>	<u>690,744</u>
DEFERRED OUTFLOWS OF RESOURCES				
Employer retirement contributions	<u>80,366</u>	<u>17,938</u>	<u>12,994</u>	<u>111,298</u>
Total assets and deferred outflows of resources	<u>\$ 1,329,574</u>	<u>\$ 141,460</u>	<u>\$ 64,880</u>	<u>\$ 1,535,914</u>
LIABILITIES				
Current liabilities:				
Accounts payable	\$ 894	\$ 10,211	\$ 514	\$ 11,619
Interest payable	1,679	-	-	1,679
Unearned revenue	-	63,536	31,081	94,617
Capital lease payable - current	6,151	-	-	6,151
Total current liabilities	<u>8,724</u>	<u>73,747</u>	<u>31,595</u>	<u>114,066</u>
Noncurrent liabilities:				
Capital lease payable - noncurrent	224,447	-	-	224,447
Net pension liability	231,697	47,629	41,150	320,476
Compensated absences	15,678	5,193	1,731	22,602
Post employment benefits	80,541	20,352	17,060	117,953
Total noncurrent liabilities	<u>552,363</u>	<u>73,174</u>	<u>59,941</u>	<u>685,478</u>
Total liabilities	<u>561,087</u>	<u>146,921</u>	<u>91,536</u>	<u>799,544</u>
DEFERRED INFLOWS OF RESOURCES				
Net difference between projected and actual earnings on plan investments	<u>2,914</u>	<u>(261)</u>	<u>1,293</u>	<u>3,946</u>
NET POSITION	<u>765,573</u>	<u>(5,200)</u>	<u>(27,949)</u>	<u>732,424</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 1,329,574</u>	<u>\$ 141,460</u>	<u>\$ 64,880</u>	<u>\$ 1,535,914</u>

CITY OF DAPHNE, ALABAMA
Enterprise Funds
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended May 31, 2017

	Solid Waste	Civic Center/ CVB	Bay Front Park	Total
Operating revenues:				
Charges for services	\$ 932,369	\$ 137,653	\$ 50,148	\$ 1,120,170
Community events	-	-	-	-
Total operating revenues	932,369	137,653	50,148	1,120,170
Operating expenses:				
Wages	373,245	88,622	81,383	543,250
Overtime	27,868	621	570	29,059
Payroll related	53,174	11,538	10,596	75,308
Other personnel expense	145,935	21,993	20,133	188,061
Total personnel services	600,222	122,774	112,682	835,678
Advertising	321	2,140	90	2,551
Community programs	-	-	-	-
Depreciation	151,641	11,363	3,422	166,426
Employee supplies and uniforms	6,408	-	-	6,408
Employee support	1,721	2,628	-	4,349
Equipment purchases, rental, and lease	34,132	1,932	120	36,184
Fuel	58,583	669	669	59,921
Garbage and recycle containers	2,537	-	-	2,537
Garbage and debris removal	-	1,627	700	2,327
Insurance	46,547	33,733	16,435	96,715
Landfill fees	160,656	-	-	160,656
Maintenance	119,204	26,705	4,678	150,587
Miscellaneous	57	-	-	57
Supplies	964	5,326	2,611	8,901
Other services	15,250	9,775	1,512	26,537
Professional services	-	2,000	-	2,000
Trustee assignments	-	9,894	-	9,894
Utilities	2,917	90,854	9,017	102,788
Total operating expenses	1,201,160	321,420	151,936	1,674,516
Operating income (loss)	(268,791)	(183,767)	(101,788)	(554,346)
Non-operating revenues (expenses):				
Transfers from general fund	267,219	183,767	101,788	552,774
Gain on sale of assets	6,988	-	-	6,988
Interest expense	(5,416)	-	-	(5,416)
Total non-operating revenues (expenses)	268,791	183,767	101,788	554,346
Change in net position	-	-	-	-
Total net position, 10-1-2016	765,573	(5,200)	(27,949)	732,424
Total net position, 5-31-2017	\$ 765,573	\$ (5,200)	\$ (27,949)	\$ 732,424

City of Daphne Unfunded Future Expenditures

	Total Project Estimated Cost	Total City Cost	Current Status
Nicholson Center Improvements	30,000	30,000	FY 18 Budget Capital Request
Council/Lobby Security Improvements	25,000	25,000	FY 18 Budget Capital Request
Restroom/Shed - Central Park	100,000	100,000	FY 18 Budget Capital Request
Corte Road Phase I	382,160	382,160	Preliminary Engineering
Corte Road Phase II	459,950	459,950	Preliminary Engineering
Hwy 98 Improvements (CR 64 to Van)	500,000	500,000	Preliminary Engineering
Village Point Streetscape	1,000,000	1,000,000	Late Design Stage
D'Olive Bay Boat Launch Phase II	350,000	350,000	Late Design Stage
D'Olive Bay Boat Launch Dredging	1,200,000	600,000	[2] Permitting Phase
Fire Station #5 Construction	1,000,000	1,000,000	Land has been acquired
Drainage Improvements - Scenic 98	1,200,000	1,200,000	Conceptual
	\$ 6,247,110	\$ 5,647,110	
Park Project Overruns			Bidding Process
Police Department Patrol Office			Conceptual
Amphitheater at Bayfront Park			Conceptual
Underground Utilities - Old Towne			Conceptual
Annual Yearly Expenditures			
Repaving Initiative	\$ 750,000	\$ 750,000	FY 18 Budget Capital Request
Fire Station #5 Operating Costs	\$ 650,000	\$ 650,000	
Park Personnel	\$ 200,000	\$ 200,000	FY 18 Budget Capital Request
	\$ 1,600,000	\$ 1,600,000	

[2] Possible grant proceeds from the State

General Fund Budgetary Amendment Summary FY 2017

Revenues over Expenses per passed Budget	\$ 418,454.00
New Personnel Budget	(316,289.00)
	<u>102,165.00</u>

Ordinance	Description	Amount
2016-74	New Mowing Vehicle (Net of Insurance)	(12,000.00)
2016-73	One Time Pay Adjustment	(82,569.00)
2016-76	Emergency Repairs City Facilities	(50,000.00)
2016-78	New Police Personnel Equipment	(11,000.00)
2016-79	Police Vehicle Replacement	(35,538.00)
2017-06	Resurface Basketball Courts	(19,194.00)
2017-13	Fire Station #2 Renovations	(451,000.00)
2017-14	IRS Tax Deposit Penalty	(7,433.00)
2017-16	Corte Road Improvements	(58,500.00)
2017-19	Fire Station #2 Furnishings	(25,000.00)
2017-18	Transfer to Capital Reserve - Park Drive Park	(2,000,000.00)
2017-28	Safe Room Hazard Mitigation Grant	(117,129.00)
2017-29	City Hall Fencing	(6,600.00)
2017-32	Tiawasee Stream Restoration	(21,500.00)
2017-42	Legislative Legal Advertising	(5,000.00)
2017-51	Timbercreek - North Ct Drainage	(244,807.50)
2017-52	Pine Run Road Repairs	(26,824.60)
2017-53	Feasibility Study - Independent School System	(35,000.00)
		<u>(3,209,095.10)</u>
	Total Appropriations Year to Date	\$ (3,209,095.10)
		<u>(3,106,930.10)</u>
	Adjusted Expenses over Revenue	\$ (3,106,930.10)

FIRE STATION DESIGN QUOTES COMPARISON

	Forrest Daniell & Associates	Paul Carpenter Davis Architecture	Adams Stewart Architects
Building Package/Documents	27,600.00	35,000.00	50,320.00
Construction Admin/CE&I	6,900.00	4,500.00	8,880.00
Discount	--	-	(11,840.00) *
	<u>34,500.00</u>	<u>39,500.00</u>	<u>47,360.00</u>

* Discount if previous design is acceptable

Civil Package	Not Included	20,500.00	21,250.00	**
ADEM Registration Documents	Not Included	Not Included	1,500.00	
Landscape	Not Included	Included in above	<u>2,640.00</u>	
			25,390.00	

**** To be performed by HMR**

Recommendation: Forrester Daniell & Associates: Building Package
HMR: Civil Package

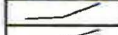
SALES & USE TAXES

*Adjusted to accrued collections

ACTUAL COLLECTIONS

	2014	2015	2016	2017
October	1,062,861.14	1,073,290.88	1,154,933.34	1,194,790.73
November	1,061,121.86	1,092,961.96	1,157,742.46	1,231,856.72
December	1,299,075.20	1,312,012.89	1,411,946.31	1,469,560.93
January	974,224.69	1,023,171.34	1,089,869.73	1,244,677.14
February	1,051,602.29	1,056,996.02	1,250,035.09	1,165,824.35
March	1,205,342.67	1,256,397.38	1,322,579.37	1,413,341.61
April	1,110,085.05	1,144,698.61	1,252,906.65	1,249,259.58
May	1,218,956.40	1,198,226.99	1,209,149.30	1,275,291.37
June	1,202,126.66	1,252,030.17	1,376,077.74	
July	1,139,120.72	1,222,993.95	1,287,651.05	
August	1,129,483.17	1,148,890.48	1,215,286.39	
September	1,104,411.74	1,138,473.73	1,246,713.97	
Totals	13,558,411.59	13,920,144.40	14,974,891.40	10,244,602.43

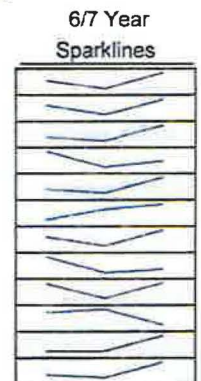
FY 2017 BUDGET vs ACTUAL

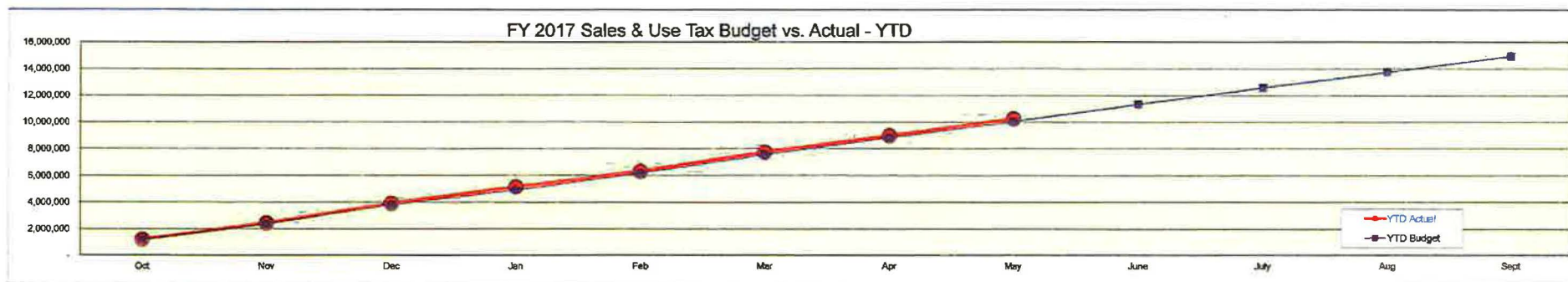
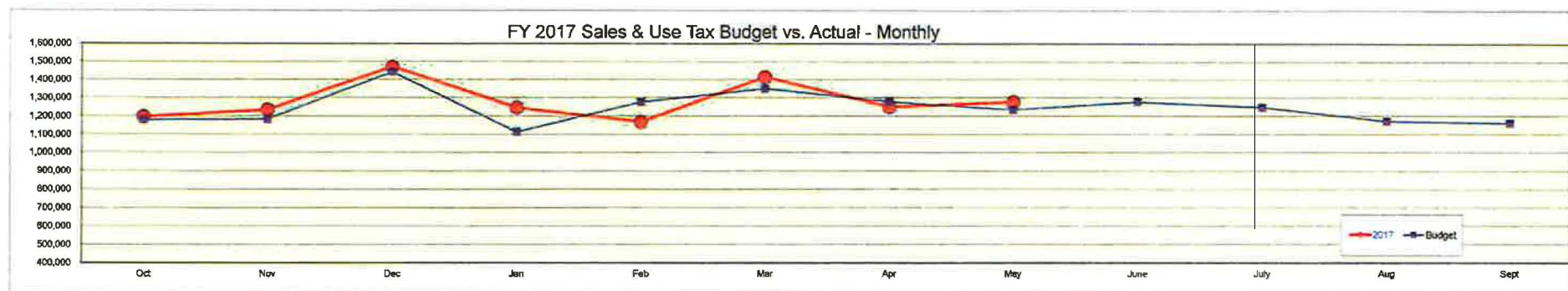
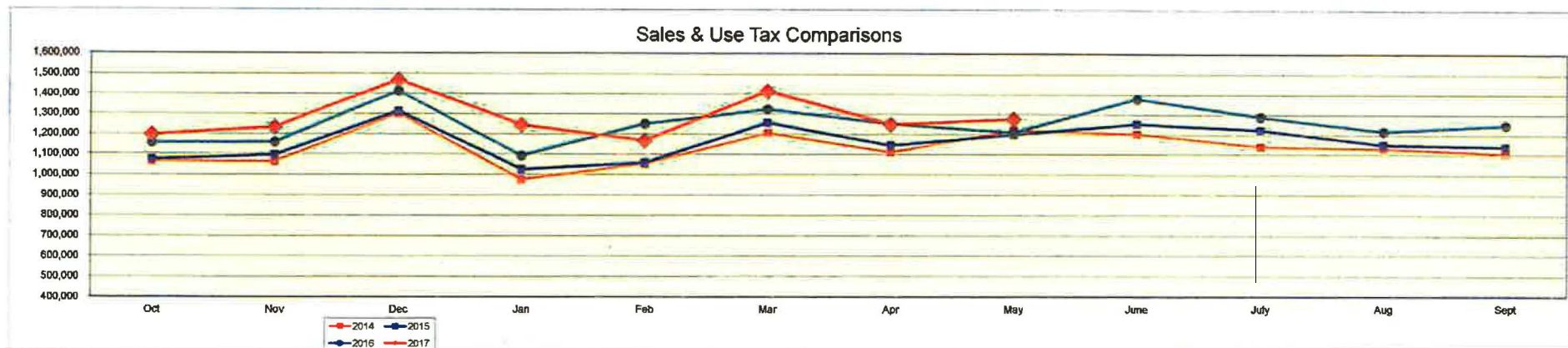
	7/8 Year Sparklines	Budget	Monthly Variance	YTD Variance	% Over / (Under) Monthly Budget
October		1,178,032.01	16,758.72	16,758.72	1.4%
November		1,180,897.31	50,959.41	67,718.13	4.3%
December		1,440,185.24	29,375.69	97,093.82	2.0%
January		1,111,667.12	133,010.02	230,103.84	12.0%
February		1,275,035.79	(109,211.44)	120,892.40	-8.6%
March		1,349,030.96	64,310.65	185,203.05	4.8%
April		1,277,964.78	(28,705.20)	156,497.85	-2.2%
May		1,233,332.29	41,959.08	198,456.93	3.4%
June		1,277,070.77			
July		1,247,453.83			
August		1,171,868.29			
September		1,161,243.20			
Totals		14,903,781.59	198,456.93		

Budgeted Dollar Increase (Actual) FY16 vs (Budgeted) FY17	(71,110)
Budgeted Percent Increase FY16 vs FY17	-0.5%

Fiscal Year Changes Year Over Year

	\$ Change			Percent Change			
	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017
October	10,429.74	81,642.46	39,857.39	4.3%	1.0%	7.6%	3.5%
November	31,840.10	64,780.50	74,114.26	4.9%	3.0%	5.9%	6.4%
December	12,937.69	99,933.42	57,614.62	2.6%	1.0%	7.6%	4.1%
January	48,946.65	66,698.39	154,807.41	8.8%	5.0%	6.5%	14.2%
February	5,393.73	193,039.07	(84,210.74)	4.7%	0.5%	18.3%	-6.7%
March	51,054.71	66,181.99	90,762.24	2.1%	4.2%	5.3%	6.9%
April	34,613.56	108,208.04	(3,647.07)	6.8%	3.1%	9.5%	-0.3%
May	(20,729.41)	10,922.31	66,142.07	11.0%	-1.7%	0.9%	5.5%
June	49,903.51	124,047.57		9.5%	4.2%	9.9%	
July	83,873.23	64,657.10		6.9%	7.4%	5.3%	
August	19,407.31	66,395.91		1.7%	1.7%	5.8%	
September	34,061.99	108,240.24		4.3%	3.1%	9.5%	
Annual Total	361,732.81	1,054,747.00	395,440.18	Annual % Change	5.5%	2.7%	7.6%





MONTHLY LODGING TAX COLLECTIONS

*Based on Accrual *Based on Accrued Collections

ACTUAL COLLECTIONS

	FY 14	FY 15	FY 16	FY 17	10 Year Spark Line
October	48,382.05	74,581.63	82,326.38	83,846.33	
November	43,912.92	77,289.64	77,075.08	69,530.40	
December	39,122.53	69,585.61	67,742.93	67,053.06	
January	43,198.04	72,323.09	69,451.25	80,682.26	
February	49,784.71	92,153.01	84,997.02	94,287.18	
March	71,954.97	112,752.43	104,422.79	110,320.85	
April	86,245.34	101,196.07	95,497.23	100,197.48	
May	107,155.55	108,715.74	104,483.34	139,221.34	
June	127,920.37	111,337.21	126,568.77		
July	139,397.37	140,897.70	148,367.00		
August	93,733.35	90,758.34	79,694.02		
September	71,790.24	84,931.51	72,524.28		
Total	922,597.44	1,136,521.98	1,113,150.09	745,138.90	

FY 2017 BUDGET vs. ACTUAL

	Budget	Monthly Variance	YTD Variance	% Over / (Under) Monthly
October	80,688.09	3,158.24	3,158.24	3.9%
November	75,541.29	(6,010.89)	(2,852.64)	-8.0%
December	66,394.85	658.21	(2,194.43)	1.0%
January	68,069.17	12,613.09	10,418.66	18.5%
February	83,305.58	10,981.60	21,400.26	13.2%
March	102,344.78	7,976.07	29,376.34	7.8%
April	93,596.84	6,600.64	35,976.98	7.1%
May	102,404.12	36,817.22	72,794.20	36.0%
June	109,121.63			
July	138,093.84			
August	88,952.25			
September	83,241.37			
Total	1,091,753.79	72,794.20		

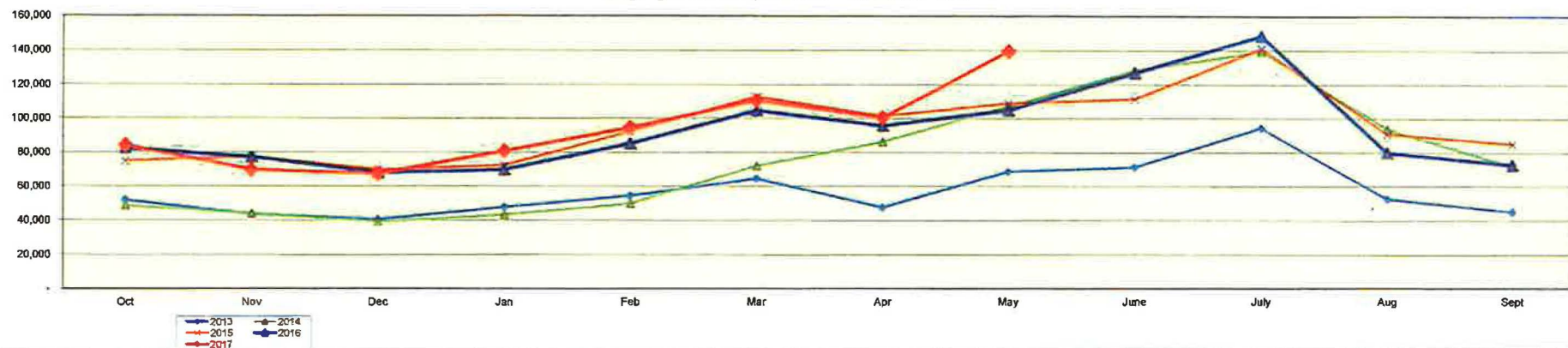
CHANGE IN DOLLARS

	2013-2014	2014-2015	2015-2016	2016-2017	9 Year Spark Line
October	(3,196.35)	26,199.58	33,944.33	1,519.95	
November	453.44	33,376.72	33,162.16	(7,544.68)	
December	(1,372.61)	30,463.08	28,620.40	(689.87)	
January	(4,349.97)	29,125.05	26,253.21	11,231.01	
February	(4,422.32)	42,368.30	35,212.31	9,290.16	
March	7,629.50	40,797.46	32,467.82	5,898.06	
April	38,810.79	14,950.73	9,251.89	4,700.25	
May	38,707.06	1,560.19	(2,672.21)	34,738.00	
June	56,829.68	(16,583.16)	(1,351.60)		
July	45,086.90	1,500.33	8,969.63		
August	41,305.36	(2,975.01)	(14,039.33)		
September	26,641.89	13,141.27	734.04		
Total	242,123.37	213,924.54	190,552.65	59,142.88	

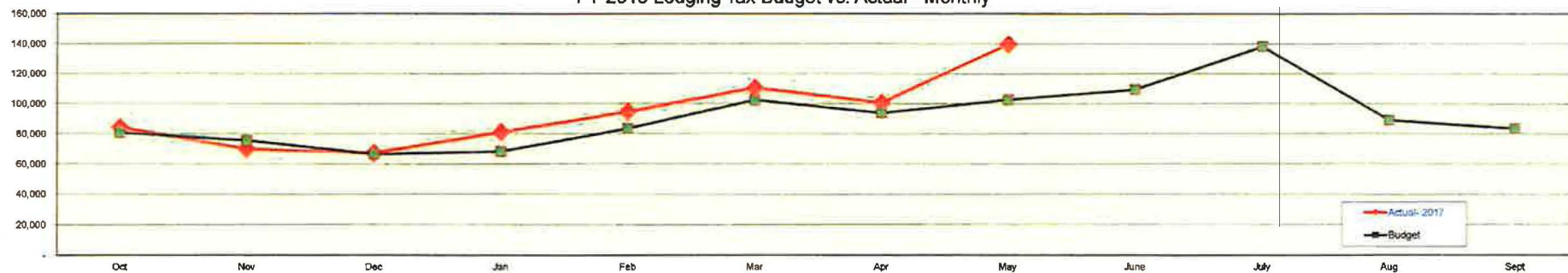
CHANGE IN PERCENTAGE

	2013-2014	2014-2015	2015-2016	2016-2017
October	-6.6%	35.1%	41.2%	1.8%
November	1.0%	43.2%	43.0%	-10.9%
December	-3.5%	43.8%	42.2%	-1.0%
January	-10.1%	40.3%	37.8%	13.9%
February	-8.9%	46.0%	41.4%	9.9%
March	10.6%	36.2%	31.1%	5.3%
April	45.0%	14.8%	9.7%	4.7%
May	36.1%	1.4%	-2.6%	25.0%
June	44.4%	-14.9%	-1.1%	
July	32.3%	1.1%	6.0%	
August	44.1%	-3.3%	-17.6%	
September	37.1%	15.5%	1.0%	
% Change	3.8%	18.8%	17.1%	

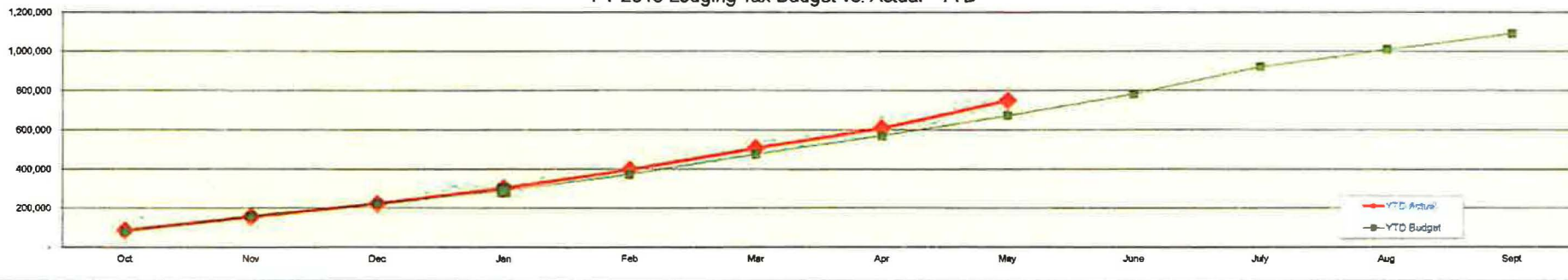
Lodging Tax Comparisons Year over Year



FY 2016 Lodging Tax Budget vs. Actual - Monthly



FY 2016 Lodging Tax Budget vs. Actual - YTD



Lodging Tax Fund
Statement of Revenues Over(Under)Expenditures

	<u>FY 1995-2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>6/30/2017</u>	<u>Total</u>
Revenues					
Lodging Taxes	8,020,393.45	1,136,521.48	1,113,150.09	821,404.92	11,091,469.94
Settlement	30,000.00				30,000.00
Donations	250,300.00				250,300.00
Grants	2,060,606.14	80,961.99	239,526.17	82,649.89	2,463,744.19
Total Revenues	10,361,299.59	1,217,483.47	1,352,676.26	904,054.81	13,835,514.13
Expenditures					
Industrial Development Board	412,811.90	146,039.48	144,709.50	83,848.80	787,409.68
Downtown Redevelopment Authority	174,441.36	56,169.03	55,657.50	41,727.28	327,995.17
Cost of Debt Issuance	112,241.61	-	-	-	112,241.61
	699,494.87	202,208.51	200,367.00	125,576.08	1,227,646.46
BayFront Property Related Exp					
Bay Front Property	5,350,790.80	-	210,608.63	-	5,561,399.43
Bay Front Parking Lot/Bldg./Improvements	348,919.94	-	-	-	348,919.94
Bay Front Park Improvements	2,858.75	-	-	999.95	3,858.70
Bay Front Floors ('15), Windows ('16)	-	23,758.35	18,766.41	-	42,524.76
Bay Front/VP Invasive Species Grant	86,020.57	999.00	-	-	87,019.57
Boardwalk Parking Lot - Gator Alley	17,459.00	124,367.97	616,839.49	10,300.00	768,966.46
D'Olive Creek Bridge/Captain O'Neill Sidewalk/Brdwalks	221,863.96	-	-	-	221,863.96
Gator Alley Bridge	9,272.35	-	4,377.99	-	13,650.34
Lake Forest Marina	-	-	-	211,617.99	211,617.99
May Day Gazebo	-	-	-	50,257.95	50,257.95
May Day Boat Ramp	432,902.87	-	24,000.00	1,000.00	457,902.87
May Day Property Improvements/Equip.	381,408.26	-	-	-	381,408.26
Mobile Bay NEP Contribution	7,000.00	-	30,000.00	30,000.00	67,000.00
Village Point Grant - Brdwlk - ADECA	-	9,705.54	119,884.35	-	129,589.89
Village Point Park Preserve-Survey	-	-	3,450.00	2,550.00	6,000.00
Williams Property (1/2) Brdwlk Prkng Lot	47,138.87	-	-	-	47,138.87
Total Bay Front Related Exp	6,905,635.37	158,830.86	1,027,926.87	306,725.89	8,399,118.99
Recreation Exp					
(Rec Loan from GF-\$643,644 Forgiven 6/1/14)					
Sports Complex Entrance Rd (FY12-14)	879,609.66	-	-	-	879,609.66
Daphne Parks Master Plan-Survey	-	38,518.07	101,401.65	-	139,919.72
Daphne Parks Master Plan-Design Fees	-	-	800,000.00	30,843.59	830,843.59
Turf & Concrete-Batting Cages/HP Mats	-	9,605.03	2,860.00	-	12,465.03
Lighting/Building/Equipment/Repairs	799,089.99	-	-	-	799,089.99
Gazebos-Joe Lewis, Park City & Central	-	-	61,288.95	-	61,288.95
Total Recreation Exp	1,678,699.65	48,123.10	965,550.60	30,843.59	2,723,216.94
Other Financing Sources (Uses)					
Debt Proceeds	5,177,983.00	-	-	-	5,177,983.00
Transfers from General Fund	643,643.56	-	-	-	643,643.56
Transfers to Debt Service (Interest Pymt./2017 Warrant)	-	-	-	(81,620.00)	(81,620.00)
Transfers to Debt Service (Debt pd 9/20)	(4,697,299.64)	(151,628.00)	(154,434.96)	(110,651.22)	(5,114,013.82)
Transfers to Gen Fund	(20,322.18)	-	-	-	(20,322.18)
Other Financing Sources (Uses)	1,104,004.74	(151,628.00)	(154,434.96)	(192,271.22)	605,670.56
Rev & Financing Sources Over					
(Under) Expend & Financing Uses	2,181,474.44	656,693.00	(995,603.17)	248,638.03	2,091,202.30

Reserve for Recreation

661,576.07

Unreserved - Bay Front Related

1,429,626.23

2,091,202.30

Lodging Taxes: 9/95 @ 3% / 12/97 @ 4% (Ord 1997-28) / 4/14 @ 6% (Ord 2014-06)	As of June 1, 2014:		
FY 01 IDB Contributions started / DRA Authority added FY 10	Original Recreation Loan	\$1,678,700	Prior Mo Unreserved BF
Current Allocations: 10% IDB	Repaid from Collections	\$ (1,035,056)	1,398,708.56
5% Downtown Redevelopment	Loan Balance 6/1/14	\$643,644	
32% Debt Service & BF Prop: Acq, Dev, & Maint	Ord 2014-27 Debt Forgiven	\$ (643,644)	Prior Mo Res for Rec
53% Recreation Related Capital	Recreation Balance Owed	\$0	669,408.76

BUILDINGS & PROPERTY COMMITTEE MEETING

**Wednesday, July 5, 2017, 4:30 p.m.
City Hall, Executive Conference Room,
1705 Main Street, Daphne, AL 36526**

MEETING MINUTES

MEMBERS PRESENT: Councilwoman Tommie Conaway; Councilman Pat Rudicell; Councilman Joel Coleman; Councilman Doug Goodlin; Councilman Ron Scott; Councilman Robin LeJeune; and Councilman Joe Davis

ALSO PRESENT: Jay Ross, City Attorney; Patrick Dungan, City Attorney; Candace Antinarella, City Clerk; Kelli Kichler, Finance Director; Richard Johnson, Director Public Works; David McKelroy, Recreation Director; Richard Merchant, Building Official; Selena Vaughan, Chair, Village Point Foundation; Ken Balme, President, Daphne Museum and Downtown Redevelopment Authority member; Dorothy Morrison, Chair, Beautification Committee and Downtown Redevelopment Authority member; and Victoria Phelps, Lake Forest Property Owners Association

1) CALL MEETING TO ORDER / ROLL CALL

There being a quorum present Chairman Robin LeJeune called meeting to order at 4:30 pm.

2) PUBLIC PARTICIPATION

Victoria Phelps, Vice President of the Lake Forest Property's Owner's Association (LFPOA) informed the committee the Marina Boat Lease payment for 2017 has been settled with the City of Daphne. LFPOA will utilize funds to repair 256 linear feet of bulkhead. Victoria commented in addition the parking islands at the Civic Center need some attention with foliage. Victoria would like to meet with Richard Johnson and discuss future plans of Central Park on short and long term goals along with directional signage.

Dorothy Morrison, Chair of the Beautification Committee emphasized the importance of the impression of our City Hall. Dorothy asked we keep people from placing items on the front porch of City Hall. Dorothy noted there are a couple of coolers sitting on the front porch that need to be picked up.

3) APPROVAL OF MINUTES: JUNE 5, 2017

Councilman Robin LeJeune noted there being no corrections to the June 5, 2017 minutes they stand approved as written.

4) CITY BOAT RAMP ACCESS PROJECTS REPORT: RICHARD JOHNSON

Richard Johnson reported contractors are on site at D'Olive Bay. They've completed the demo on concrete ramp. Richard commended state lands and engineering for their services.

Richard commented they have a working set of drawings for the access point at May Day Park. Ashley Campbell has requested corp permit. We are going to advertise for bids this month and go to Finance Meeting next month. Project estimated under \$50,000 with a surplus for access improvements.

5) SURPLUS PROPERTY: SUZANNE HENSON

Suzanne Henson reported no surplus property for the month of June.

Patrick Dungan discussed trade-in of surplus property in letter provided within packet. The City may trade in surplus personal property (e.g. public works heavy equipment) to offset the cost of replacement property instead of disposing of the surplus property through the online auction process. Review of relevant statutory authority, Attorney General Opinions, and Selected Readings of the Alabama League of Municipalities revealed that the City may dispose of surplus personal property by trade-in, but the City should include details about the equipment being offered for trade-in in its request for bids on the replacement equipment, and the City should only accept an offer for the trade-in value if it represents a fair price for the equipment. This does not apply to real property or abandoned, stolen, seized, or forfeited personal property.

Section 11-43-56 of the Code of Alabama (1975) gives municipalities the authority to dispose of personal property which is no longer needed for public purposes. The procedure followed by the City of Daphne has been to dispose of such property by posting it on the GovDeals online auction website. Alabama law requires that state-owned surplus property be sold at auction or by competitive bid (Ala. Code 41-16-120, et seq.); no such requirement is placed on municipalities.

Only requirement on municipalities disposing surplus property is that the municipality receives fair price. A resolution may be adopted by the governing body describing the property to be sold, reciting that the property is no longer needed for public purposes and directing the mayor to sell the property in the manner specified by the council. Bids are not required. A resolution of this type does not have to be published.

As long as the trade in value offered by seller of replacement property is a fair price for the surplus property, the City may dispose of surplus property by trading it in. Recommend city identify the used equipment proposed for trade-in within the specifications of its request for bids on the replacement equipment, and require bidders to identify the value, if any, that they are willing to offset the cost of replacement in exchange for the used equipment.

Property originally acquired with grant money or by donation may have additional restrictions on its disposal. Steps should be taken to ensure such property is disposed of as required by funding or donating entity.

6) CIVIC CENTER & BAYFRONT PAVILION REPORT: KELLI KICKLER

Kelli Kickler reported for Margaret Thigpen that she met with Daphne High School on Taste of Eastern Shore and they mutually feel the event has run its course. Kelli suggested forgiving loan.

MOTION BY Councilman Pat Rudicell to move the Taste of Eastern Shore to the Finance Meeting on July 10, 2017 to forgive loan. Seconded by Councilman Ron Scott. Aye, All in favor.
MOTION CARRIED UNANIMOUSLY

7) BUILDING INSPECTION REPORT: RICHARD MERCHANT

Richard Merchant gave the Building Inspection Report for June.

- Total Building Permits/ 134
- Total Permit Building Permit Fees/ \$30,622.65
- New Home Permits Fees / 18
- CO's/19

8) RECREATION REPORT: DAVID MCKELROY

David McKelroy gave Recreation Report for June.

SENIOR PROGRAMS

Lunch	862
Exercise	161
Yoga	290
Cards/Games	60
Total	1373

WEEKLY CLASSES

Hard Body Workout	52
Zumba	85
Karate	12
Total	149
Fitness Center	1223
Total	1223
Civic Groups	15
Total	15
Sr. Programs/Classes Total	2760

Bocce	Wednesday & Thursday at Lott Park
Pickleball	Monday, Thursday and Sunday mornings at Nicholson Center
Pickleball	Monday and Wednesday evenings at Lott Park tennis courts

ATHELTICS

Adult Soccer	200+
Strike Soccer Camps	175+
Summer Camps @ DHS	292
Total	667
USSSA Girl's Softball	
24 Teams – 2 Days	2000
Cal Ripken 8U Baseball	
19 teams/4 days	2400
GSSA/DGSA Girl's Softball	
30 teams/2 days	2500
USSSA Girl's Softball	
30 teams/2 days	2500
Cal Ripken 5U State Baseball	

11 teams/4 days	1500
Spanish Fort Sports Association	
Spirit Park unplayable weather	
Athletics Total	10900

Councilwoman Tommie Conaway inquired on improvements for Joe Louis Patrick Park. David McKelroy noted there was no budget for improvements. David asked Councilwoman Tommie Conaway to submit request for improvements to Recreation.

David McKelroy asked Council to extend thanks to Destiny International Church and Excel Church for their volunteer support at the 4th of July Fireworks.

9) LIBRARY REPORT: KELLI KICHLER

Kelli Kichler reported for Tonja Young that Mayor Dane Haygood has signed contract on architecture for Porch Project. Kelli noted an additional \$2,000 has been raised on Porch Project.

10) VILLAGE POINT FOUNDATION REPORT: SELENA VAUGHN

Selena Vaughn gave report for Village Point Foundation. Selena reported they have a group of volunteers that will be working at Gator Alley. If you know of interested volunteers please have them contact Selena.

Councilman Ron Scott asked Selena Vaughn to check with Dawne Biggs the new Volunteer Coordinator for volunteers.

Selena informed committee that Village Point Foundation is in support of the Downtown Redevelopment Authority expanding the Downtown Overlay District to extend to Bayfront.

11) BAYFRONT MASTER PLAN & IMPROVEMENT COMMITTEE REPORT: RICHARD JOHNSON

Richard Johnson gave report on Bayfront Master Plan & Improvement Committee. Richard reported wetland delineation and surveying is complete. Richard plans to meet with committee and give report next month.

12) OLD BUSINESS

CITY PARKS SIGNAGE SPECIFICATION

Councilman Robin LeJeune requested to move agenda item to next month's Buildings and Property Committee meeting.

DAPHNE WELCOME CENTER

Richard Johnson confirmed Public Works is performing general maintenance on facility. Richard noted building is empty.

Councilman Robin LeJeune requested to move agenda item to next month's Buildings and Property Committee meeting.

PARK CITY PARK / JAY ROSS AND PATRICK DUNGAN

Jay Ross and Patrick Dungan have researched Park City Park history. A deed has been located on property. Property was conveyed to Park City Community Park Development as of March 1995. Property then conveyed to the City of Daphne and leased back to Park City Community Development for 30 years. There is no mention of naming rights. Minutes from September 1995 authorized mayor to enter into agreement. Patrick will continue research on property and present at next month's meeting.

13) NEW BUSINESS

Fire Station #2 Project Status Update

Richard Johnson reported contractor consistently working on renovation. Richard will meet with contractor to discuss progress of the renovation, expectations, and liquidated damages.

Parking at the Library/Recreation/Civic Center Complex

Councilman Robin LeJeune requested to move agenda item to the next Buildings and Property Committee meeting to next month.

Bounds Family YMCA "Elf Ride" Event Permit

Candace Antinarella, City Clerk reported Bounds Family YMCA "Elf Ride" event permit is on City Council Meeting agenda for motion. Candace noted this would be the 9th parade for 2017.

Councilman Robin LeJeune requested to move agenda item to the next Buildings and Property Committee meeting to next month.

14) ANY OTHER BUILDINGS & PROPERTY BUSINESS

No further business discussed.

15) NEXT MEETING

Next meeting scheduled for Monday, August 7, 2017

15) ADJOURN

Chairman Robin LeJeune adjourned meeting at 5:33 p.m.

Public Safety Committee

Monday, June 19, 2017

Councilman Pat Rudicell
Councilman Doug Goodlin
Councilman Robin LeJeune
Councilman Ron Scott
Fire Chief James White
Public Works Director, Richard Johnson

Police Chief David Carpenter
Captain Scott Taylor
Tracy Bishop - Secretary
Councilwoman Tommie Conaway
Councilman Joe Davis
Councilman Joel Coleman

Committee Members Attending:

Councilman Joe Davis, Councilman Pat Rudicell, Councilman Ron Scott, Councilwoman Tommie Conaway, Public Works Director Richard Johnson, Chief David Carpenter, Lieutenant Kenny Hempfleng, Chief James White

CALL TO ORDER

Councilman Joe Davis **convened** the meeting at 4:30 p.m.

PUBLIC PARTICIPATION – Glen Davies, owner of Custom Order Police Specialties who just recently merged of Emergency Lighting by Hames out of Montgomery, was in attendance. He wanted to introduce himself to the Public Safety Committee. His business is located in Robertsedale and wanted to the committee know that if anything is needed at all, they are here 24 hours a day, 7 days a week, to include uniformed officers take precedent over any other client. He was informed by Chief Carpenter that current police vehicle needs are met by the City Barn, but was encouraged to introduce himself to Eric Seals at the city barn to establish a relationship if any correspondence or assistance is ever needed with our public safety vehicles by Richard Johnson. Mr. Davies just wanted to make a quick introduction and wanted to assure the committee that he was there to help in any way 24 hours a day if ever needed. His contact information is 251-945-1967 (office), 251-747-3682 (cell).

Tom Walker from McAdams Avenue was in attendance to speak on behalf of St. Paul's Thrift Shop. He wanted to make aware an increased issue the thrift shop is having with thefts of donation items; that people have been going in and helping themselves to donations throughout the evenings. He advised that with the help of the Daphne Police Department, one of the suspects has been apprehended and wanted to thank the officers for their due diligence. Chief Carpenter also wanted the committee to be aware and clarify that these donation items that are being stolen are currently unsecured items and are located outside of the facility; that it is not a breaking and entering of a building type of situation they are dealing with. Councilman Davis extended his gratitude to the police officers in helping to apprehend one of the theft suspects over the weekend.

APPROVAL OF MINUTES FROM PREVIOUS MEETING

Minutes from May 15, 2017 were approved as read.

POLICE DEPARTMENT

- A. New Business** - Chief informed the council members in attendance that the police department is applying for 2 police officers through a Cops grant with the Department of Justice, and asked for their blessing in pursuing this. He wanted the council to know that they are hoping to receive these 2 officers through this grant, but if not, they would not be asking for any further police officer positions in the upcoming budget. He did state, however, the Police Department will be asking for one added Detective position for the upcoming budget, regardless of if the 2 cops were accepted through the Cops grant or not. Chief briefly explained the breakdown of money requirements of the city via the grant – 1st year: 75% of salaries paid for (25% requirement of the City); 2nd year: 73%

FIRE DEPARTMENT

A: New Business – Chief White went over his stats. He addressed the status of the Station 2, the roof is on. Johnson stated the timeline for finishing is very specific and he is determined it will be on time. If they run over the contract period, there is a \$550/day fee to the contractor. Johnson stated he will have a July 1st report to the contractor and reiterate the timeline and being on time in finishing. He is optimistic that it will be finished on time, the roof is on, they are now able to seal up and finish up on the inside, the mechanicals are done, the electrics are done, the windows are in and installed. He stated he will have a good updated report as to where they are with the contractor within the next 10 days and will report back at the next meeting. Councilman Davis asked about the high number of natural vegetation fires, having 4 in April and only 5 altogether. Chief stated this was due to the dryness during this period and lack of rain in April. Councilman Scott inquired about the ISO rating of the Fire Department and how can it be improved. Chief stated they are currently at a 4 and are hoping to have a survey scheduled while they are in this area. The criteria have changed for the grading system and he hopes with a new survey their ISO rating will improve.

Councilman Scott asked both Chief's if the new hospital/emergency center being built, if it will affect the police and fire at all. Chief stated, it will likely affect the traffic yes, but they will likely be providing their own security. Rudicell also inquired about a mass causality situation where would be sending people – Thomas, South, Foley etc. if the new hospital is overwhelmed. Chief White stated they constantly receive communication with the hospitals informing them if they are full or not and if so, they get transported to a different hospital.

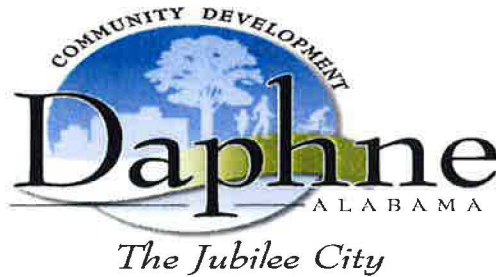
Chief White wanted to bring up the lack of quick responses of the ambulance units, sometimes more than 30 minutes of a wait time. There is often times no ambulances available. He wanted to bring up this issue and wanted to inquire if anything might be able to be done about this. Councilman Davis stated they are contracted out of the County. Medstar has bought out Lifeguard, Davis suggested the council reach out to the new owners and will find out some more information about this situation.

Chief White gave an "atta boy" to Search and Rescue for finding a father and son in the river using our side sonar, which was obtained from a grant from Impact 100. We are the only place in the entire state with this piece of equipment.

Old Business –

OTHER BUSINESS –

Councilwoman Conaway asked Richard Johnson the current status of the speeding restraints/deterrents within certain areas as previously discussed (Randall Ave., Wilson Ave., Ottawa, etc.) Johnson stated he has everyone's recommendation, but the last time a discussion was had about moving forward, the Mayor stated to hold up on the process, so that's where they have stayed. Johnson stated he would follow-up with the Mayor in order to proceed and move forward. Councilman Davis asked if some of these deterrent options would require acquisitions of materials or signs, or will we be able to move pretty quickly on once given the go ahead to move forward. Johnson stated different options have been stated for different areas. Conaway inquired specifically about Wilson Ave., to which Johnson stated he has yet to come up with a solution for Wilson Ave, since it doesn't have curb and gutters, you don't want to put up a device that would encourage drivers to drive over on the shoulder to get around it, so speed tables are not a good option or solution for Wilson. Johnson would like to have 4 or 5 different test platforms out there for people to experience and offer feedback with how each one is working etc.,



CITY OF DAPHNE
BOARD OF ZONING ADJUSTMENT AGENDA
JULY 6, 2017 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL

1. CALL TO ORDER - 6:00 p.m.
2. CALL OF ROLL - Present W. Robison, B. Mayhand, P. Durant, H. Cole
3. APPROVAL OF MINUTES - Approved

March 2, 2017

4. OLD BUSINESS
5. NEW BUSINESS

Appeal #2017-04 Patricia Grant - Approved

A request for a Special Exception to the Daphne Land Use and Development Ordinance has been filed with the City of Daphne Board of Zoning Adjustment. The request, if granted, would allow the operation of a learning disorder school for grades 1-8. The property is 26450 Pollard Road, which is in a B-2, General Business Zone.

Appeal # 2017-05 26088 Capital LLC - Denied

Requests a variance to the provisions of the Land Use & Development Ordinance Buffer Zone Requirements, Article 19-9(a)(vi), the variance if granted would allow an encroachment into the 15-ft. wide buffer along the western property line. The property is PPIN #227649, undeveloped land, which is zoned B-2, General Business.

6. ADJOURNMENT - 6:30 p.m.

**BOARD OF ZONING ADJUSTMENT MINUTES
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Chairman stated the number of members present constitutes a quorum and the regular meeting of the Board of Zoning Adjustment was called to order at 6:00 p.m. and he asked for roll call.

Members Present:

Billy Mayhand
Philip Durant
Willie Robison, Chairman
Thomas Warner
Frank Lamb

Staff Present:

Adrienne D. Jones, Director of Community Development
Pat Johnson, Recording Secretary
Tony Hoffman, BZA Attorney

Members Absent:

Herb Cole

Chairman called for the **Approval of Minutes** of the February 2, 2017 meeting. There were no corrections, additions or deletions.

The Minutes were approved unanimously.

Chairman called the next item on the agenda, **Appeal #2017-02 RP Realty Holdings, LLC**, a request for a variance which proposes to allow a new business access to Bass Street, a residential street, in lieu of not be allowed to as stated in Article 13-7(c) of the Land Use & Development Ordinance. The property is PPIN #241117, undeveloped land, which is zoned B-2, General Business. Ms. Jones if you would give us your report.

Ms. Jones displayed a Power Point Presentation of PPIN #241117, detailing an overall site plan proposing a Waffle House on the undeveloped property located between First National Bank of Baldwin County and Regions Bank off Highway 98, south of Popeye's, and showing the residential area west of Bass Street. The undeveloped land is zoned B-2, General Business entitling them to build the restaurant with or without the variance. However, there is a note listed on the subdivision plat stating that there will be no direct access to Bass Street from this subdivision signed by the owners acknowledging their consent to this condition approved by the Planning Commission and according to Article 13-7(c) "no entrances or exits shall direct traffic into adjacent residential districts" also applies to this site. Standards for the Board to grant a variance have not been met because there are no extraordinary and/or exceptional conditions pertaining to the size, shape or topography of this property.

**BOARD OF ZONING ADJUSTMENT MINUTES
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Ms. Jones stated there is also no unnecessary hardship created, the ordinance was created as such to protect the adjacent neighborhood by minimizing traffic impacts. Such conditions are not peculiar to this property because it is applied to the other two adjacent businesses, neither of which requested access to Bass Street. All will have two points of ingress/egress via Highway 98 and Van Avenue or Halls Lane. Relief if granted would cause detriment to the public good because Waffle House is a 24-hour business and adding an ingress/egress on Bass Street would be inconsistent with the intent to protect the neighborhood from commercial encroachment. Therefore, staff recommends denial.

Chairman opened the floor for public participation.

Mr. Marcinko stated my name is Paul Marcinko, I represent Jade Consulting, the civil engineering firm for the project. The client asked that we submit for this variance because we believe it would increase circulation on the site. Simply we are asking that this variance be approved and I am here to answer any questions you may have.

The Board questioned Mr. Marcinko about why the owners were asking for a variance when No. 5 listed on the notes for their Union Planters Bank, Resub of Lots 21 - 23 of the Dryer Subdivision plat that they agreed to and acknowledged stated there will be no direct access on to Bass Street from this subdivision, and monetary increase not being criteria for granting a variance.

Mr. Marcinko stated that the new owners did not agree to the note, it was the old owners that did so that was why he was there asking for the variance, and that he is aware of the financial return and safety concerns, but this would be a more direct access that could be a benefit to safety and that was the basis of their request. We considered that this site would only be accessed coming south bound on Highway 98 or through the bank parking lot therefore we believe this access will be more safety conscience. I understand the note is on the plat, but we wanted to make the request anyway to see what the view of the city would be.

The Chairman asked would anyone else like to speak in favor of the variance. Being none, he asked if anyone would like to speak in opposition of the variance. He assured the crowd of people that the Board would listen to everyone's concerns as it pertained to the access of the proposed business onto Bass Street only. He asked if there was a spokesperson for them to come forward or if each person would come up one at a time.

Several Bass Street residents spoke in opposition to the access onto their street by the proposed new business.

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Ms. Laura Owens, 910 Bonita Avenue made several comments: she felt that being a single, foster mother of two seven year old disabled children, one physically handicapped and the other deaf, that this access would come out unto her backyard where she has animals and her children play. She stated that her parents built the house in 1969 and left it for her and her children to have a safe place to live and play, and now this proposed 24 hour/7 day business wants to take that away for her is just ridiculous. She stated that the children cannot ride their bikes on Bass now because of all the traffic coming and going to the two banks. She felt like they were being thrown to the wolves because they are next to Highway 98, and she just does not feel safe and she should, that her kids should have the same quality of life she had growing up there.

Ms. Amy Gohres, 906 Bonita Avenue presented a letter of opposition signed by residents on Bonita Avenue, Halls Lane, Perch Street and Van Avenue stating that they request denial of the variance due to the area being residential and their reasonable expectation to remain as such. Additionally this may cause their property values to decrease and their quiet low traffic street to be substantially impacted.

The Chairman asked would anyone else like to speak in favor or opposition of the variance. Being none, Chair closed the floor for public participation and entertained a motion.

A Motion was made by Mr. Lamb and Seconded by Mr. Mayhand to approve Appeal #2017-02, RP Realty Holdings, LLC, for a Variance to the Daphne Land Use and Development Ordinance. The request proposes to allow a new business access to Bass Street, a residential street, in lieu of not be allowed to as stated in Article 13-7(c) of the Land Use & Development Ordinance. The property is PPIN #241117, undeveloped land, which is zoned B-2, General Business.

Upon roll call vote, the Motion failed.

Mr. Warner	Nay
Mr. Mayhand	Nay
Mr. Durant	Nay
Mr. Lamb	Nay
Mr. Robison	Nay

The Chairman stated the appeal is denied. You have fifteen days to notify Community Development in writing of your plans to appeal this decision to the Circuit Court of Baldwin County. You can pick up your paperwork from Ms. Pat around 9:00 a.m. in the office of Community Development. Thanks.

Chairman called the next item on the agenda, **Appeal #2017-03 Eastern Shore Associates, LLC**, a request for a variance which proposes to allow the rear setback to be thirty-feet in lieu of the required fifty-feet. The property is Lot 2 of Shore Oaks Subdivision, which is zoned R-7(T), Townhouse. Ms. Jones take us over this.

Ms. Jones displayed a Power Point Presentation outlining the overall site plan for Lot 2, Shore Oaks Subdivision. She stated the subject property is located northwest of Halls Lane and U.S. Highway 98, behind the most familiar landmark, Popeye's. The property is zoned R-7(T), Townhouse, recently re-zoned such by the Daphne City Council. She showed a map of the Olde Towne Daphne District in proximity to the subject property, which abuts this property. In 2015 the owner, Eastern Shore Associates, LLC, re-platted their property creating Lot 1 and Lot 2, the subject property. The setbacks for the property at that time were based on B-2, General Business zoning, then later it was re-zoned to R-7(T), Townhouse. The layout rendering shows R-7(T) setbacks as fifty-feet around the property and it does not change based on the adjacent uses. The setback more or less separates any other use from the townhouse district. These slides show the R-7(T), Townhouse design presented with the re-zoning application showing the fifty-foot setback achieved under the initial submission with access to the property from the north. The property is a flag lot which makes the north the primary entrance to the thirty-six unit townhouse site, and it shows some trees within the fifty-foot setback that will have to be removed, and here is another rendering submitted with the variance application that shows the thirty-foot setback with trees that will also have to be removed, and it also highlights some trees that will be preserved. The property is heavily wooded; therefore, you cannot tell specifically which trees will be preserved. The request is for thirty-feet, in lieu of, the required fifty-feet and it specifically says where there is B-2, General Business Zoning, which it abuts to the east, southeast, south, and the little strip to the west. The other abutting properties are zoned R-3, High Density Single Family Residential and B-1, Local Business. The criteria which must be considered for each variance request is first, are there any extraordinary and exceptional conditions pertaining to the subject property based upon the size, shape or topography, no; second, does the application of this standard to the subject property create an unnecessary hardship, no; and third are such conditions peculiar to the subject property, no. The key here are trees, which our ordinance does provide for means to remove them for developing a site. We have a provision which determines how many trees would have to be re-planted, if any trees are removed, and with that my recommendation would be to deny the request.

Chairman opened the floor for public participation.

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Mr. Dyas stated thank you for the opportunity to appear before you tonight, my name is Daniel Dyas; I am one of the developers here on the project. I appreciate Ms. Jones interpretation of the ordinance I would like to point out a few things to you if I may, respectfully. This was recently changed from B-2 to R-7(T), as a B-2 site it had zero setbacks, and now as an R-7(T) it has fifty-foot setback. We have gone from zero just recently to fifty, and now we are asking for a variance to thirty obviously. One thing I would like to point out, if you could go back a couple of slides to the map that shows the parcels, I believe that the zoning on all of the Christ the King properties are B-2. So I think that that may be an error there.

Ms. Jones stated it is not. It is zoned B-1.

Mr. Dyas stated okay. Our intent in our application is to reduce the setback against Christ the King, on the west side, to thirty-feet. Our interpretation of the zoning map is that we are surrounded on all sides by B-2, and I think we may have a disagreement there.

Ms. Jones stated there is a map located on the wall if you want to reference it.

Mr. Dyas stated I thought Christ The King changed the zoning on the soccer field to recently.

Ms. Jones stated from R-3 to B-1.

Mr. Dyas stated okay, well that is what we are asking for is thirty-foot setback along the western side as well, just to clarify. Our plans they work either way. So we can do it with a fifty-foot setback, we can do it with a thirty-foot setback. What we are trying to do here is preserve some beautiful Live Oak trees that are on this property. Daphne is the Tree City, USA, I am not an Arborist, but these trees are sixty or eighty feet tall, as a matter of fact I have pictures of them. We have the diameter of these trees, and by being granted this variance it will allow us to shift the building footprints twenty-feet to the west, and we will be able to preserve all but two of the Live Oak trees on site. We are not talking about four inch trees; we are talking about twenty to forty inch trees. I mean they are beautiful trees and even if we do plant the four inch trees, the ordinance requires that if you take down a large tree you replace it with X number of four inch caliber trees, and it does not do justice to the type of trees that we are talking about. I would like to share with the Board and any member of the public; we have some pictures of the trees that we are talking about. If I may, Mr. Chairman?

The Chairman stated yes, sir.

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Mr. Dyas asked to share the pictures with the Board. I also have a letter of support from the property owner to the east. May I present this letter?

The Chairman stated yes, sir.

Mr. Dyas stated as you can see in those photographs it is hard to get a scale of the trees without a person standing beside them, but I can tell you from our site plan here we are talking about a twenty inch Live Oak, one fifty inch Live Oak, a fifty inch Live Oak, that is over four-foot wide. These are trees that we will be able to save with this variance, and obviously that will affect the view shed from each direction, from Christ The King, from the shopping center and the restaurants to the east, from every direction. I think everybody agrees that protecting these beautiful Live Oaks in Daphne is important to the quality of life and the landscape. So there is another example here of two Live Oaks that will either be in the footprint of our building or they will be in front of one of the buildings, and we will be able to kneader the sidewalk between these two Live Oaks. One of them is thirty inches and the other one is thirty-two inches. There are pictures of them in there, they are over two-feet wide and some of them are significant trees. I do not know how to age them myself, but it is going to take a long time to grow them back I promise you, if we have to take them out. I really hope we do not. So with that being said I would like to briefly, if I may, answer the requirements for a variance by the ordinance. I think Ms. Jones presented the requirements, and she made the argument that perhaps we did not meet them. I would like to present a counter argument with all due respect, and I would appreciate your consideration. The first requirement in the variance ordinance says that there must be exceptional or extraordinary conditions pertaining to the particular piece of property because of its size, shape or topography. If you look at this piece of property, the shape, there is no other piece of property in this shape, it is extraordinary and exceptional if there ever was one. I have not counted up the number of property lines but I am will to bet it exceeds twelve. There are a lot of property lines; it is a very unique and exceptional shape. There are fourteen property lines and it is definitely an extraordinary and exceptional shape to that piece of property, and it gives us very little room to make accommodations for these trees. The second condition is the application of the ordinance to this particular piece of property would create an unnecessary hardship, and we believe that doing away with these trees is a hardship, not only to us as a developer, but to the community. We believe that by preserving these trees it is a good to the City. It will be benefit to the City if we save these trees. The third requirement is that such condition is peculiar to the piece of property involved, and they certainly are. As I said it is a very unique piece of property there is no other piece of property of this shape or size in town.

Mr. Dyas stated it is certainly not rectangle by any means. It is a very unique situation. Forth it says relief, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of this Ordinance; provided, however, that no variance may be granted for a use of land or building or structure that is prohibited by this Ordinance, and this relief, if you all so grant it as we are asking, and we would appreciate it, and we ask you to grant this relief because we do not believe that it will negatively affect the public good as a matter of fact by preserving these trees that are well over forty, fifty maybe a hundred years old. We think that is a good to the public, and we hope that you will move to approve this variance requested, and vote in favor of it. I appreciate your consideration and I appreciate your service on this body. We hope to create a development here that would really contribute to the quality of life in Olde Towne Daphne, and we would appreciate your support in doing so. If you have any questions I will be more than happy to answer them.

The Chairman stated does anyone have any questions for Mr. Dyas?

Mr. Hoffman stated I just want to make sure that I understand. Are you asking for fifty-feet in the rear or fifty-feet all around the property?

Mr. Dyas stated we are asking for thirty-feet.

Mr. Hoffman stated I meant thirty-feet. Thirty-feet all around the property?

Mr. Dyas stated yes, sir. Thirty-feet all around the property. If you look at the site plan, I think it is in your packets, you see that all of the units face the entrance of the streets.

Mr. Hoffman stated Mr. Chairman as a record let the public know that they are asking for a variance on the entire property.

The Chairman stated I am sitting here looking at the variance you requested from your application and it reads fifty-foot rear setback to a thirty-foot rear setback where abutting B-2 properties in lieu of the required fifty-feet minimum setback and this is strictly on the rear setback that the application is showing. It is not showing thirty-feet all the way around.

Mr. Dyas stated yes, sir. If you look at the site plan each unit actually faces the internal street system, so that is how we define it as a rear setback because the units actually face in. If you can see it, our units actually face to the inside that is how it is defined as a rear setback. Our engineer, Scott Hutchinson is here to answer any questions that you may have regarding the engineering.

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The Chairman stated Ms. Jones, when was the property re-zoned from B-2 to R-7(T)?

Ms. Jones stated I think that it is in your packet. It was August 1, 2016.

The Chairman stated 2016, about 8 months. I am from Mississippi and I am having a hard time wrapping my head around this, now developers, engineers, and people like that can maybe wrap their heads around it real quick, but how can you have five or six rear setbacks on something, if it is one building or two? I am just asking. I am trying to get this straight. In my yard I have a back fence, that is all I have got, and everything would be the side or the front.

Mr. Dyas stated yes, sir I understand your question. We are talking about putting in thirty-six residential units, which will face the internal street of the development, so they will all backup to the adjacent properties. Do you understand what I am saying?

The Chairman stated yes, sir.

Mr. Dyas stated if you would like for me to clear it up on the site plan I would be happy to.

The Chairman stated no, sir. I think I understand. Does anyone else have any questions?

Mr. Mayhand stated I just have one question that I am trying to wrap my head around. You say that you can save more trees if you had thirty-feet instead of fifty-feet? Seems like to me if you had thirty-feet, it is twenty-feet less than what you can have trees on, so how can you save more trees by reducing the space?

Mr. Dyas stated yes, sir. I appreciate your question. The trees that are protected by City ordinance in Daphne are the Live Oaks so we are specifically trying to protect the Live Oaks and they sit where they sit, regardless of the setback. If we build to the fifty-foot setback we will actually be sitting on top of a number of these trees where as if we have the thirty-foot variance we can shift it to the west. We cannot move the trees, but we can move the buildings to where they do not fall under the trees or where they do not sit on the trees. Does that clear it up for you?

Mr. Mayhand stated yes, that cleared it up.

Mr. Lamb asked on the west side are those townhouses?

Mr. Dyas stated west along the northern half of the property is Christ The King Early Childhood Center, and their football field.

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Mr. Dyas stated they are also adjacent to us on the north so then on our east we have Taziki's, Moe's, Serda's Coffee, and Popeye's. To the south we have the adjacent neighbors, they are a ventilation manufacturing company, Olds Filtration, and then we also have Ruth Rye, our neighbor here, who has property that is to the south. Those are the adjacencies.

Mr. Lamb stated I did not make myself clear. What do you propose to build on the south side? I saw a group of buildings. What are those right there?

Mr. Dyas stated townhouses.

Mr. Lamb stated those are townhouses, and on the west side those are?

Mr. Dyas stated those are townhouses as well.

Mr. Lamb stated townhouses also, and the ones that backup to Moe's and all of that are.

Mr. Dyas stated those would be townhouses, and you can see on the site plan that they are all rear loaded with an alley behind them going into a rear loading garage. So we are trying to preserve the trees by shifting the driveways and shifting the alleys, and even shifting the footprint of the building. We really need the variance to preserve as many of those trees as possible. Like I said with a fifty-foot setback we are going to only be left with two of these oak trees in the development. If we are granted the variance we will be able to preserve all but two of the Live Oaks.

Mr. Lamb stated on the east side is the street going into the parking lot of those buildings?

Mr. Dyas stated yes, sir that is part of our site plan approval. We are working with part of the adjacent property owners, Daphne Public Works and Alabama Department of Transportation to gain access through the road that goes between Moe's and Taziki's. There is a signalized intersection that is planned there, and so we are working with the city, state, and adjacent property owners to access at the signalized intersection.

Mr. Lamb stated I was up there today at noon time and that place was covered up with cars, and you propose that as an access into Highway 98.

Mr. Dyas stated yes, sir. We have got an agreement with the adjacent property owner to add additional parking on the strip of land on the north side, if we exercise that option. We have got the option to gain access on the north, on that fifty-foot strip.

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Mr. Dyas stated but we think, and Richard Johnson agrees that that will be better for the functionality of that intersection, and that area of Highway 98, if all of the users of this area can access the right-of-way at that signalized intersection.

Mr. Lamb stated there is already a street that goes from Highway 98 straight on back on the north side. So you are not proposing to use that?

Mr. Dyas stated there is not a street on our north side.

Mr. Lamb stated you can come in from Highway 98 on the north side all the way back to this property. I did it today.

Mr. Dyas stated on the north we have the Marino's Antique Store.

Mr. Lamb stated a little further south, there is a street.

Mr. Dyas stated that is a little south of us, at Regions Bank.

Ms. Jones stated he is talking about the flag of the lot itself. It was supposed to be the access to Lot 2.

Mr. Lamb stated correct. I came in by Serda Coffee and drive straight to the back.

Mr. Hutchinson stated I am Scott Hutchinson of Hutchinson, Moore and Rauch. I believe the road that he drove through is on the other parcel where the coffee shop is. Our parcel simply stops where the cursor is right there.

The Chairman stated Mr. Lamb did that help you?

Mr. Lamb stated yes.

Mr. Hutchinson stated I do not have anything else to add, Daniel did a good job of explaining the plan, but as the Engineer on the project I can say definitely, just like Daniel said, they can still do the proposal without this variance. However, this variance would allow them to save quite a few trees to simply make the project a better fit for Daphne. As he said the hardship is really on the community more than anything. Just to make the trees avoided being taken out. The variance as you just found out is needed because of the very recent re-zoning because it was a zero setback, and now it is fifty. The fifty-feet is appropriate for an R-7(T) setback, but in my opinion that fifty-feet is really to protect the development that the R-7(T) is on. Setbacks most of the time is to protect the adjacent property from what you are putting there. In this case you are really protecting your own development with the fifty-feet. I think going to thirty-feet is a wonderful compromise to save some nice trees in the area.

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Mr. Hutchinson stated I do not want to get hung on the application maybe saying B-2 only and Adrienne is saying those parcels to the west is B-1, if you click on the County website it will pop up as B-2.

Ms. Jones stated Mr. Hutchinson you know that there is a disclaimer on the County's website which says that you are not supposed to use it as valid information, that you must contact the individual municipality to confirm zoning, and this map has been hanging up on the wall for a while.

Mr. Hutchinson stated when we have to turn in the required adjacent property owner that is what we have to use to do that. I certainly do not want to hang it up on that technicality. Daniel very much explained that the intent is all around, not just on the south end.

The Chairman stated at this time public participation for speaking in favor of this appeal is closed. Does anyone wish to speak in opposition of it?

Ms. Rye stated my name is Ruth Rye and my property surrounds this project and they are actually R-3. The proposal wishes to change everything abutting B-2, so am I exempt.

Ms. Jones stated I can answer her real quick. There is a strip of property that was quit claimed to you and that little strip is zoned B-2.

Ms. Rye stated okay, no one told me that, that was a nice trick. So I wanted to know if it affected my property. I am absolutely in favor of preserving trees. The one thing I do not like about the whole things is that it is taking those gorgeous trees away so actually I could be in favor of this if it was to preserve more trees. My concern was is the buildings going to be twenty-feet closer to my property. Am I going to have less privacy? Are they going to be able to look over into my yard? It does not appeal to me to have the building closer to me. If it is not going to be closer to me then it is fine. If it is going to save trees then it is fine. I just had more questions than opposition.

Mr. Hemby stated my name is Mark Hemby, I own Taziki's Mediterranean Café, one of the businesses there. We are for the development of the townhouses, but I am neither for nor against the variance. I spoke briefly with John Serda and Jeff LaCour, the owners of Serda's and Moe's and we would appreciate a heads up on the change, because we did not get notice of this. When we signed our leases our understanding is that the driveway was going to be on the north side of the property, and this is obviously a change. I do not know if I am for or against that change or even if I have a right to voice for or against it.

BOARD OF ZONING ADJUSTMENT MINUTES
REGULAR MEETING OF MARCH 2, 2017 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL

Mr. Hemby stated I think just on behalf of Mr. Serda, Mr. LaCour, and myself we would like a quick presentation from the developers about how this is going to impact us. We are definitely for the additional parking. I think you spoke about there being a lot of traffic in there and more parking would help, in that respect it is good. The location of the in and out may be good for our business or it may be bad. We just want to know. We did not really get much of a heads up from our landlord at all. We know of heard it through the grapevine today that this was going down. So I ran up here just to be a part of it. That is all I have.

Ms. Hall stated my name is Kathy Hall. I live at 903 Bonita Avenue. I just have a question. I am trying to make sure I understand the entrance into the townhouse. Is it going to tie directly into Highway 98 or just into the service road in front of Moe's and Serda Coffee? Is it going to tie directly into Highway 98 somehow?

Ms. Jones stated on the recorded plat the area that you see in the yellow. The recorded plat provides access to this site directly to Highway 98 along the north. We have a site plan application that has been submitted to the Planning Commission in which they will hear it this month, and as a part of that application the applicant is interested in having access tie into the commercial center here, a tie-in through here to a potential red light that the city and adjacent property owners are working on getting on Highway 98. So there will be a tie-in to Highway 98 at some point in the future.

Ms. Hall stated in that is it possible that the dangerous situation that exists with the drive into those restaurants immediately north of Halls Lane and Highway 98 will possibly be closed if this opening is created.

Ms. Jones stated there has been talk about reconfiguring that point of access. I cannot speak too much about it, Richard Johnson; our Public Works Director would be a good reference for you.

Mr. Hall stated it is so extremely dangerous there now with ingress and egress from Halls Lane unto Highway 98. I am surprised that there have not been a number of wrecks there already. I was just curious about that. Thank you.

Mr. Hutchinson stated a couple of things. Mark, is that right? Like Adrienne has pointed out to us already. This is currently under site plan review right now so there will be plenty of opportunities for public participation there to look at the plans as it goes through that process. So I just want him to understand that is not what you all are approving or disapproving tonight. This is not the site plan, but the variance.

**BOARD OF ZONING ADJUSTMENT MINUTES
REGULAR MEETING OF MARCH 2, 2017 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL**

Mr. Hutchinson stated to answer Ms. Rye's question about whether we are going to be twenty-feet closer to her, yes, but several months ago it was zero, and now we are talking about thirty-feet. This drawing that is showing one of the trees proposed to be saved right here between us and her property, specifically one tree, a very large tree will be saved right between us and her. The last question from Ms. Hall about the entrance, again that is a site plan approval process we are going through, and from discussions with Richard and Alabama Department Of Transportation if the light does indeed go in that dangerous, and it is very dangerous, intersection it will become a right out only in that case at best. It will not function as it does now; it will be right out only.

The Chairman asked would anyone else like to speak in favor or opposition of the variance. Being none, Chair closed the floor for public participation and entertained a motion.

Mr. Lamb stated now the Planning Commission approved the fifty-feet. There was no question at that time about a thirty-foot setback. Is that correct?

Ms. Jones stated at the time the property was rezoned there was no question about whether the setback would be anything other than fifty-feet.

Mr. Lamb stated now my question is, are we correct in granting a thirty-foot setback against what the Planning Commission has approved? Is this what they thought was going to happen to this property. Do they need to look at this again? Because they now have got an access road in the middle when in the earlier sketch they had it along the north side.

Ms. Jones stated I do not think so. The setback goes with the zoning of the property.

Mr. Lamb stated I just do not want us to vote on something that we should not have voted on.

Ms. Jones stated no, Mr. Dyas has presented their request to you because they feel that the design meets their requirement or meets their need, and before the Planning Commission can act on the item that they have received this Board would have to make a decision one way or the other. Because the site plan that has been presented to the Planning Commission shows a thirty-foot setback along the perimeter of the property not fifty-feet.

Mr. Lamb stated okay. Thank you.

Ms. Jones stated you are welcome.

The Chairman stated at this time the Chair will entertain a motion, and it must be made in the affirmative.

BOARD OF ZONING ADJUSTMENT MINUTES
REGULAR MEETING OF MARCH 2, 2017 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL

A Motion was made by Mr. Mayhand and Seconded by Mr. Lamb to approve Appeal #2017-03, Eastern Shore Associates, LLC, for a Variance to the Daphne Land Use and Development Ordinance. The request proposes to allow a thirty-foot rear setback where abutting B-2 properties, in lieu of the required fifty-foot minimum rear setback. The property is Lot 2, Shore Oaks Subdivision, PPIN #44972, which is zoned R-7(T), Townhouses.

Upon roll call vote, the Motion failed.

Mr. Warner	Nay
Mr. Mayhand	Nay
Mr. Lamb	Aye
Mr. Durant	Nay
Mr. Robison	Nay

The Chairman stated your request is denied. You have fifteen days to notify Community Development in writing of your plans to appeal this decision to the Circuit Court in Baldwin County. You can pick up your paperwork from Ms. Pat around 9:00 a.m. Thanks.

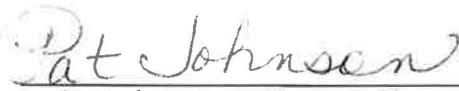
There being no other business the Chairman called for a Motion to Adjourn.

A Motion was made by Mr. Durant and Seconded by Mr. Warner to adjourn. There was no discussion on the motion.

The Motion carried unanimously.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted by:


Pat Johnson, Recording Secretary

APPROVED: July 6, 2017


Willie Robison, Chairman

Derek F. Wolstenholme, B.S.N.
1607 Fourth Street Daphne, AL 36526
Office/Mobile (251) 554-6645
dwolstenholme@bellsouth.net

EDUCATION

1995 Bachelor of Science, Nursing
University of Mobile, Mobile, AL

EXPERIENCE

ICONplc

Principal Clinical Research Associate

9/2013 to present

- Ensuring the safety and welfare of research Subjects.
Management and monitoring of assigned clinical research sites
- Ensuring that site files are complete and all necessary supplies to conduct clinical trials are available.
- Monitor case books for screened and enrolled subjects including informed consent review, source document verification and case report form review.
- Ensuring that the research site was conducting the trial utilizing good clinical practices and ensuring that subject safety was first and foremost on the minds of all persons involved in the trial.
- Duties also included training newly hired CRAs.
- Remote data entry trial experience (OCRDC, Inform, Medidata)
- Electronic Medical Records.
- Clinical Trial Management System.
- Complete site management

Therapeutic Area: Vaccine (Flu Phase III) , Dermatology (Atopic Dermatitis Phase II), and Immunosuppression – Renal Transplant

Parexel (Aerotek contract position)

6/2012 to 9/2013

Senior Contract Clinical Research Associate

- Ensuring the safety and welfare of research Subjects.
- Management and monitoring of assigned clinical research sites
- Ensuring that site files are complete and all necessary supplies to conduct clinical trials are available.
- Monitor case books for screened and enrolled subjects including informed consent review, source document verification and case report form review.
- Ensuring that the research site was conducting the trial utilizing good clinical practices and ensuring that subject safety was first and foremost on the minds of all persons involved in the trial.

- Duties also included training newly hired CRAs. Remote data entry trial experience.

Therapeutic Area: Anemia (Phase III, in-patient).

GSK (18 month, non-renewable contract through SRG Woolf Group)

Raleigh, NC

3/2004 to 9/2005

Clinical Research Associate

- Ensuring the safety and welfare of research Subjects.
- Management and monitoring of clinical research sites
- Ensuring that site files are complete and all necessary supplies to conduct clinical trials are available
- Monitor case books for screened and enrolled subjects including informed consent review, source document verification and case report form review
- Ensuring that the research site was conducting the trial utilizing good clinical practices and ensuring that subject safety was first and foremost on the minds of all persons involved in the trial
- Duties also include training newly hired CRAs
- Remote data entry trial experience.
- Electronic Medical Records.
- Clinical Trial Management System.
- Complete site management

Therapeutic Areas: HIV (phase III & IV), Sepsis (phase II), Urology (phase III), Depression (phase III & IV), CNS seizure disorders (phase III), GI-constipation/IBS (phase II), Dermatology (phase II & III), Oncology-Phase III, Diabetes (phase III).

Target Research Associates, New Providence, NJ

Clinical Research Associate

8/2002-3/2004

- Ensuring the safety and welfare of research Subjects.
- Management of clinical research sites
- Ensuring that site files are complete and all necessary supplies to conduct clinical trials are available
- Monitor case books for screened and enrolled subjects including informed consent review, source document verification and case report form review
- Ensuring that the research site was conducting the trial utilizing good clinical practices and ensuring that subject safety was first and foremost on the minds of all persons involved in the trial
- Duties also included training newly hired CRAs
- Remote data entry trial experience.
- Electronic Medical Records.

Therapeutic Experience: Allergy Respiratory, Seasonal Allergic Rhinitis Adult & Pediatric Asthma (Phases II-IV), Cardiovascular, Hypercholesterolemia (phase III)

Therapeutic Experience: Cardiovascular Neurologic, Atrial Arrhythmias Diabetic Neuropathy Coronary Artery Bypass Graft, Oncology, Anti-emetic therapy, Dermatological Ophthalmology, Sunscreen Diabetic Retinopathy, Gastrointestinal Orthopedic, Gastro esophageal Reflux Post-surgical, Antithrombolytic, Genitourinary Pain Management, End-Stage Renal Failure Chronic, Hemodialysis, Malignant, Infection and Disease Pulmonary, Adult and Pediatric "cold" Acute Bronchitis Community Acquired Pneumonia Exacerb. Chronic Bronchitis, Nosocomial Pneumonia

Mobile Infirmary Medical Center, Mobile, AL

Registered Nurse, Surgical Intensive Care Unit / Cardiothoracic Recovery Unit:

1995 to 1998

- Managed the care of the post-operative Cardio-thoracic patient and other major surgical post-operative patients.
- Duties also included charge nurse and preceptor for newly hired registered nurses.

LICENSURE:

- Registered Nurse, State of Alabama # 1-076796
- ACRP Certified Clinical Research Associate

Community Involvement:

-2009 to present: Founder/Chairman Christ the King Inshore Classic Fishing Tournament benefiting the grammar school where my children attend/have attended. Over \$140,000.00 raised through 2017.

-2014 to present: Member Christ the King School Advisory Board.



6/19/2017

**DOWNTOWN REDEVELOPMENT AUTHORITY
CITY HALL, 1705 MAIN STREET, DAPHNE, AL 36526
JUNE 28, 2017**

MEETING MINUTES

MEMBERS PRESENT: Daniel Dyas, Doug Bailey, Dorothy Morrison,
Debbie Strahley, Ken Balme, Belle Laurendine,
and Dayna Oldham

MEMBER ABSENT: Brandy Lister, Nicole Simms, and Patricia Vanderpool

COUNCIL LIASON PRESENT: Councilwoman Tommie Conaway

OTHER PRESENT: Jenny Opal White, Recording Secretary

1. CALL TO ORDER, INVOCATION, ROLL CALL

- There being a quorum present Daniel Dyas called meeting to order at 5:30 p.m. Daniel apologized for his absence at last month's meeting.
- Daniel Dyas gave invocation at meeting.
- Jenny Opal White administered roll call.

2. PUBLIC PARTICIPATION

There was no public participation.

3. APPROVAL OF MINUTES – April 26, 2017

Daniel Dyas asked members to review minutes in meeting packet from April 26, 2017.

Motion by Doug Bailey to approve April 26, 2017 minutes Second by Debbie Strahley Aye, All in favor Motion Carried Unanimously

4. TREASURER'S REPORT

Doug Bailey gave Treasurer's Report.

**Motion by Dorothy Morrison to approve Treasurer's Report
Second by Dana Oldham
Aye, All in favor
Motion Carried Unanimously**

Doug Bailey will look at account options available on the DRA checking account as members requested.

5. OLD BUSINESS

Downtown Redevelopment Authority Map, Adopted, February 22, 2017

Daniel Dyas presented **Downtown Redevelopment Authority Map**, adopted February 22, 2017 at Council Work Session on June 12, 2017. Council requested to view old overlay and new overlap maps.

Dorothy Morrison noted DRA is on calendar to make presentation at Council Work Session on July 10, 2017.

**Motion by Dorothy Morrison for Daniel Dyas and Doug Bailey to give presentation at Council Work Session on July 10, 2017
Second by Debbie Strahley
Aye, All in favor
Motion Carried Unanimously**

Dorothy Morrison will ask Selena Vaughn for letter from Village Point Foundation reference plan of parties involved for overlay.

Downtown Redevelopment Authority Website

Daniel Dyas asked members to discuss thoughts on website.

**Motion by Dana Oldham to terminate current
Downtown Redevelopment Authority website
with JMF Solutions
Second by Debbie Strahley
Aye, All in favor
Motion Carried Unanimously**

**Motion Amended by Dana Oldham to send letter to JMF Solutions reference
termination of website and request itemized statement
Second by Dorothy Morrison
Aye, All in favor
Motion Carried Unanimously**

Debbie Strahley met with Kara Wilbourn, City of Daphne Marketing Coordinator to discuss establishing DRA page on city website.

Motion by Dana Oldham for Daniel Dyas to approach
Mayor Dane Haygood reference DRA page on website
Second by Debbie Strahley
Aye, All in favor
Motion Carried Unanimously

Downtown Redevelopment Authority Logo

Nicole Simms was absent from meeting.

Motion by Debbie Strahley to accept DRA Logo on page 24
of June 28, 2017 packet
Second by Dayna Oldham
Aye, in favor
Motion Carried Unanimously

Main Street Alabama

Dorothy Morrison informed members that Mary M. Helmer of Main Street Alabama contacted her and wanted to meet. Mary attended the City of Daphne Beautification Meeting on June 7, 2017

Dorothy discussed interest in upcoming Main Street Alabama "Alabama Downtown Laboratory" on August 21-23, 2017 in Florence, Alabama.

Motion by Dana Oldham for Dorothy Morrison
to attend the Main Street Alabama "Alabama Downtown Laboratory"
on August 21-23, 2017 in Florence, Alabama
Second by Belle Laurendine
Aye, in favor
Motion Carried Unanimously

Downtown Properties for Development

Members discussed current downtown properties for development by DRA.

Motion by Debbie Strahley for Daniel Dyas
to review prior DRA real estate contract with Starke Irvine
and determine if contract is in force.
Daniel Dyas will negotiate and make offer on
property located at 1809 Main Street, Daphne, Alabama
on behalf of DRA to facilitate retail space subject approval of DRA
Second by, Belle Laurendine
Aye, All in favor
Motion Carried Unanimously

Daniel Dyas noted we would require a special meeting on contingency of offer.

6. NEW BUSINESS

Mini-Grant Applications (Southern Napa and Pigeon Hole)

Members reviewed Mini-Grant Applications submitted by Southern Napa and Pigeon Hole.

Motion by Dana Oldham to table Southern Napa
Mini-Grant Application
Second by, Debbie Strahley
Aye, All in favor
Motion Carried Unanimously

Motion by Dana Oldham to table Pigeon Hole
Mini-Grant Application
Second by, Doug Bailey
Aye, All in favor
Motion Carried Unanimously

Members suggested we need to modify the Mini-Grant Application.

Motion by Dorothy Morrison for members to suggest
three (3) constructive suggestions to modify Mini-Grant Application.
Second by, Belle Laurendine
Aye, All in favor
Motion Carried Unanimously

Belle Laurendine noted Little Bethel Baptist Church had their 100th Anniversary.

Daniel Dyas informed members on June 27, 2017 the Supreme Court ruled state must fund churches. Daniel noted churches are able to submit a Mini-Grant Application.

Councilwoman Tommie Conaway will research Alabama legislature on church funding.

Olde Towne Daphne Association (Facebook)

Debbie Strahley commented Brandy Lister started the Olde Town Daphne Business Association Facebook page. Debbie added Jenny Opal White as admin on page.

Your Town Alabama

Daniel Dyas asked Jenny Opal White to keep Your Town Alabama on agenda for next month's meeting.

7. COMMUNITY LIAISON REPORTS

Beautification Committee

Dorothy Morrison gave Beautification Committee report. Dorothy noted flags are up in city for the Fourth of July holiday.

Industrial Development Board

Doug Bailey gave Industrial Development Board report. Doug commented the DISC Project is moving forward. Doug noted a motion is on agenda for this evening IDB meeting to authorize and submit ADEM permit fees on DISC Project.

8. OPEN DISCUSSION

A Walk to Remember

Jenny Opal White noted Daphne Museum has completed form for approval on brick. Brick will read ***Downtown Redevelopment Authority 2017***. An amended motion is required to add ***2017*** to prior motion.

Motion by Debbie Strahley for DRA to purchase \$35.00 brick engraved

Downtown Redevelopment Authority

Second by, Patricia Vanderpool

Aye, All in favor

Motion Carried Unanimously

Amended Motion by Debbie Strahley to authorize brick to read

Downtown Redevelopment Authority 2017

Seconded by, Dana Oldham

Aye, All in favor

Motion Carried Unanimously

9. NEXT MEETING

Daniel Dyas noted next DRA meeting is scheduled for Wednesday, July 26, 2017 at City Hall in the Jubilee Conference Room at 5:30 p.m.

10. ADJOURN

Motion by Debbie Strahley to adjourn meeting at 7:04 p.m.
Second by Belle Laurendine
Aye, All in favor
Motion Carried Unanimously



1. CALL TO ORDER/ROLL CALL

There being a quorum present the vice chairman called the meeting to order at 6:02 p.m.

MEMBERS PRESENT – Denis Kearney; Dan Romanchuk; Steve Carey; Doug Bailey; Scott Koser.

Absent: John Cox; Don Ruble.

Also present – Candace Antinarella, recording secretary; Mayor Dane Haygood; Councilman Joe Davis; John Peterson, Mott McDonald; Andy Bobe, Dewberry Preble-Rish; Kenny Nichols, Gulf Coast Traffic and Development Services, LLC; Danny Lyndall, Daphne Utilities; Van Baggett, Daphne Utilities.

2. APPROVE MINUTES / May 22, 2017 Meeting Minutes

There being no corrections the May 22, 2017 meeting minutes stand approved.

3. PUBLIC PARTICIPATION

No one spoke.

4. OLD BUSINESS

a.) *Update on DISC project*

Extensive discussion of layout of streets/rights of way in project area as well as the traffic study of Champions Way and State Highway 181. It was mentioned the need to submit a site plan. Discussed water flow and well for the property. General discussion on timeline.

5. TREASURERS REPORT: APRIL 2017

Cash Balance April 30, 2017: \$348,433.95

Cash Balance May 31, 2017: \$359,493.39

6. NEW BUSINESS

a.) *MOTION:* Authorizing the ADEM permit fees of \$1,385 along with authorizing Steve Carey to submit the ADEM permit on behalf of IDB and the DISC project.

MOTION BY Doug Bailey to authorize the ADEM permit fees of \$1,385 along with authorizing Steve Carey to submit the ADEM permit on behalf of IDB and the DISC project. Seconded by Denis Kearney.

MOTION CARRIED UNANIMOUSLY

d.) *MOTION:* Appropriate funds for Steve Carey to attend the Auburn Intensive Economic Development Conference in July and September 2017.

MOTION BY Denis Kearney to approve the appropriate of funds for Steve Carey to attend the Auburn Intensive Economic Development Conference in July and September 2017. Seconded by Dan Romanchuk.

MOTION CARRIED UNANIMOUSLY

7. REPORT FROM BALDWIN COUNTY ECONOMIC DEVELOPMENT ALLIANCE

No one was present to give report.

8. OTHER BUSINESS

Discussion regarding water service to the DISC project. Belforest has the right to give utilities to this area but Daphne Utilities has the ability to provide fire flow. Daphne Utilities will meet with Belforest Water to discuss their capability to service the project. Mr. Carey asked for a timeline and things needed for this project. At this time it is anticipated that 25% of the construction will be complete by January 2018. Financial options were discussed for the DISC project.

Suggestion was made to start meeting twice a month; one business meeting and one with working groups.

9. ADJOURN

MOTION BY Doug Bailey to adjourn. Seconded by Dan Scott Koser.

MOTION CARRIED UNANIMOUSLY

There being no further business to discuss the meeting adjourned at 8:40 p.m.

The next meeting will be July 24, 2017

Submitted by:

Candace Antinarella, Secretary

Certification of Presiding Officer:

Steve Carey, Chairman



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD

ALCOHOL LICENSE APPLICATION

Confirmation Number: 20170711095302013



Type License: 160 - SPECIAL RETAIL - MORE THAN 30 DAYS State: \$250.00 County: \$345.00

Type License:

State: County:

Trade Name: HILTON GARDEN INN

Filing Fee: \$50.00

Applicant: ALA 4 LICENSEE LLC

Transfer Fee:

Location Address: 29546 NORTH MAIN STREET DAPHNE, AL 36526

Mailing Address: 100 E RIVERCENTER BLVD; SUITE 1050 COVINGTON, KY 41011

County: BALDWIN Tobacco sales: NO

Tobacco Vending Machines:

Type Ownership: LLC

Book, Page, or Document info: ENTITY 388-381

Date Incorporated: 04/11/2017 State incorporated: AL

County Incorporated: BALDWIN

Date of Authority: 04/11/2017

Alabama State Sales Tax ID: R009767587

Federal Tax ID: 82-1727508

Name:	Title:	Date and Place of Birth:	Residence Address:
EMILY BELLA RUBINGER ROITMAN DE GALSKY R152202793030 - FL	MEMBER	08/23/1979 PERU	199411 AMBASSADOR COURT MIAMI, FL 33179
ABY GALSKY SANDELMAN G422-00075-309-0 - FL	MEMBER	08/29/1975 LIMA, PERU	19411 AMBASSADOR COURT MIAMI, FL 33179
DAVID PATRICK HANLON 3200044751 - NV	MEMBER	11/23/1944 CINCINNATI, OH	7174 DURANGO ST LAS VEGAS, NV 89120

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: BILLY MEADOWS

Business Phone: 251-625-0020

Fax:

Home Phone: 251-625-0020

Cell Phone: 251-463-2932

E-mail: BILLY.MEADOWS@HILTON.COM

PREVIOUS LICENSE INFORMATION:

Trade Name:

Applicant:

Previous License Number(s)

License 1:

License 2:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD

ALCOHOL LICENSE APPLICATION

Confirmation Number: 20170711095302013



If applicant is leasing the property, is a copy of the lease agreement attached? **YES**

Name of Property owner/lessor and phone number: **DAPHNE 546 I AND DAPHNE 546 II LLC 859-392-2276**

What is lessors primary business? **HOTEL**

Is lessor involved in any way with the alcoholic beverage business? **NO**

Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Does the premise have a fully equipped kitchen? **YES**

Is the business used to habitually and principally provide food to the public? **YES**

Does the establishment have restroom facilities? **YES**

Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **YES**

Will the business be operated primarily as a package store? **NO**

Building Dimensions Square Footage: **72738** Display Square Footage:

Building seating capacity: **54**

Does Licensed premises include a patio area? **YES**

License Structure: **MOTEL/HOTEL** License covers: **ENTIRE STRUCTURE**

Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:	Violation & Date:	Arresting Agency:	Disposition:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD

ALCOHOL LICENSE APPLICATION

Confirmation Number: 20170711095302013



Initial each

Wf

In reference to law violations, I attest to the truthfulness of the responses given within the application.

Wf

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

Wf

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

Wf

In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

Wf

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

Wf

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

Wf

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

Wf

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages. The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

Wf

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print):

Willard Meadows

Signature of Applicant:

Willard Meadows POA

Notary Name (print): Betty G. Dean

Notary Signature:

Betty G. Dean

Commission expires: 1/13/2019

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD

ALCOHOL LICENSE APPLICATION

Confirmation Number: 20170711095302013



Private Clubs / Special Retail / or Special Events licenses ONLY

Private Club

Does the club charge and collect dues from elected members?

Number of paid up members:

Are meetings regularly held?

How often?

Is business conducted through officers regularly elected?

Are members admitted by written application, investigation, and ballot?

Has Agent verified membership applications for each member listed?

Has at least 10% of members listed been confirmed and highlighted?

Agent's Initials:

For what purpose is the club organized?

Does the property used, as well as the advantages, belong to all the members?

Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?

Special Retail

Is it for 30 days or less? NO

More than 30 days? YES

Franchisee or Concessionaire of above? NO

Other valid responsible organization: NO

Explanation:

Special Events / Special Retail (7 days or less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Other Explanations

Receipt Confirmation Page

Receipt Confirmation Number: **20170711095302013**

Application Payment Confirmation Number: **30437036**

Payment Summary	
Payment Item	Fee
Application Fee for License 160	\$50.00
Total Amount to be Charged	\$50.00

License Payment Confirmation Number:

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
160 - SPECIAL RETAIL - MORE THAN 30 DAYS	\$345.00	\$250.00	\$595.00
			\$0.00
Total Amount to be Charged	\$345.00	\$250.00	\$595.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 160 - SPECIAL RETAIL - MORE THAN 30 DAYS

License Type 2:

License County: BALDWIN

Business Type: LLC

Trade Name: HILTON GARDEN INN

Applicant Name: ALA 4 LICENSEE LLC

Location Address: 29546 NORTH MAIN STREET
DAPHNE, AL 36526

Mailing Address: 100 E RIVERCENTER BLVD; SUITE 1050
COVINGTON, KY 41011

Contact Person: BILLY MEADOWS

Contact Home Phone: 251-625-0020

Contact Business Phone: 251-625-0020

Contact Fax:

Contact Cell Phone: 251-463-2932

Contact Email Address:

Contact Web Address:

CASE NO. 2017-5

ABC LICENSE ROUTING

DATE RECEIVED BY REVENUE DIV. 7-13-17 (initial) aa
 DATE FORWARDED TO POLICE DEPT. 7-13-17 aa
 DATE RECEIVED BY POLICE DEPT. 7-13-17 aa

DATE: APPROVED ☒ DISAPPROVED ☐

POLICE DEPT SIGNATURE [Signature]

DATE RETURNED TO REVENUE DIV. 7-14-17 aa
 DATE FORWARDED TO CITY CLERK 7-14-17 aa
 DATE RECEIVED BY CITY CLERK 7-14-17 CBA
 SCHEDULED DATE ON AGENDA 7-17-17 CBA

Council Action: ☐ APPROVED ☐ DISAPPROVED ☐ TABLED

COMMENTS: _____

Rescheduled for Council Agenda Date: _____

Council Action: ☐ APPROVED ☐ DISAPPROVED ☐ TABLED

COMMENTS: _____

DATE RETURNED TO REVENUE DIV.: _____

DATE RETURNED TO TAXPAYER _____
 OR TO ABC FIELD OFFICE _____ (per taxpayer request)

*This is an existing business - please review
 & return to Revenue. Thank you.
 fax: 251-621-6904*

**CITY OF DAPHNE, ALABAMA
RESOLUTION NO. 2017-40**

2017-R-POLICE UNIFORMS

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the POLICE UNIFORMS will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the POLICE UNIFORMS and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the POLICE UNIFORMS be awarded to Galls, LLC..

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that the City hereby accept the bid of Galls, LLC. for unit cost listed as attached herein and made a part hereof for BID SPECIFICATION NO. 2017-R-POLICE UNIFORMS.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ **day of** _____, 2017

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

MEMORANDUM

TO: SUZANNE HENSON
FROM: TRACY BISHOP/CHIEF CARPENTER *DC*
DATE: JUNE 26, 2017
RE: UNIFORM BID

PLEASE ACCEPT THE BID OF GALLS UNIFORMS FOR OUR UNIFORM NEEDS FOR THE NEXT YEAR. WE ARE PLEASED WITH THEM AND THEIR SERVICE.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT US.

**CITY OF DAPHNE - BID OPENING MINUTES FOR:
BID DOC #: 2017-R-POLICE UNIFORMS
June 21, 2017
11:30 A.M.**

Those present were as follows:

Mrs. Suzanne Henson Senior Accountant
Captain Jud Beedy Police

7 Bid Invitations were mailed/picked up/e-mailed, 3 sealed bids were received.
Captain Beedy opened the bids presented and the bids were read aloud as follows:

DESCRIPTION	ADDITIONAL DESCRIPTION / OPTIONS	VENDOR BID SUBMITTALS			
		GALLS, LLC	TRA-TX PS SUPPLY	DANA SAFETY SUPPLY	GT DISTR OF GA, INC.
Ammo Pouch, Double - Basketweave Leather - Dutyman or Equivalent	Velcro or Hidden Snaps	19.99	28.84	18.25	12.50
Ammo Pouch, Double - Plain Leather - Dutyman or Equivalent	Velcro or Hidden Snaps	19.99	27.95	17.97	12.22
Badge, Belt - B537 in Gold or Silver w/Blue Lettering Only with State Seal, Blackinton or Equivalent	Gold or Silver - \$48.50	56.99	56.00	62.21	80.45
Badge, Coat - CP-101		59.99	58.00		
Badge, Hat - B615	Gold or Silver-\$47.99	52.00	49.20		50.20
Badge, Shirt - B538 Blue Lettering with State Seal, Blackinton or Equivalent w/Pin	Gold or Silver-\$42.00	49.00	47.93	53.60	47.21
Badge, Wallet - B538 Blue Lettering with State Seal, Blackinton or Equivalent w/Clip	Gold or Silver-\$42.00	49.00	47.93	51.51	47.21
Badge, Cloth (Silver or Gold Badges)	Gold or Silver	5.50	2.31	51.51	
Belt, Dress 0 Basketweave Leather, Don Hume B112, Ranger	Gold or Silver Buckle All Sizes:	26.99	35.40		
Belt, Dress - Plain Leather - Don Hume B112 Ranger	Gold or Silver Buckle - All Sizes:	26.99	29.40	50.71	
Belt Keepers - Single or Double Snap Basketweave Leather	Gold or Silver Snaps	9.70	3.49	46.42	2.50
	Single or Double Snaps				6.25
Belt Keepers - Basketweave Leather	Velcro	20.95	3.49	2.75	2.50
Belt Keepers - Single or Double Snaps Plain Leather	Gold or Silver Snaps	9.70	2.98	2.75	6.47
	Single or Double Snaps				
Belt Keepers - Plain Leather	Velcro	20.95	2.98	2.75	
Boots - Blackhawk Air Tac, Lace up, Ridge	All Sizes:	56.75	135.57		
Boots - Blackhawk Air Tac, Zipper, Ridge	All Sizes:	77.75	135.57		
Boots - Hi Tech or Equivalent	All Sizes	89.75			
Mens #8316027 Ladies #5316103	Lace Up or zipper				
Brass Cloth (for BDU Shirts)	Lieutenant, Captain or Chief	1.15	2.31		
Cap - Navy Twill Pro-Style Ball Cap with "DAPHNE POLICE" Embroidered on Front	Gold or Silver Embroidery	11.99	13.90		
Chevrons, Cloth - Corporal & Sergeant	Sgt or Cpl	2.27	2.31		
Flashlight Ring - Basketweave or Plain	Gold or Silver Snaps	9.00	11.40	5.49	6.62
FTO Collar Brass		13.95	8.78	7.42	
		17.25	16.00	11.76	
	All Sizes:	39.00	36.43	24.18	
Gloves (GLO) School Crossing Guard		13.99	18.25	17.85	17.99
Gun Belt, Inner - Basketweave Leather, Dutyman or Equivalent, Velcro	All Sizes:	25.22	18.89	17.97	17.69
Gun Belt, Inner - Plain Leather, Dutyman or Equivalent, Velcro	All Sizes:	25.22	18.89	17.97	37.80
Gun Belt, Outer - Basketweave Leather - Dutyman or Equivalent, Velcro	All Sizes:	44.52	30.50	38.08	21.52

DESCRIPTION	ADDITIONAL DESCRIPTION / OPTIONS	VENDOR BID SUBMITTALS			
		GALLS, LLC	TRA-FX RS SUPPLY	DANA SAFETY SUPPLY	GT DISTR OF GA, INC
Gun Belt, Outer - Plain Leather - Dutyman or Equivalent, Velcro	All Sizes:	44.52	29.99	38.08	21.52
Handcuffs - S&W Model 100 Stainless Steel		34.99	23.63	19.30	15.23
Handcuff Case - Basketweave Leather, Closed case with Snap - Dutyman or Equivalent	Gold or Silver Snaps	19.40	24.93	14.73	12.39
Handcuff Case - Plain Leather, Open Face - Dutyman or Equivalent		30.33	24.26	13.47	*
Hat - Air Force Style, Midnight Navy with 100% Polyester Cover	All Sizes: With Embroidered Gold or Silver Band Scrambled Eggs	59.00	50.63	*	*
Hat - Wave in Navy/White (School Crossing Guard - Ladies)	All Sizes:	34.99	82.00	*	*
Hat Band, Cloth, Silver and Gold	Gold or Silver	7.50	10.53	*	*
Hat Cover - Plastic Best Quality		3.53	4.05	*	*
Holster - Basketweave Leather - Don Hume Level Two Security - Automatic H745-SH	Left or Right Handed Glock 22, 23 or 27	126.99	148.43	135.17	*
Holster - Plain Leather - Don Hume Level Two Security Automatic H745-SH	Left or Right Handed Glock 22, 23 or 27	121.99	148.43	130.55	*
ID Case, Wallet Badge and ID Card with B538 Badge		17.25	97.50	16.28	*
Jackets - Navy Blue Supplex Outer Shell w/Two Size Vent Pockets, Water Repellent, and Thinsulate Lining, Gerber Style 31S or Equivalent w/Should Patches	All Sizes: /All Sleeve Sizes: (used XL \$ for comparison) Silver or Gold Buttons /Silver or Gold Badge Sgt or Cpl. Chevrons oversize Charges 2XL & above:	95.76	74.59	*	*
Name Plate w/Silver or Gold Clutch Reading "Name of Officer in Blue Print & Silver or Gold Double Service Bar Reading "Rank of Officer" & "Serving Since Year Officer Started" in Blue Print	Gold or Silver	11.95	16.27	*	*
Name Strips (for BDU Shirts)	Name Strip - Gold or Silver Thread	3.00	3.00	*	*
Pants, BDU - Navy Pants, Cotton/Poly Blend	All Waste Sizes: All Length Size: Regular or Long /oversize charges 44 & above:	38.47	28.21	17.48	*
Pants, School Crossing Guard - Horace Small or Equivalent, Navy 100% Dacron Polyester, Regular and Long, 2 Ply gabardine Weave Style #10710 with No Stripes	All Waste Sizes: Women or Men Oversize Charges 44 & Above:	37.75	32.81	*	*
Pants, Uniform - Horace Small or Equivalent, Navy 100% Dacron Polyester, Regular and Long, 2 Ply Gabardine Weave Style #10710 Including Stripes	All Waste Sizes: / All Length Sizes: Regular or Long /Blue or Gold Stripes	37.75	38.81	*	*
Patches, Shoulder Emblem in Yellowish Gold (for Uniforms, Crossing Guard & BDU Shirts, and Jackets)		2.99	3.85	*	*
Pepper Spray Holder, Basketweave Leather - MK-3 with Flap (small)	Gold, Silver or Hidden Snaps	20.50	27.85	13.74	19.89
Pepper Spray Holder, Plain Leather - MK-3 with Flap (small)	Gold, Silver or Hidden Snaps	20.50	26.50	13.47	19.89
Pepper Spray Holder, Basketweave Leather - MK-4 with Flap (large)	Gold, Silver or Hidden Snaps	20.50	27.85	15.11	19.89
Pepper Spray Holder, Plain Leather - MK-4 with Flap (large)	Gold, Silver or Hidden Snaps	20.50	26.50	14.78	19.89
Rain Coat - Lightweight 3/4 Nylon w/Reflective Trim and "POLICE" Panel on Back, Neese Style 447 or Equivalent, Lime Green	All Sizes	30.00	27.85	59.00	*
Shirt, BDU - Long Sleeve Tac Shirt, Navy, Cotton/Poly Blend, Included Name Strip, Cloth Badge & Shoulder Patches	All Neck Sizes: / All Sleeve Sizes:	39.99	25.50	*	*

DESCRIPTION	ADDITIONAL DESCRIPTION / OPTIONS	VENDOR BID SUBMITTALS			
		GALLS, LLC	TRA-FX RS SUPPLY	DANA SAFETY SUPPLY	ST DISTR OF GA, INC
(Oversize Charges 2X & above)	Name Strip: Gold or Silver Thread / Cpl or Sgt Chevrons Cpl or Sgt Chevrons / Silver or Gold Badge				
Shirt, BDU - Short Sleeve Tee Shirt, Navy, Cotton/Poly Blend, Include Name Strip, Cloth Badge & Shoulder Patches (oversize Charges 2X & above)	All Neck Sizes: / All Sleeve Sizes: Name Strip to Read: Gold or Silver Thread /Cpl or Sgt Chevrons Cpl or Sgt Chevrons / Silver or Gold Badge	37.99	35.29		
Shirt, Golf - 100% Cotton, Pique Knit "POLICE" on Back, Cloth Badge on Front	All Sizes: Gold or Silver Badge	21.99	42.11		
Shirt, School Crossing Guard - Long Sleeve, Flying Cross, White (35 W5400) with Police Shoulder Patches (oversize Charges)	All Neck Sizes: \$19.99 /Women or Men Sleeve Sizes:	39.99	35.51		
Shirt, School Guard - Short Sleeve, Flying Cross, White (35W5400) with Police Shoulder Patches	All Sizes: /Women or Men Oversize Charges:	35.50	33.08		
Shirt, Turtleneck - 100 % Cotton Mock, Black in Color with " DPD" Embroidered on Neck in Silver or Gold	All Sizes: Gold or Silver "DPD" Letters Centered	14.99	33.50		
Shirt, Uniform - Long Sleeve - Flying Cross or Equivalent, Light Blue, 65% Dacron Polyester, 35% Avril Rayon w/shoulder Patches	All Neck Sizes: /All Sleeve Sizes: with zipper / without zipper Sgt or Cpl Chevrons Oversize Charges 2X & above:	39.99	53.66		
Shirt, Uniform - Short Sleeve - Flying Cross or Equivalent, Light Blue, 65% Dacron Polyester, 35% Avril Rayon w/shoulder Patches	All Sizes: with zipper without zipper Sgt or Cpl Chevrons Oversize Charges 2X & above:	35.50	48.26		
Shoes - Bates Lite or Equivalent Mens #42 Ladies # 742	All Sizes:	50.00	54.29		
Shorts BDU Summer Uniform	All Waist Sizes: Small (27-31) Medium (31-35) Large (35-39) XLarge (39-42) 2XL (44-46)	22.25	36.31	26.00	
Tie, Clip - on Navy Blue		4.55	3.43		
Tie, Velcro - Navy Blue		6.75	3.43		
Tie Tac, State of Alabama Seal	Gold or Silver	5.99	4.95	19.00	
Zippers - Heavy Duty, unit price should include installation per shirt		8.00	12.00		
	TOTAL	2,059.19	2,247.48	Did not bid on required 80%	Did not bid on required 80%

22.25	Shorts BDU Summer Uniform	All Waste Sizes: <i>Propper F52W-38-405</i> Small (27-31) Medium (31-35) Large (35-39) XLarge (39-42) 2XL (44-46)
4.55	Tie, Clip - on Navy Blue	<i>Galls UA494</i>
6.75	Tie, Velcro - Navy Blue	<i>Galls UA495</i>
5.99	Tie Tac, State of Alabama Seal	Gold or Silver
8.00	Zipper - Heavy Duty, unit price should include Installation per shirt	

THE BIDDER ACKNOWLEDGES WITH THE SUBMISSION OF A BID THAT HE/SHE HAS REVIEWED THE TERMS AND CONDITIONS OF THIS BID AND ACCEPTS THEM. BID SHEETS MUST BE SIGNED BY COMPANY OWNER OR AUTHORIZED PERSONNEL AND NOTARIZED.

COMPANY NAME	Galls, LLC
ADDRESS	1340 Russell Cave Rd. Lexington, Ky 40505
FEDERAL ID#	20-3545989
PHONE NUMBER	800-876-4242
FAX NUMBER	800-914-2557
E-MAIL ADDRESS	svetich-jack@galls.com
AUTHORIZED SIGNATURE	
PRINT NAME	R. Michael Andrews Jr. CFO

Sworn to and subscribed before me this 14th day of June, 2017.


Notary Public

ALL BIDS MUST BE RECEIVED IN PERSON OR BY MAIL

IN PERSON :

CITY OF DAPHNE
FINANCE DEPARTMENT
ATTENTION: SUZANNE HENSON
1705 MAIN STREET
DAPHNE, ALABAMA 36526

BY MAIL :

CITY OF DAPHNE
FINANCE DEPARTMENT
ATTENTION: SUZANNE HENSON
P.O. BOX 400
DAPHNE, ALABAMA 36526

BID COST SHEET: POLICE UNIFORM & EQUIPMENT

PRICE	DESCRIPTION	Comment in this section if you do not Comply w/Options or Additional cost apply
19.99	Ammo Pouch, Double - Basketweave Leather - Dutyman or Equivalent	Velcro or Hidden Snaps Alternate: Galls LP151
19.99	Ammo Pouch, Double - Plain Leather - Dutyman or Equivalent	Velcro or Hidden Snaps Alternate: Galls LP151
48.50 (Silver) 56.99 (Gold)	Badge, Belt - B537 in Gold an Silver w/Blue Lettering Only with State Seal, Blackinton or Equivalent	Gold or Silver
59.99	Badge, Coat - CP-101	
47.99 (Silver) 52.00 (Gold)	Badge, Hat - B615	Gold or Silver
42.00 (Silver) 49.00 (Gold)	Badge, Shirt - B538 Blue Lettering with State Seal, Blackinton or Equivalent w/Pin	Gold or Silver
42.00 (Silver) 49.00 (Gold)	Badge, Wallet - B538 Blue Lettering with State Seal, Blackinton or Equivalent w/Clip	Gold or Silver
5.50	Badge, Cloth (Silver or Gold Badges)	Gold or Silver
26.99 <i>MT</i>	Belt, Dress 0 Basketweave Leather, Don Hume B112, Ranger	Gold or Silver Buckle All Sizes: Alternate: Gould + Goodrich B52
26.99 <i>MT</i>	Belt, Dress - Plain Leather - Don Hume B112 Ranger	Gold or Silver Buckle - All Sizes: Alternate: Gould + Goodrich B52
9.70	Belt Keepers - Single or Double Snap Basketweave Leather	Gold or Silver Snaps Gould + Goodrich Single or Double Snaps G76
20.95	Belt Keepers - Basketweave Leather	Velcro Gould + Goodrich B142
9.70	Belt Keepers - Single or Double Snaps Plain Leather	Gold or Silver Snaps Gould + Goodrich Single or Double Snaps G76
20.95	Belt Keepers - Plain Leather	Velcro Gould + Goodrich B142
56.75	Boots - Blackhawk Air Tac, Lace up, Ridge	All Sizes: 6-14 Alternate: Ridge 2008
77.75	Boots - Blackhawk Air Tac, Zipper, Ridge	All Sizes: 6-14; Alternate: Ridge 4105
89.75 <i>MT</i>	Boots - Hi Tech or Equivalent Mens #8316027 Ladies #5316303	All Sizes: 6-14 Alternate: Thorogood Lace Up or zipper 831-6027 (Mens) 931-6303 (Women's)

1.15	Brass Cloth (for BDU Shirts)	Lieutenant, Captain or Chief Hero's Pride 4944
11.99	Cap - Navy Twill Pro-Style Ball Cap with "DAPHNE POLICE" Embroidered on Front	Gold or Silver Embroidery Law Pro TK083
2.27	Chevrons, Cloth - Corporal & Sergeant	Sgt. or Cpl. Premier Emblems 217/323
9.00	Flashlight Ring - Basketweave or Plain	Gold or Silver Snaps Galls LP174
13.95	FTO Collar Brass	Blackinton A11171
17.25	Glove Cases	Dutyman 3411
39.00	Gloves - Kevlar, Black Leather Protective Search, Kevlar Lined or Equivalent	All Sizes: HWI KD100
13.99	Gloves (GLO) School Crossing Guard	Ringer 307-08
25.22	Gun Belt, Inner - Basketweave Leather, Dutyman or Equivalent, Velcro	All Sizes: small-2x Galls LP302
25.22	Gun Belt, Inner - Plain Leather, Dutyman or Equivalent, Velcro	All Sizes: small-2x Galls LP302
44.52	Gun Belt, Outer - Basketweave Leather - Dutyman or Equivalent, Velcro	All Sizes: 28-50 Galls LP301
44.52	Gun Belt, Outer - Plain Leather - Dutyman or Equivalent, Velcro	All Sizes: 28-50 Galls LP301
34.99	Handcuffs - S&W Model 100 Stainless Steel	
19.40	Handcuff Case - Basketweave Leather, Closed case with Snap - Dutyman or Equivalent	Gold or Silver Snaps Galls LP148
30.33	Handcuff Case - Plain Leather, Open Face - Dutyman or Equivalent	Gould+ Goodrich B85
59.00	Hat - Air Force Style, Midnight Nave with 100% Polyester Cover	All Sizes: Midway 112 With Embroidered Gold or Silver Band Scrambled Eggs
34.99	Hat - Wave in Navy/White (School Crossing Guard - Ladies)	All Sizes:
7.50	Hat Band, Cloth, Silver and Gold	Gold or Silver Premier Emblems p8007/a
3.53	Hat Cover - Plastic Best Quality	Premier Emblem p9008

126.99	Holster - Basketweave Leather - Don Hume Level Two Security - Automatic H745-SH	Left or Right Handed Glock 22, 23 or 27
121.99	Holster - Plain Leather - Don Hume Level Two Security Automatic H745-SH	Left of Right Handed Glock 22, 23 or 27
17.25	ID Case, Wallet Badge and ID Card with B538 Badge	Hero's pride 9106
95.76	Jackets - Navy Blue Supplex Outer Shell w/Two Size Vent Pockets, Water Repellent, and Thinsulate Lining, Gerber Style 31S or Equivalent w/Should Patches	All Sizes: /All Sleeve Sizes: Silver or Gold Buttons /Silver or Gold Badge Sgt. or Cpl. Chevrons oversize Charges 2XL & above: Gerber 7001
11.95	Name Plate w/Silver or Gold Clutch Reading "Name of Officer: in Blue Print & Silver or Gold Double Service Bar Reading "Rank of Officer" & "Serving Since Year Officer Started" in Blue Print	Gold or Silver
3.00	Name Strips (for BDU Shirts)	Name Strip - Gold or Silver Thread
38.47 41.01 (sizes 50-64)	Pants, BDU - Navy Pants, Cotton/Poly Blend	All Waste Sizes: All Length Size: Regular or Long /oversize charges 44 & above: Alternate: Galls 71083
37.75	Pants, School Crossing Guard - Horace Small or Equivalent, Navy 100% Dacron Polyester, Regular and Long, 2 Ply gabardine Weave Style #10710 with No Stripes	All Waste Sizes: Women or Men Oversize Charges 44 & Above: Alternate: Fechheimer FI-X80911-01
37.75	Pants, Uniform - Horace Small or Equivalent, Navy 100% Dacron Polyester, Regular and Long, 2 Ply Gabardine Weave Style #10710 Including Stripes	All Waste Sizes: / All Length Sizes: Regular or Long /Blue or Gold Stripes Alternate: Fechheimer FI-X80911-01
2.99 M	Patches, Shoulder Emblem in Yellowish Gold (for Uniforms, Crossing Guard & BDU Shirts, and Jackets)	
20.50	Pepper Spray Holder, Basketweave Leather - MK-3 with Flap (small)	Gold, Silver or Hidden Snaps Galls LP155
20.50	Pepper Spray Holder, Plain Leather - MK-3 with Flap (small)	Gold, Silver or Hidden Snaps Galls LP155
20.50	Pepper Spray Holder, Basketweave Leather - MK-4 with Flap (large)	Gold, Silver or Hidden Snaps Galls LP156

20.50	Pepper Spray Holder, Plain Leather - MK-4 with Flap (large)	Gold, Silver or Hidden Snaps Galls LP156
30.00	Rain Coat - Lightweight 3/4 Nylon w/Reflective Trim and "POLICE" Panel on Back, Neese Style 447 or Equivalent, Lime Green	All Sizes: Small - 6X Neese 1870C
39.99	Shirt, BDU - Long Sleeve Tac Shirt, Navy, Cotton/Poly Blend, Included Name Strip, Cloth Badge & Shoulder Patches (Oversize Charges 2X & above)	All Neck Sizes: / All Sleeve Sizes: Proper F530238250 Name Strip: Gold or Silver Thread / Cpl. or Sgt. Chevrons Cpl. or Sgt. Chevrons / Silver or Gold Badge
37.99	Shirt, BDU - Short Sleeve Tac Shirt, Navy, Cotton/Poly Blend, Include Name Strip, Cloth Badge & Shoulder Patches (oversize Charges 2X & above)	All Neck Sizes: / All Sleeve Sizes: Proper F530138200 Name Strip to Read: Gold or Silver Thread / Cpl. or Sgt. Chevrons Cpl. or Sgt. Chevrons / Silver or Gold Badge
19.99 (S-XL) 21.99 (2X-3X)	Shirt, Golf - 100% Cotton, Pique Knit "POLICE" on Back, Cloth Badge on Front	All Sizes: Gold or Silver Badge Vanmar 3800
39.99	Shirt, School Crossing Guard - Long Sleeve, Flying Cross, White (35 W5400) with Police Shoulder Patches (oversize Charges)	All Neck Sizes: / Women or Men Sleeve Sizes: AB Fechheimer 35W54
35.50	Shirt, School Guard - Short Sleeve, Flying Cross, White (35W5400) with Police Shoulder Patches	All Sizes: / Women or Men Oversize Charges: Fechner 85R5400
14.99	Shirt, Turtleneck - 100 % Cotton Mock, Black in Color with "DPD" Embroidered on Neck in Silver or Gold	All Sizes: Gold or Silver "DPD" Letters Centered Port + Co. PC61M
39.99	Shirt, Uniform - Long Sleeve - Flying Cross or Equivalent, Light Blue, 65% Dacron Polyester, 35% Avril Rayon w/shoulder Patches	All Neck Sizes: / All Sleeve Sizes: with zipper / without zipper Sgt. or Cpl. Chevrons Oversize Charges 2X & above: Fechheimer 35W5400
35.50	Shirt, Uniform - Short Sleeve - Flying Cross or Equivalent, Light Blue, 65% Dacron Polyester, 35% Avril Rayon w/shoulder Patches	All Sizes: with zipper without zipper Sgt. or Cpl. Chevrons Oversize Charges 2X & above: Fechheimer 85R5400
50.00	Shoes - Bates Lite or Equivalent Mens #42 Ladies # 742	All Sizes: Ridge 7001

**CITY OF DAPHNE, ALABAMA
RESOLUTION NO. 2017-41**

2017-S-PARK CHEMICALS

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the PARK CHEMICALS will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the PARK CHEMICALS and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the PARK CHEMICALS be awarded to SiteOne Landscape Supply LLC.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that the City hereby accept the bid of SiteOne Landscape Supply LLC for unit cost listed as attached herein and made a part hereof for BID SPECIFICATION NO. 2017-S-PARK CHEMICALS.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2017

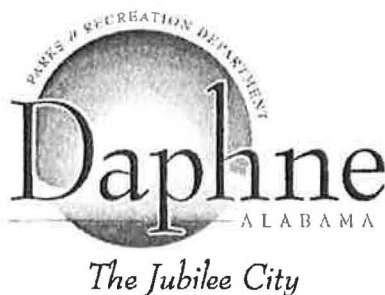
Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

Dane Haygood
Mayor

David McKelroy
Parks & Recreation
Director



Chris Bradford
Parks Maintenance Supervisor

Jane Ellis
Seniors Program Coordinator

Charlie McDavid
Athletic Coordinator

MEMO

TO: Suzanne Henson, Sr. Accountant

FROM: David McKelroy, Recreation Director *WAM*

DATE: June 29, 2017

RE: Bid# 2017-S-Parks Chemicals

I recommend the city of Daphne accept the bid from SiteOne Landscape Supply, LLC for the Parks Chemicals. We have been very satisfied with their products and service.

7/5/2017

City of Daphne

CITY OF DAPHNE

BID OPENING MINUTES BID DOCUMENT NO: 2017-S-PARKS CHEMICALS

**June 21, 2017
11:30 A.M.**

Those present were as follows:

Ms. Suzanne Henson

Sr. Accountant

Mr. David McKeirroy

Recreation/Parks Director

8 bid invitations were mailed/picked up/e-mailed, 1 sealed bids were received.

Mr. McKeirroy opened the bids presented and the bids were read aloud as follows:

PRODUCT	UNIT	EST QTY	SiteOne Landscape Supply		Previous Bid - 2016 SiteOne Landscape
			UNIT PRICE	UNIT PRICE	
Fertilizer					
18-24-12 50% MOP	50 pound	8	\$ 23.15	\$	25.02
24-2-11 40% PPSCU 6FE	50 pound	90	\$ 19.63	\$	21.42
Pre-m 0-0-8 (Herbicide: Pre-emerge with fertilizer)	50 pound	112	\$ 18.00	\$	17.48
Insecticide					
Lesco Fate	10 pound	36	\$ 80.00	\$	32.03
Top Choice	50 pound	67	\$ 125.00	\$	137.50
Herbicide					
Revolver	87 OZ	3	\$ 571.20	\$	550.80
Monument	5 X 5 packets	8	\$ 245.00	\$	242.50
Drive 75DF	1 pound	78	\$ 32.78	\$	28.50
MSMA 6.6	2.5 gallon	4	\$ 96.74	\$	87.01
Prosecutor Pro	2.5 gallon	61	\$ 45.00	\$	55.00
Three Way Selective	2.5 gallon	2	\$ 61.69	\$	60.96
Miscellaneous					
Pro-Choice Soil Master	50 pound	600	\$ 7.50	\$	7.50
Spreader Sticker, Non-ionic	2.5 gallon	18	\$ 60.20	\$	56.19
Tracker Dye	2.5 gallon	2	\$ 51.97	\$	48.51
Rye Grass Seed Perennial - Eagle Blend	50 pounds	134	\$ 62.38	\$	65.19
Athletic Field Marking Chalk	50 lb	144	\$ 5.50	\$	4.21
80% of the items listed above must be bid on for your bid to be considered.			\$ 1,505.74	\$	1,439.82
OTHER CHEMICALS PURCHASED BY THE CITY:					
Fertilizer					
18-0-18 50% PPSCU	50 pound	1	\$ 19.46	\$	23.15

PRODUCT	UNIT	EST QTY	SiteOne Landscape Supply	Previous Bid - 2016 SiteOne Landscape
			UNIT PRICE	UNIT PRICE
Pre-M 25-2-5 (Herbicide: Pre-emerge with fertiliz	50 pound	1	\$ 18.78	\$ 22.23
Insecticide				
Talstar Flowable	1 quart	1	\$ 27.16	\$ 27.09
Varsity Ant Bait	12 pound	1	\$ 320.80	\$ 350.00
Orthene T&O	WSP packets	1	\$ -	\$ -
Merit 75 WP	2 oz	1	\$ 31.76	\$ 31.00
Sevin	2.5 gallons	1	\$ 113.50	\$ 112.00
Herbicide				
Sedgehammer	1.3 ounce	1	\$ 74.54	\$ 64.96
Manor	2 ounce	1	\$ 19.16	\$ 50.18
Reward	1 gallon	1	\$ 108.20	\$ 96.81
Snapshot	50 pound	1	\$ 75.00	\$ 82.22
Vantage	1 gallon	1	\$ -	\$ -
Image Herbicide	1 pint	1	\$ -	\$ -
Dismiss	16 ounce	1	\$ 76.23	\$ 73.13
Certainty	1.25 ounce	1	\$ 73.07	\$ 70.49
Fungicide				
Banol	1 gallon	1	\$ 956.25	\$ 427.70
T-Storm	2.5 gallon	1	\$ 136.93	\$ 166.75
Mancozeb	12 pound	1	\$ 69.77	\$ 57.03
Heritage	1 pound	1	\$ 330.00	\$ 317.00
Manicure Ultrex	5 pound	1	\$ 37.33	\$ 41.13
Subdue	1 gallon	1	\$ 133.53	\$ 515.00
Miscellaneous				
Double Eagle Blend Rye Grass Seed	50 pound	1	\$ 63.15	\$ 72.50
Chelated Iron Liquid	2.5 gallon	1	\$ 21.49	\$ 20.60
Dolomitic Lime (pelletized)	50 pound	1	\$ 5.03	\$ 5.05
Wasp & Hornet Spray	17.5 ounce can	1	\$ 4.92	\$ 7.81
Recede Antifoam	1 gallon	1	\$ 4.86	\$ 4.21
Ecogentral Moisture Manager	2.5 gallon	1	\$ 102.44	\$ 90.39
GRAND TOTAL			\$ 4,329.10	\$ 4,168.25

**CITY OF DAPHNE
ORDINANCE 2017-54**

**AN ORDINANCE ADOPTING THE RULES OF PROCEDURE IN ALL
INSTANCES FOR MEETINGS OF THE CITY COUNCIL**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that the Order Procedure in All Instances for Meetings of the City Council shall be as follows:

SECTION I: GOVERNING RULES

The Rules of Procedure herein contained shall govern the deliberations and meetings of all of the Council of the City of Daphne, Alabama.

- A. Amending the Council Rules of Procedure. The rules of the Council may be amended in the same manner as any other ordinance of general or permanent nature.
- B. Suspension of the Rules of Procedure. The Rules of the Council may be temporarily suspended by unanimous roll call vote of all members present.

SECTION II: COUNCIL MEETING TIME

The regular meetings of the City Council shall be held on the first and third Mondays of each month, which meeting shall convene at 6:30 p.m. at the City Hall Council Chamber. All meetings, regular and special, shall be opened to the public, except when Council meets in executive session as authorized by State law. The regularly scheduled work session will be held on the second Monday of each month at 6:30 p.m. at the City Hall Council Chambers. Any meeting that is scheduled to meet on a Monday that is observed by the City as a holiday shall instead meet on the Tuesday after the holiday at the regularly scheduled time.

SECTION III: SPECIAL CALLED MEETINGS

All special meetings may be held as provided by Section 11-43-50, Code of Alabama (1975) (as amended). Special meetings may be held at the call of the presiding officer by serving notice on each member of the Council not less than twenty-four hours before the time set for such special called meeting. The presiding officer shall call special meetings whenever two (2) Council members or the Mayor request the presiding officer in writing to call a meeting. Upon the failure or refusal of the presiding officer to call a meeting when requested, the two (2) Council members or the Mayor making the request shall have the right to call the meeting. Notice of all special meetings shall be posted on the council approved bulletin board and appropriate customary media notified, and shall be accessible to the public at least twenty-four hours prior to such scheduled meeting.

SECTION IV: QUORUM

A Quorum shall be determined as provided by Section 11-43-40, Code of Alabama (1975) (as amended).

SECTION V: ORDER OF BUSINESS

That the order of business of each council meeting shall be as follows:

1. Call to Order
2. Roll Call/Invocation/Pledge of Allegiance
3. Approval of the Minutes of the Previous Meeting(s)
4. Reports of Standing Committees:
 - Finance Committee
 - Building/Property Committee
 - Code Enforcement/Ordinance Committee
 - Public Safety
 - Public Works/Solid Waste Committee
5. Reports of Special Boards and Commissions
 - Board of Zoning Adjustment
 - Downtown Redevelopment Authority
 - Industrial Development Board
 - Library Board
 - Planning Commission
 - Recreation Board
 - Utility Board
6. Report of Mayor
7. Report of City Attorney
8. Report by Department Heads
9. City Clerk's Report
10. Public Participation
11. Resolution, Ordinances and Other Business
12. Council Comments
13. Adjournment

SECTION VI: SUBMISSION OF COUNCIL MEETING MATERIAL

- A. It is desired that information be supplied to the City Clerk in time to be made part of the council meeting or work session packet. Any item to be placed on council meeting and work session agenda must be turned in to the City Clerk with all background materials by 12:00 p.m. on the Wednesday before the council meeting or work session. The Council President retains the authority to add or remove items to the agenda. However, any item may be placed upon the agenda if two council members submit a written request to the City Clerk prior to the above mentioned deadline. The council meeting packet will be sent to the full City Council by 5:00 p.m. Friday before the City council meeting or work session, and posted on the city website Friday before a council meeting or work session.
- B. All motions, resolutions, ordinances or other business required to be in writing shall be prepared and supplied to all Council members by noon one full city work day before the council meeting in which it is to be presented. (e.g. if City offices are not open the Friday before the Monday council meeting, then the writings and documentation shall be supplied to each city council member by placing same in each member's mailbox at City Hall by noon Thursday.)
- C. When a work session is called or scheduled between two council meetings, all motions, resolutions, ordinances or other business required to be in writing shall be presented in substantially the same form as that which is required for presentation at council meeting.
- D. In the event of an emergency sections A. and B., hereinabove, shall not apply. An emergency exists if a failure to act would result in an immediate and irrefutable harm to the City or any of its citizens or otherwise it is physically impossible to comply with notice requirements set forth herein. The presiding officer of the Council at the earliest meeting dealing with said emergency shall have final say over interpretations of this section.

SECTION VII: COMMENTS BY COUNCILMEMBERS

- A. Comments by Councilmembers and Mayor. Any comments or discussion by councilmembers or the Mayor shall be with permission of the presiding officer, and for not more than three (3) minutes. The presiding officer may grant additional comments after all other council members have had the opportunity to speak.
- B. Number of comments by councilmember on a subject. No member shall speak more than twice on the same subject without permission of the presiding officer. The presiding officer may grant the councilmember additional comments after all other council members have had the opportunity to speak.

SECTION VIII: PUBLIC PARTICIPATION / PRESENTATIONS

- A. Public Participation. At the designated time in the order of business, any member of the public may address the City Council concerning any item appearing on the agenda for the council meeting or work session. Discussion on a subject scheduled for a public hearing shall be limited to that public hearing. No individual who is not a member of the City Council or the Mayor shall be allowed to address the same while in session without permission of the presiding officer and for not more than three (3) minutes, unless approved by the presiding officer.
- B. Presentations to Council. An individual wishing to make a presentation to the council with permission of the Council President or Presiding Officer may be allowed 10 minutes. The individual must provide in writing a synopsis of the topic to be discussed to the City Clerk by the Wednesday before the council meeting at 5:00 p.m.

SECTION IX: MOTIONS

- A. Discuss any Motion. The City Council may have the ability to have a discussion on any motion.
- B. Seconding Motions. Any motion coming from committees do not require a second.
- C. Reconsider a Motion. Those motions to reconsider must be made by a council member who voted with the majority at the same or next succeeding meeting of the Council.
- D. Recording of "Ayes" and Nays" / Division on any Question. Whenever it shall be required by one or more members the "ayes" and the "nays" shall be recorded and any member may call for a division on any question.
- E. Order of Motions. Motions to lay any matter on the table shall be first in order, and on all questions, the last amendment, the most distant day, and the largest financial sum shall be first put.

SECTION X: QUESTIONS OF ORDER

All questions of order shall be decided by the presiding officer of the Council with the right of appeal to the full Council.

SECTION XI: PROCEDURE FOR CHAIRMAN TO ADDRESS THE COUNCIL

The presiding officer of the Council may call any members to take the chair to allow him or her to address the Council or make a motion or discuss any other matter at issue.

SECTION XII: EXECUTIVE SESSION

The Council may meet in executive session only for purposes authorized by State law and only after the City Attorney certifies the stated purposes for the executive session are authorized by state law. When a council person makes a motion for executive session for an enumerated purpose, the presiding officer shall put the motion to a roll call vote. The estimated length of the executive session shall be stated prior to the roll call vote. The City Attorney shall then certify that the reason stated to enter into executive session is legal according to the Open Meetings Act. If the majority of the council shall vote in favor of the motion for executive session the body shall move into executive session for discussion of the matter for which executive session was called. No action may be taken in an executive session. When the discussion has been completed, the council shall resume its deliberations in public.

SECTION XIII: MOTION FOR ADJOURNMENT

A motion for adjournment shall always be in order.

SECTION XIV: COMMITTEES / BOARDS

- A. The chair of each respective committee, or the council member acting for him or her, shall submit and make report to the Council when so requested by the presiding officer or any member of the Council.
- B. Each Council member shall be a member of the following committees: Public Safety Committee, Public Works Committee, Finance Committee, Code Enforcement/Ordinance Committee and Buildings and Property Committee. Each of these committees shall consist of seven (7) members of the City Council. Should a member leave the office of City Councilperson, they will also forfeit membership of the aforementioned committees. Once said vacancy is filled, the replacement will become a member of each of the aforesaid committees upon taking the office of City Councilperson.
- C. Chairman shall be selected by members of committee or board.
- D. No council member shall serve as chair of more than one (1) committee or board as referenced in "B".
- E. Council President shall not chair a committee or board.
- F. Committee or board meeting agenda shall be set by the committee chairman with input from staff.
- G. The Mayor may add any item to any committee or board agenda with notification to the chairman.
- H. The Mayor shall not delete any agenda item without approval from the committee or board chairman.

SECTION XV: ORDINANCES THAT REQUIRE EXPENDITURE OF MONEY

All ordinances, resolutions or propositions submitted to Council which require the expenditure of money will lie over until the next Council meeting; provided that such ordinance, resolution or propositions may be considered earlier by unanimous consent of the Council members present at such meeting by roll call vote and provided further that this rule shall not apply to the current expenses of, or contracts previously made with, or regular salaries of officers, or wages of employees of the City.

SECTION XVI: ATTENDANCE REQUIREMENT

The City Clerk, Treasurer, City Attorney, Chief of Police, Fire Chief, Finance Director, Public Works Director, Human Resources Director, Building Departments Director, Community Development Director, Parks and Recreation Director, Library Director, Civic Center Director and such other department heads or their designated employee shall attend all meetings of the City Council, and shall remain at the council meeting after Department Heads Report when they have items pertaining to their department on the agenda. Department Heads shall attend Council work sessions when items on the agenda pertain to their department.

SECTION XVII: ROBERTS RULES OF ORDER

That Roberts Rules of Order 11th edition be and is hereby adopted as the rules of procedure for this Council in those situations which cannot be resolved by the rules set forth in this Ordinance.

SECTION XVIII: PUBLIC HEARINGS

The City Council will set all public hearings by a majority vote. At all public hearings after the initial presentation all questions and comments are limited to three (3) minutes per speaker.

SECTION XIX: REPEALER

That Ordinance 2016-66 be and is hereby repealed in its entirety and that other ordinance(s), parts of ordinance(s) or resolutions(s) conflicting with the provisions of this Ordinance are hereby repealed insofar as they conflict.

SECTION XX: SEVERABILITY

That the provisions of this Ordinance are severable. If any provision, section, paragraph, sentence are part thereof shall be held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not effect or impair the remainder of this Ordinance, it being the legislative intent to ordain and act each provision section, paragraph, sentence, and part thereof separately and independently of each other.

SECTION XXI:

This Ordinance shall take effect and be enforced from and after approval by the City Council of the City of Daphne upon publication required by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA on this the ____ day of _____, 2017.

**CITY OF DAPHNE,
AN ALABAMA MUNICIPAL CORPORATION**

**DANE HAYGOOD,
MAYOR**

ATTEST:

CANDACE ANTINARELLA, CITY CLERK

**CITY OF DAPHNE, ALABAMA
ORDINANCE NO. 2017-55**

**AN ORDINANCE TO REPEAL ORDINANCE 2017-25 REGARDING
COMMERCIAL SOLID WASTE COLLECTION SERVICES AND FRANCHISES**

WHEREAS, the City Council of the City of Daphne, Alabama adopted Ordinance 2017-25 on April 17, 2017, establishing rules and regulations related to commercial solid waste collection services and franchises; and

WHEREAS, Ordinance 2017-25 became effective on July 1, 2017; and

WHEREAS, the Council has determined that it is in the best interest of the City of Daphne to delay the implementation of said rules and regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION 1. Ordinance 2017-25 is hereby repealed in its entirety.

SECTION 2. Ordinance 2017-08, which was repealed by Ordinance 2017-25, shall remain repealed in its entirety.

SECTION 3. This Ordinance shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne and publication as required by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THIS THE _____ DAY OF _____, 2017.

CITY OF DAPHNE

DANE HAYGOOD, MAYOR

ATTEST:

CANDACE G. ANTINARELLA, CITY CLERK

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-56**

Appropriation for Fire Station #5: Architectural Design and Civil/Site Design

WHEREAS, Ordinance 2016-56 approved and adopted the Fiscal Year 2017 Budget on September 19, 2016; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2017 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2017 budget; and

WHEREAS, the City is evaluating a parcel of real property upon which a future Fire Station/Public Safety Complex may be constructed to better serve the safety needs of the citizens of Daphne ; and

WHEREAS, an offer has been made by the property owner to donate property located on Milton Jones Road and the proposed donation is currently being negotiated; and

WHEREAS, a new Fire Station facility will require architectural design and civil/site design services; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that:

1. The Fiscal Year 2017 Budget is hereby amended to include an appropriation from the **General Fund** in the amount of **\$59,890** for the architectural design (\$34,500) and civil/site design (\$25,390) for Fire Station #5; and
2. The Mayor is hereby authorized to enter into any agreements associated with the project on behalf of the City of Daphne.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this ____ day of _____, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk



61 Saint Joseph Street, Suite 902
Mobile, Alabama 36602

☎ 251.432.3480
☎ 251.432.3482

pcda.net

June 6, 2017

Chief White
Daphne Fire Department
28280 North Main Street
Daphne, AL 36526

Re: Proposal for Architectural Services

Dear Chief White:

It was a pleasure talking with you about your project. I appreciate the opportunity to present you with my proposal for construction drawings.

Scope: PCDA will provide construction drawings for the new fire station in Daphne. The project will be separated into two parts; a Civil Package and a Building Package. We will present you with 3 conceptual plans to review. Once reviewed, PCDA will incorporate your comments on the selected plan and begin construction drawings. The civil package will include site design and landscape design. The building package will include structural, mechanical and electrical design work.

Fee Structure:

Engineering (Civil Package): Survey, Design, Geotechnical, Drawings, P&Z Approval, Contract Documents and Letting Cost for Civil Site Work -	\$17,000 —
Architectural (Building Package): Design, Structural, Mechanical, Contract Documents and Letting Cost for Turnkey Fire Station based on a ready site -	\$35,000
CE&I (Engineering-Civil Package):	\$3,500 —
CE&I (Architectural – Building Package) -	\$4,500
Total	\$60,000

Schedule: Work can begin immediately.

If you have any questions please do not hesitate to call me.

Sincerely,

A handwritten signature in dark ink, appearing to read "Paul C. Davis", written in a cursive style.

Paul C. Davis, President
Paul Carpenter Davis Architecture, P.C.



June 14, 2017

Mayor Dane Haygood
Daphne City Hall
P.O. Box 400
Daphne Alabama 36526

RE: Informational Design/Build Budget for Daphne Fire Station on Hwy 181

Dear Mayor:

Per your request we have reviewed the plans for the recently constructed Foley Fire Station and visited the potential site. This is an informational design/build budget to help in your decision-making process for a new fire station for the City of Daphne that matches the Foley Fire Station. Fulcrum Construction is grateful to be a part of this process and is committed to helping in any capacity to better serve our home town.

Civil Design \$8,500.00
Landscape Architect \$3,000.00
Architectural and Structural \$40,000.00
Construction Costs \$982,000.00

Total Budget \$1,033,500.00

We have excluded builder's risk insurance, performance bond, building permit, tap fees, utility extensions, and road borings from this informational design/build budget.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Yaeger", is written over a faint, larger signature.

Ron Yaeger
President

805 Trilene Avenue • Daphne, Alabama • 36526
phone 251.243.0708 • facsimile 251.217.2867

Kelli Kichler

From: James White <jwhite@daphnefire.org>
Sent: Thursday, June 22, 2017 9:27 AM
To: Kelli Kichler
Subject: FW: Adams Stewart Architects, Fire Station #5

From: Brian Puckett [<mailto:brian@whlcarchitecture.com>]
Sent: Thursday, June 22, 2017 8:38 AM
To: James White
Subject: RE: Adams Stewart Architects, Fire Station #5

Chief White, we have looked over the items that you provided. Based on an estimated budget of \$900,000.00 we could provide design services for a 6% fee (\$54,000). That would include the following:

- Architectural Design
- Structural Design
- Mechanical Design
- Electrical Design
- Plumbing Design
- Fire protection Design

Items not included would be:

- Civil design (which we would recommend HMR)
- Landscape Design (which we would recommend WAS Landscape)

If you need this in an official letter format proposal please let me know

Thanks

Brian Puckett

WHLC | ARCHITECTURE
EXPLORE. INSPIRE. COLLABORATE.

70 South Section Street Suite 4 | Fairhope, AL | 36532
[T] 251.990.6200 | [F] 251.990.6041 | [map](#)
www.whlcarchitecture.com

From: James White [<mailto:jwhite@daphnefire.org>]
Sent: Friday, June 2, 2017 7:23 AM
To: Brian Puckett <brian@whlcarchitecture.com>
Subject: FW: Adams Stewart Architects, Fire Station #5

James White

From: Richard D. Johnson, P.E. <rjohnson@daphneal.com>
Sent: Wednesday, May 24, 2017 2:52 PM
To: James White
Cc: William Eringman; Scott Hutchinson; Kelli Kichler; Todd Stewart; Jaye Robertson (jaye@hmrengineers.com)
Subject: Fire Station #5 - Finance Committee Information
Attachments: Daphne Fire Station Milton Jones Road (1.59 MB); RE: Adams Stewart Architects, Fire Station #5 (773 KB)

Chief:

Here are the numbers:

Site Design (HMR Engineers)

Preliminary Site Planning:	\$ 750.00 (Includes discussions with the owner for development layout and coordination with architect.)
Engineering Design and Construction Plans:	\$ 15,500.00 (Site design, entrance road design, grading, drainage and detention, Utility Design, Erosion Control and Meeting Representation/Coordination)
ADEM NOI Registration Documents:	\$ 1,500.00
Landscaping and Photometric Design:	\$ 2,640.00 (HMR will team with WAS Design)
Bidding:	\$ 2,000.00
Geotechnical Investigation:	\$ 3,000.00
Total Site Design/Letting:	\$25,390.00

Building Design (Adams Stewart Architects, Ilc)

Schematic Design:	10% - \$5,920.00 **
Design Development:	10% - \$5,920.00 **
Construction Documents:	60% - \$35,520.00
Bidding and Negotiating:	5% - \$2,960.00
Construction Administration:	15% - \$8,880.00
Total Building Design:	100% - \$59,200.00

** If a site adapt from a previous design is acceptable, there will be no charge for the schematic design and design development phases. Therefore, the total fee would be reduced by (\$11,840.00)

See attached Foley Construction Costs - Site with Eng - \$250k – Building with Architecture - \$850K – Project Total \$1.1 Million.

All supporting documents are attached.

Yours,

Forrest Daniell & Associates, P.C.

consultants required for completion of the project. The basis of design will be similar in scope to the fire station plan recently constructed in Foley, Alabama.

Reimbursable expenses include shipping and printing, if needed.

If this proposal is acceptable, please sign, scan and email the signed proposal back to me.

Sincerely,


Forrest Daniell
President

Fire Chief James White

Date



Forrest Daniell & Associates, P.C.
8007 American Way
Daphne, Alabama 36526
(251) 625-6490 | (251) 625-6494 fax

June 29, 2017

James White
Fire Chief
Daphne City Hall
1705 Main Street
Daphne, Alabama 36526

Re: Proposal for Architectural Services for a New Fire Station
Daphne, Alabama

Dear Chief White,

I appreciate the opportunity to submit this proposal for Architectural Services for your new Fire Station project. We propose to provide architectural, structural, mechanical, electrical and plumbing plans and specifications for the purpose of permitting and construction for a **fixed fee of \$34,500.00** as broken down in the chart below.

Service Phase	% of fee	Value of Service Phase
Schematic Design:	5%	\$1,725.00
Design Development:	15%	\$5,175.00
Construction Documents:	60%	\$20,700.00
Construction Administration:	20%	\$6,900.00
Total:	100%	\$34,500.00

Following is a description of each Service Phase:

Schematic Design: a scaled single line floor plan and site plan to establish the basic design.

Design Development: further development of the floor plan, site plan, and exterior elevations for final approval with the Owner prior to commencement of Construction Documents. These plans can also be used to establish and/or verify the construction cost budget.

Construction Documents: fully engineered plans and specifications for the purpose of bidding, permitting and construction.

Construction Administration: bi-weekly site visits and OAC meetings (Owner, Architect and Contractor meetings), checking shop drawings, responding to Contractor RFI's (Requests for Information), and processing Pay Applications. In addition to the bi-weekly scheduled site visits and OAC meetings, we will make other site visits as needed to assist the Contractor and Owner during the project.

This proposal is based on the assumption that civil engineering, geotechnical engineering and landscape plans will be contracted directly by the City of Daphne and are not part of this proposal. We will coordinate with all

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-57
MAIN STREET DRAINAGE STUDY FOR THE AREA: DAPHNE CIVIC
CENTER TO YANCEY BRANCH**

WHEREAS, Ordinance 2016-56 approved and adopted the Fiscal Year 2017 Budget on September 19, 2016; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2017 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2017 budget; and

WHEREAS, the Main Street area from the Daphne Civic Center to Yancey Branch on the East side of Main Street has had repetitive drainage issues; and

WHEREAS, the repair of this public infrastructure is necessary to preserve the health, safety, and convenience of the public; and

WHEREAS, the City Council has determined it to be in the best interest of the City to evaluate this project by requesting a drainage study of this area to evaluate the drainage issues and improvements needed; and

WHEREAS, this study would include a survey of the existing drainage structures along the east side of Main Street, modeling of the system and a drainage report detailing the findings.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that:

1. The Fiscal Year 2017 Budget is hereby amended to include an appropriation from the General Fund in the amount of \$9,100 for the Main Street Drainage Study for the area from the Daphne Civic Center to Yancey Branch; and
2. The Mayor is hereby authorized to enter into any agreements, on behalf of the City of Daphne, associated with the project.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this _____ day of _____, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

City of Daphne – Public Works Committee

Notice of Action Taken

Meeting Date: July 5, 2017

Agenda Item #	Description	Action Taken	Forwarded To	Person to Implement	Notes
III.C. & IV.E.	HMR Engineers - Main Street Drainage Study that includes survey, field investigations, modeling and Drainage Report for the pipe and inlet system located from the Daphne Civic Center to Yancey Branch on east side of Main street. This work can be done for \$9,100.00 .	Unanimous Motion by full Committee to place on Finance Agenda (7/10/17) for Appropriation. (Finance will need to draft Ordinance for funding appropriation)	Finance 	Kelli Kichler - Suzanne Henson	This action has resulted from a persistent complaint by Citizens on the west side of Main Street. Last month Committee requested options for system improvements.
IV.D.	Renewal of "On Call and Rotational" Survey & Engineering Professional Services - RFQ	Unanimous Motion by full Committee to place on City Council Agenda (7/17/2017) for Action – the Council wants to renew the agreements with the four firms currently under contract.	City Clerk	Candice Antinarella – Jenny White	Check with Legal – Motion is probably all that is required: <i>"Authorize the Mayor to update and renew the City's On Call and Rotational Survey & Engineering Professional Services Agreements with the following firms: Dewberry Engineers, Inc; Hutchinson, Moore & Rauch, LLC (rotational & "on call"); Mott MacDonald Alabama, LLC; and Volkert, Inc."</i>

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-58**

**AN ORDINANCE TO ESTABLISH SURETY BOND LIMITS FOR CERTAIN
MUNICIPAL OFFICERS AND EMPLOYEES**

WHEREAS, a review of statutorily-mandated Surety Bonds has been conducted and certain coverage revisions have been recommended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, AS FOLLOWS:

SECTION 1. Ordinance 2011-05 is hereby repealed in its entirety.

SECTION 2. The following officers and employees of the City of Daphne, Alabama, are hereby required to maintain Surety Bonds in the amount listed below for the duration of their term in their respective position:

- a) Mayor - \$500,000
- b) Finance Director/Treasurer - \$500,000
- c) Revenue Officer - \$500,000
- d) Municipal Court Magistrate - \$500,000
- e) City Clerk - \$100,000

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this ____ day of _____, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2017-59**

GARBAGE COLLECTION ORDINANCE

WHEREAS, the City Council of the City of Daphne, Alabama desires to promote the health, welfare, and safety of the residents of the City of Daphne, Alabama: and

WHEREAS, the City Council of the City of Daphne wishes to maintain and operate a service for the orderly, effective, and systematic collection of garbage in the City of Daphne, Alabama; to establish the rules, regulations, and conditions which shall regulate the accumulation, removal, and disposal of garbage and other wastes; to provide definitions and receptacle requirements; to define prohibited acts; and to provide penalties for the violation hereof within the City of Daphne, Alabama; and

WHEREAS, the fee charged by the City for the collection of garbage and rubbish has not been revised in approximately fifteen (15) years; and

WHEREAS, the costs to the City for the collection of garbage and rubbish have increased significantly since 2002.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that Ordinance 2002-34 is hereby repealed and replaced as follows:

SECTION I. DEFINITIONS

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, the words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directive.

A. Garbage. The term “garbage” shall mean putrescible animal and vegetable wastes resulting from the handling, preparation, cooking, and consumption of food, including wastes from markets, storage facilities, the handling and sale of produce and other food products, and excepting such materials that may be serviced by garbage grinders and handled as household sewage.

B. Commercial Establishments. The term “commercial establishment” shall mean and refer to all commercial establishments, including but not being limited to apartments,

motels, and hotels maintaining centralized locations for garbage, laundries, and cleaning establishments, industrial establishments, and all other places not classed as residential, producing or accumulating garbage.

C. Residential Unit. The term “residential unit” shall mean any structure or shelter or any part or curtilage thereof used or constructed for use as a residence of one family.

D. Garbage Receptacle. The term “garbage receptacle” shall mean a container that is commercially available for use as a garbage container which is (a) not greater than 35 gallon capacity or less than 30 gallon capacity, or (b) a 96 gallon semi-automated garbage cart, as approved by the City of Daphne. The receptacle shall be free of jagged or sharp edges and shall be watertight and of impervious material, provided with a tight-fitting cover suitable to protect the contents from flies, insects, rats, and other animals, and which shall not have any inside structures, such as inside bands or reinforcing angles or anything within that would prevent the free discharge of the contents. In no event shall metal drums be used as garbage receptacles.

E. Person. The term “person” shall mean any person or persons, firm, corporation, or association of any type.

F. Contractor. The term “contractor” shall mean the City of Daphne Solid Waste Department, or any person, firm, or corporation to whom the City of Daphne has granted a franchise for the right to collect garbage within the City of Daphne, Alabama.

G. Owner. The term “Owner” shall mean person or persons, firm, corporation, or association who shall accumulate or cause to accumulate garbage for pickup and disposal by the Contractor.

H. Code Enforcement Officer. The Code Enforcement Officer of the City of Daphne or a duly authorized representative of the City appointed by the Mayor to oversee enforcement of the terms of this Ordinance.

I. Garbage Disposal Site. “Garbage Disposal Site” shall mean areas or facilities established for disposal of garbage as designated by the Code Enforcement Officer.

SECTION II. TERRITORIAL APPLICATION OF THIS ORDINANCE

The Provisions of this Ordinance shall apply to all territory which presently lies within the city limits or which may be hereinafter annexed to the City of Daphne.

SECTION III. REQUIREMENTS FOR GARBAGE REMOVAL

A. Residential. All residents and occupants of residential units in Daphne, Alabama, shall be required to have accumulations of garbage removed and disposed of by: (1) the City of Daphne Solid Waste Department or a contractor to whom the City of Daphne has granted a franchise, (2) transporting to approved bulk containers or approved disposal sites, or (3) obtaining a permit from the Health Department to transport to a landfill.

B. Commercial. All occupants of premises used for commercial purposes shall be required to have accumulations of garbage removed and disposed of by: (1) a licensed, franchised contractor or (2) transporting in vehicles approved by the Code Enforcement Officer to approved disposal sites.

C. Evidence of Accumulation. The fact that any residence or any place of business is occupied shall be prima facie evidence that garbage is being produced and accumulated upon such premises, and garbage shall be stored, transported, and disposed of in a manner approved by the Code Enforcement Officer and in compliance with the requirements of this Ordinance and any amendments thereto.

D. Placement. All garbage must be placed at the curbside within six (6) feet of the street before 7:00 a.m. on the day scheduled for pick up. No garbage shall be placed at the curbside more than twenty four (24) hours prior to the day scheduled for pick up. If trash and garbage are scheduled for collection on the same day, materials should be neatly placed in separate areas of the curbside. Containers shall be removed from the curbside within twelve (12) hours after collection has occurred.

E. Sanitary Nuisance. Accumulation of garbage at any residential unit or any commercial unit for more than five (5) days shall be prima facie evidence of a sanitary nuisance. The Code Enforcement Officer shall, upon finding a nuisance as described above, issue a municipal offense ticket pursuant to the Municipal Offense Ordinance of the City of Daphne, and may pursue all legal remedies available to the City under the law, including but not limited to taking any action necessary to abate the nuisance.

SECTION IV. PREPARATION AND RECEPTACLE REQUIREMENTS

A. Preparation Requirements. All garbage must be placed in bags and placed in a garbage receptacle as defined herein. Red-colored bags will not be collected, as red is the universal color for medical waste. All garbage, cans, and bottles shall be drained of all liquids prior to deposit in the required receptacles. Receptacles shall comply with

requirements of the definition as established herein, and shall be kept tightly covered at all times except when it is necessary to lift the cover to deposit garbage.

B. Location of Receptacles; Residential. Garbage receptacles shall be placed at ground level, within six feet from the roadway on the property of the residential unit or commercial establishment which has accumulated the garbage, and shall not be kept upon city, county, or public property or neighboring property not in the ownership or tenancy of the person by whom the garbage is accumulated, whether such neighboring property be vacant or improved except that it may be kept on the City right-of-way. Such placement of garbage receptacles shall be easily accessible to the Code Enforcement Officer for inspection and to employees of the contractor for collection.

- (1) Garbage shall be neatly placed so as to allow convenient passage of persons and vehicles on the roadway. At no time shall a receptacle or garbage be placed in a street, drainage ditch, storm drain, or gutter, nor should it be placed near trees, power lines, street signs, or near utility, cable, or telephone equipment. If garbage is placed near service equipment and damage occurs to said equipment due to collection efforts, the property owner shall be responsible for all necessary repairs or replacements.
- (2) Ownership of and responsibility for garbage material shall remain with the producer until collected.

C. Minimum Receptacle Specifications.

- (1) Receptacles Required. All garbage must be placed in bags and the bags placed in garbage receptacles as defined herein. Such receptacles shall be in sufficient number to hold all garbage produced between regular collections.
- (2) Commercial Receptacle Exceptions. Garbage from commercial establishments may be stored or collected in a container designed for mechanical pickup provided that such container and the location of such container have been approved by the Code Enforcement Officer.
- (3) Improper Receptacles. Any container used for the collection or storage of garbage failing to meet the requirements of this section shall be clearly marked or identified by an agent of the Contractor or Code Enforcement Officer, which marking or identification shall legibly specify in what manner the container fails to meet the requirements of garbage receptacles. Any container so tagged must be replaced with an acceptable container within five (5) days after notification by the Code Enforcement Officer. The contractor

will not be responsible for removing garbage that is not properly prepared and placed in approved receptacles.

SECTION V. FREQUENCY OF COLLECTION

Garbage shall be picked up by the Contractor from each location once per week. All collection schedules are subject to change due to legal holidays and/or weather conditions. Persons desirous of garbage pickup shall call the Public Works Department of the City of Daphne to obtain a garbage collection schedule.

SECTION VI. FEES FOR COLLECTION AND DISPOSAL

Every person or persons occupying a building or dwelling unit which generates garbage within the City Limits of the City of Daphne, Alabama, shall be subject to a fee of fifteen dollars and forty cents (\$15.40) per month, which may only be adjusted by a subsequent ordinance amending this article. Said fee shall include service for garbage and recycling collection and disposal. Such fees for the collection and disposal of garbage shall be subject to change from time to time as deemed necessary by the City Council in order to cover an increased cost of collection and disposal services. Any change in the fee for such services must be publicly advertised at least thirty (30) days before the effective date of the change.

SECTION VII. PROHIBITED ACTS

- A. Accumulation of Garbage. It shall be unlawful for any person to accumulate or to cause, permit, or allow to be accumulated any garbage upon his or her property or premises except during regular intervals between collections by the Contractor.
- B. Unlawful Disposal. It shall be unlawful for any person to dump or bury any garbage on public or private property not owned by him or her unless permission has been obtained from the respective property owner or owners and such disposal has been authorized by the Code Enforcement Officer. If any garbage is found on public or private property or roadway and its origin is traced to a commercial establishment or residential unit by identification such as mail, statements, checks, etc., and such person or owners are not receiving disposal service by the franchised Contractor, such information presented in a statement signed by the Code Enforcement Officer, shall be prima facie evidence that such garbage came from that commercial establishment or residential unit and such person or owner is in violation of this Ordinance. The provisions of this section do not apply to dumping on private property, with owner's permission, of sand, dirt, broken brick, blocks, broken pavement, or other material suitable for use as fill material to raise the elevation of land.

C. Contagious Disease Refuse. Refuse consisting of clothing, bedding, or other waste from homes or other places where highly infectious or contagious diseases have prevailed shall not be placed in containers for regular collection. Removal of such materials shall be performed under the supervision and direction of the Code Enforcement Officer.

D. Flammable Or Explosive Refuse. Highly flammable or explosive materials shall not be placed in containers for regular collection but shall be disposed of as directed by the Code Enforcement Officer at the expense of the owner or possessor thereof.

E. Other Hazardous Materials. No person shall place or cause to be placed in receptacles such materials as unwrapped razor blades and glass, acid, and other like materials which have caused or may cause personal injury to employees of the Collection Personnel. Such material shall not be collected unless wrapped, rendered harmless, or identified as injurious materials.

F. Dead Animals. The disposal of all dead animals on private property shall be the responsibility of the property owner. Disposal shall be as required by the Code Enforcement Officer.

G. Scattering Garbage. It shall be unlawful to molest, disturb, scatter, or spread about or cause to be molested, disturbed, scattered, or spread about any contents of receptacles set out or intended to be collected and removed.

H. Medical Waste. The City of Daphne Solid Waste Department shall not collect any medical waste. The disposal of medical waste shall be the responsibility of the property owner, and shall be collected by a private, licensed contractor in accordance with all federal, state and local laws.

SECTION VIII. PENALTIES

Any person violating any provision of these rules and regulations shall be deemed guilty of a misdemeanor and punished by a fine (fine for a misdemeanor) of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00).

SECTION IX. SEVERABILITY

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion hereof.

SECTION X. REPEALER

Ordinance No. 2002-34 is hereby repealed in its entirety and other ordinance(s), parts of ordinance(s), or resolutions(s) conflicting with the provisions of this Ordinance are hereby repealed insofar as they conflict.

SECTION XI. EFFECTIVE DATE

This Ordinance shall take effect and be in force commencing January 1, 2018, and following publication as required by law.

APPROVED AND ADOPTED by the CITY COUNCIL of the CITY OF DAPHNE, ALABAMA this _____ day of _____, 2017.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk