CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
JANUARY 22, 2018

1. CALL TO ORDER

2. ROLL CALL
INVOCATION Yvens Melidor – Gethsemane Seventh-Day Adventist Church
PLEDGE OF ALLEGIANCE

PRESENTATION: David Tarwater – Baldwin County Board of Education

PROCLAMATION: Mentoring Month **-** Big Brothers Big Sisters 3

3. APPROVE MINUTES: **Council Meeting** – January 2, 2018 4

4. REPORTS OF STANDING COMMITTEES

A. FINANCE COMMITTEE – Rudicell
Review minutes of December 18, 2017 meeting 8

MOTION to reject the 2018-C-DAPHNE SPORTS COMPLEX PH 3A, 3B, & 3C bid and rebid to obtain a more competitive bid. 15

B. BUILDINGS & PROPERTY COMMITTEE – LeJeune
Review December Building Reports 16

C. PUBLIC SAFETY COMMITTEE – Davis
Review minutes 22

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Goodlin

E. PUBLIC WORKS COMMITTEE – Coleman
Review Museum minutes 26

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS

A. BOARD OF ZONING ADJUSTMENTS – Adrienne Jones

B. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway

C. INDUSTRIAL DEVELOPMENT BOARD – Davis

D. LIBRARY BOARD – Rudicell

F. PLANNING COMMISSION – Scott

F. RECREATION BOARD – LeJeune

G. UTILITY BOARD – LeJeune

6. MAYOR'S REPORT

7. CITY ATTORNEY REPORT

8. DEPARTMENT HEAD REPORTS

9. CITY CLERK'S REPORT

MOTION to approve the 2018 Turkey Trot on October 27, 2018. 27

MOTION to approve Race for Hope on October 13, 2018. 28

10. PUBLIC PARTICIPATION

11. RESOLUTIONS & ORDINANCES

RESOLUTIONS:

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2ND READ ORDINANCES:

2018-02 – Revision to the City of Daphne Land Use and Development – Zoning District Map 32

1ST READ ORDINANCES

2018-01 – Changes to the Post-Retirement Benefit Plan 34

12. COUNCIL COMMENTS

13. ADJOURN

CITY OF DAPHNE, ALABAMA

Proclamation

WHEREAS; The Daphne community has a number of individuals who support the mentoring movement and work selflessly to improve our children's odds for successs; and

WHEREAS; We would like to show appreciation for these individuals, and encourage other citizens of Daphne to become mentors; and

WHEREAS; Mentors are an important part of the Big Brothers Big Sisters movement, where research has shown that children engaged in one-to-one professionally supported mentoring programs are more likely to finish high school and less likely to begin using drugs and alcohol, skip school, or be involved in violence; and

WHEREAS; In Daphne, Alabama there are many young people living in poverty, single parent homes, foster care, and extended families whom are especially vulnerable children, who benefit from the mentoring movement; and

WHEREAS; January has been designated as National Mentoring Month, where American citizens are called upon to recognize the importance of mentoring, to look for opportunities to serve as mentors in their communities, and to observe this month with appropriate activities and programs.

NOW, THEREFORE; I, Dane Haygood, as the Mayor of the City of Daphne, do hereby proclaim January 2018 as

MENTORING MONTH

and urge the residents of the Daphne community to support area mentoring programs throughout the year.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

JANUARY 2, 2018
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.

1. CALL TO ORDER:
There being a quorum present Councilwoman Conaway called the meeting to order at 6:30 p.m.

2. ROLL CALL
COUNCIL MEMBERS PRESENT: Doug Goodlin; Joe Davis; Tommie Conaway; Pat Rudicell.

Also Present: Dane Haygood, Mayor; Candace Antinarella, City Clerk; Patrick Dungan, City Attorney; James White, Fire Chief; David McKelroy, Recreation Director; Adrienne Jones, Planning Director; Richard Merchant, Building Department; Kelli Kichler, Finance Director/Treasurer; David Carpenter, Police Chief; BJ Eringman, Public Works; Tonja Young, Library Director; Margaret Thigpen, Civic Center Director; Betsy Schneider, Operations Director; Vickie Hinman, Human Resources Director.

INVOCATION/PLEDGE OF ALLEGIANCE:
Councilman Joe Davis gave the invocation.

PRESENTATION: Laurel Anderson presented the First Quarter Beautification Award from District Two to Whit's Frozen Custard. The award was accepted by Rebecca Abbott.

3. APPROVE MINUTES:
The December 18, 2017 Council Meeting minutes were approved.

4. REPORT OF STANDING COMMITTEES:
A. FINANCE COMMITTEE – Rudicell
Finance Committee minutes are included in the packet. Lodging tax numbers were provided.

B. BUILDINGS & PROPERTY COMMITTEE
No report.

C. PUBLIC SAFETY COMMITTEE – Davis
Minutes will be in the next packet.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Goodlin
The Committee met today and discussed the chicken ordinance as well as the Environmental Advisory Committee.

E. PUBLIC WORKS COMMITTEE
Met earlier today.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:
A. Board of Zoning Adjustments – Adrienne Jones
No meeting and no report.

B. Downtown Redevelopment Authority – Conaway
The DRA will meet the 4th Wednesday at 5:30pm.

C. Industrial Development Board – Davis
Next meetings will be a work session on January 9 and a board meeting on January 23.

D. Library Board – Rudicell
Next meeting is next Thursday.

E. Planning Commission
Minutes are in the packet.

F. Recreation Board
No report.

G. Utility Board
No December meeting.

6. *MAYOR'S REPORT*
Mayor Haygood welcomed Boy Scout Troop 82 working on their Merit Badge. He also introduced Ronnie Huskey, our new Facilities Director.

7. *CITY ATTORNEY REPORT:*
No report.

8. *DEPARTMENT HEAD COMMENTS:*
Chief Carpenter – Chief noted that had no major events over the holidays.

9. *CITY CLERK'S REPORT:*

MOTION by Councilman Rudicell to set a public hearing on February 5, 2018 for the re-zone of the Jacob's Well, LLC & Ruth Metcalfe Rye property. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY

MOTION by Councilman Davis approve the 2018 Witches Ride on October 28, 2018. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY

MOTION by Councilman Rudicell approve The Shadow Barons parade on February 10, 2018. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY

MOTION by Councilman Goodlin approve the Daphne High School Bowling Team to hold a fundraiser donut sale on January 13, 2018 at Ridgewood & Windsor. Seconded by Councilman Davis.
MOTION CARRIED UNANIMOUSLY

10. *PUBLIC PARTICIPATION*

Freddie Johnson, 3996 Stanton Road, spoke about the retirement ordinance and asked the council to look at the ordinance for the life employees and their spouses. He asked the council to hang in with the employees who have stayed with the city through the hard times.

John Lake, 110 Paige Circle, reminded everyone to recognize the Martin Luther King holiday.

11. ***RESOLUTIONS & ORDINANCES:***

RESOLUTIONS:

NONE

ORDINANCES:

2nd READ

NONE

1st READ

2018-01 – Changes to the Post-Retirement Benefit Plan

2018-02 – Revision to the City of Daphne Land Use and Development – Zoning District Map

12. COUNCIL COMMENTS

MOTION by Councilman Goodlin to move Monday, January 8, 2018 Work Session and committee meetings to Tuesday, January 9, 2018 due to the College National Championship Game. Seconded by Councilman Davis.
MOTION CARRIED UNANIMOUSLY

Councilman Rudicell is looking forward to a good new year for everyone.

Councilman Goodlin wished a Happy New Year and said he is excited about the new turn lanes on County Road 13.

Councilman Davis welcomed Ronnie to the team and told Mr. Johnson that we will further discuss the retirement ordinance. The decisions will be based on cost and fairness to everyone.

Mayor Haygood wished a Happy New Year. He publicly thanked BJ Eringman for serving as interim Public Works Director as well as Freddie Johnson and welcomed Jeremy and Ronnie.

Councilwoman Conaway welcomed the Boy Scouts Troup.

13. ADJOURN:

MOTION BY Councilman Rudicell to adjourn. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY

JANUARY 2, 2018
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 6:54 P.M.

Respectfully submitted by,

Candace G. Antinarella, City Clerk

Certification of Presiding Officer

Tommie Conaway, Council President

CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
DECEMBER 18, 2017
4:30 P.M.

I. CALL TO ORDER/ROLL CALL
The meeting was called to order at 4:35 p.m.

Present were:

Chairman Mr. Pat Rudicell arrived at 4:50 p.m.
Councilwoman Mrs. Tommie Conaway
Councilman Mr. Joel Coleman
Councilman Mr. Joe Doug Goodlin
Councilman Mr. Ron Scott
Councilman Mr. Joe Davis

Councilman Mr. Robin LeJeune was absent

Finance Director Ms. Kelli Kichler, Senior Accountant Mrs. Suzanne Henson, Human Resource Director Mrs. Vickie Hinman, Revenue Officer Mrs. Jamie Smith, Mayor Dane Haygood and City Attorney Mr. Patrick Dungan.

Also Present:

Public Works Director Jeremy Sasser
Deputy Public Works Director Mr. William Eringman
Payroll/Benefits Coordinator Mrs. Sherree Hilburn
Operations Director Mrs. Betsy Schneider
City Clerk Mrs. Candace Antinarella
Community Development Director Mrs. Adrienne Jones
Engineers: Mr. Jaye Robertson, HMR Engineers

II. PUBLIC PARTICIPATION

A. Investment Report – CD Investment: Mr. Lee Webb, III, Trustmark National Bank
Ms. Kichler noted that Mr. Lee Webb, III contacted her today and said he could not make it to today's meeting but would like to be on the January Finance Committee agenda.

B. Bid: 2017-C-DAPHNE SPORTS COMPLEX PHASE 3A, 3B, & 3C
Mr. Daniel Dyas with Dyas Construction stated he was the apparent low bidder for Phase 3B (building part of bid) and he was here for discussion on the bid that is listed further down on the agenda.

III. APPROVE MINUTES FOR THE PREVIOUS MEETING
No changes were noted and the previous minutes were approved.

IV. HUMAN RESOURCES BUSINESS
A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resource Report including open position status.

Positions	Status
Fire Fighter, PT	Posting 11/30/17 – 12/14/17
Public Service Worker, PT (Rec)	Posting 12/6/17 – 12/20/17
Public Service Worker, Sr. (Streets)	Posting 12/1/17 – 12/15/17
School Crossing Guard	Posting 10/20/17 – Until Filled
Executive Assistant	Reviewing Applications
Administrative Secretary (Civic Ctr.)	Interviewing
Assistant City Clerk	Interviewing
Mechanic	Interviewing
Police Dispatcher (1)	Interviewing
Receptionist	Interviewing – Position has been filled. Start 1-4-18
Police Officer (3)	Background; Internal Transfer 12/14/17 (1)

Solid Waste Worker, Sr.	Internal Transfer 11/6/17
Building Maintenance Tech.	Internal Transfer 11/09/17
Public Works Director	DOH: 12/18/2017
Facilities Director	DOH: 12/20/2017

Safety Committee

- Safety Committee met on December 6th. No injuries two months in a row. Eight (8) property damage incidents - 5 not at fault, 3 at fault. Public Works will order bungee cords to secure water coolers on front of trucks. Flagging certification needs to be conducted for new employees and will be scheduled at the first of 2018. It was suggested that we add checking for first aid kit to routine vehicle inspections to ensure that all vehicles contain one. Supervisors need training on accident reporting (when to send for drug screening, report writing, etc.). Public Works continues to look for a better quality puncture resistant/proof glove.
- **Next Safety Committee meeting**: January 24@ 10:00 a.m.

Other HR projects/meetings/events:

- Police Department Promotions
  - Sgt. Davey Smith promoted to Patrol Lieutenant eff. 12/21/17
  - Cpl. Mike Merritt promoted to Patrol Sergeant eff. 12/21/17
  - Cpl. Ben Mitchell promoted to Patrol Sergeant eff. /12/21/17
  - School Resource Officer Toby Pearce promoted to Corporal, Community Resources eff. 12/21/17
  - Officer Joseph Sullivan promoted to Patrol Corporal 12/21/17

Discussion was made on how much the City appreciates the work the Police department does.

B. Over time Report

The overtime report was included in the packet.

V. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – November, 2017

Mrs. Smith reviewed the following reports and information:

- Code enforcement issued 14 warnings resulting in businesses becoming compliant and $1,356.58 in revenue.
- New Businesses with a physical location in Daphne - 17

BUSINESS LICENSE COUNT through 11/30/2017	
Issued THIS MONTH:	
NEW Licenses	**41**
RENEWAL Licenses **(2017)**	**20**
PRIOR YEAR Licenses (**2016 and Prior**)	0
Total Issued THIS MONTH	**61**
Total Issued THIS MONTH - PREVIOUS YEAR	75
Net Gain/-Loss Current VS Previous Yr MONTH	**-14**
Total Issued YTD 2017	**4,676**
Total Issued YTD - PREVIOUS YEAR	4,777
Net Gain/-Loss Current VS Previous Yr YTD	**-101**

Business License Fee Historical Comparison 2017 / 2018				
	FY 17	**FY 18**	**+/- Previous Year**	**Budget 2017 * $2,150,000**
October	$7,103.71	$5,258.84	($1,844.87)	($2,144,741.16)
November	$11,604.68	$8,566.59	($3,038.09)	($2,136,174.57)
Year to Date	$18,708.39	$13,825.43	**($4,882.96)**	**($2,136,174.57)**
*** Amounts include penalty and interest.**				

Discussion was made on the business license fee basis when the business changes owners but has the same d/b/a. Mrs. Smith noted she would pull the Ordinance requirements for how the business license is calculated for the committee to review.

VI. SALES & LODGING TAX REPORT

A. Sales and Use Taxes: October, 2017

Mrs. Henson reviewed the Sales & Use Tax Reports and Graphs: $1,265,488.18 was collected for October, 2017 which was up $70,697.45 from October 2016's collections: :

- YTD Variance over Budget - $ 34,853.73

Mayor Haygood asked how often internet sales tax is submitted. Mrs. Smith stated internet sales tax is submitted by the state every couple months. Discussion continued on that amount being included in the report. Mrs. Smith stated she would include that information in her future reports.

B. Lodging Tax Collections, October, 2017

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for October, 2017 were $88,764.66 which is up $4,918.33 from October 2016's collections .

- YTD Variance over Budget: $4,918 *(FY2018 is budgeted close to FY2017's collections)*

Discussion continued on how Lodging tax collections fluctuate according to events.

C. Lodging Tax Fund : Statement of Rev over Exp, November, 2017

Mrs. Henson reviewed the Lodging Tax Statement of Revenues over Expenditure report for **November**, 2017.

- Unreserved balance for Bayfront related purchases - $ 1,335,569.79
- Recreation related purchases - $864,955.07

Mrs. Henson noted that there are basically no changes in expenditures from last month's report. Mrs. Henson noted that the changes in the balances from last month's report are from collections, debt payments, and monthly distributions to IDB (Industrial Development Board) and DRA (Downtown Redevelopment Association).

VII. FINANCIAL SCHEDULES & REPORTS

A. Financial Reports

1. Treasurer's Report: November, 2017

Ms. Kichler reviewed the Treasurer's Report:

TREASURER'S REPORT As of November 30, 2017					
Account Type/Title	11/30/2017	10/31/2017	Increase (Decrease) from last Month	11/30/2016	Increase (Decrease) from Last Year
Total Unrestricted Cash Balance	12,517,940	12,644,030	(126,090)	12,370,670	147,270
Total Restricted Cash Balance	19,767,440	20,191,145	(423,704.76)	9,364,405	10,403,035
Total City Cash Balance	$ 32,285,381	$ 32,835,175	$ (549,795)	$ 21,735,075	$ 10,550,306
	Encumbrance Total as of		11/30/2017	$ 705,375.20	

Ms. Kichler reviewed the Treasurer's Report for November 2017..Ms. Kichler noted that unrestricted cash balance was down ($126,090) from last month but was up $147,270 over last year. Largest change was in Capital Reserve which was from a payment for the sports complex project. Ms. Kichler noted that the increase of $10,403,035 is from the 2017 Construction fund monies.

The Treasurer's Report as of* NOVEMBER*, 2017 Total Unrestricted Cash Balance - $12,517,940 and Total City Cash Balance - $32,285,381 was presented to be filed for audit.

2. Encumbrance Report

- Encumbrance balance is - $705,375 as of 11-30-17.

Ms. Kichler reviewed the Encumbrance Report. Ms. Kichler discussed the reduction from last month's report is mainly from the payment for Fire Station #2. Ms. Kichler noted all payments have been made for the Library roof except for retainage.

3. Outstanding Appropriations

Ms. Kichler noted that there were fund draws from the Capital Reserve fund for the following projects: Park Drive, Tap Grant sidewalks, and Library Porch project. Mrs. Henson noted construction would start on The Porch project on January 3, 2018. Ms. Kichler noted that there is $583,759 left to spend from Capital Reserve and that will take care of the $2 million transferred for the sports park projects with the remainder of expenditures coming out of the 2017 Construction Fund. Mr. Rudicell discussed that there was discussion at a previous Finance Committee meeting that next fiscal year the City would start purchasing vehicles instead of leasing them and the need to fund resurfacing of roads. Ms. Kichler noted that monies for roads will have to come out of the General Fund since the other funds have been used for recent projects and therefore do not have large amounts of funds available. Mr. Davis discussed sidewalks and roads. Mr. Goodlin noted that most of the recent large sidewalk projects involved available grant monies and most road projects are fully funded by the City. Discussion continued on prioritizing some funding for road resurfacing projects.

4. Financial Overview: Debt Summaries & Monthly Financial Statements, Month 2017

Ms. Kichler reviewed the following Financial Statements:

- Debt Summary Schedules (General & Enterprise Funds), **November**, 2017
  - Jubilee Square debt is down to 23 months in arrears – Ms. Kichler estimated that if the current collections continued the City would only be in arrears 4-5 months at the end of the loan term.
  - The three (3) leases for FY2018 are: 6-PD Chevy Tahoes, Fire Pumper Truck, & Garbage Truck
- Budgetary Comparison Schedule, October 2017
  - Percentage used as of October 2017– Personnel – 4 %, Operating - 3%, Capital - 1%

- General Fund, October 2017
- Debt Service Fund, October 2017
- Special Revenue Funds, October, 2017
- Capital Projects Funds Balance Sheet, October 2017
- Enterprise Funds Statement of Net Position, October, 2017

Monthly Financial Statements – October 2017 Financial Highlights

General Fund:

	FY 2018	FY 2017	Change
• YTD Net Income:	$352,810	193,707	$159,103

- Sales tax is approximately $35,000 over budgeted income and $70,700 over prior year to date income; Licenses and permits are approximately $40,000 over prior year to date income
- Unassigned Fund Balance: $12,642,137
- Outstanding Encumbrances: $1,017,284

Debt Service Fund/Outstanding Debt:

- Outstanding Warrant Balance as of October 31, 2017: $41,972,457
- Outstanding Capital Lease Balance as of October 31, 2017:
    - General Fund: $1,424,671

Capital Project Funds (Capital Reserve, 2016 Construction, and 2017 Construction):

- $140,000 was received from the Library Foundation and Friends of the Library to assist in the construction costs of the Porch Project

Special Revenue Funds (13 separate funds):

- Lodging Tax Fund –
    - Bayfront Unreserved Fund Balance: $1,319,807.60
    - Recreation Unreserved Fund Balance: $861,793.13
    - Total lodging tax collected was $4,900 over budgeted income and prior year to date income.

Enterprise Funds (Solid Waste, Civic Center, and Bayfront):

- Year to date transfers for each of the enterprise funds were as follows:

	FY 2018	FY 2017	Change
Solid Waste Fund	$ -0-	$ -0-	$ -0-
Civic Center Fund	$ 8,819	$ 2,813	$ 6,006
Bayfront Park Fund	$ 1,623	$ -0-	$ 1,623

- The Solid Waste fund did not require a transfer to cover net operating losses in the month of October

Recycling options/solutions were discussed. Mr. Scott discussed purchasing a recycling trailer to store recycling and a compactor to collect recycling materials for pickup and reduce wear and tear on recycling vehicles. Mr. Eringman noted that Recycling is currently using a small recycling trailer compactor.

5. Future Projects Summary

Ms. Kichler noted there was not much change on the Future Projects Summary. Some items have been removed since they were funded in the FY2018 Budget. Ms. Kichler noted the Bayfront Drive Master plan project should start soon so it will come off the report. Mr. Rudicell asked for a status report on Scenic 98 Drainage project. Mr. Jaye Robertson, HMR noted that they are getting those numbers together to evaluate the most reasonable solution.

B. Paid Invoice Reports – November, 2017

The Paid Invoice Report was presented in the packet.

VIII. BIDS *(Resolution) / APPROPRIATON REQUEST (Ordinance)*

A. Discuss: 2017-C-DAPHNE SPORTS COMPLEX PHASE 3A, 3B, & 3C

Mr. Scott said that Mr. LeJeune was not able to attend the Finance Committee meeting tonight but called him and recommended tabling the bid until January. Mr. Scott stated there were some concerns with the fields specifications (Phase 3A) and noted that discussion needed to be made with the City attorney on what the City's options are. Mr. Scott noted that since the lead engineer for the project could not attend the Finance Committee meeting and the bid was over budget that more discussion was needed. Mayor Haygood noted that both Phase 3A and 3B are over budget. Mayor Haygood asked the City attorney about procedural interaction with the bidders. Mr. Patrick Dungan, City Attorney stated the City can elect to negotiate the bid since there was a sole bidder for each Phase of the bid as long as there were not any changes made to the specifications/plans (*bid specifications stated each phase could be awarded to separate bidders).*

Mr. Daniel Dyas stated he felt the specifications were defined clearly for Phase B and asked the City if there would be consideration of awarding Phase 3B independent of Phase 3A. Mr. Scott stated that the fields would need to be evaluated the same time as the buildings. Mr. Scott Discussion continued that the bid should be discussed at the January Council Work Session. Mayor Haygood introduced Mr. Jeremy Sasser the new Public Works Director.

MOTION BY Mr. Scott to table discussion to the January Council Work Session for further discussion since the bid submittals received are over budget.
Seconded by Mr. Davis.
MOTION CARRIED UNANIMOUSLY

B. CDBG Sewer Connection : Pollard Road and Whispering Pines

Mrs. Henson noted that the CDBG Sewer Connection bid will open on January 10 ,2018 so it will be on the February Finance Committee meeting agenda.

IX. NEW BUSINESS

A. Discuss Janitorial Services for the following City buildings: City Hall, Recreation, & Library

Mayor Haygood stated he was evaluating the Janitorial services for City buildings. Mayor Haygood discussed restructuring the janitorial services in a different way and get the same service for less dollars. Discussion continued on if this service needed to be bid. Mr. Dungan stated that janitorial services is not a Public Works bid and it is considered a professional service under current bid law. Ms. Kichler stated that currently there is $44,000 budgeted for temporary help so those monies are available for contract services. Mayor Haygood stated the two full-time employees would remain. Mr. Eringman noted the current two full-time employee would be a team and clean the parks, Public Works building and be available for cleaning for special events at other city buildings. Mayor Haygood also noted that there will be additional bathrooms/buildings at the new sports complexes once they are completed for the full-time janitorial team to clean. Discussion continued that inmates clean the Police Justice Center and the Civic Center buildings. Mayor Haygood asked if this should be discussed at a Council Work Sessions. Mr. Scott stated this is really an operations issue so the Mayor should be able to decide the process for janitorial services. Discussion continued that Council will need to authorize the Mayor to enter into a Janitorial Service contract. Mayor Haygood stated he would continue evaluating and would bring the information back to the Council.

IX. OLD BUSINESS

A. Changes to the Post-Retirement Benefit Plans *(Ordinance)*

Ms. Kichler stated this is the Ordinance updating the Post benefit plan. Any new retirees after this ordinance goes into effect they will only be eligible for insurance coverage for three years or age 65, whichever is less, or upon retiree's death. If retiree elects to have spouse/dependent coverage this ordinance states that "dependent coverage shall be conditioned on retiree's participation in the plan." Mayor Haygood noted that the ordinance allows for Council to change the plan at any time. Mr. Dungan noted he had reviewed the Ordinance and made necessary changes.

Ms. Hinman noted a change needed for a typo in the three year rule section and noted that Cobra insurance coverage will still be offered as required by Federal law. Mrs. Jones noted that the section #3 in the Ordinance stated it repealed Ord 1997-32 then Section 5 in the plan references the Grandfather provision stating that any retirement plan benefit in effect will remain in effect. Mr. Goodlin asked if the old resolution should stay in effect if this ordinance is grandfathering current employees. Mr. Scott noted there needed to be a reference back to the guarantee the current retirement plan remains in place. Mr. Dungan stated he does not think the old ordinance needs to stay in effect since the new plan states that current employees are grandfathered in. Mayor Haygood noted there is no guarantee since there is an option to change the plan at any time in the old plan and the new plan.

Mr. Scott asked what amount needs to be invested in the Trust Fund to cover the post-retirement liability. Ms. Kichler noted there is already a liability on the books for $1.5 million and with the changes she estimates the liability will be more than $5 million. Ms. Kichler noted any monies invested in the trust fund will offset the City's liability. Ms. Kichler noted the City's RSA account is approximately 82% funded so Daphne is in better condition than some cities. Ms. Kichler noted that the City has $115,000 in this year's in budget for current retirement expenditures, next year there are 17 employees scheduled to retire, and she estimates the liability cost to be $140,000-$150,000. Ms. Kichler noted that in 4-5 years the City will be paying approximately $300,000 - $400,000 for retirees insurance coverage. Mayor Haygood noted there are currently approximately 72 employees with over 18 years of service and if these employees retire at 25 years the liability goes up significantly. Mayor Haygood stated we need to make sure we have sustainability. Ms. Kichler noted the Trust Fund needs to be significant to lower the liability and noted that in a couple months she will have an actuary come present information and make a recommendation on what amount needs to be invested. Ms. Kichler noted that this ordinance will not affect most employees since Tier 2 employees cannot retire until 62 anyway. Ms. Kichler stated this ordinance makes the change that once the employee's insurance coverage ceases that the spouse/dependent's coverage will cease. Ms. Kichler noted this ordinance is matching the RSA structure. Ms. Hinman noted she is required to post the Ordinance and Resolution for 10 days before it is passed.

MOTION BY Mr. Scott to recommend to Council to adopt an ordinance authorizing changes to the Post-Retirement plan:
1. Three Year Rule: For employees hired after January 31, 2018, retiree coverage shall cease three years from the date of retirement or age 65, whichever is less, or upon retiree's death.
2. Retiree coverage required for Dependent Coverage: Dependent coverage shall be conditioned on retiree's participation in the plan.
3. Grandfather any retirement plan benefit in effect for a retiree or its' dependent coverage prior to the effective date of January 31, 2018 under the same terms and conditions in effect prior to the Effective date. Seconded by Mr. Davis.

MOTION CARRIED UNANIMOUSLY

B. Employee Participation for Blue Cross Blue Shield Medical Insurance Benefits *(Resolution)*

Ms. Kichler noted that there had been discussion at a previous meeting about adding a surcharge for employees/spouses that use tobacco products ($25/adult/per month). Mr. Dungan noted he had reviewed the Resolution and made necessary changes. Ms. Kichler noted that employees will have to certify that they do not use tobacco products and that dependents are not affected by this change. Discussion was made on giving discounts for non-smokers. Ms. Kichler noted the City cannot have a discount for non-smokers because the City would lose its BCBS grandfather status

MOTION BY Mr. Scott to recommend to Council to adopt a resolution adding a surcharge for employees/spouses that use tobacco products ($25/adult). Seconded by Mr. Davis.

MOTION CARRIED UNANIMOUSLY

XI. ADJOURN

The meeting adjourned at 5:57 p.m.

Dane Haygood
Mayor

Jeremy Sasser, P.E.
Public Works Director

Daphne
ALABAMA

Memorandum

To: Kelli Kichler, Director; Finance
From: Jeremy Sasser, P.E.; Public Works Director JWS
CC: Candace Antinarella; City Clerk
Dane Haygood; Mayor
Date: January 12, 2018
Re: Daphne Sports Complex Phases 3A and 3B Bids

Kelli:

I have reviewed the bids received on December 15 for the Daphne Sports Complex Phases 3A and 3B. As you are aware we received 1 bid on each of the two phases and both of them were well over the budgeted amounts. It is my recommendation that the bids be rejected by the City Council and the project rebid. I believe that by making some changes to the plans and specifications we can get multiple bidders on each phase as well as a lower price for the work.

If you have further questions or need additional assistance, do not hesitate to contact me.

Thanks,

Jeremy

Public Works Department
26435 Public Works Road P.O. Box 400 Daphne, Alabama 36526
Phone: (251) 621-3182 Fax: (251) 621-3189

Permit Activity Report New Construction Dec. 2017

Tuesday, January 2, 2018

Permit Code From: BL To: BL
Issued Date From: 12/1/2017 To: 12/31/2017
Improvement Type: NEW

Permit Code: BL — BUILDING PERMIT

Residential - NEW - R3 BL Permits

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee
5754-1	TRULAND HOMES	17-1691		27156 GRAMERCY LANE	Yes	A	12/21/2017	12/21/2017	$167,010.00	$855.00
	TRULAND HOMES			Daphne, AL 36526	Sub Division:		Brookhaven		SQ. FT	Lot: 108
5278-1	D R HORTON INC - BIRMINGHAM	17-1684		23883 KILKENNY LANE	Yes	A	12/21/2017	12/21/2017	$203,760.00	$1,060.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Dunmore		SQ. FT	Lot: 106
5278-1	D R HORTON INC - BIRMINGHAM	17-1685		23869 KILKENNY LANE	Yes	A	12/21/2017	12/21/2017	$163,470.00	$835.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Dunmore		SQ. FT	Lot: 105
5278-1	D R HORTON INC - BIRMINGHAM	17-1688		23868 KILKENNY LANE	Yes	A	12/21/2017	12/21/2017	$192,390.00	$980.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Dunmore		SQ. FT	Lot: 110
5754-1	TRULAND HOMES	17-1690		27148 GRAMERCY LANE	Yes	A	12/21/2017	12/21/2017	$161,340.00	$825.00
	TRULAND HOMES			Daphne, AL 36526	Sub Division:		Brookhaven		SQ. FT	Lot: 107
5278-1	D R HORTON INC - BIRMINGHAM	17-1704		23899 Kilkenny Lane	No	A	12/27/2017	12/27/2017	$193,080.00	$985.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Dunmore		SQ. FT	Lot: 107
5278-1	D R HORTON INC - BIRMINGHAM	17-1705		10526 DUNMORE DRIVE	Yes	A	12/27/2017	12/27/2017	$131,040.00	$675.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Dunmore		SQ. FT	Lot: 193
5278-1	D R HORTON INC - BIRMINGHAM	17-1706		10534 DUNMORE DRIVE	Yes	A	12/27/2017	12/27/2017	$166,530.00	$850.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Dunmore		SQ. FT	Lot: 192

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee
5195-1	DON GARDNER CONSTRUCTION	17-1713		9064 KRYSTAL RIDGE CT	Yes	A	12/29/2017	12/29/2017	$222,180.00	$1,130.00
	DON GARDNER CONSTRUCTION			Daphne, AL 36526	Sub Division:		Krystal Ridge		SQ. FT	Lot: 8
5754-1	TRULAND HOMES	17-1609		9517 BELLA DRIVE	Yes	A	12/04/2017	12/04/2017	$179,460.00	$915.00
	TRULAND HOMES			Daphne, AL 36526	Sub Division:		Bellaton		SQ. FT	Lot: 25

Total Residential - NEW - R3 BL Permit(s) 10 $1,780,260.00 $9,110.00

Residential - NEW - R2 BL Permits

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee
5278-1	D R HORTON INC - BIRMINGHAM	17-1687		23903 DUBLIN DRIVE	Yes	A	12/21/2017	12/21/2017	$203,280.00	$1,035.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Dunmore		SQ. FT	Lot: 22
5754-1	TRULAND HOMES	17-1673		27753 RHONE DRIVE	Yes	A	12/15/2017	12/15/2017	$227,130.00	$1,155.00
	TRULAND HOMES			Daphne, AL 36526	Sub Division:		RETREAT AT TIAWASEE		SQ. FT	Lot: 41
5278-1	D R HORTON INC - BIRMINGHAM	17-1686		23885 DUBLIN DRIVE	Yes	A	12/21/2017	12/21/2017	$171,450.00	$875.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Dunmore		SQ. FT	Lot: 23
5754-1	TRULAND HOMES	17-1689		8961 LONGUE VUE	Yes	A	12/21/2017	12/21/2017	$181,140.00	$925.00
	TRULAND HOMES			Daphne, AL 36526	Sub Division:		French Settlement		SQ. FT	Lot: 4

Total Residential - NEW - R2 BL Permit(s) 4 $783,000.00 $3,990.00

Residential - NEW - R4 - HIGH DENSITY RESIDENTIAL BL Permits

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee
5278-1	D R HORTON INC - BIRMINGHAM	17-1707		9812 VOLTERA AVE	Yes	A	12/27/2017	12/27/2017	$171,450.00	$875.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Bellaton		SQ. FT	Lot: 173
5278-1	D R HORTON INC - BIRMINGHAM	17-1708		9818 VOLTERA AVE	Yes	A	12/27/2017	12/27/2017	$200,250.00	$1,020.00
	D R HORTON INC - BIRMINGHAM				Sub Division:		Bellaton		SQ. FT	Lot: 172
84-1	ADAMS HOMES, LLC	17-1715		27426 Elise ct	Yes	A	12/29/2017	12/29/2017	$127,710.00	$655.00
	ADAMS HOMES, LLC			Daphne, AL 36526	Sub Division:		Caroline Woods		SQ. FT	Lot: 111

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee
5278-1	D R HORTON INC - BIRMINGHAM	17-1635		24569 KIPLING COURT	Yes	A	12/07/2017	12/07/2017	$118,920.00	$710.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		Bellaton		SQ. FT	Lot: 202
4912-1	OWNER	17-1664		30832 PINE COURT	Yes	A	12/13/2017	12/13/2017	$196,980.00	$1,000.00
	OWNER			Daphne, AL 36526	Sub Division:		Timber Creek		SQ. FT	Lot: 52
				Total Residential - NEW - R4 - HIGH DENSITY RESIDENTIAL BL Permit(s)				5	$815,310.00	$4,260.00

Residential - NEW - R4 - MULTI-FAMILY BL Permits

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee
5278-1	D R HORTON INC - BIRMINGHAM	17-1634		25806 POLLARD RD UNITS (27-30)	Yes	A	12/07/2017	12/07/2017	$432,000.00	$2,175.00
	D R HORTON INC - BIRMINGHAM			Daphne, AL 36526	Sub Division:		VILLAS AT ST CHARLES		SQ. FT	Lot:
				Total Residential - NEW - R4 - MULTI-FAMILY BL Permit(s)				1	$432,000.00	$2,175.00
				Total Residential - NEW BL Permit(s)				20	$3,810,570.00	$19,535.00
				Total Residential BL Permit(s)				20	$3,810,570.00	$19,535.00
				Total BL Permit(s)				20	$3,810,570.00	$19,535.00
				Grand Totals				20	$3,810,570.00	$19,535.00

Periodic Report of Permits Issued by Improvement

01/02/2018

Issued Date From: 12/1/2017 To: 12/31/2017

		Code	Count	# Of Units	Valuation	Permit Fee
BUILDING PERMIT						
Residential						
NEW	R3	BL	10		$1,780,260.00	$9,110.00
NEW	R2	BL	4		$783,000.00	$3,990.00
NEW	R4 - HIGH DENSITY R	BL	5		$815,310.00	$4,260.00
NEW	R4 - MULTI-FAMILY	BL	1		$432,000.00	$2,175.00
REPAIR	R1	BL	1		$17,340.71	$105.00
REPAIR	R3	BL	1		$32,970.51	$180.00
REMODEL	R1	BL	1		$45,000.00	$240.00
RE-ROOF	R1	BL	1		$9,750.00	$65.00
RE-ROOF	R3	BL	5		$56,310.45	$370.00
RE-ROOF	R4 - HIGH DENSITY R	BL	1		$6,300.00	$50.00
SUNROOM	R3	BL	1		$15,000.00	$90.00
CARPORT	R4 - HIGH DENSITY R	BL	1		$10,000.00	$65.00
STORAGE BUILDING	R3	BL	1		$12,000.00	$75.00
DEMOLITION	R4 - MULTI-FAMILY	BL	1			$50.00
GENERATOR	R3	BL	1		$1,000.00	$20.00
Non-Residential						
PLAN REVIEW	B2	BL	1			$100.00
REMODEL	B2	BL	1		$1,451,435.00	$8,708.64
INTERIOR BUILD OUT	B2	BL	2		$145,000.00	$870.00
ALTERATIONS	B2	BL	1		$20,000.00	$120.00
	Total - BUILDING PERMIT		40		$5,632,676.67	$30,643.64
	Grand Total		40	0.00	$5,632,676.67	$30,643.64

Permit Activity Summary Report

Tuesday, January 2, 2018

Permit Code From: BL To: xSG
Issued Date From: 12/1/2017 To: 12/31/2017

Permit Code	Description	# Of Permits	Job Cost/Value	Permit Fee
BL	BUILDING PERMIT	42	$5,694,201.67	$30,983.64
EL	ELECTRICAL PERMIT	12	$144,900.00	$2,190.00
EL-NEW	ELECTRICAL - NEW	19	$0.00	$2,420.00
ME	MECHANICAL PERMIT	8	$137,067.00	$1,959.03
ME-NEW	MECHANICAL - NEW	16	$0.00	$1,760.00
PL	PLUMBING PERMIT	3	$43,600.00	$654.00
PL-NEW	PLUMBING - NEW RESIDENTIAL	9	$0.00	$990.00
	Grand Totals	109	$6,019,768.67	$40,956.67

additional fee's $4,703.72

$ 45,660.39

Dec. 2017

Certificate Of Occupancy Report

Printed On : 1/2/2018

CO Issued Date From: 12/1/2017 To: 12/31/2017

Permit Number	CO Issued	Owner Name	Address	Sub Division	Status
17-936	12/6/2017	D R HORTON	7857 BARRINGTON LANE	CAROLINE WOODS	I
17-937	12/6/2017	D R HORTON	7861 BARRINGTON LANE	CAROLINE WOODS	I
17-531	12/6/2017	ADAMS HOMES	27396 ELISE CT	CAROLINE WOODS	I
17-714	12/7/2017	TRULAND HOMES	8987 LONGUE VUE BLVD	French Settlement	I
16-469	12/7/2017	D R HORTON	23888 DOIREANN STREET	Dunmore	I
17-904	12/12/2017	TAG HOMES	515 ROLLING HILL CIRCLE	Rolling Hill Place	I
17-1095	12/12/2017	D R HORTON	24576 KIPLING COURT	Bellaton	I
17-1099	12/12/2017	D R HORTON	24588 KIPLING CT	Bellaton	I
17-826	12/12/2017	D R HORTON	10256 DUNMORE DRIVE	Dunmore	I
17-769	12/18/2017	A Proper Wash, LLC	28791 US Hwy 98		I
17-719	12/19/2017	D.R. HORTON	24538 Kipling Ct.	Bellaton	I
17-244	12/19/2017	TRULAND HOMES	8831 ROSEDOWN LANE	French Settlement	I
17-1336	12/20/2017	TAKE 5 OIL CHANGE LLC	27825 HWY 98	TAKE 5 OIL CHANGE	I
17-818	12/20/2017	TRULAND HOMES	27049 ALLENBROOK COURT	Brookhaven	I
17-200	12/22/2017	D R HORTON	10511 DUNMORE DRIVE	Dunmore	I
17-882	12/27/2017	TRULAND HOMES	8783 ROSEDOWN LANE	French Settlement	I
17-810	12/29/2017	D R HORTON	10114 DUNMORE DRIVE	Dunmore	I
17-713	12/29/2017	TRULAND HOMES	8999 LONGUE VUE BLVD	French Settlement	I
17-900	12/29/2017	TRULAND HOMES	30204 PERSIMMON DRIVE	Timber Creek	I

Public Safety Committee

Monday, December 11, 2017

Councilman Joe Davis	Police Chief David Carpenter
Councilman Ron Scott	Fire Chief James White
Councilman Doug Goodlin	Public Works Director, BJ Eringman
Councilman Robin LeJeune	Samantha Cooper - Secretary
Councilman Pat Rudicell	
Councilwoman Tommie Conaway	
Councilman Joel Coleman	

Committee Members Attending:
Councilman Joe Davis, Councilman Ron Scott, Councilwoman Tommie Conaway, Councilman Doug Goodlin, Councilman Joel Coleman, Councilman Pat Rudicell, Councilman Robin LeJeune, Public Works Assistant Director BJ Eringman, Lieutenant Yelding, Fire Chief James White

CALL TO ORDER

Councilman Joe Davis **convened** the meeting at 4:30 p.m.

PUBLIC PARTICIPATION – Ms. Earline Harris, 1111 Wilson Avenue, spoke about current issues on Wilson Avenue. She stated that Wilson Ave. is about 1 mile long and there is currently only 1 speed sign posted, which is close to Pollard Rd. Wilson Ave. can be accessed from Hwy 98 and from Pollard Rd., but there is only 1 speed sign currently posted. Ms. Harris stated that a new development of 199 houses will be coming on Wells Rd. Wilson Ave. turns into Wells Rd. once you cross over Pollard Rd. Ms. Harris stated there are currently 3 blind driveways that are closer to 98, that have no signage warning drivers that are coming over the hill on Wilson Ave., to be aware of these blind driveways. One of the driveways is hers. She is concerned, although nothing has happened yet, there have been numerous close calls that nearly resulted in a severe accident. She would like to have some type of signage in place to notify drivers of these blind driveways to help awareness, and also with the increase of traffic due to the new development, she feels something must be done to correct the lack of speed signs currently posted in that area.

Councilwoman Conaway stated that Wilson Ave. was one of the streets in District 1 that is on the list for use some type of deterrent for traffic in that area. She assured Ms. Harris that Wilson Ave. is on that list to be addressed in using some type of traffic calming devices, however, they have yet to put into action anything from that list, yet. Councilman Scott stated it wouldn't be a problem to get more speed limit signs posted in that area and that they will refer this to Public Works to get it taken care of. Councilman LeJeune stated in the meantime, we will ask the Police Department to post the speed trailer on the North side of Wilson Ave. just before cars start to come down the hill until the signage gets posted in hopes

Councilman Goodlin inquired about the possibility of what it would take in changing the name of Well Road to coincide with Wilson Ave, as it is the same road. Several agreed it would be something to look at and consider. Councilman Scott stated the long term plan for Pollard Rd. and 64 it has been advised that a traffic circle (round-a-bout) is suggested for that intersection with future development.

Mr. Terry Swain, of 27451 Parlange Ln. in the French Settlement subdivision, addressed the committee about his street. It currently dead-ends about 15 feet passed his house (his is at the end), and his driveway is constantly used as a turnaround, as there is no cul-de-sac on that road, to include the garbage trucks also having to use his house to turn around. Truland, the developers, made the person that has bought the lot at the end of the drive (lot 5) stating that the road will end as their driveway. He stated this will continue to go on as there is no correct place for cars to turn around on this road. He stated he contacted the Mayor's office and he was advised to come to this meeting, Public Safety, to address this issue in order to figure out what might be a viable solution. Councilman Goodlin stated this was his area and he was familiar with it. They are currently in the process of doing right-of-way sidewalks, and he advised this would be a good time to go to the HOA to see if they could figure out a solution. The problem, currently, is that the POA is still owned by the developer (in Birmingham area) and has not been turned over to the homeowners yet. Mr. Swain stated he hasn't been able to get anywhere with anyone in resolving this issue. Councilman Goodlin and Councilman Scott stated he would have Ms. Jones pull up the site plans from planning development to see if this was originally in the plans or not, and if not, why we haven't held them to it. Councilman Davis stated they would check into some things and get back with him regarding this.

APPROVAL OF MINUTES FROM PREVIOUS MEETING
Minutes from November 13, 2017 were approved as read.

POLICE DEPARTMENT

A. New Business –

Lieutenant Yelding presented the monthly stats as provided.

Councilman Davis told Councilman Rudicell that he spoke to Mr. Ban, and he was able to get a copy of the activity (speed trailer) on Papa George St. He stated a citizen, Mr. Ban, reached out to Councilman Rudicell thinking that Mr. Rudicell was still the chairman of the Public Safety Committee. He clarified this and was able to speak to him about his concern. The speed trailer was placed on Papa George St. on two different occasions (back to back in October and November). During that time period there were a total number of 17,374 vehicles observed by the speed trailer, and of that, a total of 66 vehicles actually exceeded the speed limit by 10mph or more, which is 0.4% of the vehicles observed. This is a very small percentage of the total vehicles traveling in this area. Councilman Davis stated Mr. Ban, in his conversations with him, speed appears to be a part of the question, but he thinks that volume and stacking of lights or no lights seems to be more of the apparent issue. He said he will take that a little further as we go and is staying in touch with him (Mr. Ban) regarding this issue. Councilman Davis stated there are a lot of things going on in this area of the city, the diverging diamond on I10 and 181 intersection change, the Baldwin House and City Hope Church, and now school, are also located right there, along with emerging businesses and the new emergency facility right there, which has caused a lot of action to be going on in this area. He stated he has been in conversation with the POA there, they are working with Mr. Ban and other citizens of Historic Malbis and stated they will keep Mr. Davis informed. Councilman Davis said he would keep everyone else informed of those updates.

Councilman Coleman addressed a D-run where the speed trailer was placed on Park Dr. and he noticed that 8% of the vehicles observed in this area were 10+ over the speed limit. He inquired about using this location as a before and after study/test/comparison site for the implementation of the traffic calming devices they are looking at using within the city.

FIRE DEPARTMENT

A: New Business –

Chief White presented the for this month stats. He spoke about the stats from the previous Public Safety meeting where there was a question about a 2 ½ hour run time. He was able to get some clarification on that and stated it was from a crew working a football game, and did not clock back out of that call until they left the game. They treated 2 patients at the game.

Chief White said that 2 part time employees recently resigned last week so they are in the processing applications for those positions. They also had a firefighter that was a Lieutenant that made a transfer over to the Police Department, so we will have to replace him, which will include a promotional exam to those that currently qualify.

Old Business – Chief White stated the contract is up at Station 2, and a certificate of status of completion was issued on November 27th. That gave them 30 days from that point to clear up any unsolved issues with the Station. He stated Mr. Merchant went out and noted that the fire doors needed to still be addressed. The covers needed to be installed over the junction box in the engine bay and that has all been done. He stated they are still waiting on the 3rd-party certification on the roof system, and that hasn't come in yet. Chief White stated he gave the guys the green light today to start moving stuff in, so that wouldn't hold them up any further. He hoped by the end of the month (December), they would be fully in. Councilman Davis inquired about the fire doors and if they were special doors that they had to order or what the issue with them was. White said the doors don't meet the code. The gap can only be 3/16 of a gap and they have a ¾ inch gap currently, so it currently doesn't meet the code. There is also some insulation issues that need to be addressed along with the certification from the 3rd party on the roof. Councilman Scott asked when the trailer can be turned back over to the owners. Chief White said it is paid up through the 20th, so we will have to add an add-on for 1 more month, but should be able to get rid of it after that. Chief White also stated the phone lines have all been installed, and Rick (Whitehead) is still finishing up some IT stuff.

OTHER BUSINESS –

Councilman Scott addressed the "other business" section that was listed on the agenda of City Prosecutor Jim Scroggins retiring in the springtime. He stated Jim spoke to him this morning and Judge Hoyt was unable to be here tonight for this meeting and wants to be here through the discussion process of transitioning through the replacement of the City Prosecutor position. He asked that this be put on the agenda for next month's meeting, January 2018.

Councilman Goodlin inquired if this is a position that is appointed by the City Council. It was relayed to him that yes it is so there will be an interview process that ensues for this position. Scott stated he believed that is a 3 year contract where they can be reappointed after those 3 years to serve another 3 year contract. Davis said it is a position that can be rotated after 3 years but doesn't have to be if there are no concerns and everything is going well with the person that is appointed. Davis stated Jim has been doing this for 20 years, if not longer, and has done a fabulous job and they have been very fortunate to have him in this position for as long as we have. Councilman Scott stated there will likely be a lot of people that want this position and this is something we will have to be prepared for when the time comes in selecting the best candidate. Scott also stated that City Attorney Jay Ross stated he recommend they do consider someone for this position that does have criminal experience in court because they will be prosecuting criminal activity. Councilman Goodlin further inquired about the process of what they will go through in hiring a replacement. Councilman Scott answered stating people will apply, we will make a cut and hold interviews for those that made the cut and then we make a decision. HR is not involved as they are not a city employee, they are under a contract and bill the city monthly.

Councilman Goodlin inquired to BJ with Public Works regarding the minutes from last month and if there was any resolution with the inquiry regarding Lake Forest. He stated that area is not really conducive of guard rails. Councilman Davis said that the HOA hasn't been contacted and he feels that the POA or HOA's need to be involved with these requests. BJ was also updated on the public participation request of Ms. Harris from earlier in the meeting regarding Wilson Ave. They requested that Public Works look into the signage on this road and make sure additional speed signs are posted on Wilson Ave.

ADJOURN

There being no further business to discuss, Councilman Scott made a motion to adjourn the meeting at 5:08 p.m. The next meeting will be Monday, January 8, 2018 at 4:30 p.m. at City Hall Council Chambers.

Respectfully submitted,

Daphne Public Safety Committee

Daphne History Museum
Meeting Minutes

December 11, 2017

I. Call to order

Ken Balme called to order the regular meeting, followed by reciting the Pledge of Allegiance. Attendees: Ken Balme, Rachel Burt, Mickey Boykin, Helen Baroco, Al Guarisco, Arva Brown, Stephanie Middleton, Emily Hammond, Betty Baker, Jeanne Nelson, Lucy Cunningham, Scott & Dooley Berry, Lee Swetman, Pete Brantley

II. **Approval of minutes from last meeting: November 13, 2017**

III. **Treasures Report:** Period 10/31/17-11/30/17 Opening balance $7,231.08 Deposits: $405 (bricks & $20 donation), Credits: ck#1345 $4.31 (Flowers for presenter on colored cotton) ck 1346 Ken(paper & ink) Ending balance $7,578.20 Petty Cash $58.94

IV. Volunteer Assignments/Schedules: Closed for Christmas & New Years weekends.

V. Committee Reports

a) ***Exhibits/Events***: No Reports
b) Publicity/Social Media*:* Ken was WABF radio show again.
c) Cemetery: No reports.
d) ***Fund Raising & Volunteer Recruitment:*** See brick sale
e) ***Special Tours*** **:** None scheduled
f) ***Archives, Curation:*** No reports

VI. Unfinished/Ongoing business

g) Brick Sale: 106 sold as of 12/1. Emily, & Dooley will get together, look over all the order forms and submit after the Holidays. When we get an estimate of installation we will have a open house/event.

h) Grant Alabama Historical Society: $5,000 granted, but no additional info yet.

i) Ken suggested we limit events we hosted to just participating in other sponsored events. He distributed a sheet of “talking points”. This is a list of items in and about the Museum that should be addressed or improved upon. If we individually and/or small groups take on the research of different items, then come together and discuss the options at our meetings. Some of the points to discuss included display case lighting, signage for items, historical plaques & docent duties.

j) Jeanne asked if our marker at the cemetery was new. It does not give the building date. The sign was possibly changed…

Ken Balme adjourned the meeting & we celebrated with a Christmas party

Minutes submitted by: Rachel Burt

Next regular meeting: Monday January 8 @ 10AM!

City of Daphne
Event Permit Application

Date of Application: January 9, 2018 Permit Requested: ■ Event/Fundraiser ■ Street Closure ☐ Band

Contact Information

Organization Name: Prodisee Pantry

Contact Name: Deann Servos E-mail Address: director@prodiseepantry.org

Address: 9315 Spanish Fort Blvd, Spanish Fort, AL 36527/POBox 7403, Spanish Fort, AL 36577
Street / P.O. Box City/State/Zip Code

Primary Phone Number: 251-626-1720 (office) Secondary: 251-610-1174 (cell)

Event Information

Event Name: Turkey Trot Event Date: October 27, 2018

Event Location: City Hall Daphne/streets in the area # Participants/Vehicles: 1,000 runners/2500 at Family Festival

Start Time: 6am Stop Time: 11am Assembly Time: 8am 5K
Parades/Runs Only

Special Requests: Seeking assistance from Public Works, Police & Fire during the event. We anticipate that Turkey Trot 2018 will be similar to 2017 event & request the same route. Road Closures Requested: ■ Yes ☐ No

Special Instructions

Approval: Internal Use Only

Date Routed: 1-9-18

Fire Dept:

Police Dept: David Carpenter

Public Works: Jerry Sasser

Parks & Recreation:
Only required if event includes activity at or near Daphne parks

For Special Event/Band Permits:

Council Member:
District # Signature

For Street Closure Permits & Use of City Grounds:

City Council:
Date of Approval

Events Requiring Street Closures ONLY:

☐ Fee Paid: $ ☐ N/A ☐ Waived

☐ Insurance Filed ☐ Waived by Council

Route Selection: ☐ 1 ☐ 2 ☐ 3 ☐ Custom (non-race)

City of Daphne
Event Permit Application

Date of Application: Jan 5 2018 Permit Requested: ☑ Event/Fundraiser ☐ Street Closure ☐ Band

Contact Information

Organization Name: City Hope Race for Hope

Contact Name: Ashley Briggs E-mail Address: ashleygbriggsfsu@gmail.com

Address: 7275 Northbrook Circle
Street / P.O. Box City/State/Zip Code

Primary Phone Number: 251-406-0991 Secondary:

Event Information

Event Name: Race for Hope Event Date: Oct. 13th

Event Location: Main street / Old town Daphne # Participants/Vehicles: +579

Start Time: 0800 am Stop Time: 1100 am Assembly Time: 7am
Parades/Runs Only

Special Requests:

Road Closures Requested: ■ Yes ☐ No

Special Instructions

Approval: Internal Use Only

Date Routed: 1-9-18

Fire Dept:

Police Dept: [signature]

Public Works: [signature]

Parks & Recreation:
Only required if event includes activity at or near Daphne parks

For Special Event/Band Permits:

Council Member:
District # Signature

For Street Closure Permits & Use of City Grounds:

City Council:
Date of Approval

Events Requiring Street Closures ONLY:

☐ Fee Paid: $ ☐ N/A ☐ Waived

☐ Insurance Filed ☐ Waived by Council

Route Selection: ☐ 1 ☐ 2 ☐ 3 ☐ Custom (non-race)

CITY OF DAPHNE
RESOLUTION 2018-01

EMPLOYEE PARTICIPATION FOR BLUE CROSS BLUE SHIELD MEDICAL INSURANCE BENEFITS

WHEREAS, The City of Daphne currently maintains a group health and dental care plan for its full time employees and retirees;

WHEREAS, the purpose of establishing the aforesaid plans was and continues to be to encourage and acknowledge the loyalty and devotion of employees;

WHEREAS, the City of Daphne deems it to be in the best interest of the City to balance the interests of the residents of the City as well as the employees and retirees of the City regarding these benefits;

WHEREAS, there has been a significant increase in the cost of the health plan offered by Blue Cross and Blue Shield and, after review, the City has determined that there is a need to increase the employee participation for certain health care plans;

WHEREAS, Resolution 2016-58 previously updated employee participation costs for employee and family Medical/Dental Plans.

NOW, THEREFORE, IT BE ORDAINED BY THE CITY COUNCIL OF DAPHNE, ALABAMA that**:**

Effective October 1, 2018, there will be a surcharge of $25 per month for each employee and/or their dependent spouse, if covered under the City Health/Dental Insurance policy, who uses tobacco products. All covered employees and spouses must certify that they do not use tobacco products to avoid the tobacco surcharge.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS ______ day of **___________**, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
RESOLUTION 2018 - 02

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY

WHEREAS, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

WHEREAS, the items listed below are recommended for disposal.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that

1. The property listed below is hereby declared to be surplus property, and

DEPT	EQ/VEH#	DESCRIPTION	VIN / SN
Patrol	6060	2006 FORD CROWN VIC	2FAFP71W36X148788

2. The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and

3. The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the appropriate City Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder and sign all necessary documents.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _______ day of ________, 2018

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE
RESOLUTION 2018 – 03

RESOLUTION IN SUPPORT OF THE
D'OLIVE BAY FOREVER WILD NOMINATION

WHEREAS, the Mobile and D'Olive Bays are considered exceptional for their historic, environmental and economic importance; and

WHEREAS, several parcels along Mobile and D'Olive Bay in Daphne that adjoin the City's existing Gator Boardwalk Park and are owned by JT LLC (Formerly Friday Construction LLC), PPIN #067154 (15 acres), PPIN #066484 (72 acres), PPIN # 066750 (11 acres), and PPIN # 086554 (~.3acres) have been nominated for acquisition and preservation by the Forever Wild Land Trust Program by the Village Point Foundation and the City of Daphne; and

WHEREAS, the City of Daphne accepted the donation of the adjacent south western 67 acre parcel of wetland marsh, PPIN #046012 to donate to the Forever Wild Land Trust Program and the Village Point Foundation accepted the donation of another adjacent 45 acre parcel of wetland marsh, PPIN # 84567 to donate to the Forever Wild Land Trust, totaling a 112 donated acres to compliment the nomination purchase of the 98 acres; and

WHEREAS, these parcels consist of upland, wetland, and marsh areas which provide habitat for diverse native species and also aid in the protection of water quality; and

WHEREAS, the acquisition and preservation of Mobile Bay coastal access is important to the City of Daphne, and

WHEREAS the City would like to expand the Gator Boardwalk Park to include access to these parcels and to add additional public access to Mobile Bay.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF DAPHNE endorses the D 'Olive Bay Forever Wild Nomination; and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE that the City of Daphne willingly, and in full support, agrees to assist in providing public access to the Forever Wild Parcels by expanding the Gator Boardwalk Park to include the parcels. The City will seek funding to implement boardwalks through the parcels and once installed will provide maintenance and security of the improvements.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this ________ day of January, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE NO. 2018-02

Zoning District Map
Revision to the City of Daphne
Land Use and Development Ordinance

WHEREAS, the Planning Commission of the City of Daphne, Alabama at their regular meeting held on October 26, 2017 favorably recommended to the City Council of the City of Daphne certain amendments to the Daphne Land Use and Development Ordinance / Zoning District Map approved and adopted by No. 2011-54, 2016-69 and 2017-49; and

WHEREAS, said amendments are necessary due to various rezoning and annexation requests which have been approved since the adoption of 2017-49; and

WHEREAS, due notice of said proposed zoning map amendments has been provided to the public as required by law through publication and open display at the City of Daphne Public Library and City Hall; and

WHEREAS, a public hearing regarding the proposed Zoning District Map amendments was held by the City Council on December 18, 2017; and

WHEREAS, the City Council of the City of Daphne after due consideration and upon recommendation of the Planning Commission believe it in the best interest of the health, safety and welfare of the citizens of the City of Daphne to amend said Zoning District Map as recommended; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows:

SECTION I: ZONING DISTRICT MAP

The Zoning District Map referenced hereto as Exhibit “A” shall be the official zoning map of the City of Daphne, Alabama and shall be further designated in Appendix H of the City of Daphne Land Use and Development Ordinance, as set forth in Ordinance No. 2017-54 and its amendments.

SECTION II: REPEALER

Ordinance No. 2011-54, Appendix H “Exhibit A”, Ordinance No. 2016-69 and Ordinance No. 2017-49 are hereby repealed, and any Ordinance(s), parts of Ordinance(s) or Resolution(s) conflicting with the provisions of this Ordinance are hereby repealed insofar as they conflict.

SECTION III: EFFECTIVE DATE

This Ordinance shall take effect and be in force from and after the date of its approval by the City of Daphne City Council and publication as required by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THE _________ DAY OF _________________, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

CITY OF DAPHNE, ALABAMA
ORDINANCE 2018-01

CHANGES TO THE POST-RETIREMENT BENEFIT PLAN

WHEREAS, The City of Daphne currently maintains certain benefits, including group health, dental care, and other benefits for full time employees of the City of Daphne and for qualified retired city employees ; and

WHEREAS, the purpose of establishing retirement benefits for qualified retirees was and continues to be to encourage and acknowledge the loyalty and devotion of employees who serve or served the City for at least twenty-five years; and

WHEREAS, the City of Daphne deems it to be in the best interest of the City to make certain modifications to the plan in order to ensure financial viability of the plan for the City; and

NOW, THEREFORE IT BE ORDAINED BY THE CITY COUNCIL OF DAPHNE, ALABAMA:

SECTION I: PLAN ADOPTION
The attached Post-Retirement Benefit Plan is hereby adopted.

SECTION II: REPEALER
City of Daphne Ordinance 1997-32 is hereby repealed. Further, any other City Ordinances or parts thereof in conflict with provisions of this Ordinance, in so far as they conflict, are hereby repealed.

SECTION III: EFFECTIVE DATE
This Ordinance shall become effective immediately and be in full force after final passage and publication as required by law.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS ______ day of JANUARY, 2018.

____
Dane Haygood, Mayor

ATTEST:

____
Candace G. Antinarella, City Clerk

Post-Retirement Benefit Plan

Section 1: Definition: Dependents shall be defined according to the requirement set forth in the City's Health/Dental Plan.

Section 2: Plan Qualification: All age and service requirements set forth below must be met in order to be eligible for retirement benefits.

A) Employee must meet the qualifications as set forth by the State of Alabama Retirement System.

B) Employee must be less than sixty-five (65) years of age with a minimum of twenty-five (25) creditable years of service with the City.

C) Written Notice of intent to continue Health/Dental and life Benefits must be given to the Human Resources Department at least ninety {90) days prior to the effective retirement date.

Employee may *elect* to extend post-retirement Health and Dental benefits to dependent(s), provided that dependent(s) have active coverage under the City's Health and Dental Plan at least six months prior to the effective retirement date.

Section 3: Health and Dental Benefit: Section

3.1: Benefit Overview:

Qualifying retirees are entitled to continue the Medical and Dental coverage in which they were enrolled as an active employee.

Section 3.2: Benefit Coverage Options:

A) *Individual Coverage:* The City will provide individual *Dental* and Health insurance for a qualified retiree under an eligible Health/Dental plan. The City will pay the retiree's individual coverage premium at the same rate as for active-full time employees. Any difference between the rate charged by the City' insurance carrier for individual retiree coverage and the rate of active full- time employees will be paid by the retiree.

B) *Dependent Coverage:* The City will make available Health and Dental coverage to qualifying dependents of the retiree under one or more plans offered by the City to employees. If dependent coverage is elected, retiree will be responsible for dependent coverage premium as charged by the City's insurance carrier less the amount of individual coverage provided to active full- time employees.

Section 3.3: Benefit Requirements:

A) *Premium Payment:* Retiree shall be required to remit payment for the monthly premium of eligible coverage which has been elected by retiree. The premium amounts shall be determined by the City. Payment of monthly premium is due to the by the 10^{th} of each month (the "Payment Due Date").

B) *Continuous Benefit:* Should retiree or dependent(s) decline or withdraw from enrollment, for any reason, from the post-retirement Health/Dental Plan, such retiree and/or dependent(s) shall not subsequently be authorized enrollment or benefits under the City's plan.

C) *Sole Insurance Group Plan Option:* Should Health and/or Dental insurance become available to retiree and/or retiree's dependent(s) under another Group Health or Dental Plan and the waiting period as described in HIPPA (Health Insurance Portability and Accountability Act) requirements are met, retiree and/or dependent(s) shall not subsequently be authorized enrollment or benefits under the City's plan.

D) *Disqualifying events for coverage:* Any of the following events shall result in a Plan Participant not being eligible for coverage

i) *Age 65:* Eligibility of any Plan Participant shall cease upon the Plan Participant's attainment of age sixty-five (65).

ii) *Medicare:* Eligibility of any Plan Participant coverage shall cease when the Plan Participant becomes eligible for Medicare.

E) *Compliance with Plan Eligibility Requirements:* Plan Participants must meet all the requirements of the H ealth a nd Dental Plan(s), including any Dependent coverage meeting plan "dependent" eligibility requirements.

F) *Retiree coverage required for Dependent Coverage:* Dependent coverage shall be conditioned on retiree's participation in the plan.

Section 3.4: Benefit Cancellation

Retiree's and/or dependent's Health/Dental Plan will be canceled if any one of the qualifying events occurs:

i) *Non-payment:* After two (2) consecutive months of non-payment, all insurance benefits will be cancelled.

ii) Three Year Rule: For employees hired after January 31, 2018, retiree coverage shall cease three years from the date of retirement.

Section 4: Life Insurance Benefit:

Section 4.1: Benefit Overview:
Retirees shall receive life insurance benefits equal to $5,000.

Section 4.2: Benefit Coverage Options:
The City will pay the retiree's premium at the same percentage as for active full-time employees.

Section 4.3: Benefit Requirements:
None.

Section 4.4: Benefit Cancellation:
Retiree's City-provided life insurance policy shall be cancelled upon retiree's attainment of age sixty-five (65) or upon retiree's death, whichever occurs first.

Section 5: Grandfather: Any Retirement Benefit plan coverage in effect for current employee, a retiree, or their dependent(s), on or before February 1, 2018 shall continue in the same manner and under the same terms and conditions in effect prior to the enactment of this Ordinance.

Section 6: Effective Date: This Plan shall be in force and effective upon the adoption and publication as provided by law of the enabling legislation which adopts this Plan.

Section 7: The City reserves the right, at its discretion, in whole or part, to amend, reduce or alter its Health/Dental Plan and Life Plan and any coverage or benefit provided at any time for active employees, dependents, and retirees.

Section 8: Should any provision(s) hereof be declared invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect notwithstanding such determination.