

BUILDINGS AND PROPERTY COMMITTEE MEETING AGENDA

Monday, May 1, 2017, 4:30 p.m.
Daphne City Hall, 1705 Main Street, Daphne, AL 36526
Jubilee Conference Room

- 1) **Call Meeting to Order / Roll Call**
- 2) **Public Participation**
- 3) **Approval of Minutes:**
 - February 6, 2017
 - April 3, 2017
- 4) **City Boat Ramp Access Projects Report:** *Richard Johnson*
 - D'Olive Boat Ramp Park
 - May Day Access
- 5) **Surplus Property:** Suzanne Henson
- 6) **Civic Center & Bayfront Pavilion Report:** *Margaret Thigpen*
 - Daphne Civic Center – Digital Sign
- 7) **Building Inspection Report:** *Richard Merchant*
- 8) **Recreation Report:** *David McKelroy*
- 9) **Library Report:** *Tonja Young*
 - Daphne Public Library Foundation: The Porch Project
- 10) **Village Point Bayfront Properties Report:** *Selena Vaughn*
- 11) **Bayfront Master Plan & Improvement Committee Report:** *Richard Johnson*
- 12) **Old Business**
 - City Parks Signage Specification
 - Lake Forest Marina
 - Daphne Welcome Center – Baldwin Regional Area Transit System (BRATS)
 - Southern Linc – Justice Center
- 13) **New Business**
- 14) **Any Other Buildings & Property Business**
- 15) **Next Meeting:** June 5, 2017
- 16) **Adjourn**

ROLL CALL

BUILDINGS & PROPERTY COMMITTEE MEETING

ATTENDANCE

Councilman Robin LeJeune (Chairman)	PRESENT ____	ABSENT ____
Councilwoman Tommie Conaway	PRESENT ____	ABSENT ____
Councilman Pat Rudicell	PRESENT ____	ABSENT ____
Councilman Joel Coleman	PRESENT ____	ABSENT ____
Councilman Doug Goodlin	PRESENT ____	ABSENT ____
Councilman Ron Scott	PRESENT ____	ABSENT ____
Councilman Joe Davis	PRESENT ____	ABSENT ____
Mayor Dane Haygood	PRESENT ____	ABSENT ____
Rebecca Hayes, City Clerk	PRESENT ____	ABSENT ____
Jay Ross, City Attorney	PRESENT ____	ABSENT ____
Richard Johnson, Public Works	PRESENT ____	ABSENT ____
Suzanne Henson, Senior Accountant	PRESENT ____	ABSENT ____
Richard Merchant, Building Official	PRESENT ____	ABSENT ____
Margaret Thigpen, Civic Center	PRESENT ____	ABSENT ____
David McKelroy, Recreation	PRESENT ____	ABSENT ____
Tonja Young, Library	PRESENT ____	ABSENT ____
Rick Whitehead, IT Coordinator	PRESENT ____	ABSENT ____
Other(s):		

MINUTES

February 6, 2017

April 3, 2017

BUILDINGS & PROPERTY COMMITTEE MEETING

Monday, February 6, 2017, 4:30 p.m.
City Hall, Executive Conference Room,
1705 Main Street, Daphne, AL 36526

MEETING MINUTES

COUNCIL PRESENT: Chair Councilman Robin LeJeune; Councilwoman Tommie Conaway; Councilman Pat Rudicell; Councilman Joel Coleman; Councilman Doug Goodlin; Councilman Ron Scott; and Councilman Joe Davis

ALSO PRESENT: Mayor Dane Haygood; Patrick Dungan, City Attorney; Rebecca Hayes, City Clerk; Jenny White, Assistant City Clerk (Recording Secretary); Richard Johnson, Director Public Works; Adrienne Jones, Planning Director; Kelli Kichler, Finance Director; Suzanne Henson, Senior Accountant; David McKelroy, Recreation Director; Margaret Thigpen, Civic Center Director; Richard Merchant, Building Inspection; Tonja Young, Library Director; Vickie Hinman, Human Resources Director; Dorothy Morrison, Beautification Committee, Chair and member of Downtown Redevelopment Authority; Ken Balme, President, Daphne Museum and member of Downtown Redevelopment Authority; Andy Bobe, Dewberry-Preble-Rish; Tim Paton, Volkert, Inc.; John Peterson, Mott MacDonald; Taylor Rider, Director, BRATS; Sarah Hart, Coordinator, Eastern Shore MPO; John Lake; Gary Goffinet; Nancy Goffinet; and Mike Schiebert;

1) CALL MEETING TO ORDER / ROLL CALL

There being a quorum present Chair Councilman Robin LeJeune called meeting to order at 4:30 pm.

2) PUBLIC PARTICIPATION

Gary Goffinet, Nancy, Goffinet, and Mike Schiebert participated in public participation at meeting reference City Boat Ramp Access Projects.

Taylor Rider, Baldwin Regional Area Transit System (BRATS) and Sarah Hart, Eastern Shore Metropolitan Planning Organization (MPO) participated in public participation at meeting reference Daphne Welcome Center.

3) APPROVAL OF MINUTES: DECEMBER 5, 2016

Chair Councilman Robin LeJeune noted the January 3, 2017 minutes are approved with amendment as noted by Councilman Doug Goodlin to Daphne Central Park drone sightings. The minutes stand approved with amendment correction.

4) DAPHNE CENTRAL PARK REPORT: RICHARD JOHNSON

Richard Johnson gave Daphne Central Park report. Richard commented fence has been installed on east side. Richard noted barricades scheduled to be removed on Tuesday, February 7, 2017 by 8:00 a.m. Richard commented they're working on timing of bid to pave north trail. Richard noted north trail will cross over to south trail.

Councilman Doug Goodlin noted unauthorized drones and people hitting golf balls continue to be a problem in this park (Amended, April 4, 2017). Councilman Ron Scott commented we need to display signage at some point.

Councilman Ron Scott inquired on Lincoln Street graveling. Richard commented supervisor is looking at parameters and will schedule work this week.

5) SURPLUS PROPERTY: SUZANNE HENSON

Suzanne Henson discussed and submitted Resolution 2017- in packet to the Buildings and Property Committee.

A Resolution Declaring Certain Personal Property Surplus and Authorizing the Mayor to Dispose of Such Property

Whereas, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

Whereas, the items listed below are recommended for disposal.

Now, Therefore, Be It Resolved, by the Mayor and City Council of the City of Daphne that

1- The property listed below is hereby declared to be surplus property, and

DEPT	EQ/VEH#	DESCRIPTION	VIN/SN
Police		Misc Desk (2) and furniture	
HR		Kronos System Timeclocks #4500 (4)	
Parks	1195	2007 JOHN DEERE 1445 DECK MOWER	TC1445D070007
Garbage	1142	2005 Sterling Condor Dual Drive	49HHBVCY75RN68128

2-The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and

3-The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the General Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder.

ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this ____ day of _____, 2016.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

**MOTION BY Councilwoman Tommie Conaway to move to council
Seconded by Councilman Joe Davis. Aye, All in favor.
MOTION CARRIED UNANIMOUSLY**

6) CIVIC CENTER & BAYFRONT PAVILION REPORT: MARGARET THIGPEN

Margaret Thigpen gave report on Civic Center & Bayfront Pavilion.

CIVIC CENTER REPORT:

- January 2017 revenue for the Civic Center totaled \$11,415.50/Decrease from January 2016
- FY 2016-2017 YTD Projected Year End Revenue/\$165,719.00
- January 2017 Deposits/\$25,734.50
- FY 2016-2017 YTD Deposits/\$68,855.50

BAYFRONT PARK PAVILION REPORT:

- January 2017 Revenue/\$3,277.00/Increase from January 2016
- FY 2016-2017 YTD Projected Year End Revenue/\$52,121.00
- January 2017 Deposits/\$7,257.00
- FY 2016-2017 YTD Deposits /\$26,025.00

DAPHNE CONVENTION & VISITOR'S BUREAU

- DiscoverDaphne.org
- Getting quotes for visitors guides, complete, working on purchase order to move forward with project
- Facebook, featuring an attraction every other week or so
- Alabama Coasting, ads and article, quarterly distribution, 2,000 condo rooms, 70+hotels

MISC.

- Bayfront Open House, Thursday, February 9, 2017
- Tourism/Hotel Meeting postponed to Thursday, February 9, 2017

Chair Councilman Robin LeJeune would like Tim Patton, Volkert, Inc. to present Parks Presentation at meeting. Margaret Thigpen will coordinate separate meeting for the month of February.

7) BUILDING INSPECTION MONTHLY REPORT: KIM SPARKS

Richard Merchant gave the Building Inspection Monthly Report for January.

- Total Building Permits/146
- Total Permit Building Permit Fees/\$66,220.72
- New Home Permits /19
- CO's /4

8) RECREATION REPORT: DAVID MCKELROY

David McKelroy gave Recreation Report for January.

Senior Programs

Lunch	749
Exercise	116
Yoga	329
Cards/Games	147
Special Programs	43
Total	1384

Weekly Classes

Hard Body Workout	76
Zumba	81
Discover Dance	177
Karate	37
Total	371
Fitness Center	1321
Total	1321
Civic Groups	167
Total	167

Programs and Classes

Grand Total	3243
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Athletics

Youth Basketball	172	23 Teams
	60 Games in January	@ 920

David commented youth basketball was played at Nicholson, Daphne East Elementary, Daphne Elementary, and Daphne Middle.

Adult Soccer

Total Teams	12 Teams
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Strike Soccer

Total Teams 62	Total Fields 10	Total Participants 500
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January 28, 2017

David commented spring registration for youth soccer, softball and baseball is ongoing or complete.

David noted evaluations and practices will begin in February at Lott Park and Trione Sports Complex.

9) LIBRARY REPORT: TONJA YOUNG

Tonja Young gave Library Report for January.

- Library Attendance: 12,995

- Meeting Room Usage: Public Meetings 476 – Library Programs 1,011
- Foundation has >73% of total needed for the Porch Project
- Foundation has raised nearly \$18,000 through public and local businesses
- Talked with Richard Johnson about the roof

Chair Councilman Robin LeJeune inquired on record of E-books. Tonja commented approximately 1500 to 1600 a month.

Councilman Ron Scott asked department heads to review the 2003 Comprehensive Plan to acknowledge accomplishments.

10) VILLAGE POINT BAYFRONT PROPERTIES: SELENA VAUGHN

Selena Vaughn not present at meeting. No report given.

(A) BAYFRONT MASTER PLAN & IMPROVEMENT COMMITTEE

Richard Johnson commented the Bayfront Master Plan & Improvement Committee has meeting scheduled on Wednesday, February 8, 2017. Richard would like to discuss at our next meeting in March and have on Work Session.

Councilman Joel Coleman commented our next step is wetland delineation. Councilman Coleman noted will be able to determine usable property.

Chair Councilman Robin LeJeune asked Recording Secretary, Jenny Opal White to separate the Bayfront Master Plan & Improvement Committee as separate item from Village Point Bayfront Properties.

Councilman Joe Davis commented some of the things we have witnessed recently will impact our thoughts and ideas. Councilman Davis is excited about meeting on Wednesday.

11) OLD BUSINESS

(A) LAKE FOREST MARINA UPDATE

Richard Johnson gave update on Lake Forest Marina. Gas pump and plumbing have been removed from the Lake Forest Marina.

12) NEW BUSINESS

(A) HART LENDING LIBRARY DRAFT ORDINANCE

Mrs. Rosemary Hart withdrew her request for donation of site for the Hart Lending Library. Her letter is included within packet. Chair asked, Jenny Opal White, Recording Secretary to forward follow-up letter to Mrs. Hart.

(B) LIBRARY FOUNDATION UPDATE – “PORCH PROJECT”

Tonja Young gave Library Foundation update on Porch Project. Tonja reported the foundation has raised nearly \$18,000 through public and local businesses.

(C) DAPHNE WELCOME CENTER - OCCUPANCY

Richard Johnson informed Chair and Committee (BRATS) and Eastern Shore (MPO) are at meeting today to discuss interest in Daphne Welcome Center.

Taylor Rider, Director, (BRATS) introduced himself along with Sarah Hart of the Eastern Shore Metropolitan Planning Organization (MPO). Taylor informed chair and committee they're interested in the Daphne Welcome Center. They have three (3) million dollars they can utilize in capital improvements on transit. Taylor commented the match could be donation of property.

Chair Councilman Robin LeJeune informed Taylor the Daphne Police Department is looking at facility as well. Chair commented they would discuss at the Public Works meeting this evening.

Councilman Doug Goodlin asked if they would tear down or rebuild. Taylor commented they would remodel.

Mayor Dane Haygood asked as we move forward we need to highlight the City of Daphne in a very positive way.

Mayor Haygood asked if funds could be used to lease facility. Taylor believed this would be an operating expense. Sarah Hart commented they would need to look at required match. Sarah commented the facility would require improvements.

Councilman Joe Davis asked of the cost to retrofit the facility to their needs. Taylor commented around \$200,000. Councilman Davis noted our land is of more value.

Councilman Ron Scott inquired if the three (3) million could be used for new buses. Taylor commented their grants have covered buses. Three (3) million is for capital improvements.

Councilman Ron Scott suggested action plan within the next sixty (60) days. Councilman Scott commented we need to support the mass transit system.

Chair Councilman Robin LeJeune inquired if they would be interested in Police Station at Jubilee. Taylor commented they would not turn down; however, suggested Welcome Center is a better location. Kelli Kichler noted Jubilee facility agreement on Police Station has location only to be used for police station. Chair asked Kelli Kichler to review agreements with city and discuss at next month's meeting.

(D) DAPHNE CIVIC CENTER – DIGITAL SIGN

Chair Councilman Robin LeJeune asked everyone to review the Modern Sign handout of Daphne Civic Center digital sign for comments.

Mayor Dane Haygood concerned with side effects of digital sign taking away from Veterans community with Patriot's Point.

Richard Johnson suggested standalone monument south on Hwy 98 would be less expensive with exposure. Chair commented we would still have concern with the orange trailer being utilized.

Councilman Joe Davis asked of the nearest Modern Signs example completed for review. Margaret Thigpen noted examples at Staples location on Hwy 64 and Shore Oaks Center on Hwy 98. Councilman Davis would like Modern Sign representative to hear our concerns reference establishing sign and future signs for Daphne locations.

Chair asked Margaret to have Modern Sign representative at next month's meeting to discuss design and hear concerns. Margaret confirmed Modern Sign representative attendance at next month's meeting.

(E) COMMERCIAL ADVERTISING – PUBLIC BUILDINGS

Patrick Dungan discussed the commercial advertising reference public buildings. Patrick responded letter is included in packet to Councilman Joe Davis. Patrick commented the city can advertise in public buildings, however, suggested a 3rd party advertising broker handle advertising of bid. Chair asked to place on next month's agenda to review.

(F) AT&T CELLULAR SITE – 1502 HWY 98 DAPHNE JUSTICE CENTER, DAPHNE, ALABAMA

Mayor Dane Haygood commented they completed extension with AT&T last month and council authorized. Mayor Haygood provided quick update on Southern Linc. General terms are to update upgrade on older equipment to newer equipment and to make structural modifications to tower. Mayor Haygood commented we're going to research and negotiate and let Police Department know were working on strengthening the tower. Mayor would like on agenda for next month.

(G) CITY BOAT RAMP ACCESS PROJECTS – D'OLIVE BAY AND MAY DAY PARK

Richard Johnson gave report on City Boat Ramp Access Projects for D'Olive Bay and May Day Park. Richard reported we have a complete bid set of plans and specifications for a new ramp and pier at D'Olive Bay Boat Ramp Park formerly Lake Forest boat ramp within packet. Richard noted the prepared estimate of probable costs is \$120,335.00. Based on estimated construction costs this will leave a remaining fund balance in the State Lands Reimbursement of approximately \$70,000. Richard anticipates the ramp access at May Day Park which is currently under design will be approximately \$50,000. Richard is confident there are sufficient funds to complete both projects with a remaining surplus to cover gravel parking and fencing at D'Olive Bay Ramp Park. Richard

commented they will be sending out proposal for bid. Richard noted State Lands recommended two (2) contractors in our area. Richard would like to revisit within a month and forward to Finance. Kelli Kichler reported appropriation is already approved. Richard commented the Finance Committee would accept low bid.

Mike Schiebert inquired on marking a channel. Richard commented yes to marking of channel and hopefully dredging.

Gary Goffinet inquired on May Day Park access to launch kayak from trailer. Richard commented May Day Park will have a bay access ramp with slide in ramp.

Chair Councilman Robin LeJeune inquired on kayak launch at D'Olive Bay Ramp Park. Richard commented we would revisit in the future.

(H) PARK SIGNAGE – KARA WILBOURN

Chair Robin LeJeune moved item to next month's Building and Property Committee meeting due to Kara Wilbourn absence.

**(I) VACANT LOT 102 GORDON CIRCLE IN LAKE FOREST
(PARCEL NO.: 32-09-32-0-002-033.000)**

MOTION BY Councilman Ron Scott to communicate to owner of 102 Gordon Circle in Lake Forest (Parcel No.: 32-09-32-0-002-033.000) to take lot as donation, tax write off, not interested in purchasing.

Seconded by Councilman Patrick Rudicell.

Aye, All in favor

MOTION CARRIED UNANIMOUSLY

13) ANY OTHER BUILDINGS & PROPERTY BUSINESS

**(A) CITY HALL – MISSING TILE (FRONT OF BUILDING)
DOROTHY MORRISON, BEAUTIFICATION COMMITTEE**

Chair Robin LeJeune moved item to Public Works meeting with Mayor Dane Haygood approval.

**(B) TWELVE (12) MILLION DOLLAR BASE FOR NEW PARK FACILITY
REFERENCE RESOLUTION IN PLACE AS GUIDELINE**

MOTION BY Chair Councilman Robin LeJeune consensus to move forward to Finance on Twelve (12) million dollar base for new park facility reference resolution in place as guideline

Seconded, by Councilman Joe Davis

Aye, All in favor

MOTION CARRIED UNANIMOUSLY

14) NEXT MEETING

Next meeting scheduled for Monday, March 6, 2017.

15) ADJOURN

Chair Councilman Robin LeJeune adjourned meeting at 4:30 p.m.

BUILDINGS & PROPERTY COMMITTEE MEETING

Monday, April 3, 2017, 4:30 p.m.
City Hall, Executive Conference Room,
1705 Main Street, Daphne, AL 36526

MEETING MINUTES

COUNCIL PRESENT: Chair Councilman Robin LeJeune; Councilwoman Tommie Conaway; Councilman Pat Rudicell; Councilman Joel Coleman; Councilman Doug Goodlin; Councilman Ron Scott; and Councilman Joe Davis

ALSO PRESENT: Mayor Dane Haygood; Jay Ross, City Attorney; Patrick Dungan, City Attorney; Rebecca Hayes, City Clerk; Jenny White, Assistant City Clerk (Recording Secretary); Richard Johnson, Director Public Works; BJ Enringman, Deputy Director Public Works; Ashley Campbell, Environmental Programs Manager; Suzanne Henson, Senior Accountant; David McKelroy, Recreation Director; Margaret Thigpen, Civic Center Director; Kara Wilbourn, Marketing Coordinator; Dorothy Morrison, Beautification Committee, Chair and member of Downtown Redevelopment Authority; and Danny Calhoun, Attorney

1) CALL MEETING TO ORDER / ROLL CALL

There being a quorum present Chair Councilman Robin LeJeune called meeting to order at 4:30 pm.

2) PUBLIC PARTICIPATION

Danny Calhoun came to meeting for update on D'Olive Boat Ramp Park.

3) APPROVAL OF MINUTES: MARCH 6, 2017

Councilman Doug Goodlin and Councilman Ron Scott had discussion on amended correction of February 6, 2017 minutes reference Daphne Central Park on drone sightings. Jenny Opal White, Recording Secretary will amend correction. Chair Councilman Robin LeJeune noted March 6, 2017 minutes are approved as written.

4) DAPHNE CENTRAL PARK REPORT: RICHARD JOHNSON

Richard Johnson gave Central Park Report for March. Richard commented their finalizing Daphne Central Park. Richard requested Daphne Central Park to be taken off agenda for next month. Richard noted wooden boardwalk rebuilt. Paving is scheduled for completion on March 7, 2017. Chair Councilman Robin LeJeune asked Recording Secretary, Jenny Opal White to remove Daphne Central Park from agenda next month.

5) SURPLUS PROPERTY: SUZANNE HENSON

Suzanne Henson, Senior Accountant gave Surplus Property Report for March. Suzanne discussed Resolution 2017- submitted in Buildings and Property Committee packet.

**A Resolution Declaring Certain Personal Property Surplus
and Authorizing the Mayor to Dispose of Such Property**

Whereas, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

Whereas, the items listed below are recommended for disposal.

Now, Therefore, Be It Resolved, by the Mayor and City Council of the City of Daphne that

1- The property listed below is hereby declared to be surplus property, and

DEPT	EQ/VEH#	DESCRIPTION	VIN/SN
Grounds	74	1991 Chevrolet 6 Yard Dump Truck	1GBJ7H1P8MJ104945
Mowing	6020	2008 Hydro Mower	Z8BD09932
Grounds	933	2002 Scag Walk-behind mower	6350111
FD		1992 Hamworthy Breathing Air Compressor	
FD		Bauer CFS # Compressor Fill Station	

2-The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and

3-The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the General Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder and sign all necessary documents.

ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this _____ day of _____, 2016.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

<p>MOTION BY Councilman Doug Goodlin to move to council Seconded by Councilman Ron Scott Aye, All in favor MOTION CARRIED UNANIMOUSLY</p>

6) CIVIC CENTER & BAYFRONT PAVILION REPORT: MARGARET THIGPEN

Margaret Thigpen gave Civic Center & Bayfront Pavilion Report for March.

Civic Center Report

- March 2017 revenue for the Civic Center totaled \$18,623.50/Increase from February 2016
- FY 2016-2017 YTD Projected Year End Revenue/\$178,284.50
- March 2017 Deposits/\$17,281.50
- FY 2016-2017 YTD Deposits/\$98,100.00

Bayfront Park Pavilion Report

- March 2017 Revenue/\$4,410.50/Decrease from March 2016
- FY 2016-2017 YTD Projected Year End Revenue/\$58,808.50
- March 2017 Deposits/\$8,287.50
- FY 2016-2017 YTD Deposits /\$38,800.50

Daphne Convention & Visitor's Bureau

- DiscoverDaphne.org
- Visitors guide – In the process
- Facebook – Featuring an attraction every other week or so
- Alabama Coasting
- Ad/s and Article – Quarterly distribution, 2,000 condo rooms, 70+ hotels

Upcoming Public Events/Consumer Shows

- Sunset Series Bayfront Park – Sunday, April 16, 2017
- ESCC Mayor's Prayer Breakfast – Thursday, May 4, 2017
- Sunset Series at Bayfront Park – Sunday, May 21, 2017
- WJ Carroll Graduation – Wednesday, May 24, 2017
- Daphne Library Summer Reading Kickoff – Monday, June 5, 2017

Misc.

- Event Assistant Position open as of Thursday, March 23, 2017
- Tourism/Hotel Meeting – April 6, 2017, Daphne Museum
- ACAE Tradeshow – May 15, 2017 (Received three (3) bookings from last year tradeshow)
- Baldwin County EMA exercise – June 1, 2017
- Bayfront Pavilion Landscape project underway
- Change in ownership of the Hilton properties

7) BUILDING INSPECTION MONTHLY REPORT: ASHLEY CAMPBELL

Ashley Campbell gave Building Inspection Report for March.

- Total Building Permits/ 130
- Total Permit Building Permit Fees/ \$25,705.50
- New Home Permits / 11
- CO's / 25

8) RECREATION REPORT: DAVID MCKELROY

David McKelroy gave Recreation Report for March.

Senior Programs

Lunch	815
Exercise	148
Yoga	252
Cards/Games	78
ARPA Tax (approximately)	125
Casino Trip	39
Total	1457

Weekly Classes

Hard Body Workout	54
Zumba	93
Discover Dance	92
Karate	17
Total	256
Fitness Center	1267
Total	1267
Civic Groups	121
Total	121
Sr. Programs/Classes Total	3101

ATHELTICS

Youth Baseball Lott Park	444
Youth Softball Trione	80
Youth Soccer	
Recreation	461
Club	158
Total	1143
USSSA Girl's Softball	
22 teams – 2 days – 42 games	265+
Daphne Trojan Jubilee Shootout Softball	
25 teams – 2 days – 48 games	400+
McGill Girl's Soccer	
16 teams – 2 days – 32 matches	320+
USSSA Co-Ed Softball	
16 teams – 1 day – 30 games	175+
Athletics Total	2303

Events at Trione Park do not include spectators.

9) LIBRARY REPORT: TONYA YOUNG

Tonja Young, Library Director was not present at meeting. Suzanne Henson, Senior Accountant provided handout from Tonja Young reference donation of old library computers. Tonja requested by memo to Mayor Dane Haygood consideration of donation of old library computers to local entities. Computers would be donated with CPU, keyboard, and mouse. Computers came from library computer lab and were replaced with new computers purchased with State Aid Funds because they were getting old and incompatible with software needs. Tonja would like to donate computers to include:

- Daphne Senior Center
- Boys & Girls Club
- Daphne Museum
- Exceptional Foundation
- The Gardens Senior Living

MOTION BY Councilman Ron Scott to move to council for distribution of computers as needed to local entities; Boys & Girls Club, Daphne Museum, Exceptional Foundation, and the Gardens Senior Living
 Computers to Daphne Senior Center will be transferred internally
 Computers donated outside will be approved thru resolution
Seconded by Councilwoman Tommie Conaway
Aye, All in favor
MOTION CARRIED UNANIMOUSLY

10) VILLAGE POINT BAYFRONT PROPERTIES

Ashley Campbell, Environmental Programs Manager presented quotes for Wetland Area at Bayfront and Village Point Parks on Invasive Species Control. Quotes were included in the Buildings and Property Committee packet.

Wetland Resource Quote			
Description	Hourly Rate	40 hours	Total
6 Man Crew	\$150.00	40	\$6,000.00
1-Supervisor	\$85.00	40	\$3,400.00
Total	\$235.00	40	\$9,400.00
		*	-\$4,000.00
		Amount Requested	\$5,400.00
Environmental Native Nursery Quote			
Description	Hourly Rate	40 hours	Total
6 Man Crew	\$210.00	40	\$8,400.00
1-Supervisor	\$85.00	40	\$3,400.00
Total	\$295.00	40	\$11,800.00
		*	-\$4,000.00
		Amount Requested	\$7,800.00
*\$4000 is already appropriated in the 2017 Budget			

MOTION BY Councilman Ron Scott to recommend to Finance to allocate \$5,400.00 from lodging to Wetland Area at Bayfront and Village Point Parks for Invasive Species Control **Seconded by Councilman Joe Davis**
Aye, All in favor
MOTION CARRIED UNANIMOUSLY

11) BAYFRONT MASTER PLAN & IMPROVEMENT COMMITTEE

Richard Johnson informed committee Andy Bobe was unable to attend meeting. Richard commented committee needs guidance on moving to Finance. Mayor Dane Haygood commented this is a great project. Mayor Haygood emphasized the project needs to be prioritized with financial commitment at Finance Committee for funding. Richard Johnson will submit to Finance.

12) OLD BUSINESS

(a) **CITY BOAT RAMP ACCESS PROJECTS D'OLIVE BOAT RAMP PARK AND MAY DAY ACCESS**

Richard Johnson presented report on City Boat Ramp Access Projects on D'Olive Boat Ramp Park and May Day Access.

D'Olive Boat Ramp Park

EPM has completed and submitted required Environmental Permits.

Ramp and Pier Replacement Project: Working on executing contracts and setting pre-construction meeting permits. Expected start of construction May 2017.

Overall Park Plan – Preliminary plan has been refined and estimates of probable costs are being prepared.

Mayday Park Ramp Access

Additional Bay Shore surveying completed and has been forwarded to State Lands to complete design. EPM has completed and submitted required Environmental Permits.

(b) **DAPHNE WELCOME CENTER - OCCUPANCY**

Mayor Dane Haygood gave update on “**Daphne Welcome Center – Occupancy**”. Mayor Haygood commented the County has ordered an appraisal.

(c) **DAPHNE CIVIC CENTER – DIGITAL SIGN**

Chair Councilman Robin LeJeune asked for “**Daphne Civic Center – Digital Sign**” to be placed higher on agenda for discussion next month.

(d) **SOUTHERN LINC UPDATE**

Mayor Dane Haygood gave update on Southern Linc. Mayor Haygood commented the draft agreement has been updated and provided to legal for review.

(e) **PARK AND CITY SIGNAGE SPECIFICATION**

Richard Johnson provided the “**Park and City Signage Specification**” in Buildings and Property packet for review. Richard Johnson and Kara Wilbourn are working on material options and pricing.

13) NEW BUSINESS

(a) **Establish Policy for Naming City Property after Individual, Standard Specification**

Rebecca Hayes, City Clerk discussed development of a Memorial Sign Policy.

MOTION BY Councilman Pat Rudicell to move Memorial Sign Policy
to Ordinance Committee for development
Seconded by Councilman Ron Scott
Aye, All in favor
MOTION CARRIED UNANIMOUSLY

Councilman Doug Goodlin recommended Rebecca Hayes research other cities Memorial Sign policies.

14) ANY OTHER BUILDINGS & PROPERTY BUSINESS

(a) **City Hall, Wooden Fencing**

Dorothy Morrison, Chair of the Beautification Committee requested funding for wooden fencing on the backside of City Hall parking lot on the Northside and Westside.

MOTION BY Councilman Ron Scott to move to Finance for consideration of wooden fencing on the
backside of City Hall parking lot on Northside and Westside
Seconded by Councilwoman Tommie Conaway
Abstain, Councilman Patrick Rudicell (1)
Aye, All in favor, Councilwoman Conaway,
Councilmen; Coleman, Goodlin, Scott, LeJeune, and Davis (6)
MOTION CARRIED

(b) **Burton Property Group, LLC**

Mayor Dane Haygood discussed Burton Property Group, LLC parcel of land owned by city located along Hwy 90 in Daphne, Alabama. The property is encumbered by an Amended and Restated Reciprocal Easement and Operation Agreement (the "REA") dated August 9, 2011 and recorded as Instrument #1300145 of the records of the Judge of Probate of Baldwin County, Alabama. This agreement prohibits the construction of and structure of buildings on the city owned property. As a result, in order to develop the property for its intended use, Burton Property Group has been tasked with obtaining waivers to the aforementioned REA. The Purchase and Sale signed by Burton Property Group and the City of Daphne is set to expire on April 5, 2017.

Burton Property Group is still working diligently to obtain the signed waivers from the other members of the REA. Burton Property Group has provided amendment that would extend the current inspection period in the contract for an additional three hundred and sixty five (365) past its current expiration date of April 5, 2017. The new inspection period expiration date would be April 5, 2018.

MOTION BY Councilman Ron Scott to authorize Mayor Dane Haygood to negotiate and enter
agreement with Burton Property Group, LLC on real estate parcel of land owned by the City located
along Hwy. 90 in Daphne, Alabama
Seconded by Councilman Joe Davis
Aye, All in favor
MOTION CARRIED UNANIMOUSLY

15) NEXT MEETING

Next meeting scheduled for Monday, May 1, 2017

15) ADJOURN

Chair Councilman Robin LeJeune adjourned meeting at 5:40 p.m.

BUILDING INSPECTION REPORT

Permit Activity Report

New Construction April 2017

Monday, May 1, 2017

Permit Code From: BL To: BL
 Issued Date From: 4/1/2017 To: 4/30/2017
 Improvement Type: NEW

Permit Code: BL

BUILDING PERMIT

Residential - NEW - R1 BL Permits

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee	
5754-1	TRULAND HOMES	17-461		8595 NORTH LAMHATTY LANE Daphne, AL 36526	Yes	A	04/10/2017	04/10/2017	\$262,890.00	\$1,330.00	
	TRULAND HOMES						Sub Division: ESTATES OF TIAWASEE SQ. FT				Lot: 9A
4912-1	OWNER	17-436		29589 SAINT JOHN STREET Daphne, AL 36526	Yes	A	04/06/2017	04/06/2017	\$193,380.00	\$975.00	
	OWNER						Sub Division: Historic Malbis				Lot: 7-Z

Total Residential - NEW - R1 BL Permit(s) 2 \$456,270.00

Residential - NEW - R2 BL Permits

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee	
5754-1	TRULAND HOMES	17-546		8973 LONGUE VUE Daphne, AL 36526	Yes	A	04/28/2017	04/28/2017	\$175,200.00	\$895.00	
	TRULAND HOMES						Sub Division: French Settlement				Lot: 3
5754-1	TRULAND HOMES	17-514		27442 RHONE DRIVE Daphne, AL 36526	Yes	A	04/21/2017	04/21/2017	\$209,280.00	\$1,065.00	
	TRULAND HOMES						Sub Division: Retreat at Tiawasee				Lot: 23
5754-1	TRULAND HOMES	17-463		8644 DANUBE CT Daphne, AL 36526	Yes	A	04/11/2017	04/11/2017	\$205,230.00	\$1,045.00	
	TRULAND HOMES						Sub Division: RETREAT AT TIAWASEE SQ. FT				Lot: 20

Total Residential - NEW - R2 BL Permit(s) 3 \$589,710.00

Residential - NEW - R4 - HIGH DENSITY RESIDENTIAL BL Permits

ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee	
84-1	ADAMS HOMES, LLC	17-531		27396 ELISE CT Daphne, AL 36526	Yes	A	04/26/2017	04/26/2017	\$103,590.00	\$535.00	
	ADAMS HOMES, LLC						Sub Division: CAROLINE WOODS				Lot: 63

5278-1	D R HORTON INC - BIRMINGHAM D R HORTON INC - BIRMINGHAM	17-529	24530 KIPLING COURT Daphne, AL 36526	Yes A Sub Division: Bellaton	04/25/2017	04/25/2017	\$117,210.00	SQ. FT	Lot: 182	\$605.00
5278-1	D R HORTON INC - BIRMINGHAM D R HORTON INC - BIRMINGHAM	17-427	24509 KIPLING CT Daphne, AL 36526	Yes A Sub Division: Bellaton	04/05/2017	04/05/2017	\$114,450.00	SQ. FT	Lot: 195	\$590.00
5278-1	D R HORTON INC - BIRMINGHAM D R HORTON INC - BIRMINGHAM	17-425	24517 KIPLING CT Daphne, AL 36526	Yes A Sub Division: Bellaton	04/05/2017	04/05/2017	\$130,680.00	SQ. FT	Lot: 196	\$670.00
Total Residential - NEW - R4 - HIGH DENSITY RESIDENTIAL BL Permit(s)										
4 \$465,930.00 \$2,400.00										
Residential - NEW - R-6G BL Permits										
ConID/Loc#	Contractor Name/Location Name	Permit #/Project	Master Permit #	Job Location Address	Paid	Status	Issue Date	App Date	Job Value/Cost	Permit Fee
5754-1	TRULAND HOMES TRULAND HOMES	17-460		7858 ELDERBERRY LANE Daphne, AL 36527	Yes	A	04/10/2017	04/10/2017	\$168,120.00	\$860.00
Total Residential - NEW - R-6G BL Permit(s)										
1 \$168,120.00 \$860.00										
Total Residential - NEW BL Permit(s)										
10 \$1,680,030.00 \$8,570.00										
Total Residential BL Permit(s)										
10 \$1,680,030.00 \$8,570.00										
Total BL Permit(s)										
10 \$1,680,030.00 \$8,570.00										
Grand Totals										
10 \$1,680,030.00 \$8,570.00										

April 2017

Certificate Of Occupancy Report

Printed On : 5/1/2017

CO Issued Date From: 4/1/2017 To: 4/30/2017

Permit Number	CO Issued	Owner Name	Address	Sub Division	Status
15-1342	4/4/2017	LJJ PROPERTY MGNT CO	30843 MILL LANE		
16-1122	4/4/2017	ADAMS HOMES LLC	27354 ELISE COURT	CAROLINE WOODS	
16-917	4/6/2017	D R HORTON	10474 DUNMORE DRIVE	Dunmore	
16-868	4/7/2017	CHRIST THE KING ATHLETI	1542 Main Street	Old Daphne	
16-1336	4/10/2017	ARK BUILDERS	27811 RHONE DRIVE	RETREAT AT TIAWASEE	
16-410	4/11/2017	WALLER BUILDERS	506 ROLLING HILL CIRCLE	Rolling Hill Place	
16-1508	4/11/2017	TRULAND HOMES	8787 RIVERTON COURT	Brookhaven	
16-945	4/12/2017	LUXURY LIVING BUILDERS	8924 LONGUE VUE BLVD	French Settlement	
16-1399	4/13/2017	TRULAND HOMES	8815 LONGUE VUE BLVD	French Settlement	
16-1276	4/14/2017	ADAMS HOMES	27372 ELISE CT	CAROLINE WOODS	
16-1563	4/18/2017	D R HORTON	7825 BARRINGTON LANE	CAROLINE WOODS	
16-1509	4/20/2017	TRULAND HOMES	8693 ROSEDOWN LANE	French Settlement	
16-1249	4/20/2017	TRULAND HOMES	30034 TAMARACK DRIVE	Timber Creek	
16-671	4/20/2017	D R HORTON	24682 CHANTILLY LANE	Bellaton	
16-1397	4/20/2017	TRULAND HOMES	8801 ASPHODEL LANE	French Settlement	
16-1223	4/20/2017	TRULAND HOMES	8809 LONGUE VUE BLVD	French Settlement	
16-1311	4/20/2017	TRULAND HOMES	30046 TAMARACK DRIVE	Timber Creek	
16-1158	4/21/2017	ELITE PROPERTY DEVELOP	116 TIMBERLINE COURT	Lake Forest	
16-1145	4/21/2017	TRULAND HOMES	27929 COWLES CROSSING	Estates of Tiawasee	
16-1452	4/27/2017	STEVEN BURMEISTER	700 BELROSE AVE	Old Daphne	
16-1109	4/27/2017	D R HORTON	23871 FLYNT DRIVE	Dunmore	

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April 2017

Periodic Report of Permits Issued by Improvement

05/01/2017

Issued Date From: 4/1/2017 To: 4/30/2017

		Code	Count	# Of Units	Valuation	Permit Fee
BUILDING PERMIT						
Residential						
DECK	R1	BL	1		\$5,000.00	\$40.00
SCREEN PORCH	R3	BL	1		\$11,850.00	\$75.00
NEW	R1	BL	2		\$456,270.00	\$2,305.00
NEW	R2	BL	3		\$589,710.00	\$3,005.00
NEW	R4 - HIGH DENSITY R	BL	4		\$465,930.00	\$2,400.00
NEW	R-6G	BL	1		\$168,120.00	\$860.00
REPAIR	B2	BL	1		\$2,500.00	\$30.00
REPAIR	R1	BL	1		\$33,986.00	\$185.00
REPAIR	R3	BL	1		\$1,500.00	\$25.00
REPAIR	R4 - HIGH DENSITY R	BL	1		\$500.00	\$20.00
REPAIR	R4 - MULTI-FAMILY	BL	1		\$14,298.00	\$90.00
REMODEL	R1	BL	1		\$115,000.00	\$590.00
REMODEL	R3	BL	1		\$1,000.00	\$20.00
RE-ROOF	R1	BL	4		\$70,317.00	\$420.00
RE-ROOF	R3	BL	25		\$280,078.22	\$2,305.00
RE-ROOF	R4 - HIGH DENSITY R	BL	3		\$24,772.00	\$170.00
ADDITION	R1	BL	1		\$20,872.00	\$120.00
ADDITION	R3	BL	1		\$117,000.00	\$600.00
POOL	R1	BL	3		\$131,674.00	\$710.00
VINYL SIDING	R3	BL	1		\$17,700.00	\$105.00
MISCELLANEOUS	R3	BL	2		\$3,463.00	\$50.00
LAND DISTURBANCE	R1	BL	1			\$100.00
Non-Residential						
PLAN REVIEW	B2	BL	2			\$200.00
REMODEL	B2	BL	3		\$799,444.64	\$4,794.00
RE-ROOF	B2	BL	3		\$85,995.00	\$509.00
DEMOLITION	B2	BL	2			\$100.00
INTERIOR BUILD OUT	B3	BL	1		\$46,000.00	\$276.00
INTERIOR BUILD OUT	B2	BL	5		\$228,539.00	\$1,354.00
Total - BUILDING PERMIT			76		\$3,691,518.86	\$21,458.00
Grand Total			76	0.00	\$3,691,518.86	\$21,458.00

April 2017

Permit Activity Summary Report

Monday, May 1, 2017

Permit Code From: BL To: xSG

Issued Date From: 4/1/2017 To: 4/30/2017

Permit Code	Description	# Of Permits	Job Cost/Value	Permit Fee
BL	BUILDING PERMIT	77	\$3,746,651.86	\$21,753.00
EL	ELECTRICAL PERMIT	16	\$189,550.00	\$2,987.00
EL-NEW	ELECTRICAL - NEW	14	\$0.00	\$1,540.00
LD	LAND DISTURBANCE	3	\$0.00	\$300.00
ME	MECHANICAL PERMIT	9	\$199,836.00	\$2,792.49
ME-NEW	MECHANICAL - NEW	11	\$0.00	\$1,540.00
PL	PLUMBING PERMIT	8	\$83,750.00	\$1,193.25
PL-NEW	PLUMBING - NEW RESIDENTIAL	6	\$0.00	\$660.00
Grand Totals		144	\$4,219,787.86	\$32,765.74

Additional fee's \$3447-

\$36,212.74

LIBRARY REPORT

Daphne Public Library

Foundation Report:

The Porch Project



WALCOTT
ADAMS
VERNEUILLE
ARCHITECTS

One South School Street
Fairhope, AL 36532
251-928-6041
FAX 251-928-6045
www.wavarchitects.com

April 28, 2017

The Honorable Dane Haygood, Mayor
City of Daphne
P.O. Box 400
Daphne, Alabama 36526

Re: Daphne Public Library "Young Adult's Porch"
Proposal for Services

Dear Mayor Haygood:

We are excited about the progress on the "Young Adult's Porch" and appreciate your including our firm in this effort.

The following is a summary of our estimate of the fees required to develop the project through the bidding phase.

MEP Engineering	\$3,200
Architectural Services, including (Interiors)	\$12,900
Structural Engineering	\$1,000
	Subtotal \$17,100
<hr/>	
Bidding	\$1,500
<hr/>	
	TOTAL \$18,600

Costruction Administration Hourly or as needed/required

Based on our current workload, you should allow 60 days, from the day you direct us to proceed, for completion of the drawing, and then 45-60 days for bidding.

Please give me a call if you have questions. Looking forward to what will come next.

Sincerely,
WALCOTT ADAMS VERNEUILLE ARCHITECTS, INC.

Carswell M. Walcott, AIA
President