



**CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
MONDAY, NOVEMBER 17, 2025 at 6:00 PM**

1. CALL TO ORDER

A. ROLL CALL

B. INVOCATION - Pastor Jonathon Duke, 3 Circle Church

C. PLEDGE OF ALLEGIANCE

2. PROCLAMATIONS/RECOGNITIONS

A. PROCLAMATION: Omega Founders Day

3. APPROVE MINUTES

A. October 20, 2025 regular meeting and November 3, 2025 regular meeting

4. REPORTS OF STANDING COMMITTEES

A. FINANCE COMMITTEE - Conaway

Review the minutes from the October 20, 2025 meeting

Treasurer's Report for October 2025 : Unrestricted Fund Balance - \$25,309,797

Total Cash Balance - \$47,456,173

Sales Tax for August 2025: \$2,442,324.26; Lodging tax for August 2025: \$141,445.29

Debt Summary - September 2025: Warrants - \$28,151,132

Capital Leases: General Fund - \$278,731; Enterprise Fund - \$887,763

B. BUILDINGS & PROPERTY COMMITTEE- Messinger

Review the October new Construction and Building Report.

Certificates of Occupancy: 25

Permits Issued: 189

New Residential Home Permits: 14

Total Fees: \$106,073.70

i. Review the minutes from the October 13th meeting.

C. PUBLIC SAFETY COMMITTEE - Green

i. Review the minutes from the October meeting.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE - Roberts

E. PUBLIC WORKS COMMITTEE - Coleman

- i. **MOTION** to authorize the Mayor to execute an agreement with Shumer Consulting, LLC for consulting services for the Daphne Search and Rescue Facility.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS

A. BOARD OF ZONING ADJUSTMENTS - Adrienne Jones

- i. **MOTION** to reappoint Tasha Quinnelly for a 3 year term (November 2025-November 2028) to the Board of Zoning Adjustments.

B. DAPHNE PUBLIC SCHOOL COMMISSION - Hughes

C. DOWNTOWN REDEVELOPMENT AUTHORITY - Conaway

D. INDUSTRIAL DEVELOPMENT BOARD - Coleman

E. LIBRARY BOARD - Olen

F. PLANNING COMMISSION - Olen

- i. Review the minutes from the September 25, 2025 meeting, and the report from the October 23, 2025 meeting.

G. RECREATION BOARD - Green

H. UTILITY BOARD - Coleman

- i. Review the minutes from the September 24th meeting.

6. PUBLIC PARTICIPATION

7. MAYOR'S REPORT

8. CITY ATTORNEY REPORT

9. DEPARTMENT HEAD REPORTS

10. CITY CLERK'S REPORT

- A. MOTION** to approve the publication and to set a public hearing on January 5, 2026 for the City of Daphne Official Zoning Map.

- B. MOTION** to approve the 010 - Lounge Retail Liquor - Class I to Le Bouchon LLC located at 1903 Main Street, Suite C, Building 2, Daphne, Alabama.

- C. MOTION** to approve the publication and set a public hearing on January 5, 2026 for the Rowan Oak PUD Narrative Modification.

11. RESOLUTIONS

- A. 2025 - 71** -Declaring Certain Personal Property Surplus and Authorizing the Mayor to Dispose of Such Property - 2000 Freightliner FL80-V#0822/E6-w/2003 Honda Generator, 2015 CAT Generator Model C9-EQ#PD-1, Tables and 2 Wooden Bars on wheels.
- B. 2025 - 72** - Declaring Certain Personal Property Surplus and Authorizing the Mayor to Donate Such Property - Wacom digital drawing tablets, Pyle digital drum with drumsticks (1), M Audio Keyboards (2), Korg microkey keyboards (2), and M-Audio sustain pedals for the keyboards.
- C. 2025-73** - Revisions to the City of Daphne Street Map
- D. 2025 - 74** - Additional Appropriation: ALDOT Project #ATRP2 02-2022-171: Widen, Resurface, Turn Lane Addition & Stripe US-90 Section - \$39,000
- E. 2025-75-** Additional Appropriation: City Hall Roof Replacement - \$27,300
- F. 2025 - 76 - (Option 1)** - Resolution Ordering Demolition of a Building or Structure located at 905 Daphne Avenue, Daphne, Alabama
- G. 2025 - 76 - (Option 2)** - Resolution Regarding the Demolition of a Building or Structure Located at 905 Daphne Avenue

12. 2nd READ ORDINANCES

13. 1st READ ORDINANCES

14. COUNCIL COMMENTS

15. EXECUTIVE SESSION

16. ADJOURN

CITY OF DAPHNE, ALABAMA

Proclamation

- WHEREAS, Omega Psi Phi Fraternity, Inc., founded on November 17, 1911, at Howard University in Washington, D.C., stands as the first international fraternal organization founded on the campus of a historically Black college, built upon the cardinal principles of Manhood, Scholarship, Perseverance, and Uplift; and
- WHEREAS, for more than a century, Omega Psi Phi Fraternity, Inc. has demonstrated a steadfast commitment to leadership, academic excellence, community uplift, and service to humanity across the nation and around the world; and
- WHEREAS, the Sigma Nu Nu Chapter of Omega Psi Phi Fraternity, Inc., serving the Eastern Shore and Baldwin County area, continues this legacy through its ongoing efforts in social action, mentorship, health initiatives, voter engagement, youth development, and support of underrepresented and underserved members of the community; and
- WHEREAS, the Sigma Nu Nu Chapter has demonstrated exceptional dedication through programs such as food and resource distribution, scholarship awards, educational support, blood drives, fatherhood and mentoring initiatives, and partnerships that strengthen families and neighborhoods throughout the City of Daphne; and
- WHEREAS, the City of Daphne recognizes the positive, measurable impact that Omega Men have made within our community, exemplifying the spirit of service, brotherhood, and leadership for over 114 years.

NOW,

THEREFORE; I, Robin LeJeune, as the Mayor of the City of Daphne, together with the Daphne City Council, do hereby proclaim November 17, 2025 as

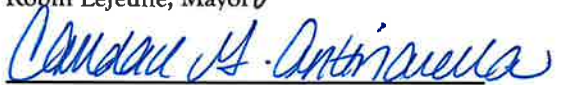
Omega Founders Day

in the City of Daphne in honor of the Founders Day of Omega Psi Phi Fraternity, Inc., and in recognition of the ongoing service and commitment of the Sigma Nu Nu Chapter to the betterment of our city and its citizens.





Robin LeJeune, Mayor



Candace G. Antinarella, MMC, City Clerk

October 20, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

1. **CALL TO ORDER:**

There being a quorum present Council President Ron Scott called the meeting to order at 6:00pm.

2. **ROLL CALL:**

COUNCIL MEMBERS PRESENT: Steve Olen, Joel Coleman, Ron Scott, Doug Goodlin, Ben Hughes, and Angie Phillips

COUNCIL MEMBERS ABSENT: Tommie Conaway

Also Present: Candace Antinarella, City Clerk; Jay Ross, City Attorney; Patrick Dungan, City Attorney; Mayor LeJeune; Chief Brian Gulsby, Police; Chief Tacon, Fire; Emmie Powell, Library; Troy Strunk, City Development; Andy Bobe, City Engineer; Charlie McDavid, Recreation; Adrienne Jones, Planning; Amber Lue, Junior City Councilmember; Schuyler Smith, Junior City Councilmember; Isabella New, Junior City Councilmember; Emery Capstraw, Junior City Councilmember; and Jessica Linne, Assistant City Clerk.

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation was given by Pastor Andrew Tewell, Shore Light Baptist Church.

3. **PROCLAMATIONS/RECOGNITIONS/PUBLIC HEARING:**

PRESENTATION: Hayden Williams gave an update on his Eagle Scout Project.

PROCLAMATION: Mayor LeJeune presented a proclamation for Red Ribbon Week.

RECOGNITION: Mayor LeJeune presented a proclamation and bench in recognition of time served on City Council to Council President Ron Scott. Beth Dunn, SEEDS, presented a plaque for his participation and support of SEEDS.

PUBLIC HEARING: Adrienne Jones presented on the annexation of road(s) and right(s) of way(s) into corporate limits of the City of Daphne located due Southeast of the intersection of Rosedown Lane and County Road 13 – Parker Lane.

Public hearing opened at 6:19pm. No one came forward to speak.

Public hearing closed at 6:21pm.

4. **APPROVE THE MINUTES:**

The minutes from the October 6, 2025 Regular Meeting were approved.

5. **REPORT OF STANDING COMMITTEES:**

A. FINANCE COMMITTEE

Councilwoman Phillips the next meeting is November 17th at 4:30pm.

B. BUILDINGS & PROPERTY COMMITTEE

Councilman Goodlin said the minutes from the September 8th meeting are in the packet and said certificates of occupancy were 15, permits issues were 147, new residential home permits were 3 and total fees collection were \$106,073.70.

C. PUBLIC SAFETY COMMITTEE

Councilman Hughes said the next meeting is November 10th at 4:30pm and the minutes from the September 2025 meeting were in the packet.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE

Councilman Olen said the next meeting is December 1st at 4:30pm.

**October 20, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

- E. PUBLIC WORKS COMMITTEE**
Councilwoman Conaway was absent.

6. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

- A. Board of Zoning Adjustments**
Mrs. Jones said there was no report.
- B. Daphne Public School Commission**
Councilman Hughes said the next meeting will be October 27th at Daphne East Elementary School at 5:30pm.
- C. Downtown Redevelopment Authority**
Council President Scott said the minutes from the September 2025 meeting were in the packet.
- D. Industrial Development Board**
Councilman Scott said the next meeting is October 21st at 4:30pm.
- E. Library Board**
Councilman Goodlin said the next meeting is November 13th at 4:30pm.
- F. Planning Commission**
Councilman Olen said the next meeting is October 23rd at 5:00pm.
- G. Recreation Board**
Councilman Hughes said the next meeting is November 12th at 6pm.
- H. Utility Board**
Councilman Coleman said the next meeting is October 29th at 5pm.

7. PUBLIC PARTICIPATION:

Public participation opened at 6:24pm.

Hollie LeJeune spoke on Councilman Scott and how much of a servant he has been through the years.

Stephanie Ganey-Messinger spoke kind words of Councilman Scott and said she looks forward to beginning to serve District 5.

Public participation closed at 6:28pm.

8. MAYOR'S REPORT:

Mayor LeJeune said he recently went to the Lighthouse shelter Candlelight for Domestic Abuse Awareness Month. He thanked all who helped with the Jubilee Festival.

9. CITY ATTORNEY REPORT:

City Attorney thanked Councilman Scott for his many years of service and said there is a matter for Executive Session that he would discuss at the designated time on the agenda.

10. DEPARTMENT HEAD COMMENTS:

Chief Tacon, Fire, thanked Councilman Goodlin, Councilman Scott and Councilwoman Phillips for their time on the Council.

**October 20, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

Vickie Hinman, Human Resources, reminded everyone the employee flu shot is Wednesday and shared about recent Public Works' promotions.

Bobby Purvis, Public Works, said the Public Works' department has finished a drainage project and he gave kudos to City Engineer, Andy Bobe, for his quick thinking with the recent flooding in City Hall.

Charlie McDavid, Recreation, shared about recently and upcoming tournaments, reminded everyone that basketball registration ends October 22nd and gave an update on the Senior Center.

Adrienne Jones, Planning, thanked the Council for their support of Community Development.

Troy Strunk, City Development, thanked Councilwoman Phillips, Councilman Scott and Councilman Goodlin for their service.

Schuyler Smith, Junior Council, said the next Junior Council meeting is October 27th at 5pm in the Jubilee Conference Room.

11. CITY CLERK'S REPORT:

**MOTION by Councilwoman Phillips to approve the 050 – Retail Beer (Off Premises Only) and 070 – Retail Table Wine (Off Premises Only) to Lavigne Oil Company of Baton Rouge LLC dba Chips to Go 5 located at 6851 US Highway 90, Daphne, AL. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Phillips to approve the 050 – Retail Beer (Off Premises Only) and 070 – Retail Table Wine (Off Premises Only) to Lavigne Oil Company of Baton Rouge LLC dba Chips to Go 6 located at 29279 US Highway 98, Daphne, AL. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Phillips to approve the 050 – Retail Beer (Off Premises Only) and 070 – Retail Table Wine (Off Premises Only) to Lavigne Oil Company of Baton Rouge LLC dba Chips to Go 7 located at 29640 State Highway 181, Daphne, AL. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.**

12. RESOLUTIONS:

13. 2ND READ ORDINANCES:

A. 2025 - 19 - Ordinance Consenting to the Sale by the Utilities Board of the City of Daphne of Certain Surplus Personal Property

**MOTION by Councilwoman Phillips to waive the reading of Ordinance 2025-19. Seconded by Councilman Coleman.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Phillips to adopt Ordinance 2025-19. Seconded by Councilman Coleman.
MOTION CARRIED UNANIMOUSLY.**

**October 20, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

14. 1ST READ ORDINANCES:

- A. 2025 - 20** - Ordinance to Approve the Annexation of Territory Within the City Limits of the City of Daphne, Alabama, and to Accept Such Territory as a Public Right-of-Way to be Owned and Maintained by the City of Daphne - Parker Lane
- B. 2025 - 21** - Ordinance to Adjust Speed Limits and to Post Speed Limit Signs

15. COUNCIL COMMENTS

Councilman Olen thanked Councilman Scott, Councilwoman Phillips and Councilman Goodlin for their time served on the Council. He thanked all those who worked at the Jubilee Festival.

Councilman Coleman celebrated the accomplishments of Councilman Goodlin, Councilman Scott and Councilwoman Phillips.

Councilman Goodlin shared his thoughts on his years serving on the Council.

Councilman Hughes thanked Councilman Goodlin, Councilwoman Phillips and Councilman Scott for their time served on the Council.

Councilwoman Phillips spoke kind words about Councilman Scott and shared about her time serving on the Council.

Mayor LeJeune spoke about the Councilmembers and said he will greatly miss the team that has been the Council. He thanked Councilman Scott, Councilman Goodlin and Councilwoman Phillips for their time on the Council.

16. EXECUTIVE SESSION:

City Attorney certified that the Council should enter into an Executive Session concerning matters of an employee matter. He said it should take 10 minutes and the Council would return to their meeting after to vote.

MOTION by Councilman Goodlin to enter into Executive Session. Seconded by Councilman Coleman.

City Clerk did a roll call vote.

Councilwoman Conaway	Absent
Councilman Olen	Aye
Councilman Coleman	Aye
Councilman Goodlin	Aye
Councilman Hughes	Aye
Councilwoman Phillips	Aye
Council President Scott	Aye
MOTION CARRIED UNANIMOUSLY.	

Council entered into Executive Session at 6:55pm. Council returned from Executive Session at 7:05pm.

October 20, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

**MOTION by Councilman Olen to authorize the City Attorney to file a lawsuit against Belforest Water in regards to defining service. Seconded by Councilman Coleman.
MOTION CARRIED UNANIMOUSLY.**

17. **ADJOURN:**

THERE BEING NO FURTHER BUSINESS TO DISCUSS, COUNCIL ADJOURNED AT 7:07PM.

Respectfully submitted by,

Certification of Presiding Officer,

Candace G. Antinarella, MMC, City Clerk

Ron Scott, Council President

November 3, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

1. **CALL TO ORDER:**

There being a quorum present Council President Ron Scott called the meeting to order at 6:00pm.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Steve Olen, Tommie Conaway, Ron Scott, Doug Goodlin and Ben Hughes

COUNCIL MEMBERS ABSENT: Joel Coleman and Angie Phillips

Also Present: Candace Antinarella, City Clerk; Jay Ross, City Attorney; Mayor LeJeune; Chief Brian Gulsby, Police; Chief Tacon, Fire; Emmie Powell, Library; Troy Strunk, City Development; Andy Bobe, City Engineer; Charlie McDavid, Recreation; Adrienne Jones, Planning; Amber Lue, Junior City Councilmember; Schuyler Smith, Junior City Councilmember; Isabella New, Junior City Councilmember; Dareon Maynard, Junior City Councilmember; Emma Coleman, Junior City Councilmember; Lakyn Coggin, Junior City Councilmember; John Wallace Simpson, Junior City Councilmember; Maddie Barnes, Junior City Councilmember; Stephanie Messinger, Council Elect; Jennifer Green, Council Elect; Oliver Roberts, Council Elect; and Jessica Linne, Assistant City Clerk.

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation was given by Reverend Thack Dyson, St. Paul's Episcopal Church.

2. **OATHS OF OFFICE:**

Honorable Jay Ross administered the oath of office for Mayor Robin LeJeune.

Baldwin County District Judge Michael Hoyt administered oaths of office for Councilwoman Conaway, Councilman Roberts, Councilwoman Messinger and Councilman Hughes.

Chief Justice Sarah Stewart administered the oath of office for Councilman Olen.

Honorable Matt Green administered the oath of office for Councilwoman Green.

3. **ELECT COUNCIL PRESIDENT:**

**MOTION by Councilwoman Conaway to elect Councilman Hughes as the Council President. Seconded by Councilman Olen.
MOTION CARRIED UNANIMOUSLY.**

4. **ELECT COUNCIL PRESIDENT PRO-TEM:**

**MOTION by Councilman Olen to elect Councilman Coleman as the Council Pro-Tem. Seconded by Councilman Roberts.
MOTION CARRIED UNANIMOUSLY.**

5. **RESOLUTIONS:**

6. **2ND READ ORDINANCES:**

- A. **2025 - 20** - Ordinance to Approve the Annexation of Territory Within the City Limits of the City of Daphne, Alabama, and to Accept Such Territory as a Public Right-of-Way to be Owned and Maintained by the City of Daphne - Parker Lane

November 3, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

B. 2025 - 21 - Ordinance to Adjust Speed Limits and to Post Speed Limit Signs

**MOTION by Councilwoman Conaway to waive the reading of Ordinances 2025-20 and 2025-21.
Seconded by Councilman Olen.**

MOTION CARRIED UNANIMOUSLY.

**MOTION by Councilwoman Conaway to adopt Ordinance 2025-20. Seconded by Councilwoman
Messinger.**

MOTION CARRIED UNANIMOUSLY.

**MOTION by Councilwoman Conaway to adopt Ordinance 2025-21. Seconded by Councilwoman Green.
MOTION CARRIED UNANIMOUSLY.**

7. 1ST READ ORDINANCES:

8. COUNCIL COMMENTS

Councilman Roberts thanked everyone for the opportunity to be on Council and his family for their support.

Councilwoman Messinger thanked all who supported and voted for her.

Councilwoman Green thanked all who came out for the meeting.

Mayor LeJeune congratulated all the new Councilmembers. He reminded everyone that Coffee with the Mayor is on Tuesday at 9am and Court will be held in Chambers on Tuesday.

Council President Hughes thanked his family for their support and congratulated all the Councilmembers.

9. ADJOURN:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, COUNCIL ADJOURNED AT 6:21PM.

Respectfully submitted by,

Certification of Presiding Officer,

Candace G. Antinarella, MMC, City Clerk

Ben Hughes, Council President



**CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
MONDAY, OCTOBER 20, 2025 at
4:30 P.M.**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m.

Present were:

Chairperson Mrs. Angie Phillips
Councilman Mr. Steve Olen
Councilman Mr. Joel Coleman

Councilman Mr. Doug Goodlin
Councilman Mr. Ron Scott
Councilman Mr. Ben Hughes

Also Present: Mayor Robin LeJeune, Finance Director Mrs. Kelli Reid, Accountant III Mrs. Suzânn Henson, Revenue Officer Mrs. Connie Champion, Human Resource Director Mrs. Vickie Hinman, City Clerk Mrs. Candace Antinarella, Executive Director of City Development Mr. Troy Strunk, Fire Chief Mrs. LeAnn Tacon, Director of Events and Marketing Mrs. Ange Baggett, Public Works Director Mr. Bobby Purvis, City Engineer Andy Bobe, and City Attorneys Mr. Patrick Dungan.

Junior City Council – Schuyler Smith and Dareon Maynard.

2. PUBLIC PARTICIPATION

There was no public participation.

3. APPROVE MINUTES FOR THE PREVIOUS MEETING

The previous meeting minutes were approved.

4. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resources Report:

- Current Open Positions – 16
- Promotions - 5

Mrs. Hinman reviewed the monthly Safety Committee meeting topics and discussed other Human Resources projects and events.

5. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – September, 2025

Mrs. Champion reviewed the following reports and information:

- Total Business Licenses issued were 63 new and 56 renewals for a total of 119 in September 2025
- New Businesses with a physical location in Daphne - 9.
- Code enforcement issued 8 warnings resulting in businesses becoming compliant and \$1,915.47 in revenue.
- Simplified Sellers Use Tax collections - \$226,744.52 and YTD collections - \$300,269.20.

6. SALES & LODGING TAX REPORT

A. Sales and Use Taxes: August, 2025

Mrs. Henson reviewed the Sales & Use Tax Reports: \$2,442,324.26 was collected for August, 2025 which was up \$184,182.68 from August 2024's collections:

- YTD Variance over Budget - \$2,200,293.90

B. Lodging Tax Collections, August, 2025

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for August, 2025 were \$141,445.29 which is up \$18,795.21 from August 2024's collections.

- YTD Variance over Budget - \$95,468.28
- Recreation balance for related purchases as of September, 2025 - \$943,193.85 (Preliminary)
- Bayfront balance for related purchases as of September, 2025 - \$1,496,875.43 (Preliminary)

Mr. Scott discussed considering reducing percentages designated to various agencies and increasing the percentage for tourism related items. Discussion continued on the Bayfront Park Improvements/Amphitheater project.

C. Monthly Occupancy Fee Tax Collections, August, 2025

Mrs. Reid reviewed the Monthly Occupancy Fee Tax Collections Report: \$39,904.50 was collected for August, 2025 which was up \$828.50 from August 2024's collections:

- YTD Variance over Budget - \$36,406.50
- Reserved balance for Occupancy Fee as of September, 2025 - \$544,430

7. FINANCIAL SCHEDULES & REPORTS

A. Financial Reports

1. Treasurer's Report: September, 2025

Mrs. Reid reviewed the Treasurer's Report:

TREASURER'S REPORT As of September 30, 2025					
Account Type/Title	9/30/2025	8/31/2025	Increase (Decrease) from last Month	9/30/2024	Increase (Decrease) from Last Year
GENERAL FUND & ENTERPRISE FUNDS	\$ 13,981,913	\$ 19,732,613	\$ (5,750,700)	\$ 16,242,262	\$ (2,260,349)
INVESTMENT FUND	11,327,883	11,290,502	37,381	10,992,310	\$ 335,573
Total Unrestricted Cash Balance	25,309,797	31,023,115	(5,713,319)	27,234,572	(1,924,775)
SPECIAL REVENUE FUNDS					
4 CENT GAS TAX	399,732	393,809	5,923	335,122	64,610
7 CENT GAS TAX	425,403	417,940	7,463	344,071	81,332
10 CENT GAS TAX	286,035	263,346	22,689	291,532	(5,497)
TREE & FLOWER	-	-	-	10,287	(10,287)
ANIMAL SHELTER FUND	136,945	136,945	-	269,901	(132,956)
MOBILE INFIRMARY BUILDING	100,953	96,241	4,711	101,423	(471)
FEDERAL DRUG FORFEITURES	108,645	101,798	6,848	297,223	(188,578)
LOCAL DRUG FORFEITURES	87,749	87,749	-	95,515	(7,766)
LIBRARY	83,945	84,670	(725)	70,015	13,930
COURT TRAINING & EQUIPMENT	40,929	41,881	(952)	43,092	(2,163)
COURT/CORRECTION	559,173	541,555	17,617	511,264	47,909
LODGING TAX	2,984,499	2,965,043	19,456	2,420,452	564,047
AGENCY FUNDS					
SELF INSURANCE	203,711	204,839	(1,128)	231,389	(27,678)
OPEB TRUST INVESTMENT FUND	2,005,029	1,982,267	22,762	1,640,293	364,736
	7,422,748	7,318,084	104,664	6,661,579	761,169
CAPITAL PROJECT FUNDS					
CAPITAL RESERVE	13,587,341	7,129,042	6,458,299	5,788,457	7,798,884
2023 CONSTRUCTION FUND	570,717	1,277,717	(707,001)	6,466,684	(5,895,967)
	14,158,058	8,406,760	5,751,298	12,255,141	1,902,917
DEBT SERVICE FUNDS					
DEBT SERVICE	565,570	242,637	322,933	540,577	24,993
Total Restricted Cash Balance	22,146,377	15,967,481	6,178,896	19,457,297	2,689,080
Total City Cash Balance	\$ 47,456,173	\$ 46,990,596	\$ 465,577	\$ 46,691,869	\$ 764,304
Encumbrance Total as of			9/30/2025	\$ 142,496.26	

2. Encumbrance Report

- Encumbrance balance - \$142,496.26 as of September, 2025- (Preliminary)

Mrs. Reid reviewed the Encumbrance Report.

3. Outstanding Appropriations

Mrs. Reid reviewed the Outstanding Appropriations report and the status of several projects. Mrs. Reid noted that the final payment for Lavender Lane project will be received soon and noted this project will finish under budget.

4. Financial Overview: Debt Summaries & Monthly Financial Statements

Mrs. Reid reviewed the following Financial Statements:

- Debt Summary Schedules (General & Enterprise Funds), September, 2025
 - Outstanding Warrant Balance as of September, 2025: \$28,151,132
 - Outstanding Capital Lease Balance as of September, 2025:
 - General Fund: \$278,731
 - Enterprise Fund: \$887,763

- Overtime Report YTD

The Mayor noted that several City departments worked hard to reduce overtime from last year.

- Monthly Financial Statements will be presented after audit.

5. Summary of Budgetary Amendments

No budget amendments for FY2026.

6. Unfunded Future Projects Expenditure Summary

Mrs. Reid reviewed the Unfunded Future Projects Expenditure Summary. The Recreation Center project has been added to the list.

B. Bills Paid Reports – September, 2025

The Bills Paid Report was previously presented electronically.

8. BIDS & APPROPRIATIONS (Resolution)

There were no bids discussed.

9. SURPLUS

A. Surplus: 2000 Freightliner FL80-V#0822/E6-w/2003 Honda Generator, 2015 CAT Generator Model C9-EQ#PD-1, Tables and 2 Wooden Bars on wheels.

Mrs. Henson reviewed the items listed as surplus. Discussion was made on each item.

MOTION BY Mr. Scott to recommend to Council to declare certain property surplus and authorize the Mayor to dispose of the following surplus property: 2000 Freightliner FL80-V#0822/E6-w/2003 Honda Generator, 2015 CAT Generator Model C9-EQ#PD-1, Tables and 2 Wooden Bars on wheels. Seconded by Mr. Hughes .
MOTION CARRIED UNANIMOUSLY

B. Surplus: Donation of Musical Items and Drawing Tablets - Belforest Elementary & W. J. Carroll Intermediate

Mrs. Henson noted that the Library had several music related items and drawing tablets they were no longer using. The local schools were contacted and Belforest Elementary responded they could use the drawing tablets and W. J. Carroll Intermediate responded that they could use the following items: Pyle digital drum with drumsticks (1), M Audio Keyboards (2), Korg Microkey keyboards (2), and M-Audio sustain pedals for the keyboards.

MOTION BY Mr. Scott to recommend to Council to declare certain property surplus and authorize the Mayor to dispose of the following surplus property: Musical Items: Pyle digital drum with drumsticks (1), M Audio Keyboards (2), Korg microkey keyboards (2), M-Audio sustain pedals for the keyboards (2), and Wacom digital drawing tablets (11). Seconded by Mr. Goodlin.
MOTION CARRIED UNANIMOUSLY

10. NEW BUSINESS

A. Authorizing Designated Signatories on various accounts of the City of Daphne - Ordinance

Mrs. Reid noted the current Ordinance listing the City's signatories for various bank accounts is in the packet. One signatory will need to be replaced since she will no longer be on the Council.

11. OLD BUSINESS

There was no new business discussed.

12. ADJOURN The meeting adjourned at 5:11 p.m.

City of Daphne Building Department																	
2022 / 2023 / 2024 / 2025 / 2026 Comparison Report																	
	2022	2023	2024	2025	2026	2022	2023	2024	2025	2026	2022	2023	2024	2025	2026		
Oct	\$84,303.63	\$47,086.96	\$83,607.35	\$143,569.06	\$77,524.20	308	192	223	213	189	40	28	32	17	25		
Nov	\$91,672.49	\$50,279.03	\$27,758.62	\$58,210.00		351	286	166	142		30	36	23	12			
Dec	\$128,605.99	\$57,070.59	\$40,344.17	\$50,271.68		296	216	181	150		53	36	33	25			
Jan	\$259,810.62	\$33,804.54	\$163,953.56	\$80,404.50		350	152	295	173		36	33	25	20			
Feb	\$129,315.56	\$44,081.76	\$84,412.27	\$37,199.09		292	169	229	163		32	31	23	20			
Mar	\$116,358.20	\$30,603.28	\$57,825.99	\$320,154.95		431	181	240	165		84	44	24	16			
Apr	\$60,816.35	\$76,873.19	\$171,191.80	\$89,713.72		324	212	348	202		42	27	15	19			
May	\$65,454.25	\$147,875.62	\$207,947.06	\$155,349.01		306	288	368	211		48	20	30	17			
June	\$147,395.66	\$234,524.02	\$58,420.91	\$ 143,387.48		355	308	232	230		34	25	43	21			
July	\$87,733.72	\$100,809.42	\$69,318.38	\$78,117.48		305	267	273	185		23	13	33	15			
Aug	\$61,504.63	\$60,342.37	\$181,357.78	\$65,814.58		299	192	239	182		19	4	29	11			
Sept	\$140,065.18	\$108,322.22	\$189,261.78	\$ 106,073.70		328	277	344	147		40	34	20	15			
Total	\$1,373,036.28	\$991,673.00	\$1,335,399.67	\$1,328,265.25	\$77,524.20	3945	2740	3138	2,163	189	481	331	330	208	25		
Percent	#REF!	-27.78%	34.66%	-0.53%		#REF!	-30.54%	14.53%	-31.07%		#REF!	-31.19%	-0.30%				
October FY2026 Building Inspections-																	
189 Permits issued, 14 New Residential Homes permitted and 25 Certificate Of Occupancies issued																	
Infirmary Health and Daphne Courtroom addition are all in progress. Daphne Justice Center and Discount Tire are nearing completion.																	

BUILDINGS & PROPERTY COMMITTEE MEETING

October 13, 2025 5:15 p.m.

**City Hall, Jubilee Conference Room
1705 Main Street, Daphne, AL 36526**

MEETING MINUTES

MEMBERS PRESENT: Councilman Olen, Councilwoman Conaway, Councilman Hughes and Councilman Scott

MEMBERS ABSENT: Councilman Goodlin, Councilman Coleman and Councilwoman Phillips

ALSO PRESENT: Patrick Dungan, City Attorney; Troy Strunk, City Development; Mayor LeJeune; Kelli Reid, Finance; Eric Butler, Building Inspection; Candace Antinarella, City Clerk; Troy Strunk, City Development; Andy Bobe, City Engineer; Deaon Bryant, Animal Shelter; Bobby Purvis, Public Works; Ange Baggett, Marketing; Dareon Maynard, Junior Councilmember; and Isabella New, Junior Councilmember.

1) CALL MEETING TO ORDER / ROLL CALL

There being a quorum present Councilman Hughes called the meeting to order at 5:15p.m.

2) MINUTES

Councilman Goodlin reviewed the minutes from the August 11, 2025 meeting.

3) PUBLIC PARTICIPATION

4) BUILDING INSPECTION REPORT

Eric Butler reviewed the Building Inspection report.

5) CIVIC CENTER & BAYFRONT PAVILION REPORT

Ange Baggett gave the Civic Center report.

6) RECREATION REPORT

Troy Strunk gave a brief Recreation report.

7) LIBRARY REPORT

8) FACILITIES REPORT

Bobby Purvis gave the Facilities Report and presented a slideshow of the drainage project.

9) OLD BUSINESS

10) NEW BUSINESS

Andy Bobe presented on the Brookhaven Speed Table.

Eric Butler presented on the abatement of property proposal at 505 Van Avenue.

MOTION by Councilman Scott to recommend to Council to authorize the City Clerk to send an initial 20-day letter for Abatement of a Property located at 505 Van Avenue, Daphne, Alabama. Seconded by Councilwoman Conaway. MOTION CARRIED UNANIMOUSLY.

11) ANY OTHER BUILDINGS AND PROPERTY BUSINESS

12) NEXT MEETING

The next meeting is scheduled for Monday, November 10, 2025 at 5:15 p.m.

13) ADJOURN

There being no further business to discuss, the Committee adjourned at 5:49pm.

October 13, 2025
PUBLIC SAFETY MEETING MINUTES
1705 MAIN STREET
DAPHNE, AL
4:30 P.M.

1. CALL TO ORDER:

There being a quorum present, Councilman Hughes called the meeting to order at 4:30 p.m.

2. ROLL CALL:

COUNCIL MEMBERS PRESENT: Councilmen Ben Hughes and Steve Olen and Councilwomen Tommie Conaway and Angie Phillips.

ABSENT: Councilmen Scott, Goodlin, and Coleman

Also Present: City Attorney; Patrick Dungan, Fire Department; Chief Tacon, Police Department; Chief Gulsby, City Clerk; Candace Antinarella, Recording Secretary; Christina Brazell

Junior City Council present:

3. PUBLIC PARTICIPATION:

Tom Walker, 707 McAdams Ave. Thanked Council members for their years of service.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Minutes from September Public Safety meeting approved as presented.

5. POLICE DEPARTMENT – Chief Gulsby

Old Business: None

New Business: (Stats provided)

Officer Raymond Nicholas, Officer assigned to the Drug Task Force, was the number 2 Agent of the Year for last fiscal year. (Stats provided for seizures that were made inside our city limits.)

Chief Gulsby was contacted by a non-profit organization called the Little Tree Project, which provide services/training for Trafficked Persons. Last week the Officers attended a training class here in Daphne for 2 days. The last day of the class, they did a training from a local hotel room which resulted in 4 arrests, (solicitation of prostitution).

Two detectives are scheduled to attend a class on internet crimes against children at the end of the month.

This week the Police Department is hosting a Basic Tactical Operations class at the Fire Station.

8 New Ford Interceptors have been ordered for the Patrol Division.

The D-Run Stat was missing from packet, will be emailed later on in the week.

The cook team, Jubilee Smoke took home the Best Overall Award this past weekend from St. Michaels Cardinal Cook Off.

October 13, 2025
PUBLIC SAFETY MEETING MINUTES
1705 MAIN STREET
DAPHNE, AL
4:30 P.M.

6. FIRE DEPARTMENT: - Chief Tacon

Old Business: None

New Business: (Stats provided, shorter version)

Chief Tacon stated that there are some adjustments to the new national database which is where they get their stat/information from. By the end of the month, they hope to see the report corrected.

Engine 1 is back. There were some issues, flow meters were upside down, as well as the spotlight was experiencing some problems. The CEO of Sunbelt called Chief Tacon to discuss the problems and how they had been treating the Fire Department. He apologized and will be addressing training with his crew.

Baby Box Discussion: Rolin Construction advised they would be back to work on box. It is currently leaking. Chief Tacon and the crew dried out the box, which does currently work. However, if it rains again, it will leak of they do not correct the problem.

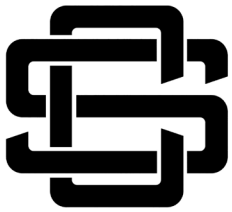
Chief Tacon spoke on the softball game, Guns and Hoses that took place this past weekend.

Patrick Dungan mentioned the Class Action Lawsuit that is currently filed by the city of Lacrosse, WI against several manufacturers of Fire Trucks. KME does fall under one of the mentioned manufacturers.

7. OTHER BUSINESS:

None

Adjournment 4:51 p.m.



May 9, 2025

Troy Strunk, PLA
Executive Director City Development
City of Daphne
1705 Main Street
Daphne, AL 36526

RE: Search and Rescue Facility
Bailey Yelding Jr. Drive

Mr. Strunk:

We are pleased to submit the following proposal for the performance of civil engineering consulting services associated with the referenced project.

We propose to render professional consulting services in connection with a new structure in Daphne, Alabama. The design will be prepared to meet the applicable requirements of the City of Daphne. It is agreed that you will furnish us with all information as to your requirements including any special or extraordinary considerations for the project or special services needed, and that you will also make available all pertinent existing data.

Our scope of services will include civil/site design services and associated documents. Civil services will include the site layout, grading, drainage, and documentation as required by the City of Daphne.

Site Plan – Design & Construction Drawings	\$ 10,500
Planning Commission / Design Coord. / Bid Documents & Coord.	\$ 6,200
Survey (Smith-Clark & Associates, Inc.)	\$ 5,000
Alternate 1 – Pavement Overlay included with Site Plan Docs	\$ 500
Alternate 2 – Structural Assessment & Report for Training Tower	\$ 2,000

The fee for the civil design, survey, and coordination services will be **\$21,700.** If the above Alternates are included the contract amount will be adjusted to include the fees listed above. This fee is valid for 90 days from the date of this proposal. Invoices will be submitted monthly for the percent of the effort performed on each task during each month. This fee does not include any application, planning, review, submittal or any fees that may be required to obtain a construction permit or authorization to begin construction except where specifically itemized. This proposal does not include any sub-consultant services other than survey. Any additional services beyond the original scope will be charged on an hourly basis or by supplemental agreement. We appreciate the opportunity to work with you.

If this letter satisfactorily sets forth your understanding of our agreement, we would appreciate having an authorized person sign in the space provided below and return one copy. Receipt of the copy of the signed proposal will serve as the notice to proceed.

Respectfully Submitted,
SHUMER CONSULTING, LLC

David M. Shumer, P.E.
Alabama P.E. No. 24109

Accepted By:

Print: _____
Date: _____

Scope of Services
Search & Rescue Facility
Daphne, Alabama

Commercial Site Plan (Civil):

- Prepare commercial site plan that includes the following:
 - Site Layout
 - Grading and Drainage
 - Erosion & Demolition
 - Utility Plan
 - Detail Sheet(s)
- Specifications will be detailed on the construction drawings as required
- Provide drainage calculations and design documentation as required by the City of Daphne
- Provide all required documentation required by the City of Daphne for Land Disturbance Permit
- Coordinate with contractor during construction and review shop drawings as required
- Prepare as-built drawings and letter of completion as required

Planning Commission/ Design Coordination/ Bid Documents & Coordination:

- Coordinate the design with City personnel
- Prepare documents and attend Planning Commission meeting for site plan approval
- Attend preconstruction meetings (as required)
- Prepare and provide copies (up to 5) for distribution to contractors
- Shumer Consulting, LLC is not responsible for deliverables prepared by others (Architect, Landscape Architect, etc.) if required as part of the construction documents and for site plan approval by the Planning Commission.

Survey (Smith-Clark & Associates, Inc.):

- Perform partial improvement and topographic survey for basis of design
- Survey will be performed in State Plane coordinates
- Boundary survey is not included

Alternate 1 – Pavement Overlay Included with Site Plan Documents:

- Include pavement overlay of existing asphalt pavement area within the Fire Station
- Overlay will be included with the bid package as an alternate for the Search & Rescue site plan.

Alternate 2 – Structural Assessment & Report for Training Tower:

- Structural inspection performed by a licensed engineer (structural).
- Coordination with the Fire Department to schedule the inspection and discuss specific concerns.
- Preparation of a report with photos noting any concerns and professional opinion of the condition of the tower. Report may include descriptions or details for minor repairs if applicable.
- Detailed repair drawings for significant repairs are not included.

NOTES/ EXCULSIONS:

- Permit and application/review fees are not included as a part of this proposal. Shumer Consulting, LLC is not responsible for any permit or application/review fees or performance bonds associated with the approval of this project by any governing agency.
- This proposal does not include subconsultant services unless specifically itemized (geotechnical, environmental, materials testing, etc.).
- This proposal does not include building, foundation, or landscape design.
- This proposal does not include ADEM permitting or coordination.
- This proposal does not include construction management or inspection services.

To: Candace Antinarella, City Clerk
Cc: Daphne City Council
From: Adrienne Jones, AICP 
Director Community Development
Subject: BZA Reappointment
Date: October 23, 2025

MEMO

Tasha Quinnelly is a Regular Board Member whose term ends in November, 2025. It is my recommendation that she receives an appointment for an additional three-year term to end November 2028.

**COMMUNITY DEVELOPMENT
INTERNAL MEMORANDUM**



DATE: October 24, 2025
TO: Office of the City Clerk
FROM: Adrienne Jones, AICP, Director of Community Development
SUBJECT: Planning Commission Minutes and Report

Attached please find a copy of the approved minutes for the City of Daphne Planning Commission regular meeting of the September 25, 2025 and the report of the regular meeting of October 23, 2025 for placement on the November 3, 2025 City Council agenda for review.

Should you have any questions or comments in this regard, please do not hesitate to call.

ADJ/jv

**The City of Daphne
Planning Commission Minutes
Regular Meeting of September 25, 2025
Council Chamber, City Hall - 5:00 P.M.**

Call to Order:

The Chairman called the regular meeting of the City of Daphne Planning Commission to order at 5:00 p.m. The number of members present constitutes a quorum.

Call of Roll:

Members Present:

Kevin Spriggs, Secretary
Bobby Purvis
Oliver Roberts
John Peterson, Vice Chairman
Andrew Prescott, Chairman
Lucy Watkins
Richard Johnson
Steve Olen
Nathan Jones

Staff Present:

Adrienne Jones, AICP, Director of Community Development
Jan Vallecillo, Planning Coordinator
Patrick Dungan, Attorney
Troy Strunk, Executive Director, City Development
Andy Bobe, City Engineer
Jesi Ward, Environmental Programs Manager

Approval of Minutes:

The Chairman called for the first order of business: approval of minutes.

The Chairman asked for input regarding the August 28, 2025 regular meeting minutes presented by staff. There being none, minutes stand approved as submitted.

Public Participation:

The Chairman called for the next order of business: public participation.

The Chairman stated public participation and will be opened shortly. He advised that the Oak Grove Estates Master Plan Amendment has been withdrawn at the request of the applicant and will be heard at the regular meeting of November 20, 2025. He noted that a public hearing will be held for the Sable at Fish River under that agenda item. Also, we will not hold a public hearing for the PTAC Companies Office Building so should you wish to speak do so during public participation.

The Chairman opened the floor to public participation.

Jonathan Tillman, 808 Van Avenue, spoke in opposition, to express his concerns about traffic, pedestrian traffic during school hours, and noted that a traffic impact study is warranted.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of September 25, 2025
Council Chamber, City Hall - 5:00 P.M.**

Ann Hartwell, 715 Delachase Court, spoke in opposition, to express her concerns about traffic and noted that a traffic impact study is warranted.

Phillip Storm, 1259 Francis Street, spoke in opposition, to express his concerns about traffic and advised that this proposed structure is too large and would negatively impact the neighborhood.

The Chairman closed the floor to the public hearing.

New Business:

The Chairman called for the next order of business: PTAC Companies Office Site Plan Review.

An introductory presentation was given by the agent, Chris Lieb. He provided a summary of the site plan review as presented on the meeting agenda. He advised that plan revisions were provided to reflect the reduction of the access drive to twenty-feet on Van Avenue to save an Oak tree.

The Chairman asked for staff comments. Staff advised they were in agreement with the revision.

Mr. Olen referenced the comment about good faith and concern for the neighborhood and questioned would the applicant consider withdrawing the application and working with staff to address citizen concerns.

Mr. Johnson gave a summarization of the public comments provided during public participation regarding the impact of a restaurant on vehicular and pedestrian traffic during peak business and school hours. He commented that this development is part of the projected growth of downtown area, would not adversely affect the quality of life, would create the opportunity of a walkable neighborhood and the use is zoning compliant.

Mr. Peterson questioned whether the site plan required a loading/unloading space. Mrs. Jones commented that is not a requirement in the Olde Towne Daphne District.

Hearing no further comments from the commissioners, the Chairman called for a motion.

A motion was made by Mr. Spriggs and seconded by Mr. Johnson to approve the site plan for PTAC Companies Office Building. There was no discussion on the motion. The motion carried. Mr. Olen dissented.

The Chairman called for the next order of business: Sabal at Fish River Master Plan Review, Modification to the Wetland Buffer Requirement, and Sabal at Fish River, Phase 1 Preliminary Plat.

An introductory presentation was given by the agent, Austin Lutz. He provided a summary of the two hundred fifteen lot preliminary subdivision plat, phase one of a seven hundred and fifty lot Planned Unit Development, as presented on the meeting agenda.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of September 25, 2025
Council Chamber, City Hall - 5:00 P.M.**

Mr. Johnson commented the ordinance requires the installation of gravity sewer system because once the lift stations are installed, the maintenance becomes the responsibility of the public utility company; however, a private utility company passes the burden of the maintenance of the grinder pumps onto the homeowners. Mr. Olen stated that he agreed with Mr. Johnson's comments and asked about the availability to a public utility. Mr. Lutz advised that the City of Loxley has sanity sewer available. Mr. Bohe stated that Baldwin County Sewer Service is the utility provider and has requested to install a low-pressure system.

Mr. Purvis stated when there is an issue with providing service to a particular area, a utility company may install low-pressure sewer in a portion of a subdivision, but not an entire neighborhood.

The Chairman opened the floor for public hearing regarding Phase One of Sable at Fish River.

Susan Brackin, 12351 High Plains Drive, stated we valiantly fought the fight to oppose the zoning change, but the property was annexed into the city. Now, we come before you to ask the Commission to ensure that the developer adheres to all of the regulations during the approval process and construction of the subdivision; and, that the developer makes every effort to preserve the wildlife and relocate the turtles.

The Chairman closed the floor to the public hearing and offered the agent the opportunity for rebuttal.

During rebuttal, Mr. Lutz noted there was a precedent set by allowing six other subdivisions in proximity to this development to have this type of system and asked for Planning Commission Approval to allow the installation of a low-pressure system as requested by Baldwin County Sewer Service. Mrs. Jones advised that would have to be an agenda item for the next meeting.

Mr. Johnson stated he would prefer that right-of-way be reconfigured to eliminate the request for an encroachment into the wetland buffer. Mrs. Ward noted that request presented is for an encroachment onto the city property. Mr. Olen asked is the request relative to sewer. Mrs. Ward responded no.

Hearing no further comments from the commissioners, the Chairman called for a motion.

A motion was made by Mr. Olen and seconded by Mr. Jones to table the Sabal at Fish River Master Plan Review, Modification to the Wetland Buffer Requirement, and the Sabal at Fish River, Phase 1 Preliminary Plat to the regular meeting of October 23, 2025. There was no discussion on the motion. The motion carried unanimously.

The next order of business is the election of officers.

The Chairman opened the nominations for Chairman. Mr. Olen nominated Mr. Prescott. The nominations were closed. With no other nominations, Mr. Prescott is Chairman.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of September 25, 2025
Council Chamber, City Hall - 5:00 P.M.**

The Chairman opened the nominations for Vice Chairman. Mr. Olen nominated Mr. Peterson. The nominations were closed. With no other nominations, Mr. Peterson is Vice Chairman.

The Chairman opened the nominations for Secretary. Mr. Olen nominated Mr. Spriggs. The nominations were closed. With no other nominations, Mr. Spriggs is Secretary.

The Chairman called for the next order of business: attorney's report.

Mr. Dungan stated no report.

The Chairman called for the next order of business: commissioner's comments.

Mr. Peterson inquired about a franchise agreement with Baldwin County Sewer Service and the City of Daphne. Mr. Dungan confirmed that an agreement is in place.

The Chairman called for the next order of business: director's comments.

Director congratulated Oliver Roberts on becoming a council member and wished Steve Olen Happy Birthday. She presented the upcoming meeting dates. Site Preview is October 15th and the Regular Meeting is October 23, 2025.

There being no further business, the meeting was adjourned at 5:47 p.m.

Respectfully submitted by:


Jan Vallecillo, Planning Coordinator

Approved: October 23, 2025


Andrew Prescott, Chairman

CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF OCTOBER 23, 2025
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

Report



1. **CALL TO ORDER:** 5:03 p.m.
2. **CALL OF ROLL:** Andrew Prescott, Steve Olen, Kevin Spriggs, Richard Johnson, Lucy Watkins, Bobby Purvis and John Peterson
3. **APPROVAL OF MINUTES:**

Review of minutes of the regular meeting of September 25, 2025. (**Approved**)
4. **PUBLIC PARTICIPATION:** None presented.
5. **OLD BUSINESS:**
 - A. **SABAL AT FISH RIVER MASTER PLAN REVIEW, PLANNING COMMISSION APPROVAL AND SABAL AT FISH RIVER, PHASE 1 PRELIMINARY PLAT:**
 1. **File MPR25-04: (Tabled by the applicant until the regular meeting of November 20, 2025)**

Presentation to be given by Austin Lutz, Engineering Design Group, requesting master plan review of Sabal at Fish River Subdivision.
 2. **File AP25-17: (Tabled by the applicant until the regular meeting of November 20, 2025)**

Presentation to be given by Austin Lutz, representative of Engineering Design Group, requesting an amendment to the East Fish River PUD Narrative.
 3. **File AP25-16: (Tabled by the applicant until the regular meeting of November 20, 2025)**

Presentation to be given by Austin Lutz, Engineering Design Group, to request Planning Commission approval of a low-pressure system in lieu of the approved gravity sewer system. Reference LUDO Section 11-13(a) (2).
 4. **File SDP25-12: (Tabled by the applicant until the regular meeting of November 20, 2025)**

Subdivision: Sabal at Fish River, Phase 1

Zoning: *PUD, Planned Unit Development*

Location: Five hundred feet northeast of the intersection of County Road 64 and Dixon Lane
Area: 190.78 Acres $\pm$, 215 single family residential lots
Owner: East Fish River, LLC - Richard Inge
Developer: Gaskin Banks, LLC - Todd Malphrus
Surveyor: Engineering Design Group - Craig Johnson
Engineer: Engineering Design Group - Austin Lutz

CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF OCTOBER 23, 2025
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

Report

6. **NEW BUSINESS:**

A. **ROWAN OAK:**

1. File MPA25-03: **(Approved)**

Presentation to be given by Chloe Kelly, representative of 68 Ventures, requesting a modification of the Rowan Oak PUD Master Plan.

2. File AP25-13: **(Set forth a favorable recommendation to City Council to approve the proposed amendments, subject to the following regarding the multi-family units: the maximum units are to be 264; maximum building coverage for multi-family is 35%; and all multi-family units are to be located in Phase 6).**

Presentation to be given by Chloe Kelly, representative of 68 Ventures, requesting an amendment to the Rowan Oak PUD Narrative.

B. **OFFICIAL ZONING AND STREET MAP UPDATE:**

1. File AP25-14 - Maps: **(Set forth a favorable recommendation to City Council)**

Presentation to be given by Community Development staff of proposed amendments to the Official Zoning Map and the Official Street Map.

C. **SHORE LIGHT BAPTIST CHURCH REQUEST FOR AN EXEMPTION TO THE SIDEWALK REQUIREMENT:**

1. File AP25-15 - Sidewalk: **(Approved)**

Presentation by Andrew Terrell, Shore Light Baptist Church, requesting an exemption from sidewalk requirements in accordance with Section 11-11(f) of the Land Use and Development Ordinance, as it pertains to the required six-foot-wide sidewalk along Profit Drive.

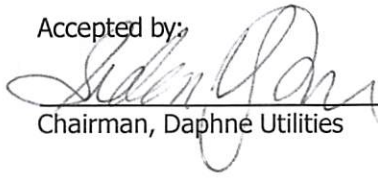
7. **ATTORNEY'S REPORT:** No report.

8. **COMMISSIONER'S COMMENTS:** None presented.

9. **DIRECTOR'S COMMENTS:** Director presented the upcoming meeting dates. Site Preview is November 12th and the Regular Meeting is November 20, 2025 and shared of the City of Daphne Proclamation designating October as Community Planning Month.

10. **ADJOURNMENT:** 5:56 p.m.

Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ September 24, 2025 ♦ 5:00 p.m.

I. Call to Order

The regular September 2025 Board meeting for the Utilities Board of the City of Daphne was held on September 24, 2025, in the Council Chambers at Daphne City Hall and called to order at 5:00 pm by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer

Members Absent: Mayor Robin LeJeune, Board Member
Councilman Joel Coleman, Board Member

Others Present: Tony Hoffman – Board Attorney
Scott Polk – CEO/General Manager
Alex Godfrey – Chief Operations Officer
Lexus Carlee – Chief Finance Officer
Samantha Coppels – Chief Communications Officer
Kelly DeLaney – Customer Service Manager
Lori Wilson – Executive Assistant

Others Absent: Jerry Speegle – Board Attorney

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes August 27, 2025

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of August 27, 2025.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of August 27, 2025, would stand approved.

V. OLD BUSINESS –

A. None

VI. NEW BUSINESS –

A. Election of Board Officer positions – (Board Action – MOTION)

Chairwoman Vaughn called for nominations for officer positions.

1. Chairman

MOTION by Mr. Tim Patton to nominate Selena Vaughn for the officer position of Chairman; the Motion was seconded by Mr. Billy Mayhand.

AYE: Mayhand, Patton NAY: ABSENT: Coleman, LeJeune ABSTAIN: Vaughn **MOTION CARRIED**

2. Vice Chairman

MOTION by Mr. Billy Mayhand to nominate Tim Patton for the officer position of Vice Chairman; the Motion was seconded by Mrs. Selena Vaughn.

AYE: Mayhand, Vaughn NAY: ABSENT: Coleman, LeJeune ABSTAIN: Patton **MOTION CARRIED**

3. Secretary/Treasurer

MOTION by Mr. Tim Patton to nominate Billy Mayhand for the officer position of Secretary/Treasurer; the Motion was seconded by Mrs. Selena Vaughn.

AYE: Patton, Vaughn NAY: ABSENT: Coleman, LeJeune ABSTAIN: Mayhand **MOTION CARRIED**

B. Authorization for Sale of Trucks and Equipment on GovDeals.com (Board Action – MOTION)

CEO/GM Scott Polk advised the Board that the listed equipment's' maintenance and repair costs outweigh the costs of keeping them operational and are therefore presented for surplus sale after Board and City of Daphne approval.

MOTION by Vice Chairman Tim Patton to approve the Authorization for Sale of Miscellaneous Surplus trucks and equipment on GovDeals.com as submitted; Motion was Seconded by Secretary/Treasurer Billy Mayhand.

AYE: Mayhand, Patton, Vaughn NAY: ABSENT: Coleman, LeJeune ABSTAIN: **MOTION CARRIED**

C. Authorization to Approve the Krebs Engineering, Inc. Task Order #25306 Proposal for Engineering Design Services for Phase 1 Improvements to the Daphne Water Reclamation Facility for a total cost of \$680,000.00 ([Board Action – MOTION to Approve Krebs Task Order #25306 in amount of \\$680,000.00](#))

CEO/GM Scott Polk recapped for the Board that the 33% solution was previously presented and approved by the Board and are in line to accept this idea to move forward to 100% solution to determine the capabilities for a complete construction with a successful timeline and to decide how to pay for the overall costs. He acknowledged receipt of suggestions and comments from some of the Board members noting that the task order has been updated accordingly and approval is now needed for Krebs to start the process to take the proposal to 100% solution, requesting comments from Mr. Patton.

Board Vice Chairman, Tim Patton, stated that the agreement looked good but recommended several clarifications of some procedural responsibilities. Mr. Polk remarked that those changes can be made to expedite the approval process in order to move forward and would be a prudent course of action. Mr. Patton remarked regarding the proposed schedule, noting the long process. Mr. Polk indicated that this was an item included in the fiscal year budget at the last board meeting.

MOTION by Mr. Tim Patton to approve the agreement [for Krebs Engineering, Inc. Task Order #25306 Proposal for Engineering Design Services for Phase 1 Improvements to the Daphne Water Reclamation Facility for a total cost of \$680,000.00] with the noted changes, the Motion was seconded by Mr. Billy Mayhand.

AYE: Mayhand, Patton, Vaughn **NAY:** **ABSENT:** Coleman, LeJeune **ABSTAIN:**

MOTION CARRIED

VII. BOARD ATTORNEY'S REPORT

Mr. Tony Hoffman reported that the deposition was taken and trial date was moved to January.

VIII. FINANCIAL REPORT

Finance Manager Lexus Carlee reviewed for the Board: the increase in total assets primarily from our capital improvement projects, the monthly revenue and expenses ending under projections with the total net income over budgeted projections, and the net income for the month of August was close to budgeted projections; no significant checks or spending to highlight for construction costs for the month except for annual gas main servicing and well improvements with minimal costs but many invoices coming in for September with year-end projects concluding. She concluded reviewing a few checks from the check history report.

Mr. Polk added that after 11 months, we are off 1% of revenue projections for the year.

GENERAL MANAGER'S REPORT

A. GM Report

CEO/GM Scott Polk gave updates for: the Pollard Rd./Daphne Avenue intersection upgrade advising that they did uncover and raise the interconnect with Belforest; the WRF engineered solution that was previously addressed and thanked the Board for moving forward; the Maxwell Avenue line replacement is nearly complete; positive reports from water quality on the new test well that was drilled behind the Trojan plant with the geologist performing a draw-

down analysis to determine the impact on the other wells in the area, and also commented on a test well that was drilled years ago at the Stanton Road tank performing a water quality test there as well; the interconnect with Spanish Fort discussion took place and an easement with Baldwin County School was obtained located near Rockwell Elementary; pointed out the gas rate relative to the prepaid agreement that was recently made and goes into effect in October so our customers will be seeing a discount though they may not see it on their bill and the notice of the gas rate minimum charge will also be sent to gas customers; the site tank work for the Loma Alta tower rehab project has been completed with additional site work finishing up.

Chief Communications Officer Samantha Coppels had nothing to add to her report and answered questions from the Board related to Daphne Utilities' grant applications.

B. Operations Report

Chief Operations Officer Alex Godfrey had nothing further to add but offered to answer any questions the Board had.

Chairwoman Vaughn inquired about the OldeTown water quality. Mr. Polk gave an update. He and Mr. Godfrey also answered questions regarding certifications and testing for employees.

C. Engineering & Consulting Reports

IX. BOARD ACTION – previously addressed.

X. PUBLIC PARTICIPATION – At 5:29 pm, Chairwoman Vaughn opened Public Participation.

Ms. Terri Osborne of 2084 Sea Cliff Drive North, Daphne, addressed the Board members. She stated that she's lived here 31 years, recently ran for city council in Daphne on "It's all about the water" and explained that she is a geologist with a B.S. and Master's degree in geology and has done a lot of groundwater work in Baldwin County the past 31 years and reading Envision Daphne 2042 plan noted a statement about the water levels and the wells declining over time. She emphasized that it is concerning to her, as a geologist and Daphne citizen, and would like to see the data if possible. She stated that she works for the Geological Survey of Alabama, would like to see the e-logs of the wells that have been drilled, [even though] there is a lot of data at the Survey on their databases and offered to help in any way that she can.

CEO/GM Scott Polk advised that [Daphne Utilities] is happy to work with her and that the City put that information together so we would have to find out where they got that information. He stated that there were other agencies that had input for the City's Plan but offered to get information for her.

Board Vice Chair Tim Patton asked if Geological Survey does any studies on groundwater. Ms. Osborne noted that it does. And a discussion regarding different studies followed.

Chairwoman Vaughn closed Public Participation at 5:33pm.

XI. BOARD COMMENTS –

Mr. Tim Patton thanked staff for the book and for letting the Board know about all the training that is taking place.

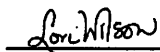
Mr. Billy Mayhand thanked all the employees for all the hard work done this past year.

Mrs. Selena Vaughn noted how proud she is of the good group of people as the Daphne Utilities team as well as the engineering community.

XII. ADJOURNMENT

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn. The meeting adjourned at 5:34pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities

**COMMUNITY DEVELOPMENT
INTERNAL MEMORANDUM**



DATE: October 24, 2025
TO: Office of the City Clerk
FROM: Adrienne Jones, AICP, Director of Community Development
SUBJECT: Official City of Daphne Zoning Map Update

At the October 23, 2025 regular meeting of the City of Daphne Planning Commission, seven members were present. The motion carried unanimously to set forth a favorable recommendation to approve the Official City of Daphne Zoning Map.

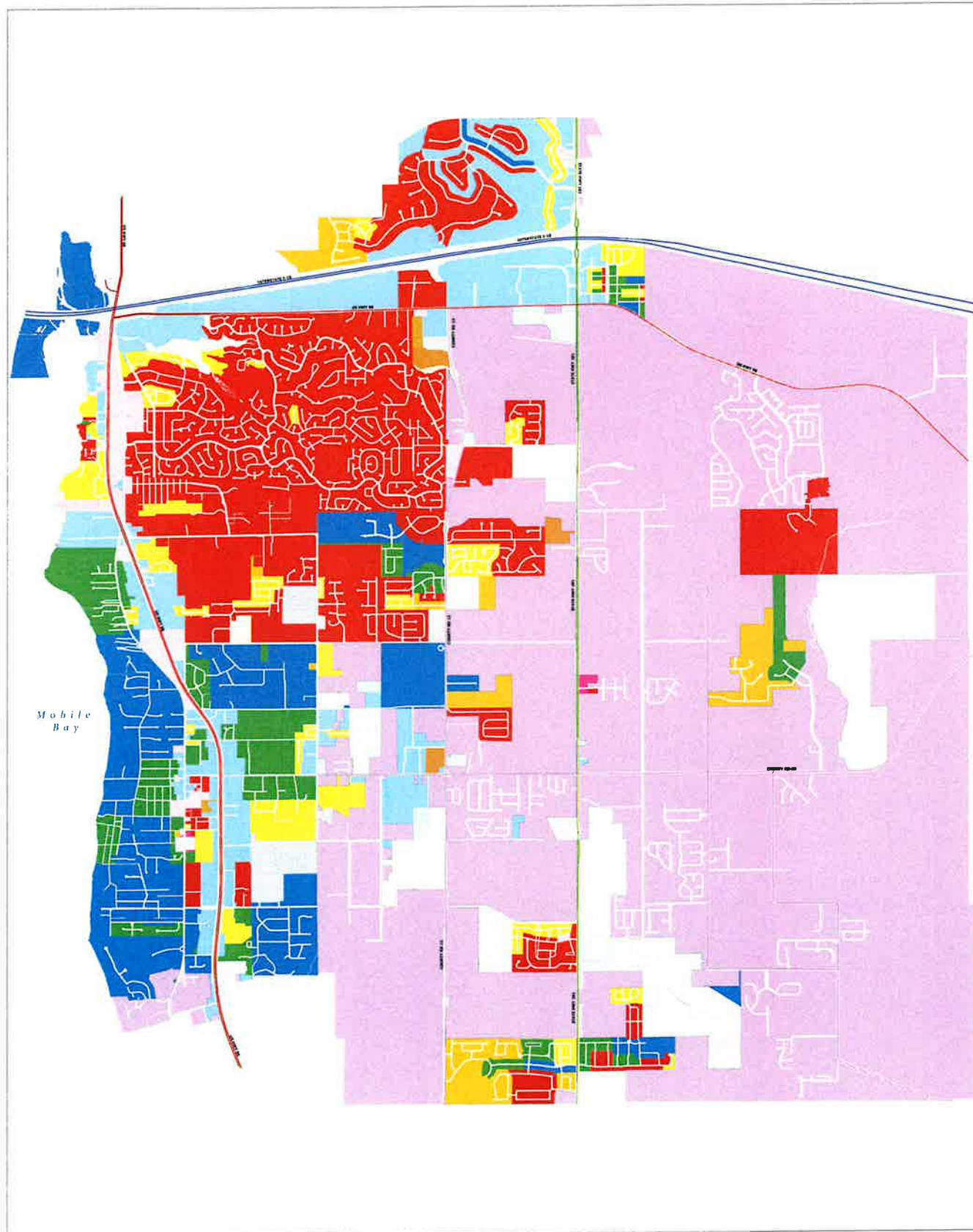
Attached please find the appropriate documentation and action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare an ordinance for placement on the City Council agenda to set a public hearing.

Thank you,
ADJ/jv

Attachment(s)

cc: file



Please write a clearly defined function and do not consider a single (small) case.

The only public within the district encompassed by the Co. of Duane is located over a diverse range of land, public and private, which are generally considered to be related. However, the City of Duane does not provide guarantees to the accuracy, completeness, or comprehensiveness of the information. The City is making decisions as to what is reported in order to maintain the integrity, completeness, accuracy, reliability, or comprehensiveness of the information is held regarding both the City's economic information system.

Furthermore, the City of Davenport is representative, official, or employee's failure to comply, recognized with the violation of this Code and subject to no recognition for its compliance in any manner or form for any purposes related to this Code in any District, public office and places in the City of Davenport, Community Center, and other places.

Summary of 15 B. N. 11

- 1.  **ask to write**
- 2.  **ask to write** *ask to write* *ask to write*
- 3.  **ask to write** *ask to write* *ask to write*
- 4.  **ask to write** *ask to write* *ask to write*
- 5.  **ask to write** *ask to write* *ask to write*
- 6.  **ask to write** *ask to write* *ask to write*
- 7.  **ask to write** *ask to write* *ask to write*
- 8.  **ask to write** *ask to write* *ask to write*
- 9.  **ask to write** *ask to write* *ask to write*
- 10.  **ask to write** *ask to write* *ask to write*
- 11.  **ask to write** *ask to write* *ask to write*
- 12.  **ask to write** *ask to write* *ask to write*
- 13.  **ask to write** *ask to write* *ask to write*
- 14.  **ask to write** *ask to write* *ask to write*
- 15.  **ask to write** *ask to write* *ask to write*
- 16.  **ask to write** *ask to write* *ask to write*
- 17.  **ask to write** *ask to write* *ask to write*
- 18.  **ask to write** *ask to write* *ask to write*
- 19.  **ask to write** *ask to write* *ask to write*
- 20.  **ask to write** *ask to write* *ask to write*
- 21.  **ask to write** *ask to write* *ask to write*
- 22.  **ask to write** *ask to write* *ask to write*
- 23.  **ask to write** *ask to write* *ask to write*
- 24.  **ask to write** *ask to write* *ask to write*
- 25.  **ask to write** *ask to write* *ask to write*
- 26.  **ask to write** *ask to write* *ask to write*
- 27.  **ask to write** *ask to write* *ask to write*
- 28.  **ask to write** *ask to write* *ask to write*
- 29.  **ask to write** *ask to write* *ask to write*
- 30.  **ask to write** *ask to write* *ask to write*
- 31.  **ask to write** *ask to write* *ask to write*
- 32.  **ask to write** *ask to write* *ask to write*
- 33.  **ask to write** *ask to write* *ask to write*
- 34.  **ask to write** *ask to write* *ask to write*
- 35.  **ask to write** *ask to write* *ask to write*
- 36.  **ask to write** *ask to write* *ask to write*

Page 8 of 1000



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20251015095326413

Type License: 010 - LOUNGE RETAIL LIQUOR - CLASS I State: \$300.00 County: \$440.00
Type License: State: County:
Trade Name: **LE BOUCHON** Filing Fee: \$50.00
Applicant: **LE BOUCHON LLC** Transfer Fee:
Location Address: 1903 MAIN STREET; SUITE C BUILDING 2 DAPHNE, AL 36526
Mailing Address: 1309 6TH ST DAPHNE, AL 36526
County: BALDWIN Tobacco sales: NO Tobacco Vending Machines:
Product Type: Type Ownership: LLC
Book, Page, or Document info: INST 2016016594
Do you sell Draft Beer?:
Date Incorporated: 02/22/2016 State incorporated: AL County Incorporated: JEFFERSON
Date of Authority: 02/22/2016
Federal Tax ID: 81-1599295 Alabama State Sales Tax ID: R009334832

Name:	Title:	Date and Place of Birth:	Residence Address:
TONYA MORRIS GARRETT 4723351 - AL	MEMBER	06/13/1963 ATMORE AL	1309 6TH ST DAPHNE, AL 36526
DAVID WAYNE GARRETT 3651605 - AL	MEMBER	12/31/1957 MOBILE, AL	1309 6TH ST DAPHNE, AL 36536

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES
Does ABC have any actions pending against the current licensee? NO
Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO
Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO
Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES
Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO
Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO
Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: TONYA GARRETT
Business Phone: 251-406-0048
Fax:

Home Phone: 251-406-0048
Cell Phone:
E-mail: DAVID@B-GARRETT.COM

PREVIOUS LICENSE INFORMATION:
Trade Name:
Applicant:

Previous License Number(s)
License 1:
License 2:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20251015095326413

If applicant is leasing the property, is a copy of the lease agreement attached? **YES**
Name of Property owner/lessor and phone number: **OLDE TOWN PARTNERS LLC 251-423-2200**
What is lessors primary business? **REAL ESTATE**
Is lessor involved in any way with the alcoholic beverage business? **NO**
Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Will the business require an age restriction for all patrons/customers to be 21 years of age or older? **NO**
Does the premise have a fully equipped kitchen? **YES**
Is the business used to habitually and principally provide food to the public? **YES**
Does the establishment have restroom facilities? **YES**
Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **YES**

Will the business be operated primarily as a package store? **NO**
Building Dimensions Square Footage: **1100** Display Square Footage:
Building seating capacity: **50** Does Licensed premises include a patio area? **YES**
License Structure: **MULTI STORY** License covers: **OTHER**
Number of licenses in the vicinity: **0** Nearest: **0**
Nearest school: **1 miles** Nearest church: **1 blocks** Nearest residence: **0 blocks**
Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)? **YES**

Name:	Violation & Date:	Arresting Agency:	Disposition:
TONYA GARRETT	2021 DUI	CITY OF DAPHNE	PAID FINE



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20251015095326413

Initial each

In reference to law violations, I attest to the truthfulness of the responses given within the application.

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

In reference to Special Retail or Special Events retail license, Wine Festival and Wine Festival Participant Licenses, and Food or Beverage Truck Licenses, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print):

Signature of Applicant:

Notary Name (print):

Notary Signature:

Commission expires:

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20251015095326413

**Private Clubs / Special Retail / Special Events / Wine Festival or Wine Festival
Participants licenses ONLY**

Private Club

Does the club charge and collect dues from elected members?

Number of paid up members:

Are meetings regularly held?

How often?

Is business conducted through officers regularly elected?

Are members admitted by written application, investigation, and ballot?

Has Agent verified membership applications for each member listed?

Has at least 10% of members listed been confirmed and highlighted?

Agent's Initials:

For what purpose is the club organized?

Does the property used, as well as the advantages, belong to all the members?

Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?

Special Retail

Is it for 30 days or less?

More than 30 days?

Franchisee or Concessionaire of above?

Other valid responsible organization:

Explanation:

Special Events / Special Retail (7 days or less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Wine Festival / Wine Festival Participant licenses (5 Days or Less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Other Explanations

Does anyone involved with this license application have any monetary interest in any other ABC licensed/permitted establishment?: CURRENTLY HOLD A 040/060 AT THIS LOCATION

License Covers: LICENSE COVERS SUITE C ONLY

Receipt Confirmation Page

Receipt Confirmation Number: **20251015095326413**
Application Payment Confirmation Number: 113168596

Payment Summary	
Payment Item	Fee
Application Fee for License 010	\$50.00
Total Amount to be Charged	\$50.00

License Payment Confirmation Number:

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
010 - LOUNGE RETAIL LIQUOR - CLASS I	\$440.00	\$300.00	\$740.00
			\$0.00
Total Amount to be Charged	\$440.00	\$300.00	\$740.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 010 - LOUNGE RETAIL LIQUOR - CLASS I
License Type 2:
License County: BALDWIN
Business Type: LLC
Trade Name: **LE BOUCHON**
Applicant Name: **LE BOUCHON LLC**
Location Address: 1903 MAIN STREET; SUITE C BUILDING 2
DAPHNE, AL 36526

Mailing Address: 1309 6TH ST
DAPHNE , AL 36526

Contact Person: TONYA GARRETT
Contact Home Phone: 251-406-0048
Contact Business Phone: 251-406-0048
Contact Fax:
Contact Cell Phone:
Contact Email Address:
Contact Web Address:
Contact Relationship to Applicant: SELF



October 31, 2025

David Garrett

Le Bouchon, LLC (d/b/a Le Bouchon Wine and Tapas Bar)
1903C Main Street
Daphne, Alabama 36526

To:

Candace Antinarella, MMC
City Clerk
City of Daphne

Re: Request for Modification of ABC License – Le Bouchon Wine and Tapas Bar

ABC Confirmation Number: 20251015095326413

Dear Ms. Antinarella,

After nearly ten years of operation, Le Bouchon Wine and Tapas Bar is seeking a modification to our ABC license to allow for the sale of liquor. While our primary focus will continue to be on fine wines and small plates, we would like to provide our customers the option to enjoy premium spirits as well.

Enclosed please find a copy of our notarized ABC application for your reference. I would like to respectfully request that we be placed on the agenda for the next available City Council meeting to request approval of this modification.

Please let me know if you require any additional information or documentation, and kindly advise me once our request has been scheduled.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Garrett". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

David Garrett

Le Bouchon, LLC
251-408-5833
Garrett6952@gmail.com

CASE NO 2025-8

ABC LICENSE ROUTING

DATE RECEIVED BY REVENUE DIV _____

10/31/25

CAC

DATE FORWARDED TO POLICE DEPT _____

10/31/2025

KCF

DATE RECEIVED BY POLICE DEPT _____

10/31/2025

KCF

DATE 10/31/2025 APPROVED ☒

DISAPPROVED _____

POLICE DEPT SIGNATURE _____

[Signature] 1142

DATE RETURNED TO REVENUE DIV _____

10/31/2025

KCF

DATE FORWARDED TO CITY CLERK _____

10/31/2025

CAC

DATE RECEIVED BY CITY CLERK _____

JHL

SCHEDULED DATE ON AGENDA _____

11/17/2025

JHL

Council Action: _____ APPROVED _____ DISAPPROVED _____ TABLED

COMMENTS: _____

Rescheduled for Council Agenda Date: _____

Council Action. _____ APPROVED _____ DISAPPROVED _____ TABLED

COMMENTS: _____

DATE RETURNED TO REVENUE DIV.: _____

DATE RETURNED TO TAXPAYER _____
OR TO ABC FIELD OFFICE _____ (per taxpayer request)



COMMUNITY DEVELOPMENT INTERNAL MEMORANDUM

DATE: October 24, 2025
TO: Office of the City Clerk
FROM: Adrienne Jones, AICP, Director of Community Development
SUBJECT: Rowan Oak PUD Narrative Modification

PRESENT ZONING: PUD, Planned Unit Development

LOCATION: Northwest of the intersection of Milton Jones Road and County Road 13

RECOMMENDATION: At the Thursday, October 23, 2025, regular meeting of the Daphne Planning Commission, seven members were present, and the motion carried for a favorable recommendation for the above-mentioned modification of the Rowan Oak PUD Narrative Modification.

Attached please find the appropriate documentation and action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare an ordinance for placement on the City Council agenda to set a public hearing.

Thank you,
ADJ/ja



PUD Statement and Narrative



A Planned Unit Development

Developer:

68Venturës

707 Bellrose Avenue
Daphne, AL 36526
251-625-1198

Engineer/ Surveyor:



9969 Windmill Road
Fairhope, AL 36532
251-990-6566

Landscape Architects:



WAS Design
218 N. Alston Street
Foley, AL 36535
251-948-7181

Traffic Engineer:



Neel Schaffer, Inc.
851 East I-65 Service Road
Suite 1000
Mobile, AL 36606
251-471-2000

Project Summary

Rowan Oak is a 134.31 acre, Mixed Use Planned Unit Development located between County Road 13 and Friendship Road at the Milton Jones Road intersection. The development includes Single Family Residential lots of various sizes, Townhomes, Multi-Family, and Commercial properties.

Intent

By combining the various land uses proposed in Rowan Oak, the developer hopes to promote a more efficient use of land relative to the location of public streets and natural features. The developer is partnering with the City of Daphne to provide a much-needed east-west connection from Friendship Road to County Road 13 by the extension of Milton Jones Road, with a Roundabout at the intersection of Milton Jones Road and County Road 13. The development goal is to provide diverse housing opportunities for citizens of differing economic levels, preferences, and/or stages of life.

Public / Private Benefits

The development of Rowan Oak provides several Public benefits to the Daphne Community including:

- 1) At the behest of the City of Daphne, donation by the Developer of land for an 80-foot public Right-of-Way (50 feet wide by others where necessary) to City of Daphne for the extension of Milton Jones Road from County Road 13 to Friendship Road¹, a value of \$214,200².
- 2) At the behest of the City of Daphne, donation by the Developer of sufficient Right-of-Way to City of Daphne to enable the installation of a Roundabout at the intersection of Milton Jones Road and County Road 13.
- 3) At the behest of the City of Daphne, Developer to coordinate and provide capital for surveying and engineering services for the Milton Jones Road extension, a value of \$144,500³.
- 4) Developer to provide Design and Construction of Improvements at the Intersection of Friendship Road and County Road 64. A value of \$300,000. See Exhibit 1 herein.
- 5) Donation by the Developer of a 1.8-acre parcel to City of Daphne for a public park, a value of \$95,000.⁴
- 6) Construction by the Developer of two pickleball courts within the future public park, a value of approximately \$140,000.⁵
- 7) Annexation of 11.61 acres of Commercial Property for a potential tax revenue of approximately \$535,821.71 annually.⁶

Total direct Public Benefit Value as a result of Developer's actions = \$893,700.

There are various Private benefits that will be realized as a result of this development, including:

¹ The Developer acknowledges that the City of Daphne is in no way obligated to construct or cause to be constructed any of the Milton Jones road extension and intersection improvements referenced herein, and that the construction by the City of Daphne of such improvements is contingent upon the availability of sufficient funds as determined solely by the City of Daphne.

² Based on valuation of \$35k/ AC x 6.12 AC

³ Based on Developer-executed proposal for surveying and design services of Milton Jones Rd. Extension with Southeast Civil Engineering in the amount of \$144,500.

⁴ Based on valuation of \$47.5k/ AC x 2 AC

⁵ Based on estimated construction cost of \$70k per pickleball court x 2 Quantity.

⁶ Estimated figure calculated based on data published in City of Daphne's 2022 Annual Comprehensive Financial Report

- 1) Providing improved direct access to a Public Road for the privately owned Commercial lots in Friendship Park Subdivision via the new Milton Jones Road Extension.

Land Use Summary

Of the 134.31-acre Rowan Oak property, the majority will be utilized for Single Family Residential Lots. The proposed uses are outlined below:

72' Lots	27.4 AC
52' Lots	29.9 AC
42' Lots	25.5 AC
Townhomes	16.3 AC
Multifamily	17.5 AC
Commercial	11.61 Acres
ROW Donation for Milton Jones Extension and Roundabout	6.12 Acres

Streets, Drainage and Utilities

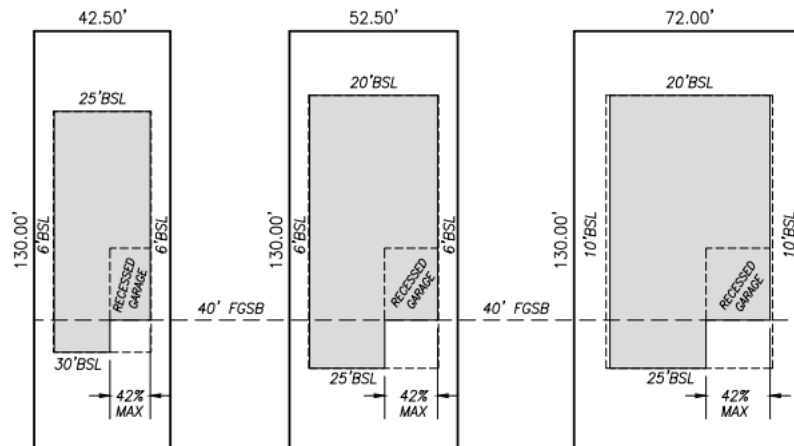
All streets and drainage will be designed to the current standards of the City of Daphne Land Use Ordinance. No deviations or variances will be requested. Traffic Calming is provided using Traffic Circles, Speed Tables, and Stop Signs. Utilities will be provided by Daphne Utilities (sewer), Belforest Water (water), Riviera Utilities (power), and AT&T (telephone).

Parking

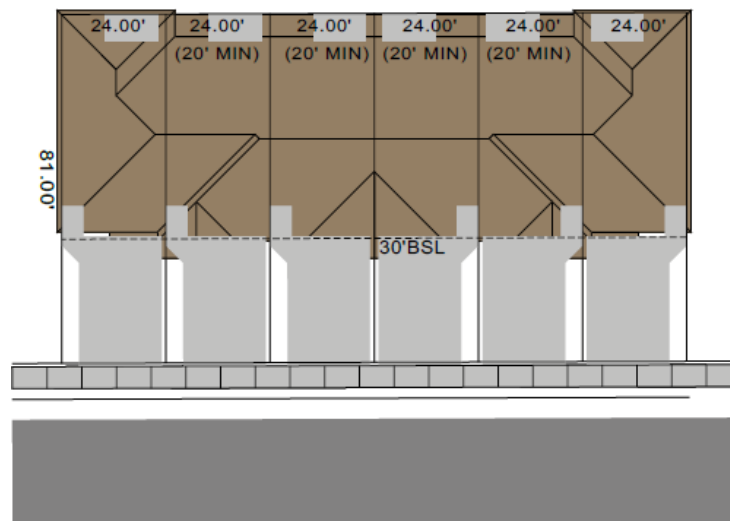
All Single-Family Residences will provide two spaces per house, with additional guest parking provided in strategic locations in the higher density neighborhood areas. Each Townhome unit will provide a garage plus two driveway spaces, with the addition of guest parking as required in the Land Use Development Ordinance. Multi-Family units will have two spaces per dwelling unit. Detailed plans have not been developed for the Commercial lots but any future Site Plans proposed will meet the current standards of the City of Daphne regarding parking.

Zoning Relaxations

In general, the various aspects of the Zoning Ordinance will be met in Rowan Oak in regards to Streets, Buffers, Parking and Open Space. However, the unique spatial characteristics of the various Lots proposed do not meet the specifics of the defined Zoning designations of the Land Use Ordinance. The Lots proposed and their related Building Setbacks are as follows:



Typical Single Family Lots



Typical Townhome Lots

Building Setbacks	
Front	30 Ft.
Rear	0 Ft.
Side	0 Ft.
Side Street	20 Ft.

Amenities

Various amenities are included in the Rowan Oak development plan within an overall 29.6 acres of open space. Open areas with trails, water features and a public park with two pickle ball courts are proposed in the Single-Family areas. A pool and cabana are proposed in the Townhome section next to two open play

areas and a water feature. The Multi-Family portion will include a clubhouse, pool, two pickle ball courts, and a water feature.

Architectural Themes

- I. Building materials including brick, stone, textured traditional cement stucco (i.e., real stucco) and cement siding are required as the primary veneer on new dwellings.
- II. Roofs must be varied in roofline treatments.
- III. The front facing garage (i.e., garage fronts) on single family homes shall be recessed and constitute not more than forty-two percent (42%) of the residential facade (as measured from the outside edge of garage doors, not including the frame).
- IV. Recessed garage doors oriented toward the front property line shall be as follows:
 - a. Garage doors must be positioned between five (5) feet and twenty (20) feet behind the front wall plane of the house. The front wall plane is defined as the principal building façade facing the primary street right of way.
 - b. The minimum front yard setback for said garage shall be forty (40) feet.
 - c. The minimum front yard setback for the principal structure may be reduced to twenty (20) feet.
 - d. The 42.5' foot lots will be subject to the 5' recessed garage requirement except for the Bluewater plan/elevations as submitted.
- V. The side-street facing garage setback shall be a minimum of twenty-two (22) feet from the sidewalk and recessed three (3) feet behind the side facade
- VI. Where the garage is located at the rear of the primary structure, the front yard setback shall be reduced to fifteen (15) feet, or ten (10) feet with an open air front porch.
- VII. Colored elevations shall illustrate that a minimum of three (3) different elevations are provided in each block face.
- VIII. Developments of thirty-five (35) dwelling units or more should offer a minimum of five (5) different elevations and ten percent (10%) of each respective elevation shall be provided in each block face.

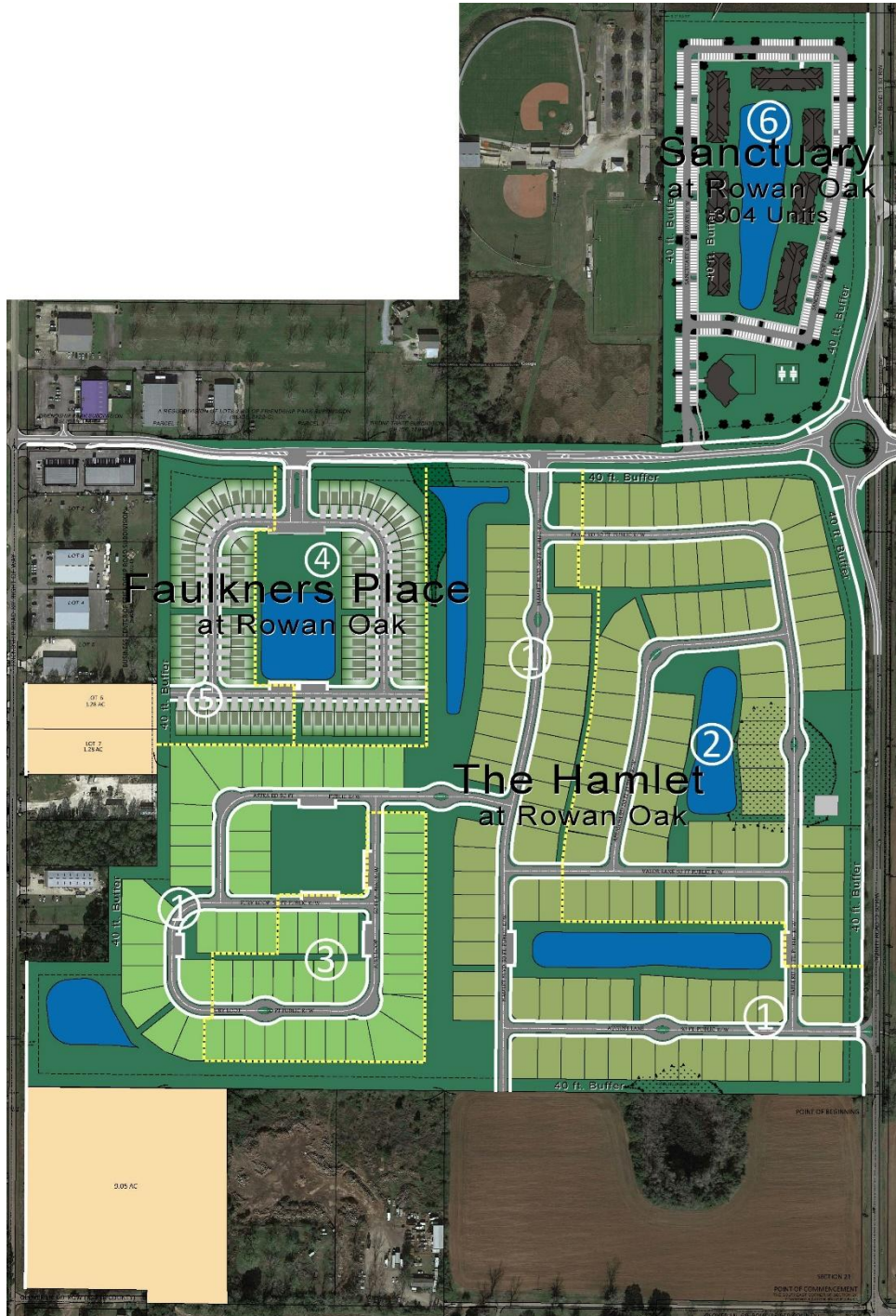
Additional Stipulations

- i. The use of vinyl siding shall be limited to fascia and soffits.
- ii. Minimum Building Setbacks for Single Family Detached Homes shall be as follows:
 - a. Front Setbacks for the 42.5' lots shall be 30 feet.
 - b. Rear Setbacks for the 42.5' lots shall be 25 feet.
 - c. Front Setbacks for the 52.5' lots shall be 25 feet.
 - d. Rear Setbacks for the 52.5' lots shall be 20 feet.
 - e. Front Setbacks for the 72' lots shall be 25 feet
 - f. Rear Setbacks for the 72' lots shall be 20 feet.
 - g. Side Setbacks for the 72 foot wide Lots shall be 10 feet.
 - h. Side Setbacks for the 42.5 foot wide and 52.5 foot wide Lots shall be 6 feet.
 - i. Side Street Setbacks for the 42.5 foot wide and 52.5 foot wide Lots shall be 15 feet.
 - j. Side Street Setbacks for the 72 foot wide Lots shall be 20 feet.
 - k. The 42.5' lots shall include a 2-car wide driveway (minimum width of 16 ft).

- iii. Minimum Building Setbacks for Townhomes shall be as follows:
 - a. Front Setbacks shall be 30 feet.
 - b. Side and Rear Setbacks shall be 0 (zero) feet
 - c. Side Street Setbacks shall be 20 feet.
 - d. Minimum Spacing between buildings shall be 24 feet with spacing between eaves being a minimum of 20 feet.
- iv. Developer responsibility for traffic improvements will be limited to the following, per the Traffic Impact Study conducted by Neel Schaffer:
 - a. The northbound approach of Friendship Road to County Road 64 will be widened to provide a dedicated left turn lane within the existing Right-of-Ways. In the event the proposed northbound left turn lane will require additional Right-of-Way may limit the ability of constructing the proposed turn lane improvements if additional Right-of-Way can't be acquired. See Exhibit 1, herein.
- v. Access points and unit density are limited to counts provided in the proposed plan.
- vi. Developer reserves the right to alter the proposed phasing plan and change the order of construction from the proposed plan at a later date.
- vii. Rowan Oak PUD will be subject to City of Daphne Land Use & Development Ordinance, with latest codifications dated 01/12/2024, including all subsequent Plats, Phases, and Building Permits.
- viii. Non jurisdictional grady ponds to be filled in as a part of development.
- ix. Commercial property to be site-planned at a later date, subject to City of Daphne Land Use & Development Ordinance. Traffic studies to be conducted at time of development and any improvements, as applicable, to be constructed at time of development.
- x. Commercial land uses shall be consistent with the B-2, General Business, district as provided in the City of Daphne Land Use & Development Ordinance with latest codifications dated through 01/12/24 except that the following uses shall not be permissible in the Rowan Oak PUD:
 - Adult entertainment or adult/sex retail sale facilities;
 - Jail facilities, housing of detainees or inmates, community correction facilities of any kind



EXHIBIT 1
Intersection Improvements by Developer
At Friendship Rd. and County Rd. 64



PUD Amendment

Proposed Amendment to PUD Statement and Narrative

The following outlines the proposed changes to the Rowan Oak Planned Unit Development (PUD) Narrative:

Reduction and Reallocation of Density

The Developer proposes reallocating density from the Townhome portion of the Approved PUD (Phases 4 & 5) and Single-Family portion (Phases 1 & 2) to the Multifamily portion of the PUD (Phase 6). The proposed change would reduce the Townhome and Single-Family lots and reduce the overall density of the PUD by 40 units (6.8%).

Reduction and Reallocation of Density		
	Approved Units	Proposed Units
Hamlet (SF)	249	192
Faulkner's Place (TH)	132	89
Sanctuary (MF)	204	264
Overall	585	545
Net Reduction		40

Revisions to Lot Types by Section

The Hamlet

- Proposing to remove the 42.5' & 52' lots.
- Proposed layout to be comprised of 62' and 72' lots.
- Proposed lot count is 192 lots, a reduction of 57 lots.
- Request to reduce the side setback from 10' to 6' on the 72' lots to accommodate Truland courtyard-garage style floorplans. Homes on the 72' lots will be required to have gutters.
- Recreational vehicles and campers shall not be parked or stored on any Lot. Boats and utility trailers, if desired to be kept on property, shall be parked fully enclosed within garages.

Faulkner's Place

- Proposing to move from attached to detached Townhome product.
- Proposing to increase lot size to 33'x 105'.
- Proposing to reduce unit count from 132 attached to 89 detached, a reduction of 43 units.
- Proposing new Elevations & Floorplans
- Setbacks and minimum spacing will be the following:
 - Front – 30'
 - Rear – 0'
 - Side – 10' / 0'
 - Side Street – 15'

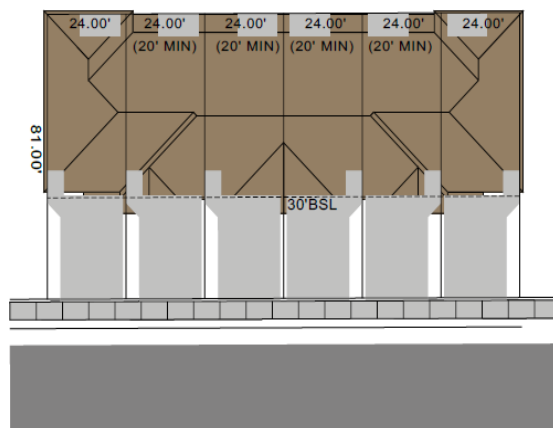
Proposed Conceptual Multifamily Site Plan



Multifamily units are to be 264 maximum, and all located in Phase 6. Maximum building coverage is 35%.

Townhome Lot Typicals

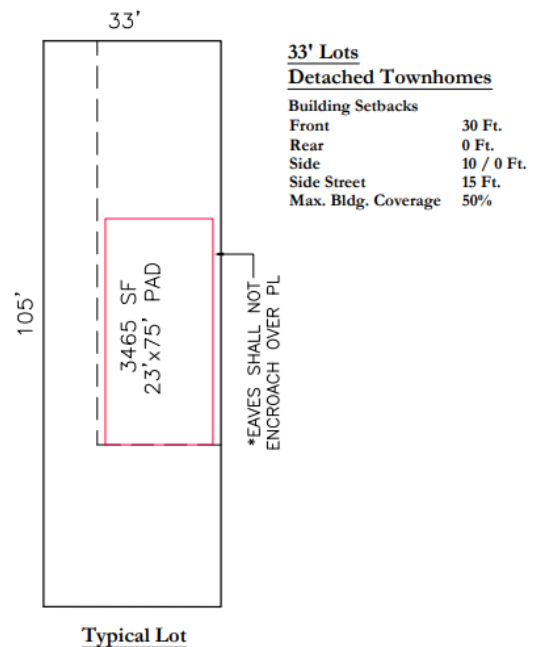
Approved Lot Typicals



Typical Townhome Lots

Building Setbacks	
Front	30 Ft.
Rear	0 Ft.
Side	0 Ft.
Side Street	20 Ft.

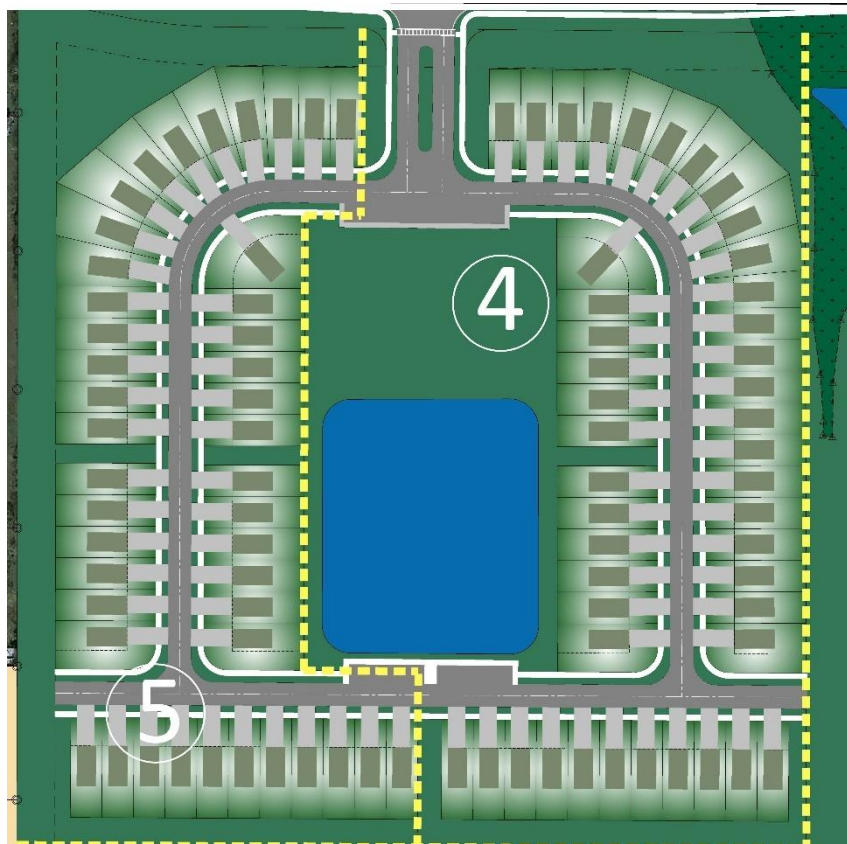
Proposed Lot Typical

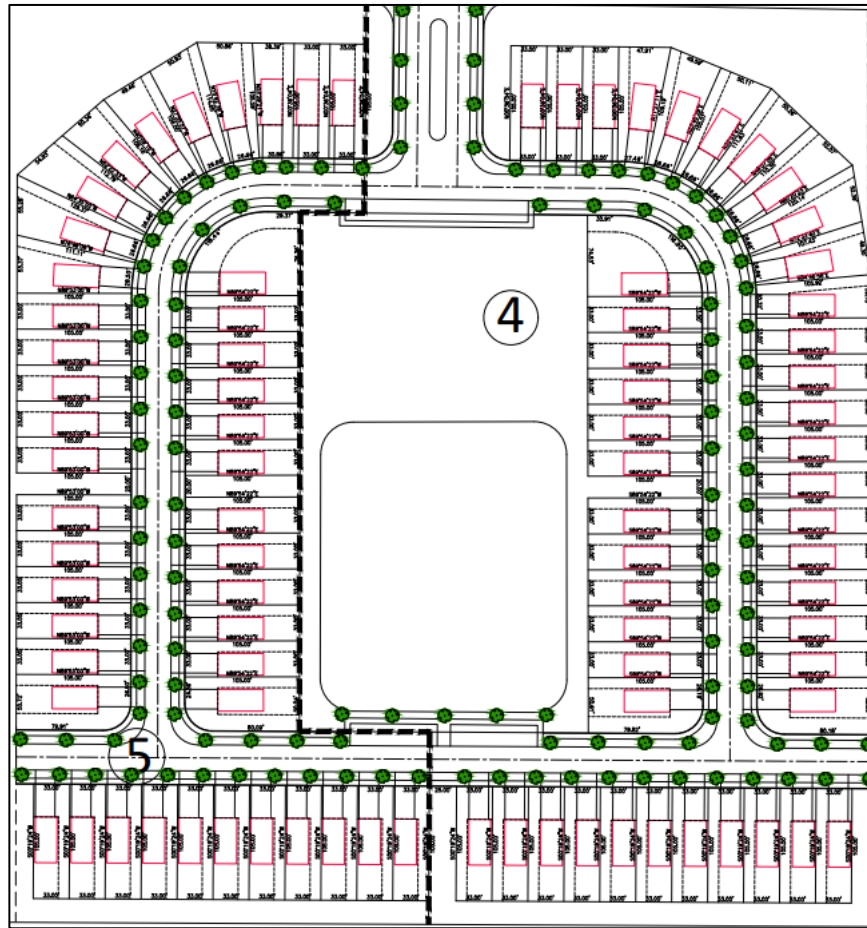


Approved Phase 4 & Phase 5 Layout



Proposed Phase 4 & Phase 5 Layout



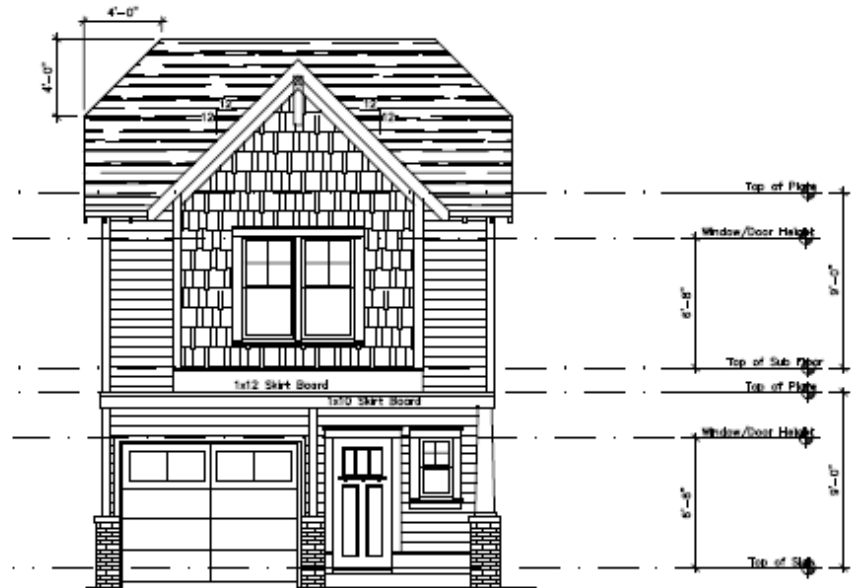


Elevations

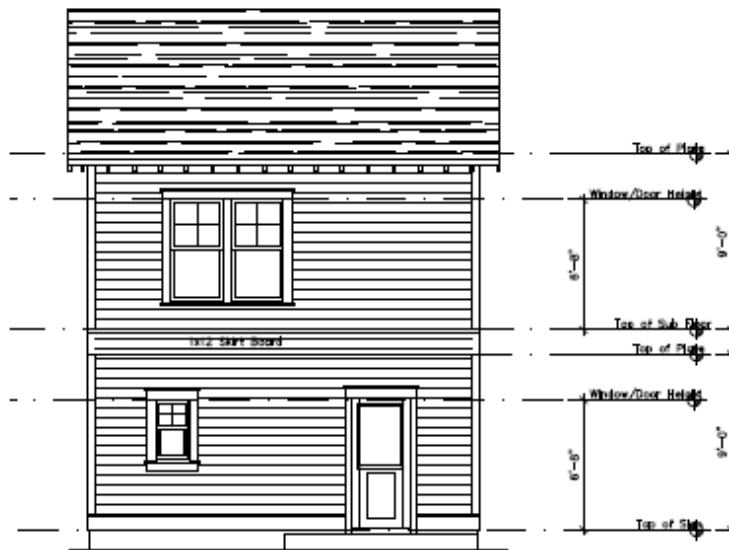




M A T E R I A L S L E G E N D	
①	Hardi Shake Siding
②	1x6 Corner Board
③	Horizontal Lap Siding
④	Architectural Asphalt Shingles
⑤	Brick Veneer @ Front only

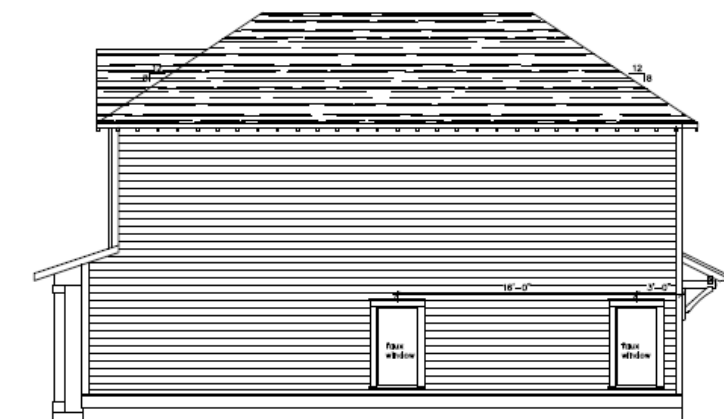


① Front Elevation
A3.1 1/4" = 1'-0"

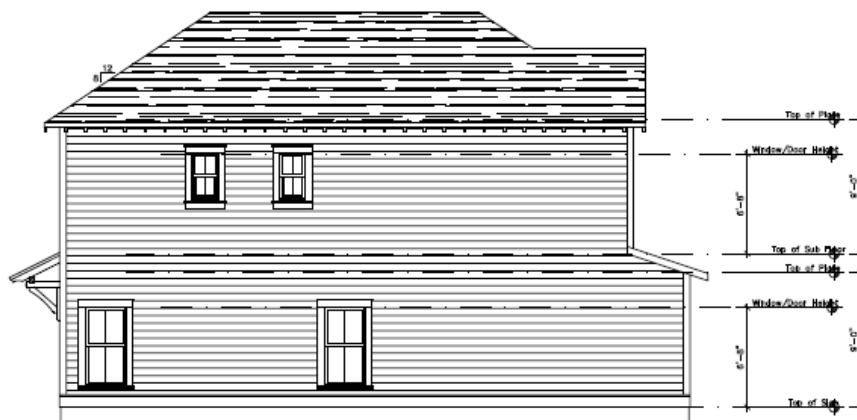


② Rear Elevation
A3.1 1/4" = 1'-0"

M A T E R I A L S L E G E N D	
①	Board & Batten @ 16" OC
②	1x6 Corner Board
③	Horizontal Lap Siding
④	Architectural Asphalt Shingles

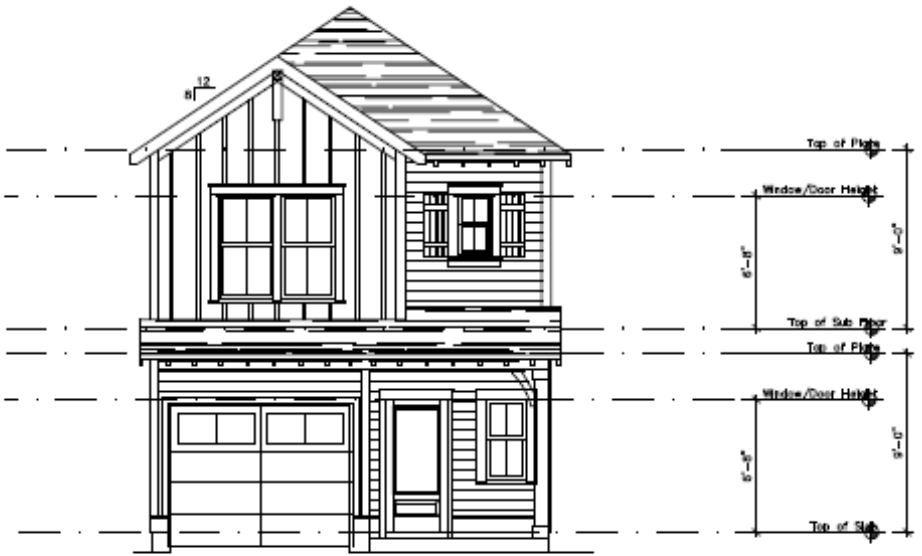


① Right Side Elevation
A3.2 1/4" = 1'-0"



② Left Side Elevation
A3.2 1/4" = 1'-0"

M A T E R I A L S L E G E N D	
①	Board & Batten @ 16" OC
②	1x6 Corner Board
③	Horizontal Lap Siding
④	Architectural Asphalt Shingles

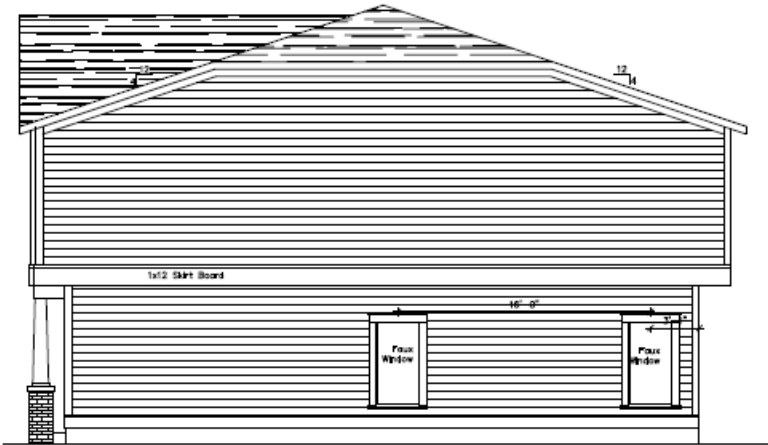


① Front Elevation
A3.1 1/4" = 1'-0"



② Rear Elevation
A3.1 1/4" = 1'-0"

M A T E R I A L S L E G E N D	
①	Hardi Shake Siding
②	1x6 Corner Board
③	Horizontal Lap Siding
④	Architectural Asphalt Shingles
⑤	Brick Veneer @ Front only



1 Right Side Elevation
A3.2 1/4" = 1'-0"



2 Left Side Elevation
A3.2 1/4" = 1'-0"









COMMUNITY DEVELOPMENT



October 24, 2025

68V Ventures
Attn.: Chloe Kelly
707 Belrose Avenue
Daphne, AL 36526

**Subject: Rowan Oak Master Plan Amendment Project Status #MPA25-03 &
Rowan Oak PUD Narrative Amendment Project Status #AP25-13**

Dear 68V Ventures,

On October 23, 2025, the Daphne Planning Commission gave approval of the Rowan Oak Master Plan Amendment. The property is currently zoned PUD, Planned Unit Development in the City of Daphne.

Additionally, the Daphne Planning Commission also set forth a favorable recommendation to approve the proposed amendments to the Rowan Oak PUD Narrative subject to the following regarding the multi-family units: the maximum units are to be 264; maximum building coverage for multi-family is 35%; and all multi-family units are to be located in Phase 6.

If you have any questions, feel free to contact me.

Sincerely,

Adrienne D. Jones, AICP
Community Development Director & Zoning Administrator

cc: David Diehl - Email
File

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2025 - 71**

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND
AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY**

WHEREAS, the management of the City of Daphne has determined that the items listed below are no longer required for public or municipal purposes; and

WHEREAS, the items listed below are recommended for disposal.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that

1. The property listed below is hereby declared to be surplus property; and

DEPT	EQ/VEH #	DESCRIPTION	VIN/SN
FD	0822 / E6	2000 FREIGHTLINER FL80 w/2003 HONDA GENERATOR - SN: EA7-1152613	1FV6JLCB5YHB58277
PD	PD-1	2015 CAT Generator Model C9	8JF01485
CIVIC CENTER		20 (+/-) ROUND WOODEN TABLES -72" x 32 " H	
CIVIC CENTER		22 (+/-) RECTANGLE 8' WOODEN TABLES- 8'L x 30" W x 30" H	
CIVIC CENTER		2 (+/-) YELLOW-RECTANGLE 6' WOODEN TABLES -6' L x 30" W x 30" H	
CIVIC CENTER		5 (+/-) BROWN-RECTANGLE 6' WOODEN TABLES – 6' L x 36" W x 30" H	
CIVIC CENTER		2 (+/-) WOODEN BARS ON WHEELS	

2. The Mayor is authorized to advertise and accept bids through Govdeals.com/Liquidity Services Operations LLC as contracted for the sale of such personal property; and
3. The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the appropriate City fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder and sign all necessary documents.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2025.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella MMC., City Clerk

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2025 - 72**

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND
AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY**

WHEREAS, the Management of the City of Daphne has determined that the items listed below are no longer required for public or municipal purposes; and

WHEREAS, the items listed below are recommended for disposal.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that

1. The property listed below is hereby declared to be surplus property; and

DEPT	DESCRIPTION	SCHOOL NAME
LIBRARY	WACOM DIGITAL DRAWING TABLETS (11)	W J CARROLL INTERMEDIATE
LIBRARY	KORG MICROKEY KEYBOARDS (2)	W J CARROLL INTERMEDIATE
LIBRARY	M-AUDIO KEYBOARDS (2)	W J CARROLL INTERMEDIATE
LIBRARY	M-AUDIO SUSTAIN PEDALS FOR KEYBOARDS	W J CARROLL INTERMEDIATE
LIBRARY	PYLE DIGITAL DRUM WITH DRUMSTICKS	BELFOREST ELEMENTARY

2. The Mayor is authorized to donate such personal property to W J Carroll Intermediate and Belforest Elementary Schools; and
3. The Mayor is further authorized to sell such personal property through Govdeals.com to the highest bidder and deposit any and all proceeds to the appropriate City Fund if for any reason the donation is not needed and sign all necessary documents.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2025.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, City Clerk, MMC

**CITY OF DAPHNE
RESOLUTION 2025-73**

REVISIONS TO CITY OF DAPHNE STREET MAP

WHEREAS, the Planning Commission of the City of Daphne, Alabama at their regular meeting held on October 23, 2025, approved a favorable recommendation to the City Council of the City of Daphne, Alabama for a revision to the City of Daphne Street Map as presented at said meeting; and

WHEREAS, said revision to street map is necessary due to additional streets being added to and accepted by the City; and

WHEREAS, the City Council of the City of Daphne, Alabama, after due consideration, and upon the recommendation of the Planning Commission of the City of Daphne, believes it is in the best interest of the health, safety and welfare of the citizens of the City to accept the revisions to the City of Daphne Street Map; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows:

SECTION I: ADOPTION OF MAP

THAT the City of Daphne Street Map was considered by the City of Daphne Planning Commission on October 23, 2025, and having made a favorable recommendation to the City Council and said revised map being attached hereto as Exhibit “A” is hereby adopted as the official “City of Daphne Street Map.”

SECTION II: REPEALER

THAT Resolution 2025-35 entitled “Revisions to City of Daphne Street Map” is hereby repealed in its entirety and any Resolution(s) or parts of Resolution(s) conflicting with the provisions of this Resolution are hereby repealed insofar as they conflict.

SECTION III: EFFECTIVE DATE

THAT this Resolution shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne, Alabama.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THIS THE _____ day of _____, 2025.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

**COMMUNITY DEVELOPMENT
INTERNAL MEMORANDUM**



DATE: October 24, 2025
TO: Office of the City Clerk
FROM: Adrienne Jones, AICP, Director of Community Development
SUBJECT: Official City of Daphne Street Map Update

At the October 23, 2025 regular meeting of the City of Daphne Planning Commission, seven members were present. The motion carried unanimously to set forth a favorable recommendation to approve the Official City of Daphne Street Map.

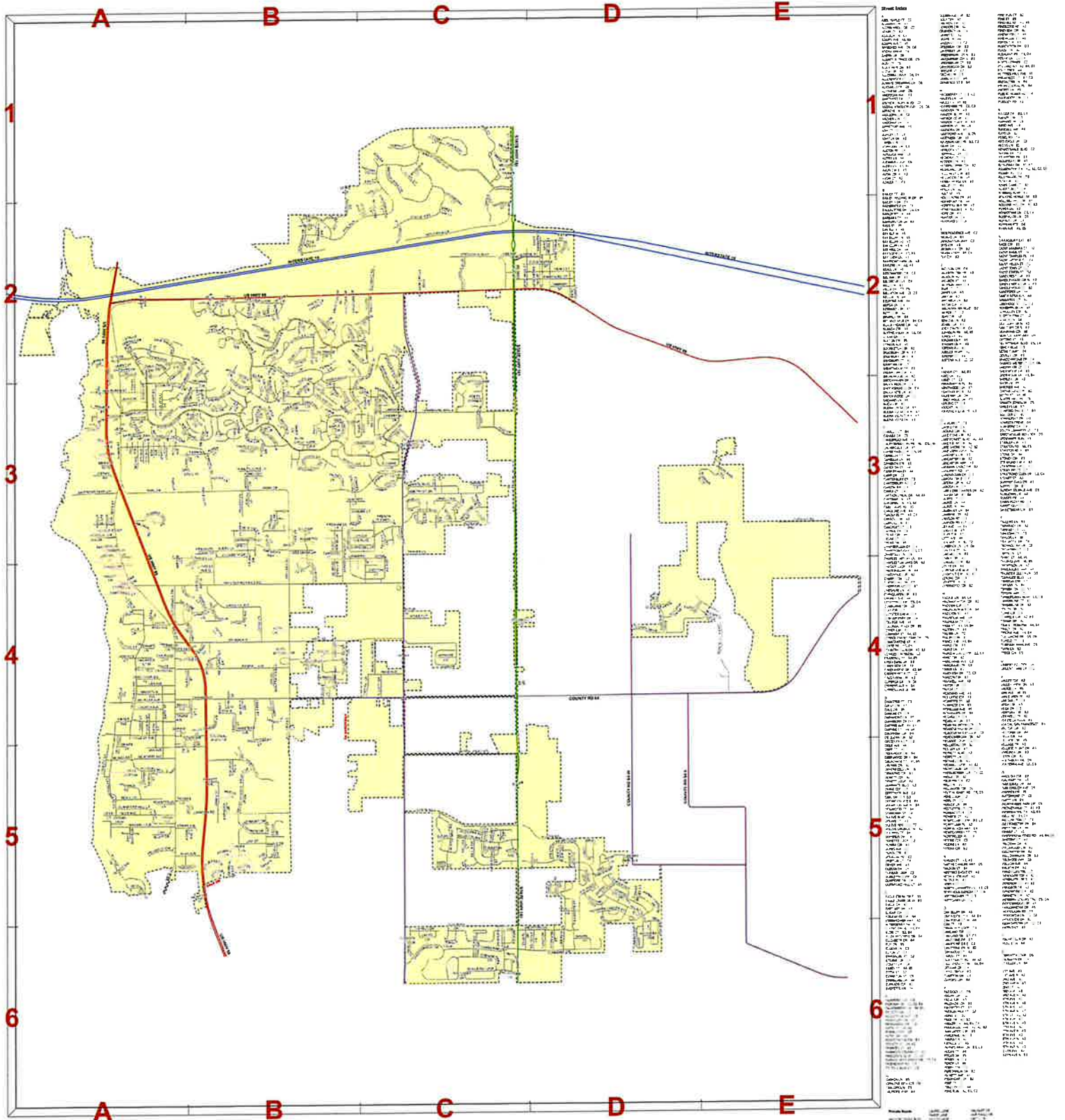
Attached please find the appropriate documentation and action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare a resolution for placement on the City Council agenda.

Thank you,
ADJ/jv

Attachment(s)

cc: file



This map is a public document and is not intended to be used for any purpose other than to provide information about the City of Daphne. The information on this map is derived from the City of Daphne's official records and is not intended to be used for any purpose other than to provide information about the City of Daphne. The City of Daphne is not responsible for any errors or omissions on this map. For more information, please contact the City of Daphne's Planning Department at (205) 422-1000.

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2025- 74**

**ADDITIONAL APPROPRIATION: ALDOT PROJECT #ATRP2 02-2022-171: WIDEN,
RESURFACE, TURN LANE ADDITION & STRIPE US-90 SECTION**

WHEREAS, Ordinance 2025-17 approved and adopted the Fiscal Year 2026 Budget on September 15, 2025; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2026 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2026 budget; and

WHEREAS, the City received an Alabama Transportation Rehabilitation and Improvements Program II (ATRIP II) grant from the Alabama Department of Transportation (ALDOT) in the amount of \$2,000,000 to assist with the widening and resurfacing of US-90 from Mt. Aid Baptist Church to 800 feet west of SR-181 intersection.; and

WHEREAS, ALDOT previously let the project and Resolution 2025-57 appropriated \$730,709 for the City's portion of the construction cost; and

WHEREAS, after construction commenced, it was determined that certain additional utilities needed to be relocated at a cost of \$39,000 to the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that:

1. Funds in the amount of **\$39,000 from the Capital Reserve Fund** are appropriated and made a part of the Fiscal Year 2026 budget for the City's additional cost related to the widening and resurfacing of US-90 from Mt. Aid Baptist Church to 800 feet west of SR-181 intersection.
2. The Mayor is hereby authorized and directed to do or perform or cause to be done or performed in the name of and behalf of the City such other acts, and to execute, deliver, file and record such other instruments, documents, certificates, notifications and related documents, all as shall be required by law or necessary or desirable to carry out the provisions and purposes of this resolution.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this 17th day of November, 2025.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2025-75**

ADDITIONAL APPROPRIATION: CITY HALL ROOF REPLACEMENT

WHEREAS, Ordinance 2025-17 approved and adopted the Fiscal Year 2026 Budget on September 15, 2025; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2026 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2026 budget; and

WHEREAS, a portion of the roof at City Hall has had significant leaks and has significant visible damage due to age and several natural disasters throughout the past year and is need of replacement; and

WHEREAS, the City Hall Roof Project has previously been bid and Resolution 2025-44 appropriated \$425,000 of the replacement cost; and

WHEREAS, additional repairs for roof drain modifications and blocking need to be performed on the City Hall roof in the amount of \$27,300 in excess of the amount previously appropriated.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

- 1) Funds in the amount \$27,300 from the **Capital Reserve Fund** are hereby appropriated and made part of the Fiscal Year 2026 Budget for additional repairs to the roof at City Hall.
- 2) The Mayor is hereby authorized and directed to do or perform or cause to be done or performed in the name of and behalf of the City such other acts, and to execute, deliver, file and record such other instruments, documents, certificates, notifications and related documents, all as shall be required by law or necessary or desirable to carry out the provisions and purposes of this resolution.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS 17th DAY OF November, 2025.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, City Clerk, MMC

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2025-76**

A RESOLUTION ORDERING THE DEMOLITION OF A BUILDING OR STRUCTURE LOCATED AT 905 DAPHNE AVENUE, DAPHNE, ALABAMA, PARCEL ID# 43-04-17-3-000-045.000, IN COMPLIANCE WITH SECTIONS 11-40-30 THROUGH 11-40-36, SECTIONS 11-53B-1 THROUGH 11-53B-16, INCLUSIVE, OF THE CODE OF ALABAMA, AND IN COMPLIANCE WITH ORDINANCE NUMBER 2024-17 OF DAPHNE, ALABAMA; AND CALLING FOR THE CITY TO CAUSE SAID DEMOLITION TO BE PERFORMED AND DIRECTING THE CITY ATTORNEY AND THE CITY CLERK TO CAUSE THE COST OF SUCH DEMOLITION TO BE CHARGED AGAINST THE LAND ON WHICH THE BUILDING OR STRUCTURE EXISTS AS A MUNICIPAL LIEN OR CAUSE SUCH COST TO BE RECOVERED IN A SUIT AT LAW AGAINST THE OWNER OR OWNERS

WHEREAS, the Appropriate Municipal Official of Daphne, Alabama, determined that the condition of the buildings or structures located at **905 Daphne Avenue**, Parcel I.D. Number **43-04-17-3-000-045.000**, are in such a condition as to make them dangerous to the life, health, property, morals, safety, or general welfare of the public or the occupants;

WHEREAS, contemporaneously with the filing of “Finding of Public Nuisance, Notice and Order to Remedy, and Notice of *Lis Pendens*” on October 9, 2025, a copy of same was sent via certified mail, properly addressed and postage prepaid, to:

A. All persons, firms, associations, or corporations last assessing the subject property for state taxes to the address on file in the Baldwin County Revenue Commissioner’s Office,

B. The record property owner or owners (including any owner or owners of an interest in the subject property) as shown from a search of records of the office the Judge of Probate of Baldwin County, Alabama, at the owner or owners’ last known address and at the address of the subject property,

C. All mortgagees of record as shown from a search of the records of the office of the Judge of Probate of Baldwin County, Alabama, to the address set forth in the mortgage or, if no address for the mortgagee is set forth in the mortgage, to the address determined to be the correct address by the Appropriate Municipal Official,

D. All lien holders of record as shown from a search of the records of the office of the Judge of Probate of Baldwin County, Alabama to the address set forth in the statement of lien or, if no address for the lien holder is set forth in the statement of lien, to the address determined to be the correct address by the Appropriate Municipal Official,

E. Such other persons who are otherwise known to the City Clerk or to the Appropriate Municipal Official who could have an interest in the subject property.

WHEREAS, contemporaneously with the filing of the “Finding of Public Nuisance, Notice and Order to Remedy, and Notice of *Lis Pendens*,” a copy of the same was posted at or within three feet of an entrance to the buildings on the subject property; and

WHEREAS, notice that the Appropriate Municipal Official has made a finding that the subject buildings are dangerous because they are unsafe to the extent that they are a public nuisance and are subject to demolition, and that a public hearing would be held upon written request by any person or entity with an interest in the buildings, was also given to all interested parties.

BE IT RESOLVED by the City Council of the City of Daphne, Alabama, while in regular session on **November 17, 2025**, at 6:00 p.m., as follows:

Section 1. No hearing was requested by any person or entity with an interest in the buildings. The findings of the Appropriate Municipal Official have been presented to the City Council, and after due deliberation the City Council finds that all the structures standing at **905 Daphne Avenue**, Alabama, Parcel ID# **43-04-17-3-000-045.000**, are unsafe to the extent of becoming a public nuisance to the citizens of the City and are due to be demolished in compliance with Sections 11-40-30 through 11-40-36 and Sections 11-53B-1 through 11-53B-16, inclusive, of the Code of Alabama (1975), and Ordinance Number 2024-17 of the City;

Section 2. That the City shall cause said demolition to be performed by its own employees and/or by contractor(s); and

Section 3. That the City Attorney and the City Clerk are hereby directed to cause the cost of such demolition to be charged against the land on which the building or structure is located and shall constitute a lien on the property for the amount of the assessment or cause such cost to be recovered in a suit at law against the owner or owners.

ADOPTED this, the 17th day of November, 2025.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

CERTIFICATION OF CLERK

STATE OF ALABAMA)
BALDWIN COUNTY)

I, Candace G. Antinarella, Clerk of Daphne, Alabama, do hereby certify that the above and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of Daphne, Alabama, on the 17th day of November, 2025.

Witness my hand and seal of office this ____ day of November, 2025.

Candace G. Antinarella, MMC, City Clerk

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2025-76**

**A RESOLUTION REGARDING THE DEMOLITION OF A
BUILDING OR STRUCTURE LOCATED AT 905 DAPHNE
AVENUE, DAPHNE, ALABAMA, PARCEL ID# 43-04-17-3-
000-045.000, IN COMPLIANCE WITH SECTIONS 11-40-30
THROUGH 11-40-36, SECTIONS 11-53B-1 THROUGH 11-
53B-16, INCLUSIVE, OF THE CODE OF ALABAMA, AND
IN COMPLIANCE WITH ORDINANCE NUMBER 2024-17
OF DAPHNE, ALABAMA; AND DECIDING NOT TO
ORDER DEMOLITION AT THIS TIME**

WHEREAS, the Appropriate Municipal Official of Daphne, Alabama determined that the condition of the buildings or structures located at **905 Daphne Avenue**, Parcel I.D. Number **43-04-17-3-000-045.000**, are in such a condition as to make them dangerous to the life, health, property, morals, safety, or general welfare of the public or the occupants;.

WHEREAS, contemporaneously with the filing of “Finding of Public Nuisance, Notice and Order to Remedy, and Notice of *Lis Pendens*” on October 9, 2025, a copy of same was sent via certified mail, properly addressed and postage prepaid, to:

A. All persons, firms, associations, or corporations last assessing the subject property for state taxes to the address on file in the Baldwin County Revenue Commissioner’s Office,

B. The record property owner or owners (including any owner or owners of an interest in the subject property) as shown from a search of records of the office the Judge of Probate of Baldwin County, Alabama, at the owner or owners’ last known address and at the address of the subject property,

C. All mortgagees of record as shown from a search of the records of the office of the Judge of Probate of Baldwin County, Alabama, to the address set forth in the mortgage or, if no address for the mortgagee is set forth in the mortgage, to the address determined to be the correct address by the Appropriate Municipal Official,

D. All lien holders of record as shown from a search of the records of the office of the Judge of Probate of Baldwin County, Alabama to the address set forth in the statement of lien or, if no address for the lien holder is set forth in the statement of lien, to the address determined to be the correct address by the Appropriate Municipal Official,

E. Such other persons who are otherwise known to the City Clerk or to the Appropriate Municipal Official who could have an interest in the subject property.

WHEREAS, contemporaneously with the filing of the “Finding of Public Nuisance, Notice and Order to Remedy, and Notice of *Lis Pendens*,” a copy of the same was posted at or within three feet of an entrance to the building on the subject property; and

WHEREAS, notice that the Appropriate Municipal Official has made a finding that the subject buildings are dangerous because they are unsafe to the extent that they are a public nuisance and are subject to demolition, and that a public hearing would be held upon written request by any person or entity with an interest in the buildings, was also given to all interested parties.

BE IT RESOLVED by the City Council of the City of Daphne, Alabama, while in regular session on **November 17, 2025**, at 6:00 p.m., as follows:

Section 1. No hearing was requested by any person or entity with an interest in the buildings. The findings of the Appropriate Municipal Official have been presented to the City Council and, after due deliberation, without waiver of any future recourse, the City Council finds that there is good cause not to demolish the structures at this time.

ADOPTED this, the 17th day of November, 2025.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

CERTIFICATION OF CLERK

STATE OF ALABAMA)
BALDWIN COUNTY)

I, Candace G. Antinarella, Clerk of Daphne, Alabama, do hereby certify that the above and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of Daphne, Alabama, on the 17th day of November, 2025.

Witness my hand and seal of office this ____ day of November, 2025.

Candace G. Antinarella, MMC, City Clerk