



CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
TUESDAY, SEPTEMBER 2, 2025 at 6:00 PM

1. CALL TO ORDER

A. ROLL CALL

B. INVOCATION Father Tuck Bowen, St. Stephen's Charismatic Episcopal Church

C. PLEDGE OF ALLEGIANCE

2. PUBLIC HEARING

A. PUBLIC HEARING: Abatement of Nuisance Property located 505 Van Avenue, Daphne, Alabama.

3. APPROVE MINUTES

A. August 18, 2025 regular meeting

4. REPORTS OF STANDING COMMITTEES

A. FINANCE COMMITTEE - Phillips

Review the minutes from the August 18, 2025 meeting

Treasurer's Report for July 2025: Unrestricted Fund Balance - \$32,950,625

Total Cash Balance - \$48,958,150

Sales Tax for June 2025: \$2,445,190.71; Lodging tax for June 2025: \$177,027.22

Debt Summary - July 2025: Warrants - \$28,151,132

Capital Leases: General Fund - \$278,808; Enterprise Fund - \$957,391

B. BUILDINGS & PROPERTY COMMITTEE- Goodlin

C. PUBLIC SAFETY COMMITTEE - Hughes

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE - Olen

i. Review the minutes from the August 4th meeting.

E. PUBLIC WORKS COMMITTEE - Conaway

i. **MOTION** to re-appoint Lee Yokel to the Environmental Advisory Committee for a two-year term to expire September 2027.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS

A. BOARD OF ZONING ADJUSTMENTS - Adrienne Jones

B. DAPHNE PUBLIC SCHOOL COMMISSION - Conaway

- C. **DOWNTOWN REDEVELOPMENT AUTHORITY** - Conaway
- D. **INDUSTRIAL DEVELOPMENT BOARD** - Scott
- E. **LIBRARY BOARD** - Goodlin
- F. **PLANNING COMMISSION** - Olen
- G. **RECREATION BOARD** - Hughes
- H. **UTILITY BOARD** - Coleman
- 6. **PUBLIC PARTICIPATION**
- 7. **MAYOR’S REPORT**
- 8. **CITY ATTORNEY REPORT**
- 9. **DEPARTMENT HEAD REPORTS**
- 10. **CITY CLERK’S REPORT**
 - A. **MOTION** to approve the Eastern Shore Children's Business Fair on October 25, 2025 from 10:00am - 1:00pm at Centennial Park.
 - B. **MOTION** to approve the SEEDS Crawfish for the Classroom on March 21, 2026 from 4:00-7:00pm located on the front lawn of City Hall.
 - C. **MOTION** to approve the Daphne High School Homecoming Parade on September 25, 2025 from 6:00-8:00pm.
 - D. **MOTION** to approve the Miles for Missions 5k and Fun Run on February 21, 2025 from 8:00-10:00am.
- 11. **RESOLUTIONS**
 - A. **2025-62-Resolution** Declaring Certain Personal Property Surplus and Authorizing the Mayor to Dispose of Such Property - 2009 Toro M P1250 Sprayer
- 12. **2nd READ ORDINANCES**
- 13. **1st READ ORDINANCES**
 - A. **2025 - 17 - Ordinance** Adopting the Fiscal Year 2026 Budget
- 14. **COUNCIL COMMENTS**
- 15. **EXECUTIVE SESSION**
- 16. **ADJOURN**

Abatement Proposal



DATE: 12/31/2024

OWNER: Stallings, James Kendall JR Revocable TR and UST (1/2 INT) ETAL Stallings, Sally Loui and SE Revocable Trust (1/2 INT)

MAILING ADDRESS: P.O. Box 336 Daphne, AL 36526

PROPERTY ADDRESS: 505 Van Ave., Daphne AL 36526

REASON: Citizen complaint- dangerous and unsafe

BUILDING OFFICIAL RECOMMENDATION: After inspection, this structure meets the definition Dangerous Building as per Ordinance 2024-17, the following sections specifically apply;

3(4) Those which have been damaged by fire, wind, earthquake, flood, sinkhole, deterioration, neglect, abandonment, vandalism, or any other cause so as to have become dangerous to life, health, property, morals, safety, or general welfare of the public or the occupants;

3(5) Those which have become or are so damaged, dilapidated, decayed, unsafe, unsanitary, lacking in maintenance, vermin or rat infested, containing filth or contamination, lacking proper ventilation, lacking sufficient illumination, or which so utterly fail to provide the amenities essential to decent living that they are unfit for human habitation, or are likely to cause sickness or disease, so as to cause injury to the life, health, property, morals, safety, or general welfare of the public or the occupants;

3(13) Those which are neglected, damaged, dilapidated, unsecured, or abandoned so as to become an attractive nuisance to children who might play in or on the building to their danger; become a harbor for vagrants, criminals, or immoral persons; or enable persons to resort to the building for committing a nuisance or an unlawful act;

PICTURES:



Please let us know if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Butler".

Eric Butler, CBO

City Of Daphne
1705 S. Main Street, Daphne, AL 36526
251-620-2100 • www.daphneal.com

OFFICE OF THE CITY CLERK



March 6, 2025

VIA U.S. Certified Mail 9214 8901 9403 8303 9549 34

**James Kendall Stallings Jr Revocable Trust
Sally Louise Stallings Revocable Trust
Post Office Box 336
Daphne, Alabama 36526**

**Re: Demolition of 505 Van Avenue
Parcel 43-04-41-0-005-110.000 PIN: 40159**

Dear Mr. & Mrs. Stallings:

In accordance with City of Daphne Ordinance 2024-17, the structure located at the property listed above has been declared to be a dangerous building. You have twenty (20) days from the date of this letter to contact the City of Daphne Building Department to discuss a resolution to this issue. Demolish the unsafe structure or the City will do it for you and assess the costs of doing so against the property.

If you fail to contact the City of Daphne Building Department within the time allotted, the City may proceed with its authority to demolish the structure, and all costs, including associated legal fees, will be charged against the property in the form of a lien.

If you or any other interested parties have any questions about this matter, please contact the City of Daphne Building Department at (251) 620-1500.

Sincerely,


Candace G. Antinarella, MMC
City Clerk


Eric Butler, CBO
Building Inspections Official

cc: James Kendall Stallings Jr Revocable Trust 505 Van Ave, Daphne AL 36526
Via Certified Mail 9214 8901 9403 8303 9554 29

OFFICE OF THE CITY CLERK



May 7, 2025

VIA U.S. Certified Mail 92071901940383000013203559

**James Kendall Stallings Jr Revocable Trust
Sally Louise Stallings Revocable Trust
Post Office Box 336
Daphne, Alabama 36526**

**Re: Demolition of 505 Van Avenue
Parcel 43-04-41-0-005-110.000 PIN: 40159**

Dear Mr. & Mrs. Stallings:

In accordance with City of Daphne Ordinance 2024-17, the structure located at the property listed above has been declared to be a dangerous building. You are hereby directed to demolish the structure within forty-five (45) days of the date of this notice. If you intend to remove the structure yourself, a demolition permit is required from the City of Daphne's Building Department.

In the event you do not comply within forty-five (45) days of the date of this notice, the demolition will be completed by the City and the costs of the demolition will be assessed against your property. Please be advised that the City also reserves any other rights that it may have at law or in equity, including a civil lawsuit to abate the public nuisance. Of course, our sincere preference is that you take action immediately to remedy the nuisance.

If you have any questions, please give me a call at (251) 620-1500.

Sincerely,

Candace G. Antinarella, MMC
City Clerk

Eric Butler, CBO
Building Inspections Official

cc: James Kendall Stallings Jr Revocable Trust 505 Van Ave, Daphne AL 36526
Via Certified Mail 92071901940383000013203566



O'HARA LAW FIRM

August 8, 2025

Via Email
And Hand Delivery

Mayor Robin LeJeune (mayorlejuene@daphneal.com)
City Council Members (cityclerk@daphneal.com)

Re: Request for Council Hearing re: Notice of Demolition at 505 Van Avenue

Dear Mayor and City Council:

I represent the interest of the James Kendall Stallings, Jr. Revokable Trust, the Sally Louise Stallings Revokable Trust and Gregg Stallings. Pursuant to Section 8(a) of Daphne Ordinance 2024-17, my clients respectfully object to the finding that their property is a public nuisance and must be demolished. They request a hearing before the Council.

The City has directed the most drastic measure of demolition of the structure rather than repair. My clients have retained a structural engineer licensed in Alabama who has inspected the building and determined that, while it is need of substantial repairs, it is still structurally sound. In other words, the structure can be repaired-cost-effectively and the drastic remedy of demolition is overkill. If you have any questions or would like to further discuss this matter, please call me at 251-214-5165.

Best regards,

Thomas M. O'Hara

August 18, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

1. CALL TO ORDER:

There being a quorum present Council President Ron Scott called the meeting to order at 6:00pm.

2. ROLL CALL:

COUNCIL MEMBERS PRESENT: Tommie Conaway, Steve Olen, Doug Goodlin, Ron Scott, Ben Hughes, Joel Coleman and Angie Phillips

Also Present: Candace Antinarella, City Clerk; Patrick Dungan, City Attorney; Mayor LeJeune; Chief Brian Gulsby, Police; Chief Tacon, Fire; Emmie Powell, Library; Kelli Reid, Finance; Bobby Purvis, Public Works; Troy Strunk, City Development; Andy Bobe, City Engineer; Vickie Hinman, Human Resources; Ange Baggett, Marketing/Tourism; Adrienne Jones, Planning; Schuyler Smith, Junior City Councilmember; Amber Lue, Junior City Councilmember; Isabella New, Junior City Councilmember; Lakyn Coggin, Junior City Councilmember; and Jessica Linne, Assistant City Clerk.

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation was given by Daphne Firefighter Thomas Clark.

3. PRESENTATION:

Chief Gulsby, Mayor LeJeune and Chief Corrections Officer Kennedy presented the Daphne Police Department's Life Saving Award to Corrections Officer Brandon Jackson.

PROMOTION: Chief Gulsby and Mayor LeJeune recognized Abigail Butler's recent promotion to Telecommunicator II.

RECOGNITION: Mayor LeJeune recognized the Daphne 12U Baseball Champions.

4. APPROVE THE MINUTES:

The minutes from the August 8, 2025 regular meeting were approved.

5. REPORT OF STANDING COMMITTEES:

A. FINANCE COMMITTEE

Councilwoman Phillips said the next meeting is September 15th at 4:30pm.

B. BUILDINGS & PROPERTY COMMITTEE

Councilman Goodlin said minutes from the July 14th meeting are in the packet and the next meeting is September 8th at 5:15pm.

MOTION by Councilman Goodlin to authorize the City Clerk to send an initial 20-day letter for abatement of a dangerous building located at 7475 Dale Road, Daphne, AL. No second was needed.
MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Goodlin to authorize the City Clerk to send an initial 20-day letter for abatement of a dangerous building located at 905 Daphne Avenue, Daphne, AL. No second was needed.
MOTION CARRIED UNANIMOUSLY.

C. PUBLIC SAFETY COMMITTEE

Councilman Hughes said the next meeting is September 8th at 4:30pm.

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REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE

Councilman Olen said the next meeting is September 2nd at 4:30pm.

E. PUBLIC WORKS COMMITTEE

Councilwoman Conaway said the next meeting is September 2nd at 5:15pm.

6. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments

Mrs. Jones said the next meeting is September 4th at 6:00pm and there are two applications for consideration.

B. Daphne Public School Commission

Councilwoman Conaway said the next meeting will be August 25th at 5:30pm.

C. Downtown Redevelopment Authority

Councilwoman Conaway said the next meeting is August 21st at 5:30pm.

D. Industrial Development Board

Councilman Scott said the next meeting is August 19th at 4:30pm.

E. Library Board

Councilman Goodlin said the next meeting is September 11th at 4:30pm.

F. Planning Commission

Councilman Olen said the next meeting is August 28th at 5:00pm.

G. Recreation Board

Councilman Hughes said the next meeting is September 10th at 6:00pm.

H. Utility Board

Councilman Coleman said the minutes from the June meeting are in the packet and the next meeting is August 27th at 5:00pm.

7. PUBLIC PARTICIPATION:

Public participation opened at 6:17pm.

Zachary Catcher, 710 Delachase Court, expressed his concern about the potential development near Van Avenue.

Mrs. Jones, Planning, clarified the application for the property and gave information regarding when the public would be able to express their concerns at a Planning Commission meeting.

Daniel Johnson, 1401 Main Street, said he is also concerned about the potential development especially since it is already a congested intersection.

Ann Hartwell, 715 Delachase Court, said she wants to make sure it is on record that there are individuals concerned about the potential development near Van Avenue.

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CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

Jonathan Tillman, 808 Van Avenue, expressed his concerns regarding the potential development at Van Avenue.

Public participation closed at 6:32pm.

8. MAYOR'S REPORT:

Mayor LeJeune encouraged citizens to write letters expressing their concerns because these letters are shared with Committee members or Councilmembers and go into minutes of meetings. He reminded everyone the upcoming election is August 26th and said the Eastern Shore Republican's Women group will be holding a candidate forum on Tuesday at 4:00pm.

9. CITY ATTORNEY REPORT:

City Attorney said there was no report.

10. DEPARTMENT HEAD COMMENTS:

Chief Tacon, Fire, said Engine 1 should be arriving soon and the Fire Department is participating in a public safety job fair on Tuesday.

Ange Baggett, Marketing, shared about upcoming events at the Civic Center.

Emmie Powell, Library, said September is Library Card month and encouraged all to renew their cards or open a card. She shared about new programs at the Library.

Bobby Purvis, Public Works, shared about a recent tree that had fallen across Highway 98 and commended Josh Burkett and his team for their quick work clearing the road.

Charlie McDavid, Recreation, said the Senior Center recently held their monthly bingo, shared about animal shelter adoption updates and said they will be offering pickleball and tennis lessons soon.

Kelli Reid, Finance, gave an update on the FY 2026 budget.

Schuyler Smith, Junior City Councilmember, said the group recently had a two-day tour of the City and that they will be determining their meeting schedule soon.

11. CITY CLERK'S REPORT:

City Clerk gave information regarding the upcoming election on August 26th at the Civic Center.

**MOTION by Councilman Olen to approve the Miles for Heroes 5k run/walk on November 1, 2025 from 8:00 – 9:00am. Seconded by Councilman Coleman.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Coleman to set a public hearing on September 2, 2025 for the abatement of nuisance property located at 505 Van Avenue, Daphne, Alabama. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.**

12. RESOLUTIONS:

- A. 2025 - 56 - Resolution Authorizing the Mayor to Enter into an Agreement with the Alabama Department of Transportation for the Bridge Replacement over D'Olive Creek on Bayview Drive**

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CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

- B. 2025 - 57 - Appropriation: ALDOT Project #ATRP2 02-2022-171: Widen, Resurface, Turn Lane Addition and Strip US-90 Section**
- C. 2025 - 58 - 2025-D-Milton Jones Road Extension - Bid Award: Rob Middleton Construction, LLC**
- D. 2025 - 59 - Appropriation: Milton Jones Road Extension - \$500,000**
- E. 2025 - 60 - Resolution to Repeal Resolution 2018-01 Regarding a Tobacco Surcharge for Employee Health Insurance Participation**

MOTION by Councilman Hughes to waive the reading of Resolution 2025-56. Seconded by Councilwoman Conaway.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to adopt Resolution 2025-56. Seconded by Councilwoman Conaway.
MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to waive the reading of Resolution 2025-57. Seconded by Councilwoman Conaway.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to adopt Resolution 2025-57. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to waive the reading of Resolutions 2025-58 and 2025-59. Seconded by Councilwoman Phillips.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to adopt Resolution 2025-58. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to adopt Resolution 2025-59. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to waive the reading of Resolution 2025-60. Seconded by Councilwoman Phillips.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to adopt Resolution 2025-60. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.

13. 2ND READ ORDINANCES:

- A. 2025 - 16 - Ordinance Amending the City of Daphne's Community Standards Ordinance 2013-38 - Tattoo Studios**

August 18, 2025
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

MOTION by Councilwoman Conaway to waive the reading of Ordinance 2025-16. Seconded by Councilwoman Phillips.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to adopt Ordinance 2025-16. Seconded by Councilwoman Phillips.
MOTION CARRIED UNANIMOUSLY.

14. 1ST READ ORDINANCES:

15. COUNCIL COMMENTS

Councilman Olen reminded everyone to get out and vote on August 26th.

Councilman Coleman congratulated Officer Jackson for his recognition and the baseball team.

Councilman Hughes congratulated Officer Jackson on his recognition.

Councilwoman Phillips commended the Council for how well they have worked together and spoke on the recent loss in the community.

Council President Scott commented on the recent loss in the community.

Mayor LeJeune said to remember the first responders who work in those difficult situations and to remember the family as they deal with the aftermath. He thanked the Council for approving the Milton Jones Road Extension.

16. ADJOURN:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, COUNCIL ADJOURNED AT 6:57PM.

Respectfully submitted by,

Certification of Presiding Officer,

Candace G. Antinarella, MMC, City Clerk

Ron Scott, Council President



CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
MONDAY, AUGUST 18 , 2025 at 4:30 P.M.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m.

Present were:

Chairperson Mrs. Angie Phillips
Councilwoman Mrs. Tommie Conaway
Councilman Mr. Steve Olen
Councilman Mr. Joel Coleman

Councilman Mr. Ron Scott
Councilman Mr. Ben Hughes
Councilman Mr. Doug Goodlin

Also Present: Mayor Robin LeJeune, Finance Director Mrs. Kelli Reid, Accountant III Mrs. Suzânn Henson, Revenue Officer Mrs. Connie Champion, Human Resource Director Mrs. Vickie Hinman, City Clerk Mrs. Candace Antinarella, Executive Director of City Development Mr. Troy Strunk, Fire Chief Mrs. LeAnn Tacon, Director of Events and Marketing Mrs. Ange Baggett, Public Works Director Mr. Bobby Purvis, Community Development Director Adrienne Jones, City Engineer Andy Bohe, and City Attorney Mr. Patrick Dungan

Junior City Council – Schuyler Smith, Lakyn Coggin, and Emma Coleman

2. PUBLIC PARTICIPATION

Curt Fonger spoke on his concerns on the pedestrian walkway/sidewalk intersection of Randall Avenue and Via Del San Francisco not being handicap accessible. Discussion was made that the ADA Transition Plan is still evaluating areas like this one and the City would follow up on this site.

3. APPROVE MINUTES FOR THE PREVIOUS MEETING

The previous meeting minutes were approved.

4. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resources Report:

- Current Open Positions – 14

Mrs. Hinman reviewed the monthly Safety Committee meeting topics and discussed other Human Resources projects and events. Mrs. Hinman noted that offers have been made for the Firefighter openings and the School Crossing positions have been hired. Mrs. Hinman noted the Mowing Maintenance Worker II position was a promotion.

5. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – July, 2025

Mrs. Champion reviewed the following reports and information:

- Code enforcement issued 9 warnings resulting in businesses becoming compliant and \$2,404.21 in revenue.
- New Businesses with a physical location in Daphne - 10
- Simplified Sellers Use Tax collections - \$213,213.21 and YTD collections - \$2,113,038.75
- Total Business Licenses issued were 39 new and 35 renewals for a total of 74 in July 2025

6. SALES & LODGING TAX REPORT

A. Sales and Use Taxes: June, 2025

Mrs. Henson reviewed the Sales & Use Tax Reports: \$2,445,190.71 was collected for June, 2025 which was up \$98,888.07 from June 2024's collections:

- YTD Variance over Budget - \$1,536,359.31

B. Lodging Tax Collections, June, 2025

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for June, 2025 were \$177,027.22 which is down (\$2,443.04) from June 2024's collections.

- YTD Variance over Budget - \$ 96,673.65
- Recreation balance for related purchases - \$859,686.99
- Unreserved balance for Bayfront related purchases - \$1,496,647.57

C. Monthly Occupancy Fee Tax Collections, June, 2025

Mrs. Reid reviewed the Monthly Occupancy Fee Tax Collections Report: \$51,642.50 was collected for June, 2025 which was up \$3,570.50 from June 2024's collections:

- YTD Variance over Budget - \$32,201
- Reserved balance for Occupancy Fee - \$462,943.50

7. FINANCIAL SCHEDULES & REPORTS

A. Financial Reports

1. Treasurer's Report: July, 2025

Mrs. Reid reviewed the Treasurer's Report:

TREASURER'S REPORT					
As of July 31, 2025					
Account Type/Title	7/31/2025	6/30/2025	Increase (Decrease) from last Month	7/31/2024	Increase (Decrease) from Last Year
GENERAL FUND & ENTERPRISE FUNDS	\$ 21,768,021	\$ 22,640,708	\$ (872,687)	\$ 14,681,699	\$ 7,086,322
INVESTMENT FUND	11,182,605	11,220,048	(37,443)	10,802,906	\$ 379,699
Total Unrestricted Cash Balance	32,950,625	33,860,756	(910,131)	25,484,605	7,466,020
SPECIAL REVENUE FUNDS					
4 CENT GAS TAX	388,571	382,779	5,792	324,170	64,401
7 CENT GAS TAX	411,310	404,015	7,295	330,251	81,059
10 CENT GAS TAX	443,987	424,160	19,827	340,949	103,038
TREE & FLOWER	-	-	-	10,287	(10,287)
ANIMAL SHELTER FUND	137,964	142,271	(4,307)	261,734	(123,770)
MOBILE INFIRMARY BUILDING	89,317	96,666	(7,349)	89,406	(89)
FEDERAL DRUG FORFEITURES	140,131	218,305	(78,175)	314,516	(174,385)
LOCAL DRUG FORFEITURES	99,749	99,749	-	95,435	4,314
LIBRARY	87,874	63,517	24,356	78,391	9,483
COURT TRAINING & EQUIPMENT	42,578	44,358	(1,781)	42,129	449
COURT/CORRECTION	530,504	519,915	10,589	528,841	1,663
LODGING TAX	2,819,278	2,844,395	(25,117)	2,304,980	514,298
AGENCY FUNDS					
SELF INSURANCE	216,057	218,803	(2,746)	233,801	(17,744)
OPEB TRUST INVESTMENT FUND	1,954,814	1,954,238	576	1,593,628	361,186
	7,362,132	7,413,172	(51,040)	6,548,518	813,614
CAPITAL PROJECT FUNDS					
CAPITAL RESERVE	6,791,959	7,002,084	(210,125)	5,527,816	1,264,143
2023 CONSTRUCTION FUND	1,904,619	2,547,171	(642,551)	7,558,041	(5,653,422)
	8,696,578	9,549,255	(852,677)	13,085,857	(4,389,279)
DEBT SERVICE FUNDS					
DEBT SERVICE	(51,185)	(374,004)	322,819	(73,271)	22,086
Total Restricted Cash Balance	16,007,525	16,588,423	(580,898)	19,561,104	(3,553,579)
Total City Cash Balance	\$ 48,958,150	\$ 50,449,179	\$ (1,491,029)	\$ 45,045,709	\$ 3,912,441
	Encumbrance Total as of		7/31/2025	\$ 171,954.79	

2. Encumbrance Report

- Encumbrance balance - \$171,954.79 as of July, 2025.

Mrs. Reid reviewed the Encumbrance Report and noted there are only two line items remaining.

3. Outstanding Appropriations

Mrs. Reid reviewed the Outstanding Appropriations report.

4. Financial Overview: Debt Summaries & Monthly Financial Statements

Mrs. Reid reviewed the following Financial Statements:

- Debt Summary Schedules (General & Enterprise Funds), July, 2025
 - Outstanding Warrant Balance as of July, 2025: \$28,151,132
 - Outstanding Capital Lease Balance as of July, 2025:
 - General Fund: \$278,808
 - Enterprise Fund: \$957,391

- Overtime Report YTD
- Monthly Financial Statements, June 2025
 - General Fund YTD Budgetary Net Income: \$6,544,539 which is more \$3,370,679 than the prior YTD net income
 - Solid Waste Fund Transfers \$1,781
 - Civic Center Fund Transfers \$200,999

5. Summary of Budgetary Amendments

Mrs. Reid reviewed the General Fund budgetary amendments made to the FY2025 Budget.

- Total Appropriations Year to Date – \$2,245,168
- Adjusted Expenses over Revenue – (\$2,242,163)

6. Unfunded Future Projects Expenditure Summary

Mrs. Reid reviewed the Unfunded Future Projects Expenditure Summary. Mrs. Reid discussed the monies available in reserves and pending projects.

B. Bills Paid Reports – July, 2025

The Bills Paid Report was previously presented electronically.

8. BIDS & APPROPRIATIONS (Resolution)

A. 2025-D2-Bayfront Park Expansion and Improvement Plan

Mrs. Reid noted this bid is tabled pending completion of the review of the bid submittals. Mayor LeJeune noted it will be on the Public Works Meeting on September 2, 2025. Mrs. Reid discussed that an appropriation in the amount of approximately \$4,000,000 to \$6,500,000 will be needed, according to what phases are approved.

9. SURPLUS

A. 2009 Toro MP2150 Sprayer

Mrs. Henson reviewed the surplus Toro MP2150 Sprayer and noted it is a 2009 sprayer.

MOTION BY Mr. Hughes to recommend to Council to declare certain property surplus and authorize the Mayor to dispose of the following surplus property: 2009 Toro MP2150 Sprayer. Seconded by Mr. Goodlin.
MOTION CARRIED UNANIMOUSLY

10. NEW BUSINESS

There was no new business discussed

11. OLD BUSINESS

There was no new business discussed.

12. ADJOURN The meeting adjourned at 5:12 p.m.

CODE ENFORCEMENT/ORDINANCE COMMITTEE MEETING

August 4, 2025, 4:30 p.m.
City Hall, Council Chamber
1705 Main Street, Daphne, AL 36526

MEETING MINUTES

MEMBERS PRESENT: Councilwoman Conaway, Councilman Goodlin, Councilman Scott, Councilman Olen and Councilman Hughes

MEMBERS ABSENT: Councilman Coleman and Councilwoman Phillips

ALSO PRESENT: Patrick Dungan, City Attorney; Christina Brazell, Code Enforcement; Alex Bischoff, Code Enforcement; Mayor LeJeune; Troy Strunk, City Development; Bobby Purvis, Public Works; Andy Bobe, City Engineer; Adrienne Jones, Community Development; Vickie Hinman, Human Resources; Reggie Ardis, Police; Candace Antinarella, City Clerk; and Jessica Linne, Assistant City Clerk.

1) CALL MEETING TO ORDER / ROLL CALL

There being a quorum present Councilman Olen called the meeting to order at 4:30 p.m.

2) APPROVE MINUTES FROM THE July 7, 2025 Meeting

3) PUBLIC PARTICIPATION

4) ORDINANCE REVIEW/DISCUSSION

Councilman Olen presented on the changes made to the Community Standards Ordinance to reflect a section regarding tattoo studios.

**MOTION by Councilman Scott to recommend to Council to approve the Community Standards Ordinance to include a section on tattoo studios. Seconded by Councilman Hughes.
MOTION CARRIED UNANIMOUSLY.**

Councilman Hughes introduced Sean Odom, Everyone's Armory, who gave some more information regarding his request for an amendment to the Land Use Ordinance to include a section for e-commerce. Council discussed. Mayor LeJeune said he and City staff will review and discuss.

Vickie Hinman presented on the Tobacco Resolution.

**MOTION by Councilman Hughes to recommend to Council to approve the Tobacco Resolution.
Seconded by Councilwoman Conaway.
MOTION CARRIED UNANIMOUSLY.**

5) OTHER BUSINESS DEEMED NECESSARY

6) NEXT MEETING

The next meeting is scheduled for Tuesday, September 2, 2025 at 4:30 p.m.

7) ADJOURN

There being no further business to discuss, the Council adjourned at 4:54pm.



City of Daphne Event Permit Application

TYPE OF PERMIT:

- ☒ Special Event/Fundraiser ☐ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)
☐ Athletic Complex/Sporting Event ☐ Other: _____

APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: Eastern Shore Children's Business Fair
APPLICANT NAME: Lynne Holloway
STREET: 607 Southern Way CITY, STATE, ZIP: Spanish Fort 36527
CONTACT PHONE: 251-391-2286 EMAIL: EasternShoreCBF@gmail.com
"ON SITE" CONTACT PERSON DAY OF EVENT: Lynne Holloway
CELL PHONE: same EMAIL: same

EVENT INFORMATION

EVENT NAME: Eastern Shore Children's Business Fair
TYPE OF/PURPOSE OF EVENT: kids entrepreneurship/arts + crafts fair
EVENT DATE: 10/25/25 TIME (START- END): 10am - 1pm
ASSEMBLY TIME: 8:30am # PARTICIPANTS/VEHICLES: 50
EVENT LOCATION: Centennial Park

FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL

BE USED ON-SITE): ESCBF is a one-day marketplace for kids who "own" businesses. We will set up approximately 40 booths. Some may include 10x10 tents.

SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☐ Yes* ☒ No *If Yes, please indicate which City Route is requested: _____

WILL YOUR EVENT REQUIRE BARRICADES: ☐ Yes* ☒ No *If Yes, please indicate quantity & location: _____

WILL YOUR EVENT REQUIRE ELECTRICITY: ☐ Yes* ☒ No *If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☐ Yes* ☒ No *If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' # _____ X \$321.00 10' X 10' # _____ X \$123.00/EACH

TABLES: 8' L # _____ X \$45.00/EACH CHAIRS: # _____ X \$12.00/EACH

OTHER SPECIAL REQUESTS: _____

MARKETING & COMMUNICATIONS

PLEASE NOTE: As a City permitted event, the City of Daphne should be listed as a sponsor on all marketing materials promoting your event, such as, but not limited to, posters, social media outlets, website(s), t-shirts, promo items, etc. It is the event organizer's responsibility to request the official City logo from our Marketing & Events Department in a proper format. No other City of Daphne logo should be utilized. Please initial acknowledgement: _____

Is your event open to the general public? ☒ Yes* ☐ No

* If Yes, do you wish for your event to be listed and/or shared on:

www.daphneak.com? ☒ Yes ☐ No

Facebook.com? ☒ Yes ☐ No

Instagram? ☒ Yes ☐ No

LinkedIn? ☒ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: Lynne Holloway CONTACT PHONE: 251-391-2286

OTHER MARKETING REQUESTS: _____

REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☒ Yes** ☐ No ** If Yes, please provide your City of Daphne

Business License Number here: children's businesses - no license

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

Further, I have read and understand all rules and regulations according to the City of Daphne Ordinance No. 2017-35 as set forth by the governing body of the City of Daphne and will abide by these rules and regulations. I understand that damage to City property, grounds, sidewalks, and/or streets can and will result in additional fees. I also understand that if at any time the City of Daphne appointed Law Enforcement, Code Enforcement, or other personnel feel that said rules and regulations are not being followed the function will be terminated with no refund of said fees.

I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE:

Lynne Holloway

DATE:

8/19/25

INTERNAL USE ONLY

DATE REC'D:

8-19-2025

CITY CLERK:

FIRE DEPT:

[Signature]

APPROVED ROUTE:

POLICE DEPT:

[Signature]

ROUTE MAP ATTACHED: ☐ Yes ☐ No

PUBLIC WORKS:

[Signature]

SPORTS & RECREATION:

EVENT FEE: ☐ Paid \$ _____ CHK# _____

MARKETING & EVENTS:

☐ Waived: _____

** REVENUE:

PROOF OF INSURANCE REC'D: ☐ Yes ☐ No



City of Daphne

Event Permit Application

TYPE OF PERMIT:

- ☒ Special Event/Fundraiser ☐ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)
☐ Athletic Complex/Sporting Event ☐ Other: _____

APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: Supporting Educational Enrichment in Daphne Schools, Inc.

APPLICANT NAME: Beth Dunn, Executive Director

STREET: 25122 Jernigan Street

CITY, STATE, ZIP: Daphne, AL 36526

CONTACT PHONE: 251-802-5002

EMAIL: seedsindaphne@gmail.com

"ON SITE" CONTACT PERSON DAY OF EVENT: Beth Dunn

CELL PHONE: 251-802-5002

EMAIL: seedsindaphne@gmail.com

EVENT INFORMATION

EVENT NAME: SEEDS CRAWFISH FOR THE CLASSROOM

TYPE OF/PURPOSE OF EVENT: Ticketed Crawfish Boil Fundraiser for Daphne Schools

EVENT DATE: March 21, 2026

TIME (START- END): 4-7

ASSEMBLY TIME: Set up 11am

PARTICIPANTS/VEHICLES : Est. 600

EVENT LOCATION: 1705 Main Street, Daphne, AL 36526

FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL BE USED ON-SITE):

SEEDS 's annual Crawfish Boil benefiting Daphne's Public Schools. SEEDS will rent a stage for the live band, inflatables from Eastern Shore Inflatables, as well as portable sinks and restrooms. Beer will be sold for \$5 a beer limit 2 beer purchase at one time. Beer will only be available to consume inside the barracated event space. SEEDS board members will be checking ID's placing yellow armbands on 21 and over guests. SEEDS will hire two Daphne Police officers for crowd control and to enforce IDs.

SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☐ Yes* ☒ No *If Yes, please indicate which City Route is requested.

WILL YOUR EVENT REQUIRE BARRICADES: ☒ Yes* ☐ No *If Yes, please indicate quantity & location: _____

30 to 40 barricades securing the entire event space providing for one entrance on the side of City Hall next to Mancini's.

WILL YOUR EVENT REQUIRE ELECTRICITY: ☒ Yes* ☐ No *If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☒ Yes* ☐ No *If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' _____ X \$321.00 10' X 10' # 5 _____ X \$123.00/EACH

TABLES: 8' L # 20 _____ X \$45.00/EACH CHAIRS: # 100 _____ X \$12.00/EACH

OTHER SPECIAL REQUESTS: We request 15 trash cans and access to a dumpster, we will provide additional trash bags.

MARKETING & COMMUNICATIONS

PLEASE NOTE: As a City permitted event, the City of Daphne should be listed as a sponsor on all marketing materials promoting your event, such as, but not limited to, posters, social media outlets, website(s), t-shirts, promo items, etc. It is the event organizer's responsibility to request the official City logo from our Marketing & Events Department in a proper format. No other City of Daphne logo should be utilized. Please initial acknowledgement: BD

Is your event open to the general public? ☒ Yes* ☐ No

* If Yes, do you wish for your event to be listed and/or shared on:

www.daphneal.com? ☒ Yes ☐ No

Facebook.com? ☒ Yes ☐ No

Instagram? ☒ Yes ☐ No

LinkedIn? ☒ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: _____ CONTACT PHONE: _____

REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☒ Yes** ☐ No ** If Yes, please provide your City of Daphne

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

Further, I have read and understand all rules and regulations according to the City of Daphne Ordinance No. 2017-35 as set forth by the governing body of the City of Daphne and will abide by these rules and regulations. I understand that damage to City property, grounds, sidewalks, and/or streets can and will result in additional fees. I also understand that if at any time the City of Daphne appointed Law Enforcement, Code Enforcement, or other personnel feel that said rules and regulations are not being followed the function will be terminated with no refund of said fees.

I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE: Beth Dunn DATE: 08/20/2025

INTERNAL USE ONLY

DATE REC'D: <u>8-20-2025</u>	CITY CLERK: _____
FIRE DEPT: <u>L. L. Toron</u>	APPROVED ROUTE: _____
POLICE DEPT: <u>B</u>	ROUTE MAP ATTACHED: ☐ Yes ☐ No
PUBLIC WORKS: <u>B. Dunn</u>	
SPORTS & RECREATION: _____	EVENT FEE: ☐ Paid \$ _____ CHK# _____
MARKETING & EVENTS: _____	☐ Waived: _____
** REVENUE: _____	PROOF OF INSURANCE REC'D: ☐ Yes ☐ No



City of Daphne Event Permit Application

TYPE OF PERMIT:

☐ Special Event/Fundraiser ☒ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)
☐ Athletic Complex/Sporting Event ☐ Other: _____

APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: Daphne High School

APPLICANT NAME: Lt Col (ret) Scott Lamont

STREET: 9300 Champions Way CITY, STATE, ZIP: Daphne, AL 36526

CONTACT PHONE: 251-626-0096 EMAIL: slamont@bcbe.org

"ON SITE" CONTACT PERSON DAY OF EVENT: Lt Col (ret) Scott Lamont

CELL PHONE: 210-326-2176 EMAIL: same

EVENT INFORMATION

EVENT NAME: Daphne High School Homecoming Parade

TYPE OF/PURPOSE OF EVENT: Celebrate the school, football team, and other athletic teams and organizations

EVENT DATE: 09/25/2025 TIME (START- END): 6 pm - 8 pm

ASSEMBLY TIME: 4:30 pm - 5:30 pm # PARTICIPANTS/VEHICLES: 400/30

EVENT LOCATION: Parade Route #5, point to point from WJ Carroll to the Daphne Civic Center

FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL

BE USED ON-SITE): Request use of the Civic Center for pep rally. Request sound system set up in civic center.

No other set-up required. Request Main St be blocked off from WJ Carroll to the Civic Center in accordance with parade route 5

requirements starting at 5pm to get units in place for parade.

SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☒ Yes* ☐ No *If Yes, please indicate which City Route is requested: #5

WILL YOUR EVENT REQUIRE BARRICADES: ☒ Yes* ☐ No *If Yes, please indicate quantity & location: _____

At intersections as deemed appropriate by city for safety purposes

WILL YOUR EVENT REQUIRE ELECTRICITY: ☐ Yes* ☒ No *If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☐ Yes* ☒ No *If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' # _____ X \$321.00 10' X 10' # _____ X \$123.00/EACH

TABLES: 8' L # _____ X \$45.00/EACH CHAIRS: # _____ X \$12.00/EACH

OTHER SPECIAL REQUESTS: _____

MARKETING & COMMUNICATIONS

PLEASE NOTE: As a City permitted event, the City of Daphne should be listed as a sponsor on all marketing materials promoting your event, such as, but not limited to, posters, social media outlets, website(s), t-shirts, promo items, etc. It is the event organizer's responsibility to request the official City logo from our Marketing & Events Department in a proper format. No other City of Daphne logo should be utilized. Please initial acknowledgement: swl

Is your event open to the general public? ☒ Yes* ☐ No

* If Yes, do you wish for your event to be listed and/or shared on: www.daphneal.com? ☒ Yes ☐ No

Facebook.com? ☒ Yes ☐ No Instagram? ☒ Yes ☐ No LinkedIn? ☒ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: _____ CONTACT PHONE: _____

OTHER MARKETING REQUESTS: _____

REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☐ Yes** ☒ No ** If Yes, please provide your City of Daphne Business License Number here: _____

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

Further, I have read and understand all rules and regulations according to the City of Daphne Ordinance No. 2017-35 as set forth by the governing body of the City of Daphne and will abide by these rules and regulations. I understand that damage to City property, grounds, sidewalks, and/or streets can and will result in additional fees. I also understand that if at any time the City of Daphne appointed Law Enforcement, Code Enforcement, or other personnel feel that said rules and regulations are not being followed the function will be terminated with no refund of said fees.

I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE: _____

DATE: 08/14/2025

INTERNAL USE ONLY

DATE REC'D: 8-14-2025

CITY CLERK: _____

FIRE DEPT: L. S. Tenor

APPROVED ROUTE: _____

POLICE DEPT: _____

ROUTE MAP ATTACHED: ☐ Yes ☒ No

PUBLIC WORKS: B. Bunn

SPORTS & RECREATION: _____

EVENT FEE: ☐ Paid \$ _____ CHK# _____

MARKETING & EVENTS: _____

☐ Waived: _____

** REVENUE: _____

PROOF OF INSURANCE REC'D: ☐ Yes ☒ No



City of Daphne Event Permit Application

TYPE OF PERMIT:

- ☒ Special Event/Fundraiser ☒ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)
☐ Athletic Complex/Sporting Event ☐ Other: _____

APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: Eastern Shore Baptist Church

APPLICANT NAME: Chris Turner

STREET: 6847 Park Drive

CITY, STATE, ZIP: Daphne, AL 36526

CONTACT PHONE: +1 (251) 626-5550

EMAIL: chris@myesbc.net

"ON SITE" CONTACT PERSON DAY OF EVENT: Chris Turner

CELL PHONE: +1 (251) 381-0559

EMAIL: chris@myesbc.net

EVENT INFORMATION

EVENT NAME: Miles For Missions 5K and Fun Run

TYPE OF/PURPOSE OF EVENT: Fundraiser

EVENT DATE: 2/21/26

TIME (START- END): 8:00-10:00 (A.M.)

ASSEMBLY TIME: 7:00 A.M.

PARTICIPANTS/VEHICLES: 30

EVENT LOCATION: City Hall (5K Route)

FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL BE USED ON-SITE): Tents, Sound System with TV's, Tables, Time Keeping System

SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☒ Yes* ☐ No *If Yes, please indicate which City Route is requested: 5K

WILL YOUR EVENT REQUIRE BARRICADES: ☒ Yes* ☐ No *If Yes, please indicate quantity & location: _____

whatever is needed for the city to block the street for the race

WILL YOUR EVENT REQUIRE ELECTRICITY: ☐ Yes* ☒ No *If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☐ Yes* ☒ No *If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' # _____ X \$321.00 10' X 10' # _____ X \$123.00/EACH

TABLES: 8' L # _____ X \$45.00/EACH CHAIRS: # _____ X \$12.00/EACH

OTHER SPECIAL REQUESTS: _____

MARKETING & COMMUNICATIONS

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Is your event open to the general public? ☒ Yes* ☐ No

* If Yes, do you wish for your event to be listed and/or shared on: www.daphneal.com? ☒ Yes ☐ No

Facebook.com? ☒ Yes ☐ No Instagram? ☒ Yes ☐ No LinkedIn? ☒ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: _____ CONTACT PHONE: _____

OTHER MARKETING REQUESTS: _____

REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☐ Yes** ☒ No ** If Yes, please provide your City of Daphne

Business License Number here: _____

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

Further, I have read and understand all rules and regulations according to the City of Daphne Ordinance No. 2017-35 as set forth by the governing body of the City of Daphne and will abide by these rules and regulations. I understand that damage to City property, grounds, sidewalks, and/or streets can and will result in additional fees. I also understand that if at any time the City of Daphne appointed Law Enforcement, Code Enforcement, or other personnel feel that said rules and regulations are not being followed the function will be terminated with no refund of said fees.

I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE: _____



DATE: _____

7/23/25

INTERNAL USE ONLY

DATE REC'D: _____

08-18-2025

CITY CLERK: _____

FIRE DEPT: _____

L.S. Toron

APPROVED ROUTE: _____

POLICE DEPT: _____

[Handwritten signature]

ROUTE MAP ATTACHED: ☐ Yes ☐ No

PUBLIC WORKS: _____

[Handwritten signature]

SPORTS & RECREATION: _____

EVENT FEE: ☐ Paid \$ _____ CHK# _____

MARKETING & EVENTS: _____

☐ Waived: _____

** REVENUE: _____

PROOF OF INSURANCE REC'D: ☐ Yes ☐ No

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2025 - 62**

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND
AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY**

WHEREAS, the management of the City of Daphne has determined that the item listed below is no longer required for public or municipal purposes; and

WHEREAS, the item listed below is recommended for disposal.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that

1. The property listed below is hereby declared to be surplus property; and

DEPT	EQ/VEH #	DESCRIPTION	VIN/SN
PARKS	1617	2009 TORO MP1250 SPRAYER	290001056

2. The Mayor is authorized to advertise and accept bids through Govdeals.com/Liquidity Services Operations LLC as contracted for the sale of such personal property; and
3. The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the appropriate City fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder and sign all necessary documents.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2025.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2025-17**

ADOPTING THE FISCAL YEAR 2026 BUDGET

WHEREAS, the Mayor of the City of Daphne has submitted to the City Council a budget for Fiscal Year 2026 which begins October 1, 2025 and ends September 30, 2026 (the "FY26 Operating Budget"); and

WHEREAS, the City Council has reviewed and considered such proposed budget; and

WHEREAS, the City Council believes that the attached proposed budget is a viable spending plan for the City during the next fiscal year;

WHEREAS, the City's procedures require the adoption of the budget by Ordinance; and

WHEREAS, if the amounts budgeted for departmental operating items or purposes are not required to be utilized for such items or purposes, then upon written approval by the Mayor or the Finance Director, these amounts may be expended for other departmental items or purposes, provided that the total amount of the adopted operating budget is not exceeded; and

WHEREAS, the Mayor is authorized to approve all applications for grants during the fiscal year with the understanding that grant awards requiring an additional appropriations will be presented to Council for approval; and

WHEREAS, the salary increases associated with the performance appraisal rating scale will be as follows:

PERFORMANCE APPRAISAL SCORE		SALARY INCREASE
FROM	TO	
3.00	3.39	0.50%
3.40	3.79	1.00%
3.80	4.19	1.50%
4.20	4.59	2.00%
4.60	5.00	2.50%

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA,

1. That the FY2026 Budget in which the General Fund revenues exceed appropriations in the amount of \$86 (*All Funds* - \$639,349) which includes total Personnel upgrades of \$46,864 and Capital \$2,986,405 (*All Funds* - \$4,086,405) as attached hereto and made a part hereof; and
2. That the Mayor shall have no authority to execute any contract obligating expenditures in excess of \$30,000 that has not first been approved by the City Council, except for deeds and bonds required in judicial proceedings and as may be otherwise authorized by separate ordinance or resolution of the City Council.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE,
ALABAMA, THIS ___ day of _____, 2025.**

Robin LeJeune, Mayor

ATTEST:

Candace Antinarella, City Clerk, MMC

**All Funds Budget Summary
Fiscal Year 2026**

	Enterprise Funds				Special	Capital	
	General Fund	Solid Waste	Civic Center	Debt Service Fund	Revenues Fund	Reserve Fund	TOTAL
Sales, use and luxury tax	27,221,000	-	-	-	3,073,577	-	30,294,577
Ad valorem taxes	11,285,000	-	-	-	-	-	11,285,000
Business licenses	3,425,000	-	-	-	-	-	3,425,000
Permits	896,375	-	-	-	-	-	896,375
PILOT Taxes	2,830,000	-	-	-	-	-	2,830,000
Fines and forfeitures	351,500	-	-	-	176,500	-	528,000
Intergovernmental	881,100	-	-	-	52,000	255,000	1,188,100
Charges for services	873,100	2,495,000	430,000	-	454,000	-	4,252,100
Grants	16,953	-	-	-	-	-	16,953
Contributions and donations	183,752	-	-	-	-	-	183,752
Interest / investment earnings	175,000	-	-	-	2,500	10,000	187,500
Miscellaneous	58,500	-	-	-	-	-	58,500
Total Estimated Revenues	48,197,280	2,495,000	430,000	-	3,758,577	265,000	55,145,857
Payroll and Related Costs	29,142,827	1,403,290	463,493	-	28,080	-	31,037,690
Retiree Health Insurance and Benefits	339,635	-	-	-	-	-	339,635
Merit Increases	250,000	-	-	-	-	-	250,000
Employee Raises (.50/hr) - COLA effective 10/2/2025	479,637	-	-	-	-	-	479,637
Employee Longevity Pay	67,424	-	-	-	-	-	67,424
Personnel	30,279,523	1,403,290	463,493	-	28,080	-	32,174,386
General Government	3,258,946	-	-	-	682,814	-	3,941,760
Public Safety	2,569,110	-	-	-	104,000	-	2,673,110
Public Works	2,645,086	1,809,870	-	-	-	-	4,454,956
Recreation and Culture	1,843,992	-	406,795	-	269,420	-	2,520,207
Operating	10,317,134	1,809,870	406,795	-	1,056,234	-	13,590,033
New Capital	2,986,405	-	-	-	600,000	500,000	4,086,405
New Personnel	-	-	-	-	-	-	-
Personnel Upgrades	46,864	-	-	-	-	-	46,864
Debt Service	-	-	-	4,608,820	-	-	4,608,820
Transfers To/From Other Funds:							
Transfers To Other Funds	(4,567,268)	-	-	-	(1,200,000)	-	(5,767,268)
Transfers From Other Funds	-	718,160	440,288	4,608,820	-	-	5,767,268
	(4,567,268)	718,160	440,288	4,608,820	(1,200,000)	-	-
Total Estimated Revenues (Over) Under Appropriations	86	-	-	-	874,263	(235,000)	639,349

Summary of FY 2026 Capital Budget Requests - MAYOR APPROVED

Description	Acquisition Type	Total Request	Total Funded	Funding Source
Executive:				
Centennial Celebration for 2027 - 4 of 5 down payment	Purchase	50,000	50,000	General Fund
Public Safety:				
<u>Police</u>				
International Chiefs of Police Leadership Film Series	Purchase	13,125	13,125	General Fund
(8) Replacement Vehicles - Interceptors - Automatic Rotation- Dealership	Lease	467,664	110,000	General Fund
(8) Replacement Vehicles - Interceptors - Automatic Rotation Outfit	One Time	55,000	50,000	General Fund
Vehicle and Body Worn Cameras - One Time Cost	Purchase	121,215	121,215	General Fund
Vehicle and Body Worn Cameras - Annual Subscription	Purchase	145,000	145,000	General Fund
Subtotal		802,004	439,340	
<u>Court</u>				
Furniture/IT Equipment for New Courtroom	Purchase	50,000	45,000	General Fund
<u>Fire</u>				
Ford Interceptor, Replacement V#1820, Totaled	Purchase	89,900	75,000	General Fund
Repair Fire Station #4 Concrete Pad	Purchase	17,000	18,000	General Fund
Extractor and Dryer	Purchase	22,000	22,000	General Fund
Subtotal		128,900	115,000	
Public Works:				
<u>Solid Waste</u>				
31 yd Automated Loader - Garbage, Replacement, V#2150, 5 years	Lease	400,000	91,000	General Fund
Ford F350 with Par-Kan refuse Dumper	Purchase	100,000	91,000	General Fund
Subtotal		500,000	182,000	
<u>Street:</u>				
F450 Truck w/Dump Body, Replacement#1203, 19 years	Purchase	95,000	95,000	General Fund
<u>Mowing:</u>				
(2) Outfront Mowers - Automatic Rotation	Purchase	100,000	100,000	General Fund
<u>Mechanical Barn:</u>				
Roof Replacement	Purchase	165,000	165,000	General Fund
Fuel Tank System Replacement	Purchase	750,000	75,000	General Fund
Subtotal		915,000	240,000	
Recreation:				
Z Spray Stand on Sprayer	Purchase	21,000	21,000	General Fund
Maintenance Building - Trione Park	Purchase	200,000	100,000	General Fund
Retrofit Soccer Fields (2) to LED	Purchase	350,000	350,000	Lodging Tax Fund
Subtotal		571,000	471,000	
Finance/Human Resources:				
Used Vehicle, Replacement V#1138, 20 yrs	Purchase	30,000	29,500	General Fund
Engineering:				
ADNCR Stormwater Mapping Grant - Required Match	Purchase	50,000	50,000	General Fund
Senior Center:				
Used Vehicle for SAIL Deliveries	Purchase	29,999	30,000	General Fund
Library:				
Replacement of Carpet	Purchase	57,500	57,500	General Fund
Civic Center:				
Replace Arena Lights with LED	Purchase	14,065	14,065	General Fund
Electric Skyjack Scissor Lift, Replacement, 25 yrs	Purchase	18,000	18,000	General Fund
Subtotal		32,065	32,065	
Infrastructure:				
FY 26 Road Resurfacing	Purchase	1,250,000	1,000,000	General Fund
FY 26 Road Resurfacing			250,000	Ten Cent Gas Fund
FY 26 Sidewalk Plan	Purchase	250,000	250,000	Capital Reserve Fund
Lancaster Way Drainage Improvements	Purchase	1,000,000	250,000	Capital Reserve Fund
Subtotal		2,500,000	1,750,000	
Facilities:				
City Wide HVAC Replacements	Purchase	50,000	50,000	General Fund
Gator Boardwalk Handrail Replacement	Purchase	80,000	35,000	General Fund
Search & Rescue Building - Engineering Only	Purchase	250,000	25,000	General Fund
Lighting on Hwy 181	Purchase	250,000	250,000	General Fund
Nicholson Center Sign	Purchase	25,000	25,000	General Fund
Joe Louis Patrick Park - Covered Pavilion	Purchase	40,000	15,000	General Fund
Subtotal		695,000	400,000	
Total New Capital Requests:		6,606,468	4,086,405	

Summary of FY 2026 Capital Budget Requests - MAYOR APPROVED

Description	Acquisition Type	Total Request	Total Funded	Funding Source
		General Fund	2,986,405	
		Capital Reserve	500,000	
		Lodging Tax	350,000	
		Ten Cent Gas	250,000	
			<u>4,086,405</u>	

Summary of FY 2026 New Personnel Upgrade Requests

Description	Grade & Step	Increase Total Annual Salary	Total Annual Taxes and Benefits	One Time Costs	Increase Total Annual Cost	FUNDED	
						Hire Date	FY 2026 Cost
Police Department:							
Upgrade Patrol to Corporal	17 to 21	5,460	1,104		6,564		
Upgrade Patrol to Lietenant	17 to 27 Exempt	18,018	3,643		21,661		
Upgrade Telecommunicator II to Assistant Chief Telecommunicator	14 to 15	4,956	890		5,846		
Fire:							
Upgrade PT Fire Training Specialist to FT Training Specialist	PT to FT	35,500	25,972	9,000	70,472		
Paramedic Reclass:							
Upgrade (2) Fire Captains to (2) Fire Captain Medic	19 to 20	16,848	3,332	-	20,180		
Upgrade (6) Fire Lieutenants to (6) Fire Lieutenants Medic	16 to 17	47,174	9,331		56,505		
Upgrade (6) Fire Apparatus Engineer to (6) Fire App Eng Medic	14 to 15	42,120	8,331		50,451		
Human Resources:							
Upgrade HR Specialist I to Sr HR Specialist	16 to 20	5,100	887		5,987	10/2/2025	5,987
Elimination of HR Intern		(19,500)	(1,527)		(21,027)	10/2/2025	(21,027)
Revenue:							
Upgrade PT Admin Support I to Revenue Technician	5 to 11 and PT to FT	17,802	22,146		39,948	1/1/2026	29,961
Building Inspections:							
Upgrade PT Admin Support I to FT Admin Support II	5 to 7 and PT to FT	18,893	22,699		41,592	1/1/2026	31,194
Elimination of PW Intern		(23,400)	(1,816)		(25,216)	10/2/2025	(25,216)
Civic Center:							
Reclassify Event Supervisor	10 to 14	4,609	866		5,475		
IT:							
Upgrade IT Technician to IT Technician II	15 to 17	5,087	884		5,971		
Marketing:							
Upgrade PT Media Specialist to FT	PT to Full Time	14,655	11,359		26,014	1/1/2026	19,511
Senior Center:							
Upgrade PT Office Assistant to Full Time	PT to Full Time	13,960	21,641		35,601		
Upgrade Administrative Assistant I to Administrative Assistant II	5 to 7	3,637	701		4,338		
Public Works:							
Facilities							
Upgrade Facilities Manager	23 to 24	7,800	1,678		9,478		
Grounds/Mowing							
Upgrade Crew Leader to Supervisor	14 to 19	5,816	1,185		7,001	10/2/2025	7,001
Upgrade Grounds/Mowing I To Manager	6 to 23 Exempt	12,480	2,543		15,023	10/2/2025	15,023
Reduction in OT		(2,500)	(509)		(3,009)	10/2/2025	(3,009)
Combine Grounds and Mowing Department		-	-		-	10/2/2025	-
Streets							
Upgrade Streets Maint Worker II to Streets Manager	6 to 23 Exempt	10,980	2,238		13,218	10/2/2025	13,218
Reduction in OT		(2,500)	(509)		(3,009)	10/2/2025	(3,009)
Solid Waste							
Solid Waste Manager	23 to 24	8,293	1,941		10,234		
Environmental							
Elimination of Environmental Intern		(20,800)	(1,970)		(22,770)	10/2/2025	(22,770)
Total Personnel Costs - ALL FUNDS		230,488	137,040	9,000	376,528		46,864