

CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
Monday, September 16, 2024 at 6:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

INVOCATION Dr. Barry Carpenter, Resurrection Church
PLEDGE OF ALLEGIANCE

PRESENTATION: Childhood Cancer Awareness Month

PRESENTATION: National Voter Registration Day

RECOGNITION: Eric Seals – Master Automobile Technician

3. APPROVE MINUTES: September 3, 2024 regular meeting

4. REPORTS OF STANDING COMMITTEES

A. FINANCE COMMITTEE – Phillips

B. BUILDINGS & PROPERTY COMMITTEE – Goodlin

Review the minutes from the August 12th meeting and the August 2024 new Construction and Building Reports.

Certificates of Occupancy: 29 Permits Issues: 240 New Residential Home Permits: 13
Total Fees: \$182,336.68

C. PUBLIC SAFETY COMMITTEE – Hughes

Review the minutes from the August 12th meeting.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Scott

E. PUBLIC WORKS COMMITTEE – Conaway

Review the minutes from the August 5th meeting.

MOTION to appoint Curt Fonger to the Environmental Advisory Committee for a two-year term until September 2026.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS

A. BOARD OF ZONING ADJUSTMENTS – Adrienne Jones

B. DAPHNE PUBLIC SCHOOL COMMISSION – Conaway

C. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway

D. INDUSTRIAL DEVELOPMENT BOARD – Scott

E. LIBRARY BOARD – Goodlin

F. PLANNING COMMISSION – Olen

G. RECREATION BOARD – Hughes

City Council Agenda – September 16, 2024

- H. UTILITY BOARD – Coleman**
Review the minutes from the July 31st meeting.

6. PUBLIC PARTICIPATION

7. MAYOR’S REPORT

8. CITY ATTORNEY REPORT

9. DEPARTMENT HEAD REPORTS

10. CITY CLERK’S REPORT

MOTION to approve the Daphne High School Homecoming Parade on October 3, 2024 from 6:00 – 8:00pm.

11. RESOLUTIONS:

2024 – 45 – Resolution Declaring Certain Person Property Surplus and Authorizing the Mayor to Dispose – 2006 Ford E150 Van

2024 – 46 – 2024-G-Transit Passenger Van

12. 2nd READ ORDINANCES:

2024 – 32 – Ordinance to Provide for the Reapportionment of the Seven City Council Districts for the City of Daphne

2024 – 33 – Adopting the Fiscal Year 2025 Budget

13. 1st READ ORDINANCES:

14. COUNCIL COMMENTS

15. EXECUTIVE SESSION

16. ADJOURN

CITY OF DAPHNE, ALABAMA

Proclamation

WHEREAS, childhood cancer is the leading cause of death by disease in children, and one in 285 children in the United States will be diagnosed by their 20th birthday; and

WHEREAS, 46 children per day or 16,790 children per year are diagnosed with cancer in the U.S., and there are approximately 40,000 children on active treatment at any given time; and

WHEREAS, the average age of diagnosis is 6 years old, compared to 66 years for adults' cancer diagnosis and 80% of childhood cancer patients are diagnosed late and with metastatic disease; and

WHEREAS, two-thirds of childhood cancer patients will have chronic health conditions as a result of their treatment toxicity, with one quarter being classified as severe to life-threatening; and

WHEREAS, approximately one half of childhood cancer families rate the associated financial toxicity due to out-of-pocket expenses as considerable to severe; and

WHEREAS, in the last 20 years only four new drugs have been approved by the FDA to specifically treat childhood cancer; and

WHEREAS, the National Cancer Institute recognizes the unique research needs of childhood cancer and the associated need for increased funding to carry this out; and

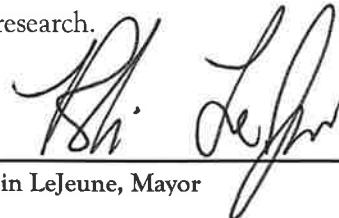
WHEREAS, it is vital that those affected by childhood cancer have access to quality, affordable care, and that research of all forms of childhood cancer continues to be vigorously supported; and

WHEREAS, the determination and bravery with which these children fight their battles against cancer should be recognized and commended by all.

NOW,
THEREFORE, I, Robin LeJeune, as the Mayor of the City of Daphne, along with the Daphne City Council, do hereby proclaim September 2024 as

Childhood Cancer Awareness Month

in the City of Daphne in hopes to bring more education and awareness to childhood cancers and highlight the need for more funding and research.



Robin LeJeune, Mayor

ATTEST:



Candace G. Antinarella, MMC, City Clerk



CITY OF DAPHNE, ALABAMA

Proclamation

WHEREAS; the 2024 National Voter Registration Day, will be observed on Tuesday, September 17 2024 and is a nonpartisan civic holiday in the U.S. creating broad awareness of voter registration opportunities and celebrating democracy; and

WHEREAS; about 2000 civic organizations around the country, including League of women Voters, HeadCount, The Bus Federation (currently Alliance for Youth Organization), Rock the Vote and Nonprofit VOTE helped launch the first National Voter Registration Day on September 25, 2012; and

WHEREAS; many celebrity actors and musicians added their voice to the thousands of volunteers to encourage voter registration; and

WHEREAS; by 2022, the National Association of Secretaries of State, the National Association of State Election Directors, the U.S. Election Assistance Commission, and the National Associations of Election Officials had endorsed National Voter Registration; and

WHEREAS; the right to vote is a cornerstone of what it means to be a free people. Voting is vital to a principle at the core of our democracy; and

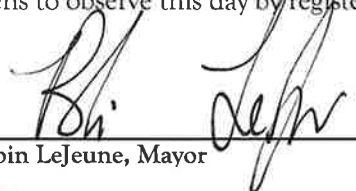
WHEREAS; on National Voter Registration Day, we shall commit to upholding this belief by encouraging all eligible Americans to register to vote and exercise this essential right.

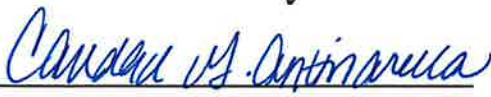
NOW,
THEREFORE;

I, Robin LeJeune, as the Mayor of the City of Daphne, together with the Daphne City Council, do hereby proclaim September 17, 2024 as

National Voter Registration Day

in the City of Daphne and call upon citizens to observe this day by registering to vote.


Robin LeJeune, Mayor


Candace G. Antinarella, MMC, City Clerk



**September 3, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

1. CALL TO ORDER:

There being a quorum present Council President Steve Olen called the meeting to order at 6:01pm.

2. ROLL CALL:

COUNCIL MEMBERS PRESENT: Tommie Conaway, Joel Coleman, Ron Scott, Steve Olen, Doug Goodlin, Ben Hughes and Angie Phillips

Also Present: Chief Gulsby, Police; Patrick Dungan, City Attorney; Candace Antinarella, City Clerk; Chief Tacon, Fire; Charlie McDavid, Recreation; Adrienne Jones, Planning; Kelli Reid, Finance; Emmie Powell, Library; Ange Baggett, Marketing/Tourism; Jensen Graddick, Human Resources; Ronnie Huskey, Public Works; Troy Strunk, City Development; Emma Coleman, Junior City Councilmember; Dareon Maynard, Junior City Councilmember; Jonathan Eddingfield, Junior City Councilmember; and Jessica Linne, Assistant City Clerk.

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation was given by Councilman Ron Scott.

PRESENTATION: Council President Olen presented a proclamation for Suicide Prevention Month.

3. APPROVAL OF MINUTES:

The minutes from the August 19, 2024 regular meeting were approved.

4. REPORT OF STANDING COMMITTEES:

A. FINANCE COMMITTEE

Councilwoman Phillips said the minutes from the August 19th meeting are in the packet and gave the Treasurer's Report for July 2024: Unrestricted Fund Balance-\$25,484,605; Total Cash Balance-\$45,045,710; Sales tax for June 2024 -\$2,346,302.64; Lodging Tax for June 2024-\$179,470.26;

Debt Summary for July 2024: Warrants-\$30,808,902; Capital Leases: General Fund-\$452,521; Enterprise Fund -\$456,003.

Councilwoman Phillips said the next meeting is September 16th at 4:30pm.

MOTION by Councilwoman Phillips to authorize the Mayor to enter into contract in the amount of \$130,000 with Walcott Adams for Architectural Services for the Courtroom Expansion project. No second was needed.

MOTION CARRIED UNANIMOUSLY.

B. BUILDINGS & PROPERTY COMMITTEE

Councilman Goodlin said the next meeting is September 9th at 5:15pm.

C. PUBLIC SAFETY COMMITTEE

Councilman Hughes said the next meeting is September 9th at 4:30pm.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE

Councilman Scott said the next meeting is October 7th at 4:30pm.

E. PUBLIC WORKS COMMITTEE

Councilwoman Conaway said the next meeting is October 7th at 5:15pm.

**September 3, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
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6:00 P.M.**

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments

Mrs. Jones said there is no September meeting and no report.

B. Daphne Public School Commission

Councilwoman Conaway said the next meeting is September 23rd at 5:30pm.

C. Downtown Redevelopment Authority

Councilwoman Conaway said the next meeting is September 19th at 5:30pm.

D. Industrial Development Board

Councilman Scott said the next meeting is September 17th at 4:30pm.

E. Library Board

Councilman Goodlin said the next meeting is September 12th at 4:30pm at the Library.

F. Planning Commission

Councilman Olen said the next meeting is September 26th at 5:00pm.

G. Recreation Board

Councilman Hughes said the next meeting is September 11th at 6:00pm.

H. Utility Board

Councilman Coleman said the next meeting is September 25th at 5:00pm.

6. PUBLIC PARTICIPATION:

Public participation opened at 6:12pm.

No one came forward to speak.

Public participation closed at 6:12pm.

7. MAYOR'S REPORT:

Mayor LeJeune was absent.

8. CITY ATTORNEY REPORT:

City Attorney said there was no report.

9. DEPARTMENT HEAD COMMENTS:

Chief Tacon, Fire, thanked Ronnie Huskey for donating an old dumpster for Fire Department training and commended the Fire Department on their response to a recent house fire.

Emmie Powell, Library, said the Back to School Bookmark contest is ongoing and reminded everyone that September is "Library Card Holder Month".

Charlie McDavid, Recreation, said the first softball tournament is next weekend and Community Spirit Day is this coming weekend.

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Kelli Reid, Finance, said the FY 2025 Budget books have been delivered. She gave an update on the animal shelter and recent sponsorships.

10. CITY CLERK'S REPORT:

**MOTION by Councilman Coleman to approve the Eastern Shore Children's Business Fair at Centennial Park on October 26, 2024 from 10:00am – 1:00pm. Seconded by Councilwoman Phillips.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Conaway to approve the Apollo's Mystic Ladies Parade on February 21, 2025 from 6:45 – 9:30pm with a rain make-up day of February 27, 2025. Seconded by Councilwoman Phillips.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Phillips to approve the Shadow Barons Parade on March 1, 2025 from 6:45 – 9:30pm with a rain make-up day of March 2, 2025. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Scott to approve the publication and set a public hearing on October 21, 2024 for the AMERCO Real Estate Zoning Amendment located Southeast of the intersection of Whispering Pines and U.S. Highway 98. Seconded by Councilman Coleman.
MOTION CARRIED UNANIMOUSLY.**

City Clerk said the next Junior City Council meeting is September 11, 2024 at 5:00pm.

11. RESOLUTIONS:

2024 – 43 – Appropriation: Replacement of Corrugated Pipe on Animal Shelter Site - \$80,000

2024 – 44 – Declare Certain Personal Property Surplus and Authorizing the Mayor to Dispose- FD – 2013 John Deere 997 Diesel Z-Track

**MOTION by Councilwoman Conaway to waive the reading of Resolution 2024-43 and 2024-44.
Seconded by Councilwoman Phillips.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Conaway to adopt Resolution 2024-43. Seconded by Councilman Coleman.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Conaway to adopt Resolution 2024-44. Seconded by Councilwoman Phillips.
MOTION CARRIED UNANIMOUSLY.**

12. 2ND READ ORDINANCES:

2024 – 29 – Ordinance Consenting to the Sale by the Utilities Board of the City of Daphne of Certain Surplus Personal Property

2024 – 31 – Amending City's Employee Handbook (Section 10.10)

MOTION by Councilman Scott to waive the reading of Ordinance 2024-29. Seconded by Councilwoman Phillips.

September 3, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

MOTION CARRIED UNANIMOUSLY.

**MOTION by Councilman Scott to adopt Ordinances 2024-29. Seconded by Councilman Hughes.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Scott to waive the reading of Ordinance 2024-31. Seconded by Councilwoman Phillips.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Scott to adopt Ordinance 2024-31. Seconded by Councilwoman Phillips.
MOTION CARRIED UNANIMOUSLY.**

13. 1ST READ ORDINANCES:

2024 – 32 – Ordinance to Provide for the Reapportionment of the Seven City Council Districts for the City of Daphne

2024 – 33 – Adopting the Fiscal Year 2025 Budget

14. COUNCIL COMMENTS:

Councilman Hughes commended the Fire Department for their response time on the house fire.

Councilman Scott said he toured the animal shelter and gave kudos for how it's coming along.

Councilman Goodlin shared that the 2025 municipal election calendar is now available and to ask the City Clerk for a copy.

Councilman Coleman thanked the Suicide Awareness group for being represented at the meeting.

Councilwoman Conaway congratulated Junior Councilmember Abigail English for being chosen for the Eastern Shore Chamber's Foundation Leadership Program. She reminded everyone the Community Spirit Day is Saturday from 3:00 – 6:00pm at Lott Park.

Council President Olen invited everyone to come out to the Community Spirit Day on Saturday. He invited others to participate in the Out of the Darkness Suicide Awareness Walk on October 13, 2024.

15. ADJOURN:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, COUNCIL ADJOURNED AT 6:27PM.

Respectfully submitted by,

Certification of Presiding Officer,

Candace G. Antinarella, MMC, City Clerk

Steve Olen, Council President

BUILDINGS & PROPERTY COMMITTEE MEETING

August 12, 2024, 5:15 p.m.
City Hall, Jubilee Conference Room
1705 Main Street, Daphne, AL 36526

MEETING MINUTES

MEMBERS PRESENT: Councilman Goodlin, Councilwoman Phillips, Councilman Hughes, Councilman Olen and Councilman Scott

MEMBERS ABSENT: Councilman Coleman and Councilwoman Conaway

ALSO PRESENT: Mayor LeJeune, Patrick Dungan, City Attorney; Candace Antinarella, City Clerk; Troy Strunk, City Development; Kelli Reid, Finance; Vickie Hinman, Human Resources; Charlie McDavid, Recreation; Eric Butler, Building Inspection; Ronnie Huskey, Public Works; Ange Baggett, Marketing/Tourism; Emmie Powell, Library; and Emma Coleman, Junior Councilmember.

1) CALL MEETING TO ORDER / ROLL CALL

There being a quorum present Councilman Goodlin called the meeting to order at 5:15p.m.

2) MINUTES

Councilman Goodlin reviewed the minutes from the July meeting.

3) PUBLIC PARTICIPATION

No one came forward to speak.

4) BUILDING INSPECTION REPORT

Eric Butler gave the Building and Permit Report for July.

5) CIVIC CENTER & BAYFRONT PAVILION REPORT

Ange Baggett gave the Civic Center Report. She said it was a very good month for the Civic Center.

6) RECREATION REPORT

Charlie McDavid said football practice is beginning and they are starting registration for baseball.

7) LIBRARY REPORT

Emmie Powell gave the Library Report. She shared that Mary Kinney was promoted to the Circulations Supervisor.

8) FACILITIES REPORT

Ronnie Huskey gave the Facilities Report. He said they are working on remodeling the restrooms at the mechanic shop.

9) OLD BUSINESS

10) NEW BUSINESS

Eric Butler presented on the abatement process. City Attorney gave some explanation.

MOTION by Councilwoman Phillips to recommend to Council to authorize the City Clerk to send an initial 20-day letter for Abatement of a dangerous building located at 1408 Daphne Avenue, Daphne, Alabama. Seconded by Councilman Hughes.
MOTION CARRIED UNANIMOUSLY.

11) ANY OTHER BUILDINGS AND PROPERTY BUSINESS

Councilman Hughes asked what the update was on the abandoned boat at Bayfront Park.

12) NEXT MEETING

The next meeting is scheduled for Monday, September 9, 2024 at 5:15 p.m.

13) ADJOURN

There being no further business to discuss, the Committee adjourned at 5:45pm.

City of Daphne Building Department

2020 / 2021 / 2022 / 2023 / 2024 Comparison Report

	Fees Collected					Permits Issued					CO's Issued				
	2020	2021	2022	2023	2024	2020	2021	2022	2023	2024	2020	2021	2022	2023	2024
Oct	\$93,181.87	\$94,131.53	\$84,303.63	\$47,086.96	\$83,798.35	215	357	308	192	224	11	31	40	28	32
Nov	\$62,198.00	\$109,387.14	\$91,672.49	\$50,279.03	\$27,147.62	223	378	351	286	166	26	30	30	36	24
Dec	\$233,529.32	\$101,471.36	\$128,605.99	\$57,070.59	\$39,504.17	252	383	296	216	178	33	43	53	36	33
Jan	\$118,498.03	\$132,049.79	\$259,810.62	\$33,804.54	\$171,783.56	270	372	350	152	296	14	24	36	33	22
Feb	\$140,560.44	\$97,396.64	\$129,315.56	\$44,081.76	\$84,812.81	308	350	292	169	231	33	32	32	31	23
Mar	\$77,067.98	\$95,472.42	\$116,358.20	\$30,603.28	\$57,725.99	362	391	431	181	240	45	52	84	44	24
Apr	\$94,394.17	\$80,088.89	\$60,816.35	\$76,873.19	\$173,085.70	272	373	324	212	352	32	40	42	27	15
May	\$95,010.56	\$101,848.37	\$65,454.25	\$147,875.62	\$205,491.78	294	380	306	288	371	39	42	48	20	28
June	\$179,966.08	\$100,508.32	\$147,395.66	\$234,524.02	\$60,811.91	399	394	355	308	237	49	50	34	25	43
July	\$77,442.81	\$78,547.74	\$87,733.72	\$100,809.42	\$68,618.38	323	408	305	267	276	45	29	23	13	33
Aug	\$105,147.77	\$59,376.50	\$61,504.63	\$60,342.37	\$182,336.68	307	309	299	192	240	34	30	19	4	29
Sept	\$71,226.36	\$93,879.09	\$140,065.18	\$108,322.22		352	442	328	277		35	48	40	34	
Total	\$1,348,223.39	\$1,144,157.79	\$1,373,036.28	\$991,701.56	\$1,125,116.95	3577	4537	3945	2740	2,812	396	451	481	331	306
Percent	NA	-15.14%	20.00%	-27.77%		NA	26.84%	-13.05%	-30.54%	%	NA	13.89%	6.65%	-31.19%	

August FY2024 Notes

Building Inspections- 441

240 Permits issued, 29 Certificate Of Occupancies issued, and 13 New home permits issued

August 12, 2024
PUBLIC SAFETY MEETING MINUTES
1705 MAIN STREET
DAPHNE, AL
4:30 P.M.

1. **CALL TO ORDER:**

There being a quorum present, Councilman Hughes called the meeting to order at 4:30pm.

2. **ROLL CALL:**

COUNCIL MEMBERS PRESENT: Council President Steve Olen, Councilwoman Angie Phillips, Councilmen Doug Goodlin, Ron Scott, Joel Coleman and Benjamin Hughes.

ABSENT: Councilwoman Tommie Conaway and Councilman Coleman

Also Present: Mayor LeJeune, Patrick Dungan, City Attorney; Troy Strunk, City Development; Fire Department; Chief Tacon, Chief Gulsby, Police Department; Candace Antinarella, City Clerk; Christina Brazell, Recording Secretary.

Junior City Council present: Merrill Rigby

3. **PUBLIC PARTICIPATION:**

Sandy Robinson, Community Spirit Day reminder.

4. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Minutes from July 8, 2024 Public Safety meeting were approved as presented.

5. **POLICE DEPARTMENT – Chief Gulsby**

Old Business:

Although pay study is underway, wanted to bring to the councils attention there are currently 18 officers who are not under contract, to include 4 supervisors, 2 detectives, 4 SRO's, who could laterally transfer to other departments locally, to make a higher pay, (Foley Orange Beach, Summerdale, and soon to be Gulf Shores Police Departments).

New Business:

New Ambassador Program begins this week. Hopeful to get future police candidates out of this program. Two Telecommunications Officers were recently recognized for their part in assisting on an accident. Council thanked them for their efforts.

6. **FIRE DEPARTMENT: - Chief Tacon**

August 12, 2024
PUBLIC SAFETY MEETING MINUTES
1705 MAIN STREET
DAPHNE, AL
4:30 P.M.

Old Business: 2024 ISO Rating, classified at a number 3. Two items that contributed to the score were entities that the DFD have no control over Baldwin County 911 received a 12/20 score for alarm processing, the second item being Water Supply. The Daphne Fire Department received zero credit for inspections and flow testing, which falls under Daphne Utilities. The Mayor advised he would get with Daphne Utilities to discuss these matters.

New Business:

7. OTHER BUSINESS: Chief Corrections Officer William Kennedy

Requested inmate medical care to be transferred back to Bay Nursing. The most recent vendor's insurance would not cover them coming to provide care to Jails/Inmates.

- **(Councilman Scott: Motion made to move to council to approve the new contract with Bay Nursing, Seconded by Councilman Goodlin. All in favor.**

Adjournment 5:03 p.m.



CITY OF DAPHNE PUBLIC WORKS COMMITTEE MINUTES
August 5th, 2024 - 5:15 P.M.
DAPHNE CITY HALL

I. CALL TO ORDER

II. COMMITTEE MEMBERS PRESENT:

Councilwoman Tommie Conaway; Councilman Benjamin Hughes; Councilman Joel Coleman; Councilman Ron Scott; Councilman Doug Goodlin; Councilman Steve Olen; Mayor Robin LeJeune

Others Present: Ronnie Huskey, Public Works Director; Patrick Dungan, City Attorney; Troy Strunk, Executive Director, City Development; Candace Antinarella, City Clerk; Kelli Reid, Finance Director; Victoria Phelps

III. PUBLIC PARTICIPATION & CORRESPONDENCE

Correspondence and Public Participation— Victoria Phelps, formally from the LFPOA, spoke about the sidewalks in Lake Forest. Ms. Phelps thanked the city for the sidewalks that have been completed on Ridgewood Drive and other locations throughout Lake Forest. Ms. Phelps inquired if the city can look into trimming tree canopies in the medians for safety reasons.

Councilman Goodlin inquired with Ronnie Huskey asking which department trims the canopies and how often they trim them. Mr. Huskey stated that the Grounds Dept. will trim the tree canopies but as of late they have only been able to complete them when there is a work order put in for a specific location. Mr. Huskey stated he tries not to have the staff out in the heat trimming canopies during the hottest months for safety reasons.

IV. OLD BUSINESS

Approval of Minutes – July 1st, 2024 —Minutes were reviewed and approved by the committee.

V. NEW BUSINESS

Resolution #2024-132-Transfer of Parker Lane to City of Daphne – Troy Strunk stated the county has requested that this road be taken over by the city because it is a part of a new subdivision that is under construction behind the Brennity. Councilman Goodlin inquired about how many homes will be going in. Mr. Strunk stated that he believes it will be sixty to seventy homes.

MOTION by Councilman Scott to recommend to Council to approve Resolution #2024-132-Transfer of Parker Lane to City of Daphne.
Seconded by Councilman Goodlin.

Council discussed motion.
MOTION WAS WITHDRAWN

Councilman Scott inquired if an engineer will examine the road before it is annexed into the city. Mr. Strunk stated they are taking the road now. The Council decided to withdraw the motion as they are not comfortable with accepting a road without it being examined by an engineer to make



CITY OF DAPHNE PUBLIC WORKS COMMITTEE MINUTES
August 5th, 2024 - 5:15 P.M.
DAPHNE CITY HALL

sure it is up to city standards.

VI. City Engineer's Report (Separate Handout)

Troy Strunk addressed the committee that he has no report at this time with the departure of Josh Newman.

Councilman Hughes inquired about the status of the striping on CR-13. Mr. Strunk stated the start date was delayed and he expressed to the sub-contractor that it will need to be completed during appropriate traffic times.

Councilwoman Conaway inquired about the status of the road construction on CR-64. Mr. Strunk stated the turn lane is still under construction. He stated the re-paving and intersection project is still underway as the contractor locates utility locations.

VII. DIRECTOR'S REPORT (Handouts reviewed by committee)

Mr. Huskey reviewed the public works committee packet with the council. He stated there was a significant increase of new customers for the month of June, which went up to 37. Councilman Goodlin asked when the recycling carts will be picked up. Mayor LeJeune stated that topic will be mentioned later in the meeting. Mr. Huskey stated the Facilities Dept. has been completing preventative maintenance around the city and has completed renovations at the Mechanic Shop. He stated the Street Dept. has completed drainage repairs on Eisenhower Way and Van Buren Street and have installed asphalt in driveway entrances. Mr. Huskey stated the Mowing Dept. has been maintaining the right of ways in the city and has used the boom mower in Lake Forest. He continued to state that the Solid Waste Dept. is currently on schedule for trash and garbage. He stated the Landscape Dept. has been raising canopies in Historic Malbis and has been maintaining passive parks and city grounds. Mr. Huskey stated that they are currently at six vacancies at Public Works, which is the lowest amount since Mr. Huskey becoming Public Works Director.

Mr. Huskey presented a coin to Kelli Reid for all of her guidance and help to Public Works.

- A. Work Request Report – June 2023 & June 2024
The Public Works Department completed 597 work orders in June 2024.
- B. Vehicle/Equipment Maintenance Reports – FY2023-2024 YTD
- C. Public Works Related Overtime Report — 83.33% of the year used; \$139,734.33 Used YTD as of August 2nd, 2024.
- D. Street Sweeper Report — May 22nd – July 24th, 2024

VIII. DAPHNE SOLID WASTE DISPOSAL ENTERPRISE (Handouts reviewed by committee)

- A. Monthly Recycle Tonnage Report (Tonnage Comparison) —No Report
- B. Solid Waste New Customer Report – June 2024 — 37 new residential; 0 new commercial
- C. Tallent Lane Facility Report – June 2024 – 363.75 SW Total Tonnage, 69.53 Other Depts.

CITY OF DAPHNE PUBLIC WORKS COMMITTEE MINUTES
August 5th, 2024 - 5:15 P.M.
DAPHNE CITY HALL

Total Tonnage

IX. MOSQUITO CONTROL SERVICES

- A. Mosquito Report—June Report, 30

X. MUSEUM COMMITTEE

- A. Minutes – July 8th, 2024

XI. BEAUTIFICATION COMMITTEE

- A. Minutes – July 3rd, 2024
Councilman Olen stated that the DBC had 162 volunteer hours in July and 1,350 volunteer hours for the year.

XII. ENVIRONMENTAL ADVISORY COMMITTEE

- A. Minutes – No Report

XIII. FUTURE BUSINESS

- A. Next Meeting – **Tuesday, September 3rd, 2024**

XIV. ADJOURNMENT

Councilwoman Conaway asked Mayor LeJeune on any updates with the status of the Daphne Post Office cleaning their location. Mayor LeJeune stated they mowed their grass and there may have been some updates inside.

Mayor LeJeune spoke about the project on CR-64 and Pollard and the Transportation Improvement Plan. He stated that he was able to obtain \$600,000 from the NPO for a right hand turn lane onto Friendship that was not originally part of the project. He stated that with the additional funds, this can be added to the current CR-64 and Pollard Road project. The Council discussed this project and the money obtained by the NPO. The Council discussed the additional improvements the contractor will need to make on Friendship Lane for the new subdivision to come in. The Council also discussed the roundabout that will eventually go in on CR-13 and Milton Jones Road.

Mayor LeJeune spoke about the upcoming changes with collecting the blue recycling carts. He stated that stickers will be put on the green carts to let residents know that they will be taking the blue carts. He stated that the blue carts will start to be collected on September 2nd. He stated the QR code will be on the stickers for a link for residents to sign up for an additional green garbage cart. The council discussed the flyer and what it entails. Mayor LeJeune stated he would like to make the announcement on the city Facebook on August 19th. The Council expressed that the new fee



CITY OF DAPHNE PUBLIC WORKS COMMITTEE MINUTES
August 5th, 2024 - 5:15 P.M.
DAPHNE CITY HALL

will be starting on October 1st. Councilmen Goodlin asked if the QR code could also explain to residents what we will be doing with the blue carts. Kara Wilbourn stated the QR Code will lead to a page with the sign link, frequently asked questions, and an interactive garbage collection map. Ms. Reid stated the carts will be kept until a formal MOU is signed. Mayor LeJeune stated they will be kept until we have the new recycling carts, which then the old ones will be recycled.

Motion by Benjamin Hughes, seconded by Doug Goodlin to adjourn. Meeting adjourned at 5:23 p.m.

Corrected resume

From: Curt Fonger (curtfonger@gmail.com)

To: lcbarnette@bellsouth.net

Cc: curtfonger@gmail.com

Date: Friday, July 5, 2024 at 11:43 AM CDT

Curtis George Fonger, Sr.
D/O/B 3/15/51 (Kent County, MI)
Married 40 yrs to Susan (Aiken)
8 Grandchildren
Known as Curt (Papa-Fun to young grandchildren)

Graduated
Lowell (MI) High School
Western Michigan University, Magna Cum Laude

Career
40 Years TV Journalist in Grand Rapids, Mobile, West Palm Beach
(Anchor/Reporter 6 Years at WKRG-TV, Mobile...award-winning series from Central America and Asia, plus series 'Delta Dawn' about the Mobile-Tensaw River Delta)

Organizations
Industrial Development Board (Vice-President)
Citizens Advisory Committee of Metropolitan Planning Organization Jubilee Pickleball Club (Vice-President)

Hobby: attending more council, committee, and commission meetings in the last five years at Daphne City Hall than any human being (*perhaps* excluding those elected and paid. *Perhaps*)

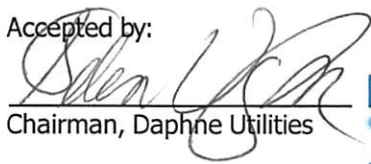
--

curtfonger.com

561.906.3337

Daphne, AL 36526-4240

Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ July 31, 2024 ♦ 5:00 p.m.

I. Call to Order

The regular July 2024 Board meeting for the Utilities Board of the City of Daphne was held on July 31, 2024, in the Council Chambers at Daphne City Hall and called to order at 5:01 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Mayor Robin LeJeune, Board Member

Members Absent: Councilman Joel Coleman, Board Member

Others Present: Jerry Speegle – Board Attorney
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Alex Godfrey – Administrative Services Manager
Lori Wilson – Executive Assistant
Lexus Carlee – Finance Manager
Samantha Coppels – Communications Manager

Others Absent:

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes June 26, 2024

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of June 26, 2024.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of June 26, 2024, would stand approved.

V. OLD BUSINESS –

A. None

VI. NEW BUSINESS –

A. Presentation of 2023/2023 Audit from Robertson, Andreoli & Covington, PC

Mr. Mike Andreoli of Robertson, Andreoli & Covington, PC spoke to the Board regarding the 2022/2023 audit, highlighting: the Independent Auditor's Report, Management's Discussion and Analysis, Statements of Net Position, Statements of Revenues, Expenses and Changes in Net Position, Statements of Cash Flows, Notes to Financial Statements, Statement of Revenues and Expenses Budget and Actual, and lastly Departmental Statement of Revenues and Expenses.

B. Changes and Addition to Daphne Utilities Employees Handbook (Board Action – MOTION to Approve)

Mr. Scott Polk, CEO/GM, advised the Board that after consulting with legal counsel and our HR provider, the presented updated changes to the Daphne Utilities Employee Handbook were recommended. He clarified that the changes were prompted by legal counsel and HR to clarify and update these specific sections.

MOTION by Vice Chairman Tim Patton to approve the changes and addition to the Daphne Utilities Employees Handbook as submitted; Motion was Seconded by Secretary/Treasurer Billy Mayhand.

AYE: LeJeune Mayhand, Patton NAY: ABSENT: Coleman ABSTAIN : Vaughn **MOTION CARRIED**

C. Authorization for Sale of Miscellaneous Surplus trucks and equipment on GovDeals.com (Board Action – MOTION to Approve)

CEO/GM Scott Polk advised the submitted list of surplus of vehicles that had already been replaced and equipment that were not cost effective to repair.

MOTION by Secretary/Treasurer Billy Mayhand to approve the Authorization for Sale of Miscellaneous Surplus trucks and equipment on GovDeals.com; Motion was Seconded by Vice Chairman Tim Patton.

AYE: LeJeune Mayhand, Patton NAY: ABSENT: Coleman ABSTAIN : Vaughn **MOTION CARRIED**

VII. BOARD ATTORNEY'S REPORT

Board Attorney Jerry Speegle had nothing to add to his submitted report for this month. Mayor LeJeune inquired about discussion of the potential litigation; Mr. Speegle noted that his response was forwarded to the Board members and that he would keep the members apprised of any further development and any discussion would take place in Executive Session.

VIII. FINANCIAL REPORT

Finance Manager Lexus Carlee highlighted for the Board: total assets, revenue, expenses, total and June monthly net income, financial budget performances for water, sewer, gas and irrigation, and concluded with an explanation of two checks on the Check History report.

Mr. Scott Polk updated the Board on the interest rates on the deposit accounts.

IX. GENERAL MANAGER'S REPORT

A. GM Report

CEO/GM Scott Polk commended the auditors and those involved in assisting. He then updated the Board members on: progress of the 2024/2025 Budget and review to present with an updated Strategic Plan at the August board meeting; the ongoing rehab of Well#15 and the recent communications with ADEM regarding the data from the pump logs; continued coordination with ADEM regarding ARPA agreement; and receiving notification from Commissioner Blankenship of Daphne Utilities' being awarded two GOMESA grants for nearly \$1million for this year for permanent by-pass pumps at 6 lift-station locations to be officially announced on August 13th by the Governor and commended Volkert for putting together the submissions.

Samantha Coppels answered and updated board members on the Daphne Utilities' grants.

B. Operations Report

COO Bobby Purvis remarked on the unfortunate water main breaks that had recently occurred and commended the Daphne Utilities' staff, pointing out Jerry Stanton in attendance at the board meeting. He also commented on the staff's outstanding efforts to take pictures in the field to communicate effectively with the board members. He thanked Samantha Coppels for her assistance with interns.

Mr. Purvis gave updates on a few projects: the AL225 widening project requiring our force main to be relocated; CR64 and Pollard Road awaiting the contractor to start on our sewer and we are moving the water line; attendance at the Justice Center project pre-construction meeting; water main excavation for the drainage project on Main Street near Forest Park outside the Daphne City limits.

Mr. Polk also commented regarding several calls received regarding the water main breaks on Maxwell Drive.

C. Engineering & Consulting Reports – nothing to add to the submitted reports

X. BOARD ACTION – previously addressed.

XI. PUBLIC PARTICIPATION – At 5: 30pm, Chairwoman Vaughn invited anyone from the public to address the Board.

Mr. Curt Fonger, a resident of 1443 Randall Avenue, introduced himself; he remarked he had a difficult time hearing Chairwoman Vaughn and noted it would be helpful to use the microphone for the audience to hear. He remarked that after attending a City Council meeting, he discovered the minutes from the various boards and committees but noticed that the Utilities Board meeting was not on the City's legislative agenda for today. He recommended that the City post the Utilities Board meetings on their City's legislative agenda for concerned citizens. He thanked the Board for their attention.

Public Participation closed at 5:33pm.

XII. BOARD COMMENTS –

Mr. Billy Mayhand had no comment.

Mr. Tim Patton thanked Lexus and the employees for their efforts put forth in the audit.

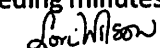
Mayor LeJeune advised he would take care of adding the Utilities' board meetings to the City calendar.

XII. ADJOURNMENT

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn.

The meeting adjourned at 5:34 pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities



City of Daphne

Event Permit Application

TYPE OF PERMIT:

☐ Special Event/Fundraiser ☒ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)
☐ Athletic Complex/Sporting Event ☐ Other: _____

APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: Daphne High School

APPLICANT NAME: Lt Col (Ret) Douglas Goodlin

STREET: 9300 Champions Way

CITY, STATE, ZIP: Daphne, AL. 36526

CONTACT PHONE: 251-626-0096

EMAIL: dgoodlin@bcbe.org

"ON SITE" CONTACT PERSON DAY OF EVENT: Lt Col (Ret) Goodlin

CELL PHONE: 251-366-2744

EMAIL: same

EVENT INFORMATION

EVENT NAME: Daphne High School Homecoming Parade

TYPE OF/PURPOSE OF EVENT: Celebrate our football teams and athletic support organizations

EVENT DATE: 10/03/24

TIME (START- END): 6 PM - 8 PM

ASSEMBLY TIME: 4:30 - 5:30 PM

PARTICIPANTS/VEHICLES: 400 / 30

EVENT LOCATION: Parade Route #7, to/from Daphne Civic Center

FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL BE USED ON-SITE): Request Civic Center Parking Lot, Alley and Main Street for line-up.

Request sound system set up on terrazzo outside Library/Senior Center for after parade pep rally

Request Main Street blocked off at Civic Center starting at 5 PM to get units in place for parade

SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☒ Yes* ☐ No *If Yes, please indicate which City Route is requested: #7

WILL YOUR EVENT REQUIRE BARRICADES: ☒ Yes* ☐ No *If Yes, please indicate quantity & location: _____

At intersections as deemed appropriate by city for safety purposes

WILL YOUR EVENT REQUIRE ELECTRICITY: ☐ Yes* ☒ No *If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☐ Yes* ☒ No *If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' # _____ X \$321.00 10' X 10' # _____ X \$123.00/EACH

TABLES: 8' L # _____ X \$45.00/EACH CHAIRS: # _____ X \$12.00/EACH

OTHER SPECIAL REQUESTS: _____

MARKETING & COMMUNICATIONS

PLEASE NOTE: As a City permitted event, the City of Daphne should be listed as a sponsor on all marketing materials promoting your event, such as, but not limited to, posters, social media outlets, website(s), t-shirts, promo items, etc. It is the event organizer's responsibility to request the official City logo from our Marketing & Events Department in a proper format. No other City of Daphne logo should be utilized. Please initial acknowledgement: DGG

Is your event open to the general public? ☒ Yes* ☐ No

* If Yes, do you wish for your event to be listed and/or shared on: www.daphneal.com? ☒ Yes ☐ No

Facebook.com? ☒ Yes ☐ No Instagram? ☒ Yes ☐ No LinkedIn? ☒ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: _____ CONTACT PHONE: _____

OTHER MARKETING REQUESTS: _____

REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☐ Yes** ☒ No ** If Yes, please provide your City of Daphne Business License Number here: _____

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

Further, I have read and understand all rules and regulations according to the City of Daphne Ordinance No. 2017-35 as set forth by the governing body of the City of Daphne and will abide by these rules and regulations. I understand that damage to City property, grounds, sidewalks, and/or streets can and will result in additional fees. I also understand that if at any time the City of Daphne appointed Law Enforcement, Code Enforcement, or other personnel feel that said rules and regulations are not being followed the function will be terminated with no refund of said fees.

I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE: Douglas G. Goodin DATE: 09/04/24

INTERNAL USE ONLY

DATE REC'D: <u>09/04/24</u>	CITY CLERK: <u>Candace Antonelli</u>
FIRE DEPT: <u>St. Tropez</u>	APPROVED ROUTE: <u></u>
POLICE DEPT: <u></u>	ROUTE MAP ATTACHED: ☐ Yes ☐ No
PUBLIC WORKS: <u></u>	EVENT FEE: ☐ Paid \$ <u></u> CHK# <u></u>
SPORTS & RECREATION: <u></u>	☐ Waived: <u></u>
MARKETING & EVENTS: <u></u>	PROOF OF INSURANCE REC'D: ☐ Yes ☐ No
** REVENUE: <u></u>	

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2024 - 45**

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND
AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY**

WHEREAS, the management of the City of Daphne has determined that the item listed below is no longer required for public or municipal purposes; and

WHEREAS, the item listed below is recommended for disposal.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that

1. The property listed below is hereby declared to be surplus property; and

DEPT	EQ/VEH #	DESCRIPTION	VIN/SN
FACILITIES	1128	2006 FORD E150 VAN	1FTRE14W76HA46433

2. The Mayor is authorized to advertise and accept bids through Govdeals.com/Liquidity Services Operations LLC as contracted for the sale of such personal property; and
3. The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the appropriate City fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder and sign all necessary documents.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2024.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2024-46**

2024-G-TRANSIT PASSENGER VAN

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$30,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the transit passenger van will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the transit passenger van and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the transit passenger van be awarded to Buster Miles Ford, Inc.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid of Buster Miles Ford, Inc. in the amount of \$56,500 (delivered) as specified in BID SPECIFICATION NO. **2023-P-TRANSIT PASSENGER VAN**.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2024.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2024-32**

**AN ORDINANCE TO PROVIDE FOR THE REAPPORTIONMENT
OF THE SEVEN CITY COUNCIL DISTRICTS FOR THE CITY OF DAPHNE**

WHEREAS, Alabama law provides that the City Council's seven members shall be elected from districts which shall be, as near as practicable, of equal population according to the last decennial census; and

WHEREAS, Alabama law requires that the seven City Council districts are to be reapportioned following a decennial census to account for changes in the population of the districts; and

WHEREAS, the 2020 Federal Decennial U.S. Census results have become final; and

WHEREAS, based upon the results of the last decennial census, the Council finds that reapportionment of the Council districts is necessary to provide fair and equal representation to all of the citizens of the City of Daphne; and

WHEREAS, the Council finds that reapportionment of the Council districts as provided in this Ordinance will achieve the goal of equally apportioning the City's population so as to provide fair and equal representation to all citizens of the City of Daphne.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION ONE: The seven City Council districts shall be as follows¹:

A. DISTRICT ONE shall consist of:

010030108003024, 010030108001020, 010030107101001, 010030107101012,
010030108001002, 010030108001010, 010030107101005, 010030108001023,
010030108001000, 010030108001003, 010030107101006, 010030108001013,
010030108001004, 010030108001033, 010030108001008, 010030108001009,
010030108001001, 010030107101002, 010030108003009, 010030108001024,
010030108001014, 010030107101011, 010030108001005, 010030108003034,
010030107101000, 010030108001006, 010030108001027, 010030108001015,
010030108003020, 010030108003021, 010030108001021, 010030108001035,
010030107102037, 010030107101009, 010030107101007, 010030108003016,
010030108001017, 010030108003013, 010030107103067, 010030108001038,
010030108001025, 010030108001039, 010030108001026, 010030108003015,
010030108003014, 010030107091046, 010030108003012, 010030108003017,
010030107101004, 010030108003019, 010030108003104, 010030108003022,
010030108001034, 010030108003025, 010030107091045, 010030108001022,
010030108001016, 010030108002059, 010030107101008, 010030108003033,
010030108003023, 010030107101003, 010030108001007

¹ All legal descriptions are listed as 2020 US Census Blocks completely contained in the boundaries as described in the accompanying map. All Census Blocks are legal descriptions in themselves and are enumerated on the US Census website, www.census.gov.

B. DISTRICT TWO shall consist of:

010030108002002, 010030108002040, 010030108002007, 010030108001037,
010030108002001, 010030108001018, 010030108002036, 010030108002032,
010030108002016, 010030108001011, 010030107103050, 010030108002014,
010030108002000, 010030108002037, 010030108001028, 010030108002015,
010030108001019, 010030108002033, 010030108002034, 010030108002053,
010030108002054, 010030108002052, 010030108001030, 010030108003037,
010030108002004, 010030108002012, 010030107103051, 010030107103049,
010030108002006, 010030108002035, 010030108002005, 010030108002051,
010030108001036, 010030108002031, 010030108002061, 010030108002039,
010030108002041, 010030108002049, 010030108002058, 010030107111008,
010030108002057, 010030108002055, 010030108002050, 010030108002048,
010030108002062, 010030108002042, 010030108002056, 010030108001029,
010030108002038, 010030108002011, 010030108002044, 010030108002046,
010030108002060, 010030107101010, 010030108002047, 010030108002010,
010030108002008, 010030108001031, 010030108001032, 010030108001012,
010030107111006, 010030108002045, 010030108002043, 010030108002013

C. DISTRICT THREE shall consist of:

010030107111005, 010030107111004, 010030107103006, 010030107103000,
010030107103005, 010030107041043, 010030107103002, 010030107041044,
010030107111007, 010030107111012, 010030107112020, 010030107112008,
010030107111011, 010030107041028, 010030107103003, 010030107103054,
010030107112011, 010030107103052, 010030107112012, 010030107112018,
010030107103053, 010030107112002, 010030107112004, 010030107103001,
010030107041013, 010030107103060, 010030107041025, 010030107112005,
010030107111010, 010030107111002, 010030107041035, 010030107111000,
010030107111001, 010030107071049, 010030107103048, 010030107112021,
010030107112009, 010030107112007, 010030107103004, 010030107071075,
010030107112006, 010030107041034, 010030107071050, 010030107112019,
010030107103047, 010030107041033, 010030107071064, 010030107041009,
010030107103008, 010030107112000, 010030107103007, 010030107112017,
010030107041010, 010030107112023, 010030107071052, 010030107112001,
010030107103061, 010030107071051, 010030107112003, 010030107041026,
010030107041027, 010030107112022, 010030107041032, 010030107041029,
010030107103055, 010030107111003, 010030107112010

[Continued on Following Page]

D. DISTRICT FOUR shall consist of:

010030107093042, 010030107093045, 010030108003001, 010030107093041,
010030107093043, 010030107093039, 010030107093050, 010030107091028,
010030107093046, 010030107091019, 010030107091021, 010030107092018,
010030107092015, 010030107092016, 010030107091033, 010030107091035,
010030108003000, 010030107093052, 010030107093030, 010030108003006,
010030109031062, 010030107092005, 010030107092017, 010030107102039,
010030107092021, 010030107091027, 010030107091090, 010030107091031,
010030107091089, 010030107091032, 010030107091030, 010030107091034,
010030107091037, 010030107091036, 010030107091083, 010030107093015,
010030107091088, 010030107093034, 010030107093031, 010030107093044,
010030109031017, 010030107092007, 010030107091017, 010030107091029,
010030107092034, 010030107092025, 010030107092033, 010030107091004,
010030107091003, 010030107091002, 010030107091001, 010030107093049,
010030107093051, 010030107093048, 010030107093047, 010030107093014,
010030107093040, 010030107092006, 010030108003004, 010030108003007,
010030107093033, 010030107092038, 010030107091047, 010030107091049,
010030107093057, 010030107092002, 010030107092035

E. DISTRICT FIVE shall consist of:

010030107092031, 010030107112013, 010030107112015, 010030107112016,
010030107112014, 010030107042015, 010030107102008, 010030107102021,
010030107042017, 010030107102023, 010030107111009, 010030107102017,
010030107042010, 010030107042018, 010030107042013, 010030107042021,
010030107102024, 010030107092029, 010030107102020, 010030107102033,
010030107102016, 010030107042011, 010030107102019, 010030107102005,
010030107102027, 010030107102022, 010030107102034, 010030107102040,
010030107092028, 010030107102010, 010030107102012, 010030107092032,
010030107042020, 010030107042003, 010030107102013, 010030107102041,
010030107102006, 010030107102035, 010030107102011, 010030107102014,
010030107042012, 010030107102007, 010030107092030, 010030107102009,
010030107102015, 010030107102018, 010030107042004, 010030107102029,
010030107102032

F. DISTRICT SIX shall consist of:

010030107042001, 010030107042005, 010030107041021, 010030107041008,
010030107042002, 010030107042006, 010030107041007, 010030107041042,
010030107041023, 010030107041040, 010030107042007, 010030107041020,
010030107042000, 010030107041011, 010030107041015, 010030107041017,
010030107041041, 010030107041016, 010030107041018, 010030107041046,
010030107041039, 010030107041012, 010030107041038, 010030107041022,
010030107041024, 010030107042008, 010030107041045, 010030107042009,
010030107041019

G. DISTRICT SEVEN shall consist of:

010030107062008, 010030107062005, 010030107062006, 010030107081028,
010030107081011, 010030107062014, 010030107062002, 010030107081007,
010030107041002, 010030107102004, 010030107071073, 010030107083006,
010030107081024, 010030107081008, 010030107092004, 010030107081027,
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010030107081004, 010030107062010, 010030107081021, 010030107062028

SECTION TWO: The Council finds that each of the above-described districts is formed of contiguous, and to the extent reasonably possible, compact territory.

SECTION THREE: The Council finds that each of the above-described districts contains as nearly as is reasonable the same population.

SECTION FOUR: A map showing the boundaries of these Council districts is attached hereto as **Exhibit A** and incorporated herein by reference.

SECTION FIVE: This Ordinance shall become effective upon its adoption and publication as required by law and shall apply to the first regular election held more than six (6) months after it becomes effective and to all municipal elections, regular or special, held after said first regular election.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA on this _____ day of _____, 2024.

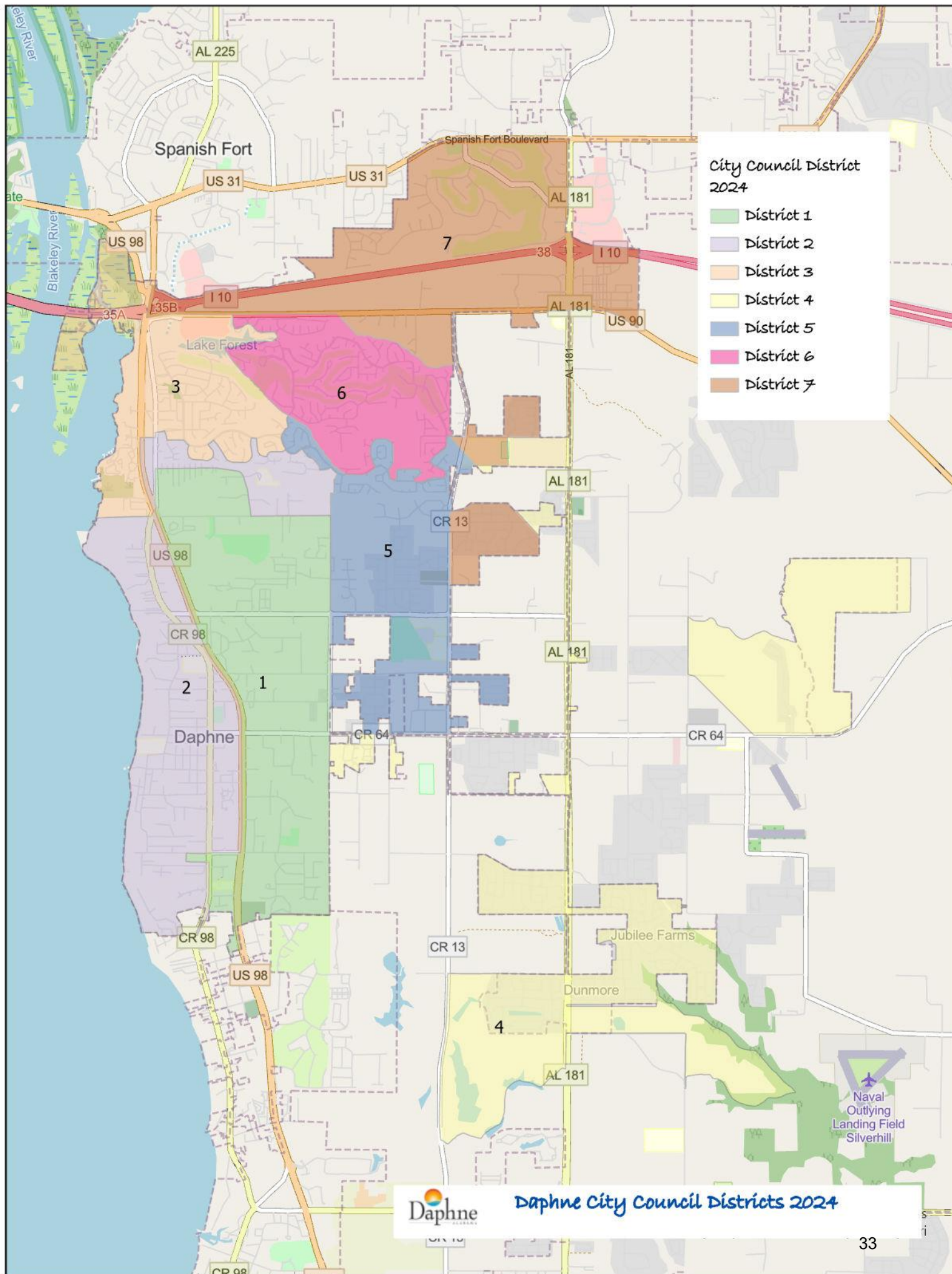
Robin LeJeune,
Mayor

ATTEST:

Candace G. Antinarella, MMC
City Clerk

EXHIBIT A
DISTRICT MAP

(attached)



**CITY OF DAPHNE, ALABAMA
ORDINANCE 2024-33**

ADOPTING THE FISCAL YEAR 2025 BUDGET

WHEREAS, the Mayor of the City of Daphne has submitted to the City Council a budget for Fiscal Year 2025 which begins October 1, 2024 and ends September 30, 2025 (the "FY25 Operating Budget"); and

WHEREAS, the City Council has reviewed and considered such proposed budget; and

WHEREAS, the City Council believes that the attached proposed budget is a viable spending plan for the City during the next fiscal year;

WHEREAS, the City's procedures require the adoption of the budget by Ordinance; and

WHEREAS, if the amounts budgeted for departmental operating items or purposes are not required to be utilized for such items or purposes, then upon written approval by the Mayor or the Finance Director, these amounts may be expended for other departmental items or purposes, provided that the total amount of the adopted operating budget is not exceeded; and

WHEREAS, the Mayor is authorized to approve all applications for grants during the fiscal year with the understanding that grant awards requiring an additional appropriations will be presented to Council for approval; and

WHEREAS, the salary increases associated with the performance appraisal rating scale will be as follows:

PERFORMANCE APPRAISAL SCORE		SALARY INCREASE
FROM	TO	
3.00	3.39	1.00%
3.40	3.79	1.50%
3.80	4.19	2.00%
4.20	4.59	2.50%
4.60	5.00	3.00%

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA,

1. That the FY2025 Budget in which the General Fund revenues exceed appropriations in the amount of \$3,005 (*All Funds - \$1,156,601*) which includes total new Personnel and Personnel upgrades of \$938,228 and Capital \$4,124,430 (*All Funds - \$4,854,430*) as attached hereto and made a part hereof; and
2. That the Mayor shall have no authority to execute any contract obligating expenditures in excess of \$30,000 that has not first been approved by the City Council, except for deeds and bonds required in judicial proceedings and as may be otherwise authorized by separate ordinance or resolution of the City Council.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE,
ALABAMA, THIS __ day of _____, 2024.**

Robin LeJeune, Mayor

ATTEST:

Candace Antinarella, City Clerk, MMC

**All Funds Budget Summary
Fiscal Year 2025**

	Enterprise Funds				Special Revenues Fund	Capital Reserve Fund	TOTAL
	General Fund	Solid Waste	Civic Center	Debt Service Fund			
Sales, use and luxury tax	26,949,000	-	-	-	2,916,769	-	29,865,769
Ad valorem taxes	10,760,000	-	-	-	-	-	10,760,000
Business licenses	3,270,000	-	-	-	-	-	3,270,000
Permits	937,250	-	-	-	-	-	937,250
PILOT Taxes	2,725,000	-	-	-	-	-	2,725,000
Fines and forfeitures	316,000	-	-	-	165,500	-	481,500
Intergovernmental	460,500	-	-	-	50,000	260,000	770,500
Charges for services/rental income	978,100	2,462,000	404,500	-	218,352	-	4,062,952
Grants	16,953	-	-	-	1,500	-	18,453
Contributions and donations	8,752	-	-	-	-	-	8,752
Interest / investment earnings	150,000	-	-	-	2,500	25,000	177,500
Miscellaneous	44,000	-	-	-	-	-	44,000
Total Estimated Revenues	46,615,555	2,462,000	404,500	-	3,354,621	285,000	53,121,676
Payroll and Related Costs	26,109,209	1,253,207	405,243	-	45,524	-	27,813,183
Retiree Health Insurance and Benefits	284,515	-	-	-	-	-	284,515
Merit Increases	250,000	-	-	-	-	-	250,000
Employee Compensation Study Increases	280,000	-	-	-	-	-	280,000
Employee Raises (3%) - COLA effective 10/3/2024	667,121	-	-	-	-	-	667,121
Employee Longevity Pay	64,013	-	-	-	-	-	64,013
Personnel	27,654,858	1,253,207	405,243	-	45,524	-	29,358,832
General Government	3,026,481	-	-	-	705,281	-	3,731,762
Public Safety	2,356,976	-	-	-	50,500	-	2,407,476
Public Works	2,671,850	1,676,412	-	-	-	-	4,348,262
Recreation and Culture	1,826,342	-	377,645	-	254,720	-	2,458,707
Operating	9,881,649	1,676,412	377,645	-	1,010,501	-	12,946,207
New Capital	4,124,430	-	-	-	480,000	250,000	4,854,430
New Personnel	715,587	-	-	-	-	-	715,587
Personnel Upgrades	222,641	-	-	-	-	-	222,641
Debt Service	-	-	-	3,867,378	-	-	3,867,378
Transfers To/From Other Funds:							
Transfers To Other Funds	(4,013,385)	-	-	-	(700,000)	-	(4,713,385)
Transfers From Other Funds	-	467,619	378,388	3,867,378	-	-	4,713,385
	(4,013,385)	467,619	378,388	3,867,378	(700,000)	-	-
Total Estimated Revenues (Over) Under Appropriations	3,005	-	-	-	1,118,596	35,000	1,156,601

Summary of FY 2025 Capital Budget Requests - MAYOR APPROVED

Description	Acquisition Type	Total Request	Total Funded	Funding Source
Executive:				
Grant Match - Safe Streets and Roads Program	Purchase	40,000	40,000	General Fund
Golf Cart for Transporting People - City Events/Rec Tournaments	Purchase	14,495	14,495	General Fund
Subtotal		54,495	54,495	
Public Safety:				
<u>Police</u>				
Eventide Upgrade - Phone Recording Software	Purchase	48,009	48,009	General Fund
(6) Replacement Vehicles - Interceptors - Automatic Rotation	Purchase	396,000	396,000	General Fund
VitalExam Wellness Screening for 60 Officers	Purchase	40,000	40,000	General Fund
Seven New Tasers for Corrections	Purchase	29,938	29,938	General Fund
Subtotal		513,947	513,947	
<u>Court</u>				
New Vehicle (\$28,000+2,500 for Ins and Maintenance)	Purchase	30,000	30,000	Court Fund
<u>Fire</u>				
New Fire Trucks (3) - Purchase of 1 of 3	Purchase	75,000	75,000	General Fund
Extractor and Dryer	Purchase	12,000	12,000	General Fund
Air Purifying Respirators	Purchase	12,000	12,000	General Fund
Replace Doors in Live Fire Training Building	Purchase	25,000	25,000	General Fund
Subtotal		124,000	124,000	
Public Works:				
<u>Solid Waste</u>				
28 yd Automated Loader - Garbage, Replacement, V#2019, 5 years	Finance Lease	400,000	90,000	General Fund
29 yd Automated Loader - Garbage, Replacement, V#2018, 5 years	Finance Lease	400,000	90,000	General Fund
953 Track Loader Annual Lease Pymt - Trash, Replacement #953, 11 years	Lease	88,000	88,000	General Fund
Required Maintenance in FY 2025 for Loader		(35,000)	(35,000)	General Fund
Subtotal		853,000	233,000	
<u>Building Maintenance:</u>				
F250 Service Body Truck, Replacement V#1116, 20 years	Purchase	66,000	66,000	General Fund
Subtotal		66,000	66,000	
<u>Street:</u>				
22k Tilt Trailor, Replacement, V#501, 29 Years	Purchase	24,000	24,000	General Fund
Message Board	Purchase	25,500	25,500	General Fund
Subtotal		49,500	49,500	
<u>Grounds:</u>				
Ford F450 Crewcab Truck, Replacement V#1487, 10 years	Purchase	90,000	90,000	General Fund
Ford F150, Replacement, V#6040, 20 years	Purchase	55,000	55,000	General Fund
Subtotal		145,000	145,000	
<u>Mowing:</u>				
(2) Outfront Mowers - Automatic Rotation	Purchase	100,000	100,000	General Fund
Street Sweeper - Replacement V#1319, 15 yrs	Purchase	365,000	365,000	General Fund
Hydromower - Replacement V#6105E, 8 yrs	Purchase	305,000	305,000	General Fund
Subtotal		770,000	770,000	
<u>Mechanical Barn:</u>				
Screw Air Compressor and Dryer (Replacement)	Purchase	21,000	21,000	General Fund
Fuel Tank System Replacement - Down Payment	Purchase	750,000	50,000	General Fund
Subtotal		771,000	71,000	
IT:				
2020-2024 Used Explorer, Replacement	Purchase	30,000	30,000	General Fund
Office365 Cloud Email Service - Annual Cost	Purchase	15,600	15,600	General Fund
Subtotal		45,600	45,600	
Animal Shelter:				
Animal Control Vehicle, Replacement of 2008 F-150	Purchase	75,000	75,000	General Fund
Recreation:				
<u>Equipment</u>				
Ford F250, Replacement of V#1383	Purchase	55,000	55,000	General Fund
Subtotal		55,000	55,000	
<u>Facilities</u>				
Maintenance Building - Trione Park	Purchase	350,000	200,000	General Fund
Bottom Rail on Fencing at Tennis and Pickleball Courts	Purchase	31,000	31,000	General Fund
Storage Building for Pickleball at Lott Park	Purchase	25,000	25,000	General Fund
Retrofit Soccer Fields 5 & 6 to LED	Purchase	250,000	250,000	Lodging Tax Fund
Subtotal		656,000	506,000	
Engineering				
F150 Truck, Replacement of 2015 Truck, Upgrade to 4X4	Purchase	46,000	46,000	General Fund
Civic Center				
Used Car for Civic Center	Purchase	30,000	30,000	General Fund
2 Mobile Bars	Purchase	15,888	15,888	General Fund
Subtotal		45,888	45,888	

Summary of FY 2025 Capital Budget Requests - MAYOR APPROVED

Description	Acquisition Type	Total Request	Total Funded	Funding Source
Infrastructure:				
FY 24 Road Resurfacing	Purchase	1,250,000	1,050,000	General Fund
			200,000	Ten Cent Gas Fund
FY 24 Sidewalk Plan	Purchase	250,000	250,000	Capital Reserve Fund
Subtotal		1,500,000	1,500,000	
Facilities:				
Centennial Celebration for 2027 - 3 of 5 down payment	Purchase	50,000	20,000	General Fund
City Wide HVAC Replacements	Purchase	55,000	50,000	General Fund
Dark Fiber Installation - Tennis Center	Purchase	14,000	14,000	General Fund
Dark Fiber Installation - Fire Station #5	Purchase	20,000	20,000	General Fund
Splash Pad and Playground Equipment - Joe Louis Patrick Park	Purchase	200,000	260,000	General Fund
Gator Boardwalk Handrail Replacement	Purchase	250,000	80,000	General Fund
Ruff Wilson Youth Center - Replacement of Internal Air Handler	Purchase	80,000	80,000	General Fund
Subtotal		669,000	524,000	
Total New Capital Requests:		6,469,430	4,854,430	
				General Fund
				4,124,430
				Capital Reserve
				250,000
				Lodging Tax
				250,000
				Court
				30,000
				Ten Cent Gas
				200,000
				4,854,430

Summary of FY 2025 New Personnel Upgrade Requests

Description	Grade & Step	Increase Total Annual Salary	Total Annual Taxes and Benefits	Increase Total Annual Cost	FUNDED	
					Hire Date	FY 2025 Cost
Police Department:						
Upgrade Corporal CID to Sergeant CID	25 to 28	8,649	1,593	10,242	10/3/2024	10,242
Upgrade CID Officer to Corporal	19 to 25	6,552	1,206	7,758	10/3/2024	7,758
Upgrade PT Telecommunicator I to FT Telecommunicator I	13	20,800	21,733	42,533	10/3/2024	42,533
Upgrade (2) Corrections Officer I to Corrections Officer II (2)	13 to 15	9,172	1,690	10,862	10/3/2024	10,862
Recreation:						
Upgrade Irrigation Tech to Sports Park Manager	15 to 28 Exempt	18,719	3,609	22,328	10/3/2024	22,328
Upgrade Recreation Director	35 to 38	18,602	3,605	22,207	10/3/2024	22,207
Civic Center:						
Upgrade Admin Support Specialist II to Administrative Asst	10 to 13	8,112	1,329	9,441	10/3/2024	9,441
Upgrade Sales Service Coordinator to Sales and Tourism Manager	17 to 26 Exempt	13,497	2,211	15,707	10/3/2024	15,707
Library:						
Upgrade PT Library Aide to FT Library Aide	6	12,480	20,524	33,004	10/3/2024	33,004
Animal Shelter:						
Upgrade (1) Kennel Technician to Kennel Technician II	4 to 6	3,328	575	3,903	10/3/2024	3,903
Executive:						
Upgrade Executive Director	Added Duties	20,752	3,399	24,151	10/3/2024	24,151
Less: Operations Director Removal of Position		(45,302)	(7,167)	(52,469)	10/3/2024	(52,469)
Legislative						
City Clerk - Master Certification	Certification	3,000	491	3,491	10/3/2024	3,491
Public Works:						
Facilities						
Upgrade Facilities Supervisor to Facilities Manager	22 to 24 Exempt	6,448	1,314	7,762	10/3/2024	7,762
Upgrade Facilities Maintenance Tech II to Crew Leader	15 to 18	4,576	971	5,547	10/3/2024	5,547
PW Admin						
Upgrade Admin Support Specialist I to Admin Support Spec II	9 to 10	3,848	630	4,478	10/3/2024	4,478
Solid Waste						
Solid Waste Supervisor to Solid Waste Manager	22 to 24	-	-	-	10/3/2024	-
Upgrade Public Works Class A CDL from .40/hr to \$1.00 hr - 21 emp	.60/hr	26,208	5,061	31,269	10/3/2024	31,269
Upgrade Public Works Class B CDL from .25/hr to \$.85 hr - 14 emp	.60/hr	17,052	3,374	20,426	10/3/2024	20,426
Total Personnel Costs - ALL FUNDS		156,493	66,148	222,641	222,641	

Summary of FY 2025 New Personnel Requests

								FUNDED	
Description	Grade		Total Annual Salary	Total Annual Taxes and Benefits	Total Annual Cost	One-Time Costs	Total Cost	Hire Date	FY 2025 Cost
Public Safety:									
Police Department:									
Crime Scene Technician	15	Full Time	45,028	26,679	71,707		71,707		
Telecommunicator 1	13	Full Time	42,351	25,164	67,515	-	67,515		
Corrections Officer	13	Full Time	44,468	26,400	70,868		70,868	10/3/2024	70,868
Patrol Officer	19	Full Time	52,901	28,033	80,934		80,934	10/3/2024	80,934
Fire:									
Firefighter (If SAFER grant not awarded)	12	Full Time	55,382	28,412	83,794	22,100	105,894	1/1/2025	84,946
Firefighter (If SAFER grant not awarded)	12	Full Time	55,382	28,412	83,794	22,100	105,894	1/1/2025	84,946
Firefighter (If SAFER grant not awarded)	12	Full Time	55,382	28,412	83,794	22,100	105,894		
Firefighter - Swing Shift	12	Full Time	55,382	28,412	83,794	22,100	105,894	10/3/2024	105,894
Less: Removal of 8 PT Fire Positions	12	Part Time	(80,000)	(14,256)	(94,256)		(94,256)	10/3/2024	(94,256)
Recreation:									
Custodian	4	Full Time	30,316	23,763	54,079	-	54,079	10/3/2024	54,079
Senior Center:									
Office Assistant	6	Part Time	23,095	3,989	27,084	-	27,084	10/3/2024	27,084
Public Works:									
Facilities									
Facilities Maintenance Technician II	15	Full Time	45,028	26,459	71,487	-	71,487	10/3/2024	71,487
Facilities Maintenance Technician I	13	Full Time	42,351	25,968	68,319	-	68,319		
Streets									
Transportation Coordinator	22	Full Time	54,386	27,140	81,526	-	81,526		
Yard Coordinator	14	Full Time	43,701	27,220	70,921	-	70,921		
Grounds									
Landscape Maintenance Worker II	11	Full Time	39,674	25,875	65,549	-	65,549	10/3/2024	65,549
Landscape Maintenance Worker II	11	Full Time	39,674	25,875	65,549	-	65,549	10/3/2024	65,549
Landscape Maintenance Worker II	11	Full Time	39,674	25,875	65,549	-	65,549		
Mowing									
Equipment Operator	13	Full Time	42,351	26,392	68,743	-	68,743		
Mowing Maintenance Worker I	6	Full Time	32,993	24,584	57,577	-	57,577		
Mowing Maintenance Worker I	6	Full Time	32,993	24,584	57,577	-	57,577		
Mechanical Barn									
Crew Leader	18	Full Time	49,055	27,049	76,104	-	76,104	10/3/2024	76,104
Mechanic	13	Full Time	42,351	25,841	68,192	-	68,192		
Mechanic	13	Full Time	42,351	25,841	68,192	-	68,192		
Solid Waste									
Solid Waste Operator - Garbage (3 Positions)	15	Part Time	20,000	2,404	22,404	-	22,404	10/3/2024	22,404
Total Personnel Costs - ALL FUNDS			946,269	574,527	1,520,796	88,400	1,609,196		715,587