

CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
Tuesday, September 3, 2024 at 6:00 P.M.

1. CALL TO ORDER

2. ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE

PRESENTATION: Suicide Prevention Month

3. APPROVE MINUTES: August 19, 2024 regular meeting

4. REPORTS OF STANDING COMMITTEES

A. FINANCE COMMITTEE – Phillips
Review the minutes from the August 19th meeting.
Treasurer's Report for July 2024: Unrestricted Fund Balance - \$25,484,605;
Total Cash Balance - \$45,045,710
Sales Tax for June 2024: \$2,346,302.64; Lodging Tax for June 2024: \$179,470.26
Debt Summary – July 2024: Warrants - \$30,808,902
Capital Leases: General Fund - \$452,521; Enterprise Fund - \$456,003

MOTION to authorize the Mayor to enter into contract in the amount of \$130,000 with Walcott Adams for Architectural Services for the Courtroom Expansion project.

B. BUILDINGS & PROPERTY COMMITTEE – Goodlin

C. PUBLIC SAFETY COMMITTEE – Hughes

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Scott

E. PUBLIC WORKS COMMITTEE – Conaway

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS

A. BOARD OF ZONING ADJUSTMENTS – Adrienne Jones

B. DAPHNE PUBLIC SCHOOL COMMISSION – Conaway

C. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway

D. INDUSTRIAL DEVELOPMENT BOARD – Scott

E. LIBRARY BOARD – Goodlin

F. PLANNING COMMISSION – Olen
Review the minutes from the July 25th meeting and the report from the August 22nd meeting.

G. RECREATION BOARD – Hughes

H. UTILITY BOARD – Coleman

City Council Agenda – September 3, 2024

6. **PUBLIC PARTICIPATION**
7. **MAYOR’S REPORT**
8. **CITY ATTORNEY REPORT**
9. **DEPARTMENT HEAD REPORTS**
10. **CITY CLERK’S REPORT**

MOTION to approve the Eastern Shore Children’s Business Fair at Centennial Park on October 26, 2024 from 10:00am – 1:00pm.

MOTION to approve the Apollo’s Mystic Ladies Parade on February 21, 2025 from 6:45 – 9:30pm with a rain make-up day of February 27, 2025.

MOTION to approve the Shadow Barons Parade on March 1, 2025 from 6:45 – 9:30pm with a rain make-up day of March 2, 2025.

MOTION to approve the publication and set a public hearing on October 21, 2024 for the AMERCO Real Estate Zoning Amendment located Southeast of the intersection of Whispering Pines and U.S. Highway 98.

11. **RESOLUTIONS:**

2024 – 43 – Appropriation: Replacement of Corrugated Pipe on Animal Shelter Site - \$80,000

2024 – 44 – Declare Certain Personal Property Surplus and Authorizing the Mayor to Dispose- FD – 2013 John Deere 997 Diesel Z-Track

12. **2nd READ ORDINANCES:**

2024 – 29 – Ordinance Consenting to the Sale by the Utilities Board of the City of Daphne of Certain Surplus Personal Property

2024 – 31 – Amending City’s Employee Handbook (Section 10.10)

13. **1st READ ORDINANCES:**

2024 – 32 – Ordinance to Provide for the Reapportionment of the Seven City Council Districts for the City of Daphne

2024 – 33 – Adopting the Fiscal Year 2025 Budget

14. **COUNCIL COMMENTS**

15. **ADJOURN**

CITY OF
DAPHNE, ALABAMA

Proclamation

WHEREAS, in 2022, suicide was the 11th leading cause of death in the United States, the 2nd leading cause of death among individuals between the ages of 10 to 44; and

WHEREAS, in the United States in 2022, there were an average of 136 suicides per day, resulting in over 49,000 suicides (Centers for Disease Control); and

WHEREAS, it is estimated that in 2022, there were 1.6 million suicide attempts, Alabama experienced 826 suicides, comparatively, there were 706 homicides in the same year; and

WHEREAS, over 90% of the people who die by suicide have a diagnosable and treatable mental health condition, although often that condition was not recognized or treated; and

WHEREAS, organizations such as the American Foundation for Suicide Prevention envision a world without suicide, and are dedicated to saving lives and bringing hope to those affected by suicide, through research, education, advocacy, and resources for those who have lost someone to suicide or who struggle.

NOW,

THEREFORE, I, Robin LeJeune, as the Mayor of the City of Daphne, Alabama, together with the Daphne City Council, do hereby designate September 2024 as

“National Suicide Prevention Month”

in the City of Daphne.





Robin LeJeune, Mayor

ATTEST:



Candace G. Antinarella, MMC, City Clerk

August 19, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

1. **CALL TO ORDER:**

There being a quorum present Council President Steve Olen called the meeting to order at 6:01pm.

2. **ROLL CALL:**

COUNCIL MEMBERS PRESENT: Tommie Conaway, Joel Coleman, Ron Scott, Steve Olen, Doug Goodlin, Ben Hughes and Angie Phillips

Also Present: Patrick Dungan, City Attorney; Mayor LeJeune; Candace Antinarella, City Clerk; Chief Tacon, Fire; Charlie McDavid, Recreation; Adrienne Jones, Planning; Kelli Reid, Finance; Emmie Powell, Library; Ange Baggett, Marketing/Tourism; Vickie Hinman, Human Resources; Ronnie Huskey, Public Works; Troy Strunk, City Development; Emma Coleman, Junior City Councilmember; Abby English, Junior City Councilmember; Dareon Maynard, Junior City Councilmember; John Wallace Simpson, Junior City Councilmember; and Jessica Linne, Assistant City Clerk.

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation was given by Pastor Jonathon Duke, 3 Circle Church.

PRESENTATION: Mayor LeJeune recognized the Daphne 8U Girls' Softball Champions.

PUBLIC HEARING: Adrienne Jones presented on the John Tolbert Zoning Amendment. Steve Weirup, representing Mr. Tolbert, gave details regarding the proposed zoning.

Public hearing opened at 6:09pm. No one came forward to speak.

Public hearing closed at 6:10pm.

PUBLIC HEARING: City Clerk presented on the City of Daphne Proposed Redistricting.

Public hearing opened at 6:11pm. No one came forward to speak.

Public hearing closed at 6:11pm.

3. **APPROVAL OF MINUTES:**

The minutes from the August 5, 2024 regular meeting were approved.

4. **REPORT OF STANDING COMMITTEES:**

A. **FINANCE COMMITTEE**

Councilwoman Phillips said the Committee met earlier.

MOTION by Councilwoman Phillips to upgrade the part-time Kennel Technician I Position to a Full-Time Kennel Technician II Position in the FY 2024 Payroll Budget. No second was needed.
MOTION CARRIED UNANIMOUSLY.

B. **BUILDINGS & PROPERTY COMMITTEE**

Councilman Goodlin said the minutes from the July 8th meeting were in the packet and gave the July 2024 new construction and building report: certificates of occupancy – 33; permits issued – 276; new residential home permits – 14; total fees collected - \$68,618.38. He said the next meeting is September 9th at 5:15pm.

MOTION by Councilman Goodlin to authorize the City Clerk to send an initial 20-day letter for Abatement of a dangerous building located at 1408 Daphne Avenue, Daphne, Alabama. No second was needed.
MOTION CARRIED UNANIMOUSLY.

August 19, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

C. PUBLIC SAFETY COMMITTEE

Councilman Hughes said the next meeting is September 9th at 4:30pm.

**MOTION by Councilman Hughes to authorize the Mayor to sign an agreement with Bay Nursing for jail nurse services. No second was needed.
MOTION CARRIED UNANIMOUSLY.**

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE

Councilman Scott said the next meeting is September 3rd at 4:30pm.

E. PUBLIC WORKS COMMITTEE

Councilwoman Conaway said the next meeting is September 3rd at 5:15pm.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments

Mrs. Jones said the minutes from the April 4th meeting and the summarization from the August 1st meeting are in the packet. She said there will be no September meeting.

**MOTION by Councilman Coleman to reappoint Derek Wolstenholme to the Board of Zoning Adjustments for a 3-year term (August 2024 – August 2027). Seconded by Councilwoman Conaway.
MOTION CARRIED UNANIMOUSLY.**

B. Daphne Public School Commission

Councilwoman Conaway said the next meeting is August 26th at 5:30pm.

C. Downtown Redevelopment Authority

Councilwoman Conaway said the next meeting is September 19th at 5:30pm.

D. Industrial Development Board

Councilman Scott said the next meeting is August 20th at 4:30pm.

E. Library Board

Councilman Goodlin said the next meeting is September 12th at 4:30pm at the Library.

F. Planning Commission

Councilman Olen said the next meeting is August 22nd at 5:00pm.

G. Recreation Board

Councilman Hughes said the next meeting is September 11th at 6:00pm.

H. Utility Board

Councilman Coleman said the next meeting is August 28th at 5:00pm and the minutes from the June 26th meeting are in the packet.

6. PUBLIC PARTICIPATION:

Public participation opened at 6:16pm.

No one came forward to speak.

Public participation closed at 6:16pm.

**August 19, 2024
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7. MAYOR'S REPORT:

Mayor LeJeune said he enjoyed recognizing the Girls' 8U softball team. He said Lavender Lane is expected to be done in October and Chick-fil-a is proposed to be completed by Christmas. He said Elvis was at the Senior Center last Friday. He mentioned the Lake Forest sidewalk project will be completed on Thursday.

8. CITY ATTORNEY REPORT:

City Attorney said there was no report.

9. DEPARTMENT HEAD COMMENTS:

Chief Tacon, Fire, said the Fire Department will participate in a full-scale hazard material drill in Bay Minette on August 22nd at 9:00am.

Ronnie Huskey, Public Works, said everything is on schedule and they are handling ADA compliance issues at the Senior Center.

Charlie McDavid, Recreation, said they hosted a tennis tournament last weekend and a new beginner tennis program will be starting.

Kelli Reid, Finance, said the Finance Department is close to finishing the budget, then it will be provided to the Council for approval. She said the budget should be on the September Work Session.

Abby English, Junior City Council, updated the Council on their recent meeting and announced the new officers. She said the Junior Council will meet the second Wednesday of each month.

10. CITY CLERK'S REPORT:

MOTION by Councilwoman Phillips to approve the 020 – Restaurant Retail Liquor to Tulum Mexican Cuisine and Bar LLC located at 9878 Spanish Fort Blvd, Daphne, AL. Seconded by Councilman Hughes.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilwoman Phillips to approve the 020 – Restaurant Retail Liquor to Potters Wings Daphne LLC dba Buffalo Wild Wings located at 6840 US Highway 90, Daphne, AL. Seconded by Councilman Hughes.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Hughes to approve the AFJROTC Donut Sale Fundraiser at the entrance of Lake Forest at Windsor Drive from 6:30 – 11:00am on September 21, 2024, October 12, 2024, December 14, 2024, February 8, 2025, March 15, 2025 and April 26, 2025. Seconded by Councilwoman Phillips.

Councilman Goodlin abstained.

MOTION CARRIED.

City Clerk read an email received from Chloe Kelly, 68 Ventures, regarding the annexation of property in Ordinance 2024-26. The email asked for the Ordinance to be pulled from the agenda.

11. RESOLUTIONS:

11. 2ND READ ORDINANCES:

2024 – 25 – Ordinance to Pre-Zone Property Located Southeast of the intersection of Milton Jones Road and Alabama Highway 181 – Bertolla Properties, LLC YOTA Properties, LLC, Frederick G. & Thomas Boni, and Sharon and John Christopher Boni

**August 19, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

2024 – 26 – Ordinance to Annex Property Contiguous to the Corporate Limits of the City of Daphne – Property Located Southeast of the intersection of Milton Jones Road and Alabama Highway 181 – Bertolla Properties, LLC YOTA Properties, LLC, Frederick G. & Thomas Boni, and Sharon and John Christopher Boni

**MOTION by Councilman Scott to waive the reading of Ordinance 2024-25. Seconded by Councilwoman Conaway. Councilman Coleman abstained.
MOTION CARRIED.**

**MOTION by Councilman Scott to adopt Ordinances 2024-25. Seconded by Councilwoman Phillips. Councilman Coleman abstained.
MOTION CARRIED.**

12. 1ST READ ORDINANCES:

2024 – 29 – Ordinance Consenting to the Sale by the Utilities Board of the City of Daphne of Certain Surplus Personal Property

2024 – 30 – Ordinance to Re-Zone Property Located Southeast of Main Street and Adams Avenue

2024 – 31 – Amending City’s Employee Handbook (Section 10.10)

**MOTION by Councilman Scott to suspend the rules in order to consider Ordinance 2024-30 for adoption. Seconded by Councilwoman Conaway.
City Clerk called roll.**

Councilwoman Conaway	Aye
Councilman Coleman	Aye
Councilman Goodlin	Aye
Councilman Scott	Aye
Councilman Hughes	Aye
Councilwoman Phillips	Aye
Council President Olen	Aye
MOTION CARRIED UNANIMOUSLY.	

**MOTION by Councilman Scott to waive the reading of Ordinance 2024-30. Seconded by Councilwoman Conaway.
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Scott to adopt Ordinance 2024-30. Seconded by Councilwoman Conaway.
MOTION CARRIED UNANIMOUSLY.**

14. COUNCIL COMMENTS:

Councilman Coleman said the Police Department’s Back to School Bash was a great event and it was wonderful to see the girls’ softball team recognized.

Councilman Scott congratulated the new Junior City Council Officers and reminded everyone of the financial opportunities with the new animal shelter.

August 19, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
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Councilwoman Phillips thanked Mr. Tolbert for his patience as they worked on the rezoning. She congratulated the new Junior City Council officer and thanked citizens for helping look for the young girl who recently went missing.

Mayor LeJeune reminded everyone football games start Friday.

Council President Olen congratulated the girls' 8U softball team and said the Back to School Bash was a great event.

15. ADJOURN:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, COUNCIL ADJOURNED AT 6:36PM.

Respectfully submitted by,

Certification of Presiding Officer,

Candace G. Antinarella, MMC, City Clerk

Steve Olen, Council President

CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
AUGUST 19, 2024
4:30 P.M.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m.

Present were:

Chairperson Mrs. Angie Phillips
Councilwoman Mrs. Tommie Conaway
Councilman Mr. Steve Olen
Councilman Mr. Joel Coleman

Councilman Mr. Ron Scott
Councilman Mr. Ben Hughes
Councilman Mr. Doug Goodlin

Also Present: Mayor Robin LeJeune, Finance Director Mrs. Kelli Reid, Accountant III Mrs. Suzânn Henson, Human Resource Director Mrs. Vickie Hinman, City Clerk Mrs. Candace Antinarella, Executive Director of City Development Mr. Troy Strunk, Fire Chief Mrs. LeAnn Tacon, Director of Events and Marketing Mrs. Ange Baggett, Public Works Director Mr. Ronnie Huskey, Animal Shelter Manager Deaon Bryant, and City Attorney Patrick Dungan.

Junior City Council – Mr. Dareon Maynard and Ms. Emma Coleman

II. PUBLIC PARTICIPATION

A. Bryant Bank – Mr. Greg Strachan and Mr. Sam Jeffcoat

Mr. Strachan stated he wanted to introduce himself and Mr. Jeffcoat and to say thank you for the banking relationship Bryant Bank has with the City. Mr. Strachan continued discussing Bryant Bank services. Discussion continued on the services provided.

III. APPROVE MINUTES FOR THE PREVIOUS MEETING

The previous meeting minutes were approved.

IV. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resources Report:

- Posted/Reposted Positions – 10
- Reviewing/Testing/Interviewing/Background check - 14
- Promotion/Internal Transfer - 0
- New Hires – 11

Mrs. Hinman reviewed the monthly Safety Committee meeting topics and discussed other Human Resources projects and events: Annual Employee Open Enrollment: 8/01/2024 – 8/31/2024, Supervisor Training: 8/28/2024 – 8/29/2024, 9/05/2024 – 9/06/2024, Birkman Leadership Training: 8/20/2024.

Mrs. Hinman noted the City Engineer position is reposted with a salary range of \$110,000 - \$130,000 and the part-time marketing person has been hired. Discussion continued on employee turnover, reviewing exit reviews and leadership training.

V. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – July, 2024

Mrs. Reid reviewed the following reports and information:

- Code enforcement issued 2 warnings resulting in businesses becoming compliant and \$215.50 in revenue.
- New Businesses with a physical location in Daphne - 10
- Simplified Sellers Use Tax collections - \$188,836.77 and YTD collections - \$1,861,872.76
- Total Business Licenses issued were 51 new and 30 renewals for a total of 81 in July 2024

VI. SALES & LODGING TAX REPORT

A. Sales and Use Taxes: June, 2024

Mrs. Henson reviewed the Sales & Use Tax Reports: \$2,346,302.64 was collected for June, 2024 which was down (\$69,047.80) from June 2023's collections:

- YTD Variance over Budget - \$1,484,296.74

B. Lodging Tax Collections, June, 2023

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for June, 2024 were \$ 179,470.26 which is up \$3,912.14 from June 2023's collections.

- YTD Variance over Budget - \$2,408.56

C. Lodging Tax Analysis Report, July, 2024

Mrs. Reid reviewed the Lodging Tax Analysis report:

- Recreation balance for related purchases - \$609,033.45
- Unreserved balance for Bayfront related purchases - \$1,506,223.67
- Reserved balance for Occupancy Fee - \$109,723.00

VII. FINANCIAL SCHEDULES & REPORTS**A. Financial Reports****1. Treasurer's Report: July, 2024**

Mrs. Reid reviewed the Treasurer's Report:

TREASURER'S REPORT					
As of July 31, 2024					
Account Type/Title	7/31/2024	6/30/2024	Increase (Decrease) from last Month	7/31/2023	Increase (Decrease) from Last Year
GENERAL FUND & ENTERPRISE FUNDS	\$ 14,681,699	\$ 15,897,099	\$ (1,215,400)	\$ 17,333,772	\$ (2,652,073)
INVESTMENT FUND	10,802,906	10,648,242	154,664	10,206,829	\$ 596,077
Total Unrestricted Cash Balance	25,484,605	26,545,341	(1,060,736)	27,540,601	(2,055,996)
SPECIAL REVENUE FUNDS					
4 CENT GAS TAX	324,170	318,224	5,946	259,571	64,599
7 CENT GAS TAX	330,251	322,826	7,425	234,098	96,153
10 CENT GAS TAX	340,949	320,308	20,642	166,843	174,106
TREE & FLOWER	10,287	10,287	-	22,660	(12,373)
COVID RELIEF FUND	-	-	-	749,995	(749,995)
ANIMAL SHELTER FUND	261,734	261,041	694	460,247	(198,513)
MOBILE INFIRMARY BUILDING	89,406	86,986	2,420	30,872	58,534
FEDERAL DRUG FORFEITURES	314,516	347,454	(32,938)	195,187	119,329
LOCAL DRUG FORFEITURES	95,435	95,435	-	87,896	7,539
LIBRARY	78,391	66,661	11,730	47,086	31,305
COURT TRAINING & EQUIPMENT	42,129	43,557	(1,428)	42,165	(36)
COURT/CORRECTION	528,841	516,831	12,010	576,615	(47,774)
LODGING TAX	2,304,980	2,317,507	(12,527)	3,618,645	(1,313,665)
AGENCY FUNDS					
SELF INSURANCE	233,801	235,348	(1,547)	226,918	6,883
OPEB TRUST INVESTMENT FUND	1,593,628	1,559,213	34,415	1,227,891	365,737
	6,548,519	6,501,678	46,841	7,946,689	(1,398,170)
CAPITAL PROJECT FUNDS					
CAPITAL RESERVE	5,527,816	6,545,116	(1,017,300)	5,513,005	14,811
2023 CONSTRUCTION FUND	7,558,041	8,870,235	(1,312,195)	-	7,558,041
	13,085,857	15,415,351	(2,329,494)	5,513,005	7,572,852
DEBT SERVICE FUNDS					
DEBT SERVICE	(73,271)	(202,052)	128,781	7,478	(80,749)
Total Restricted Cash Balance	19,561,105	21,714,977	(2,153,872)	13,467,172	6,093,933
Total City Cash Balance	\$ 45,045,710	\$ 48,260,318	\$ (3,214,608)	\$ 41,007,773	\$ 4,037,937
Encumbrance Total as of			7/31/2024	\$ 36,697.48	

Mrs. Reid noted that the regular investment fund has gained \$596,077 and the OPEB Trust Fund increased \$365,737.

The Treasurer's Report as of July, 2024 Total Unrestricted Cash Balance - \$25,484,605 and Total City Cash Balance - \$45,045,710 was presented to be filed for audit.

2. Encumbrance Report

- Encumbrance balance - \$36,697.48 as of July, 2024.

Mrs. Reid reviewed the Encumbrance Report and the two items listed: Bayfront Master Plan and Permitting Fees and the ADA Transition Planning. Discussion continued on pending grant funding for the Bayfront project.

3. Outstanding Appropriations

Mrs. Reid reviewed the Outstanding Appropriations report and noted that the Fire truck funds were appropriated in FY2024 but the truck will not be delivered until November 2024. Mrs. Reid discussed that the Volunteer Fire Department will contribute \$175,000 a year for the next 5 years.

4. Financial Overview: Debt Summaries & Monthly Financial Statements

Mrs. Reid reviewed the following Financial Statements:

- Debt Summary Schedules (General & Enterprise Funds), July, 2024
 - Outstanding Warrant Balance as of July, 2024: \$30,808,902
 - Outstanding Capital Lease Balance as of July, 2024:
 - General Fund: \$452,521
 - Enterprise Fund: \$456,003
- Overtime Report YTD
Mrs. Reid reviewed the Overtime Report.
- Monthly Financial Statements, June 2024
 - General Fund YTD Budgetary Net Income: \$3,173,860 which is less (\$999,068) than the prior YTD net income
 - Solid Waste Fund Transfers \$380,593
 - Civic Center Fund Transfers \$407,496

5. Summary of Budgetary Amendments

Mrs. Reid reviewed the General Fund budgetary amendments made to the FY2024 Budget.

- Total Appropriations Year to Date – \$6,278,947
- Adjusted Expenses over Revenue – (\$6,276,766)

Mrs. Reid noted that the Impact Fee Study monies may need to be carried over to FY2025 Encumbrances.

6. Unfunded Future Projects Expenditure Summary

Mrs. Reid reviewed the Unfunded Future Projects Expenditure Summary.

B. Bills Paid Reports – July, 2024

The Bills Paid Report was previously presented electronically.

VIII. APPROPRIATION REQUESTS: (Resolution/Ordinance)

A. Replacement of Corrugated Pipe on Animal Shelter Site - \$80,000

Mrs. Reid noted that a second quote was received for this change order and it came in \$40,000 less so only \$80,000 needs to be appropriated. Discussion continued that this will be a different contractor than the one for the construction of the Animal Shelter so this work is scheduled to be done after the current construction work is completed.

MOTION BY Mr. Scott to recommend to Council to adopt a Resolution amending the budget to appropriate \$80,000 from the General Fund and transferred to the Animal Shelter Fund for the replacement of corrugated pipe on Animal Shelter site. Seconded by Mr. Coleman.
MOTION CARRIED UNANIMOUSLY

IX. SURPLUS

A. Surplus: 2013 John Deere 997 Diesel Z-Track-FD

The 2013 John Deere 997 was presented as surplus.

MOTION BY Mrs. Conaway to recommend to Council to declare certain property surplus and authorize the Mayor to dispose of the following surplus property: 2013 John Deere 997 Diesel Z-Track-FD. Seconded by Mr. Hughes.
MOTION CARRIED UNANIMOUSLY

X. NEW BUSINESS

A. Upgrade the Part-Time Kennel Technician I Position to a Full-Time Kennel Technician II Position in the FY2024 Payroll Budget.

Mrs. Reid discussed upgrading the part-time Kennel Technician I position to a full-time Kennel Technician II position in the FY2024 payroll budget instead of waiting to do it as planned in the FY2025 budget. Mrs. Reid noted the current employee in the part-time position will be leaving the City so this would be a good time to make this change so a new employee can be hired. Mrs. Reid asked if this item could be brought up at tonight's Council meeting so it could go ahead and be approved and advertised.

MOTION BY Mr. Scott to recommend to Council to Upgrade the Part-Time Kennel Technician I Position to a Full-Time Kennel Technician II Position in the FY 2024 Payroll Budget. Seconded by Mr. Goodlin.
MOTION CARRIED UNANIMOUSLY

B. Authorization for Mayor to enter into contract with Walcott Adams for Architectural Services- Courtroom Expansion - \$130,000

Mr. Strunk discussed the courtroom expansion project and the need to authorize the Mayor to enter into a contract with Walcott Adams for Architectural Services for the Courtroom Expansion project. Mrs. Reid noted monies are available in the budget for the architectural fees so no appropriation is needed. Mr. Olen stated he wants the 15% markup for advertising expense removed. Discussion continued that verbiage for the markup would not be an issue to remove.

MOTION BY Mrs. Conaway to recommend to Council to authorize the Mayor to enter into contract in the amount of \$130,000 with Walcott Adams for Architectural Services for the Courtroom Expansion project. Seconded by Mr. Hughes.
MOTION CARRIED UNANIMOUSLY

XI. OLD BUSINESS

A. Recycling & New Stickers for Garbage Cans

Mrs. Phillips asked about the status of picking up the blue recycling cans. Mayor LeJeune stated that Public Works will begin collecting the blue recycling cans on September 2, 2024. Mayor LeJeune discussed the new stickers that would be placed on City garbage cans that will include a QR Code for citizens to be able to scan and get information on what is going on. The Mayor noted as soon as Public Works gets these stickers they will begin to place them on the cans.

B. Iron Gate: Approval of PUD Rezoning and Annexation Petition

Mr. Olen noted that a new Annexation Petition has been filed. Discussion continued that Council could still go ahead and vote on the PUD as long as their new annexation petition is approved within 180 days. Mr. Dungan noted that the PUD Ordinance is contingent on that property being annexed. Mr. Olen noted another petition will be filed for annexation of a separate parcel where they want the ROW vacated.

XII. ADJOURN The meeting adjourned at 5:26 p.m.

**COMMUNITY DEVELOPMENT
INTERNAL MEMORANDUM**



DATE: July 26, 2024
TO: Office of the City Clerk
FROM: Adrienne Jones, AICP, Director of Community Development
SUBJECT: Planning Commission Minutes and Report

Attached please find a copy of the approved minutes for the City of Daphne Planning Commission regular meeting of the July 25, 2024 and the report of the regular meeting of August 22, 2024 for placement on the September 3, 2024 City Council agenda for review.

Should you have any questions or comments in this regard, please do not hesitate to call.

ADJ/jv

**The City of Daphne
Planning Commission Minutes
Regular Meeting of July 25, 2024
Council Chamber, City Hall - 5:00 P.M.**

Call to Order:

John Peterson, The acting Chairman, called the regular meeting of the City of Daphne Planning Commission to order at 5:00 p.m. The number of members present constitutes a quorum.

Call of Roll:

Members Present:

Kevin Spriggs, Secretary
Ronnie Huskey
John Peterson, Vice Chairman - Acting Chairman
Richard Johnson
Steve Olen
Nathan Jones

Staff Present:

Adrienne Jones, AICP, Director of Community Development
Natasha Miles, Planner
Jan Vallecillo, Planning Coordinator
Jay Ross, Attorney
Troy Strunk, Executive Director, City Development
Joshua Newman, City Engineer
Jesi Ward, Environmental Programs Manager

The Chairman asked for input regarding the June 27, 2024 regular meeting minutes presented by staff. There being none, minutes stand approved as submitted.

The Chairman called for the next order of business: Austin Place Commercial Park, Lot 17 Site Plan Review.

An introductory presentation was given by the agent, Jason Prescott. He provided a summary of the site plan as presented on the meeting agenda.

Hearing no comments from the commissioners, the Chairman called for a motion.

A motion was made by Mr. Olen and seconded by Mr. Jones to approve the Austin Place Commercial Park, Lot 17 contingent upon recording a cross access easement between the subject property and the adjacent lot to the south. There was no discussion. The motion carried unanimously.

The Chairman called for the next order of business: public participation.

The Chairman opened the floor for public participation.

A presentation was given by Brannon Willisson, No Off Season, of an improvement contribution plan for the installation of a turn lane at County Road 64 and Friendship Road.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of July 25, 2024
Council Chamber, City Hall - 5:00 P.M.**

The Chairman asked about the status of the issuance of the certificate of occupancy. Mrs. Jones responded staff has not received all of the documentation required to set an inspection.

Mr. Johnson stated Options #2 and #3 appear to meet the spirit of the condition of site plan approval with regard to improvements, but City Council, Finance and City Attorney are the appropriate parties empowered to negotiate the terms of a payment plan.

Mr. Ross advised that the Commission was the appropriate body to review and decide which option is acceptable and to establish the type of security that would be required such as a promissory note, property lien, second mortgage or a condition on the issuance of a business license.

Mr. Spriggs spoke in opposition of a private business owner incurring the cost of deficient city improvements and asked for a motion to remove the requirement of the assessment. No one offered a second to the motion.

A motion was made by Mr. Olen and seconded by Mr. Johnson for approval of "No Off Season" paying \$15,000 prior to the issuance of the certificate of occupancy for the project and \$20,000 is due on August 1, 2025.

During discussion, Mr. Willisson stated he appreciates consideration of repayment options and because the project has exceeded the projected construction costs, they request a manageable payment plan that would allow "No Off Season" not only to open, but be able to afford the payments for the improvements as agreed. Mr. Olen clarified that the facility is currently open; they are requesting the issuance of a certificate of occupancy for the expansion.

An additional motion was made, but after discussion was withdrawn by the consent of Mr. Johnson who offered the motion and Mr. Jones who seconded the motion.

Mrs. Jones stated if no motion is not approved tonight, the condition remains. Mr. Ross concurred.

A motion was made by Mr. Johnson and seconded by Mr. Jones for approval of Option #3: "No Off Season" pays \$11,000 six months after the final Certificate of Occupancy for the project. Second payment of \$12,000 one year after the date of the first payment. Last payment of \$12,000 the following year with a condition that a city legal representative creates an instrument, a legal agreement is to be signed by both parties, to tie the failure to make payment installations to the revocation of the business license. There was no discussion. The motion carried unanimously.

The Chairman called for the next order of business: attorney's report.

Mr. Ross had no report.

The Chairman called for the next order of business: commissioner's comments.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of July 25, 2024
Council Chamber, City Hall - 5:00 P.M.**

None presented.

The Chairman called for the next order of business: director's comments.

None presented.

There being no further business, the meeting was adjourned at 5:25 p.m.

Respectfully submitted by:



Jan Vallecillo, Planning Coordinator

Approved: August 22, 2024



Andrew Prescott, Chairman

**CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF AUGUST 22, 2024
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.**

Report



1. **CALL TO ORDER:** 5:00 p.m.
2. **CALL OF ROLL:** Andrew Prescott, John Peterson, Kevin Spriggs, Nathan Jones, Richard Johnson, Ronnie Huskey, Adam Manning, Oliver Roberts and Steve Olen
3. **APPROVAL OF MINUTES:** Review of minutes of the regular meeting of July 25, 2024. **(Approved)**
4. **NEW BUSINESS:**
 - A. **KIA OF DAPHNE PLANNING APPROVAL:**
 1. Presentation to be given by Dobbson Vickers, White-Spinner Realty, to request Planning Commission approval for Kia of Daphne of a parking lot and/or storage area in a B-2 zone located south of Frederick Boulevard and Renaissance Boulevard and due west of Planet Fitness. **(Approved)**
 - B. **ADMINISTRATIVE PRESENTATIONS:**

POMIERSKI RESIDENCE:

 1. File AP24-10: **(Approved)**

Presentation to be given by Chris Lieb, Lieb Engineering, of a request to modify the wetland buffer area for property located on Grays Lane in preparation for the owner to re-plat the land and build a house.

THE CROFT AT DAPHNE SECOND EXTENSION REQUEST:

 2. File AP24-11: **(Approved)**

Presentation to be given by Steven Rittle, TPAGROUP, requesting the second extension of time of the site plan and site disturbance permit for the Croft of Daphne; site plan was approved by the Planning Commission on October 28, 2021; site disturbance permit was issued on September 1, 2022; an one-year extension was granted on July 24, 2023.
 - C. **FORTUNA INVESTMENTS, LLC, INDUSTRIAL DEVELOPMENT BOARD AND THE CITY OF DAPHNE COMPREHENSIVE PLAN AND ZONING AMENDMENT:**
 1. CPA24-03: **(Approved)**

Presentation to be given by Trey Jinright, Jade Consulting, requesting that the Planning Commission consider an amendment to the Envision Daphne 2042 Comprehensive Plan:

(a) Land located southwest of the intersection of Champions Way and Innovation Way (PPIN# 62557 and 367368) from:

Present Placetype:	Civic/Institutional to
Proposed Placetype:	Mixed Use Corridor

 2. File ZA24-03: **(Tabled until the regular meeting of September 26, 2024)**

Applicant:	Fortuna Investments, LLC, Industrial Development Board and the City of Daphne
Present Zoning:	B-3, Professional Business
Proposed Zoning:	PUD, Planned Unit Development
Location:	Southwest of Champions Way and Alabama Highway 181
Area:	59.81 Acres ±
Agent:	Jade Consulting - Trey Jinright
Architect:	Nequette Architecture - Jared Calhoun
Developer:	68 Ventures - Drew Dolan and Cameron Thatcher
Owner:	Fortuna Investments, LLC, Industrial Development Board and the City of Daphne

**CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF AUGUST 22, 2024
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.**

Report

D. AMERCO REAL ESTATE COMPANY, INC. ZONING AMENDMENT, U-HAUL MOVING AND STORAGE OF DAPHNE PLANNING APPROVAL AND SITE PLAN REVIEW:

1. File ZA24-04: Motion to set forth a favorable recommendation to City Council to rezone the subject property from B-2(A), General Business Alternate, to B-2, General Business, failed due to lack of a super-majority vote of the Planning Commission. Six affirmative votes were needed; only 5 affirmative votes were cast of 9 members present.

Applicant: AMERCO Real Estate Company

Present Zoning: *B-2 (a), General Business Alternate*

Proposed Zoning: *B-2, General Business*

Location: Southeast of the intersection of Whispering Pines Road and U.S. Highway 98
Area: 4.13 Acres ±
Owner: AMERCO Real Estate Company, Inc. - Matthew Braccia
Developer: U-Haul of Alabama, Inc. - Chad Rome
Agent: Goodwyn, Cawood & Mills - Melissa Hadley or Amanda Thompson

2. **Planning Commission approval for U-Haul Moving and Storage of Daphne of a warehouse and/storage facility in a B-2 zone. (Approved)**

3. **File SP24-06: (Approved)**

Site: U-Haul Moving and Storage of Daphne

Zoning: *B-2(a), General Business Alternate*

Location: Southeast of the intersection of Whispering Pines and U.S. Highway 98
Area: 4.13 Acres ±
Owner: Amerco Real Estate Company - Matthew Braccia
Developer: U-Haul of Alabama, Inc. - Chad Rome
Engineer: Goodwyn, Cawood & Mills - Amanda Thompson

5. **PUBLIC PARTICIPATION:** None presented.

6. **ATTORNEY'S REPORT:** No report.

7. **COMMISSIONER'S COMMENTS:** None presented.

8. **DIRECTOR'S COMMENTS:** Director presented the upcoming meeting dates. Site Preview is September 18, and the Regular Meeting is September 26, 2024.

9. **ADJOURNMENT:** 6:40 p.m.



City of Daphne Event Permit Application

TYPE OF PERMIT:

- ☐ Special Event/Fundraiser ☐ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)
☐ Athletic Complex/Sporting Event ☐ Other: _____

APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: Eastern Shore Children's Business Fair

APPLICANT NAME: Lynne Holloway

STREET: 607 Southern Way CITY, STATE, ZIP: Spanish Fort 36527

CONTACT PHONE: 251-391-2286 EMAIL: EasternShoreCBF@gmail.com

"ON SITE" CONTACT PERSON DAY OF EVENT: Lynne Holloway

CELL PHONE: same EMAIL: same

EVENT INFORMATION

EVENT NAME: Eastern Shore Children's Business Fair

TYPE OF/PURPOSE OF EVENT: kids entrepreneurship/arts & crafts fair

EVENT DATE: 10/26/24 TIME (START- END): 10am - 1pm

ASSEMBLY TIME: 8:30am # PARTICIPANTS/VEHICLES: 50

EVENT LOCATION: Centennial Park

FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL

BE USED ON-SITE): ESCBF is a one-day market place for

kids who "own" businesses. We will set up 30-40

booths. Some may include 10x10 tents.

SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☐ Yes* ☒ No *If Yes, please indicate which City Route is requested: _____

WILL YOUR EVENT REQUIRE BARRICADES: ☐ Yes* ☒ No *If Yes, please indicate quantity & location: _____

WILL YOUR EVENT REQUIRE ELECTRICITY: ☐ Yes* ☒ No *If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☐ Yes* ☒ No *If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' # _____ X \$321.00 10' X 10' # _____ X \$123.00/EACH

TABLES: 8' L # _____ X \$45.00/EACH CHAIRS: # _____ X \$12.00/EACH

OTHER SPECIAL REQUESTS: _____

MARKETING & COMMUNICATIONS

PLEASE NOTE: As a City permitted event, the City of Daphne should be listed as a sponsor on all marketing materials promoting your event, such as, but not limited to, posters, social media outlets, website(s), t-shirts, promo items, etc. It is the event organizer's responsibility to request the official City logo from our Marketing & Events Department in a proper format. No other City of Daphne logo should be utilized. Please initial acknowledgement: _____

Is your event open to the general public? ☒ Yes* ☐ No

* If Yes, do you wish for your event to be listed and/or shared on:

Facebook.com? ☒ Yes ☐ No

Instagram? ☒ Yes ☐ No

www.daphneal.com? ☒ Yes ☐ No

LinkedIn? ☒ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: Lynne Holloway CONTACT PHONE: 251-391-2286

OTHER MARKETING REQUESTS: _____

REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☒ Yes** ☐ No ** If Yes, please provide your City of Daphne

Business License Number here: children's "businesses" - no license

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

Further, I have read and understand all rules and regulations according to the City of Daphne Ordinance No. 2017-35 as set forth by the governing body of the City of Daphne and will abide by these rules and regulations. I understand that damage to City property, grounds, sidewalks, and/or streets can and will result in additional fees. I also understand that if at any time the City of Daphne appointed Law Enforcement, Code Enforcement, or other personnel feel that said rules and regulations are not being followed the function will be terminated with no refund of said fees.

I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE: Lynne Holloway DATE: 7/25/24

INTERNAL USE ONLY

DATE REC'D: 8/19/2024 CITY CLERK: Candace Antinore
FIRE DEPT: L.A. Thor APPROVED ROUTE: _____
POLICE DEPT: 76 ROUTE MAP ATTACHED: ☐ Yes ☐ No
PUBLIC WORKS: 704
SPORTS & RECREATION: _____ EVENT FEE: ☐ Paid \$ _____ CHK# _____
MARKETING & EVENTS: _____ ☐ Waived: _____
** REVENUE: _____ PROOF OF INSURANCE REC'D: ☐ Yes ☐ No



City of Daphne

Event Permit Application

TYPE OF PERMIT: ☐ Special Event/Fundraiser ☒ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)
☐ Athletic Complex/Sporting Event ☐ Other: _____

APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: Apollo's Mystic Ladies
APPLICANT NAME: Janelle Jones
STREET: 25361 Friendship Road CITY, STATE, ZIP: Daphne, AL 36526
CONTACT PHONE: 251-751-7118 EMAIL: amlco7@yahoo.com
"ON SITE" CONTACT PERSON DAY OF EVENT: Charli Linn
CELL PHONE: 251-300-4313 EMAIL: _____

EVENT INFORMATION

EVENT NAME: Apollo's Mystic Ladies Parade
TYPE OF/PURPOSE OF EVENT: Annual Mardi Gras Parade
EVENT DATE: 02/21/25 TIME (START- END): 6:45 -9:30pm
ASSEMBLY TIME: 5:00pm # PARTICIPANTS/VEHICLES: 30 units
EVENT LOCATION: Mardi Gras parade route in Olde Towne Daphne
FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL BE USED ON-SITE): Rain Date - 2/27/2025
Apollo's Mystic Ladies annual Mardi Gras parade. Units will line up on Main Street behind Library
additional units assembled in Rouses parking lot. Floats will line up at the rear of the civic center.

SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☒ Yes* ☐ No *If Yes, please indicate which City Route is requested: mardi gras

WILL YOUR EVENT REQUIRE BARRICADES: ☒ Yes* ☐ No *If Yes, please indicate quantity & location: _____

mardi gras route

WILL YOUR EVENT REQUIRE ELECTRICITY: ☐ Yes* ☒ No *If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☐ Yes* ☒ No *If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' # _____ X \$321.00 10' X 10' # _____ X \$123.00/EACH

TABLES: 8' L # _____ X \$45.00/EACH CHAIRS: # _____ X \$12.00/EACH

OTHER SPECIAL REQUESTS: _____

MARKETING & COMMUNICATIONS

PLEASE NOTE: As a City permitted event, the City of Daphne should be listed as a sponsor on all marketing materials promoting your event, such as, but not limited to, posters, social media outlets, website(s), t-shirts, promo items, etc. It is the event organizer's responsibility to request the official City logo from our Marketing & Events Department in a proper format. No other City of Daphne logo should be utilized. Please initial acknowledgement: JJ

Is your event open to the general public? ☒ Yes* ☐ No

* If Yes, do you wish for your event to be listed and/or shared on: www.daphneal.com? ☒ Yes ☐ No

Facebook.com? ☒ Yes ☐ No Instagram? ☒ Yes ☐ No LinkedIn? ☐ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: _____ CONTACT PHONE: _____

OTHER MARKETING REQUESTS: _____

REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☐ Yes** ☒ No ** If Yes, please provide your City of Daphne Business License Number here: _____

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

Further, I have read and understand all rules and regulations according to the City of Daphne Ordinance No. 2017-35 as set forth by the governing body of the City of Daphne and will abide by these rules and regulations. I understand that damage to City property, grounds, sidewalks, and/or streets can and will result in additional fees. I also understand that if at any time the City of Daphne appointed Law Enforcement, Code Enforcement, or other personnel feel that said rules and regulations are not being followed the function will be terminated with no refund of said fees.

I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE: Janelle Jones DATE: 08/22/20

INTERNAL USE ONLY

DATE REC'D: <u>8-22-24</u>	CITY CLERK: _____
FIRE DEPT: <u>L. S. Jones</u>	APPROVED ROUTE: _____
POLICE DEPT: <u>B. Q. Jones</u>	ROUTE MAP ATTACHED: ☐ Yes ☐ No
PUBLIC WORKS: _____	EVENT FEE: ☐ Paid \$ _____ CHK# _____
SPORTS & RECREATION: _____	☐ Waived: _____
MARKETING & EVENTS: _____	PROOF OF INSURANCE REC'D: ☐ Yes ☐ No
** REVENUE: _____	



City of Daphne

Event Permit Application

TYPE OF PERMIT: ☐ Special Event/Fundraiser ☒ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)
☐ Athletic Complex/Sporting Event ☐ Other: _____

APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: The Shadow Barons

APPLICANT NAME: Tony Brunson, President

STREET: 9353 Milton Jones Road CITY, STATE, ZIP: Daphne, AL 36526

CONTACT PHONE: 251-391-3997 EMAIL: president@shadowbarons.com

"ON SITE" CONTACT PERSON DAY OF EVENT: Jay Parke

CELL PHONE: 251-623-5815 EMAIL: _____

EVENT INFORMATION

EVENT NAME: Shadow Barons Parade

TYPE OF/PURPOSE OF EVENT: Annual Mardi Gras Parade

EVENT DATE: 03/01/2025 TIME (START- END): 6:45 -9:30pm

ASSEMBLY TIME: 5:00pm # PARTICIPANTS/VEHICLES: 30 units

EVENT LOCATION: Mardi Gras parade route in Olde Towne Daphne

FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL BE USED ON-SITE): Rain Date - 3/2/2025

Shadow Barons annual Mardi Gras parade. Floats will line up on Main Street behind Library with additional units assembled in Rouses parking lot.

SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☒ Yes* ☐ No *If Yes, please indicate which City Route is requested: mardi gras

WILL YOUR EVENT REQUIRE BARRICADES: ☒ Yes* ☐ No *If Yes, please indicate quantity & location: _____

mardi gras route

WILL YOUR EVENT REQUIRE ELECTRICITY: ☐ Yes* ☒ No *If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☐ Yes* ☒ No *If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' # _____ X \$321.00 10' X 10' # _____ X \$123.00/EACH

TABLES: 8' L # _____ X \$45.00/EACH CHAIRS: # _____ X \$12.00/EACH

OTHER SPECIAL REQUESTS: _____

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Is your event open to the general public? ☒ Yes* ☐ No

* If Yes, do you wish for your event to be listed and/or shared on: www.daphneal.com? ☒ Yes ☐ No

Facebook.com? ☒ Yes ☐ No Instagram? ☒ Yes ☐ No LinkedIn? ☐ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: _____ CONTACT PHONE: _____

OTHER MARKETING REQUESTS: _____

REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☐ Yes** ☒ No ** If Yes, please provide your City of Daphne Business License Number here: _____

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

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I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE: Tony Brunson DATE: 08/22/20

INTERNAL USE ONLY

DATE REC'D: <u>8-22-24</u>	CITY CLERK: <u></u>
FIRE DEPT: <u>A.G. Torner</u>	APPROVED ROUTE: <u></u>
POLICE DEPT: <u>[Signature]</u>	ROUTE MAP ATTACHED: ☐ Yes ☐ No
PUBLIC WORKS: <u>[Signature]</u>	
SPORTS & RECREATION: <u></u>	EVENT FEE: ☐ Paid \$ <u></u> CHK# <u></u>
MARKETING & EVENTS: <u></u>	☐ Waived: <u></u>
** REVENUE: <u></u>	PROOF OF INSURANCE REC'D: ☐ Yes ☐ No



COMMUNITY DEVELOPMENT INTERNAL MEMORANDUM

DATE: August 23, 2024

TO: Office of the City Clerk

FROM: Adrienne Jones, AICP, Director of Community Development

SUBJECT: AMERCO Real Estate Zoning Amendment

PRESENT ZONING: B-2(a), General Business Alternate

PROPOSED PRE-ZONING: B-2, General Business

LOCATION: Southeast of the intersection of Whispering Pines and U.S. Highway 98

RECOMMENDATION: At the August 22, 2024 regular meeting of the City of Daphne Planning Commission, nine members were present, and the motion failed for a favorable recommendation for the above captioned zoning amendment.

Five affirmative votes and four dissensions.

Attached please find the appropriate documentation and action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare an ordinance for placement on the City Council agenda to set a public hearing.

Thank you,
ADJ/jv

1. Community Development Report and Supplemental Documents
2. Zoning Application
3. Legal Description (Exhibit A)
4. Boundary Survey (Exhibit B)
5. Adjacent Property Owners List

AMERCO REAL ESTATE COMPANY, INC.

REZONING PETITION





AMERCO REAL ESTATE COMPANY

Zoning Classification:

B-2(A), General Business Alternate

Surrounding Zonings/Uses:

- **North**— B-1, Local Business/Riviera Utilities
- **South**— B-2, General Business/Exterminators
- **East**— R-2, Medium Density Single Family Residential
- **West**— B-1, Local Business/Daphne Civic Complex

Existing Utility Service Providers: Riviera Utilities, AT&T, Daphne Utilities

Affected City Service Providers: Fire Station 2, Police Beat 1

Staff Recommendation to PC: (B-2, General Business)

Proposed Zoning:

B-2, General Business

Development Concept:

Storage Warehouse and Truck Rental

Council District:

1

Existing Conditions:

4 ac

Planning Commission Recommendation

Favorable motion failed due to lack of supermajority vote. 5 favored 4 opposed

PROPOSAL:

The applicant proposes to rezone the subject property from B-2(A), General Business Alternate to B-2, General Business, in order to build a warehouse storage, mini-type do it yourself storage, and truck rental business.

Envision Daphne 2042 Comprehensive Plan

Suburban Corridor

The comprehensive plan designates the subject property as a Suburban Corridor placetype. The *primary planned land uses* in the Suburban Corridor are *commercial and office uses*. The *secondary land uses* in the Suburban Corridor are *institutional, assembly, and single-family attached residential*.

- The proposed B-2 zoning is consistent with existing commercial zoning to the north.
- The proposed retail use is consistent with the Future Land Use Map.
- A commercial land use would be considered an appropriate use along U.S. Highway 98.

EXISTING CONDITIONS

The site is southeast of the intersection of U.S. Highway 98 and Whispering Pines Road. It is over four acres which extends from Highway 98 to Old Spanish Trail. The site abuts commercial properties to the north and south. Riviera Utilities is to the north, Daphne Civic complex to the west and an exterminator business to the south. There are residential dwellings across Old Spanish Trail to the east. Additionally, the City of Daphne owns a parcel on Old Spanish Trail which is located southeast of the site.

BACKGROUND:

At the time the subject property was rezoned from B-1 to B-2(A), mini-warehouses were not permitted by right in any district. It required Planning Approval in B-2, B-2(A) and C/I zones. By comparison, B-2(A) was the most appropriate of the three aforementioned zoning districts and would be more suitable in terms of community character due to the proximity to the residential uses to the east. B-2(A) would meet the owner's needs for mini-warehouses. Furthermore, according to the City Attorney, truck rentals were permissible as an accessory use in B-2(A).

Eight months after the site was rezoned, the Council adopted an amendment to the Land Use and Development Ordinance which allowed mini-warehouses as a by right use in C/I zone and as a conditional use (i.e., one which requires Planning Commission approval) in B-2.

On March 28, 2024, the Planning Commission rendered with a 6 to 2 vote a favorable recommendation to the City Council to rezone the site to B-2. Meeting Minutes provided for reference.

On April 25, 2024, the Planning Commission granted Planning Commission approval for the request for U-Haul Moving and Storing. The Commission voted to approve the site plan for U-Haul Moving and Storing contingent upon the property being rezoned to B-2, General Business. Revisions to address the City Engineer's comments were to be submitted.

A public hearing was held and first read for that application was presented to City Council on May 20, 2024. Minutes provided for reference. The applicant withdrew the application by submitting a written communication to the City Clerk prior to the scheduled second read of Ordinance 2024-13 and pending vote of the City Council which was scheduled for June 3, 2024.

Staff Recommendation: This property is currently zoned B-2(A). No longer are storage warehouses permitted therein. Thus the applicant requests to rezone the property to B-2. The following page provides an excerpt from the Land Use and Development Ordinance regarding mini-warehouse and storage facilities (Article 31-6, Mini-warehouse and Storage Facilities). Staff recommends the Planning Commission set forth a favorable recommendation to Council for B-2 at this location.

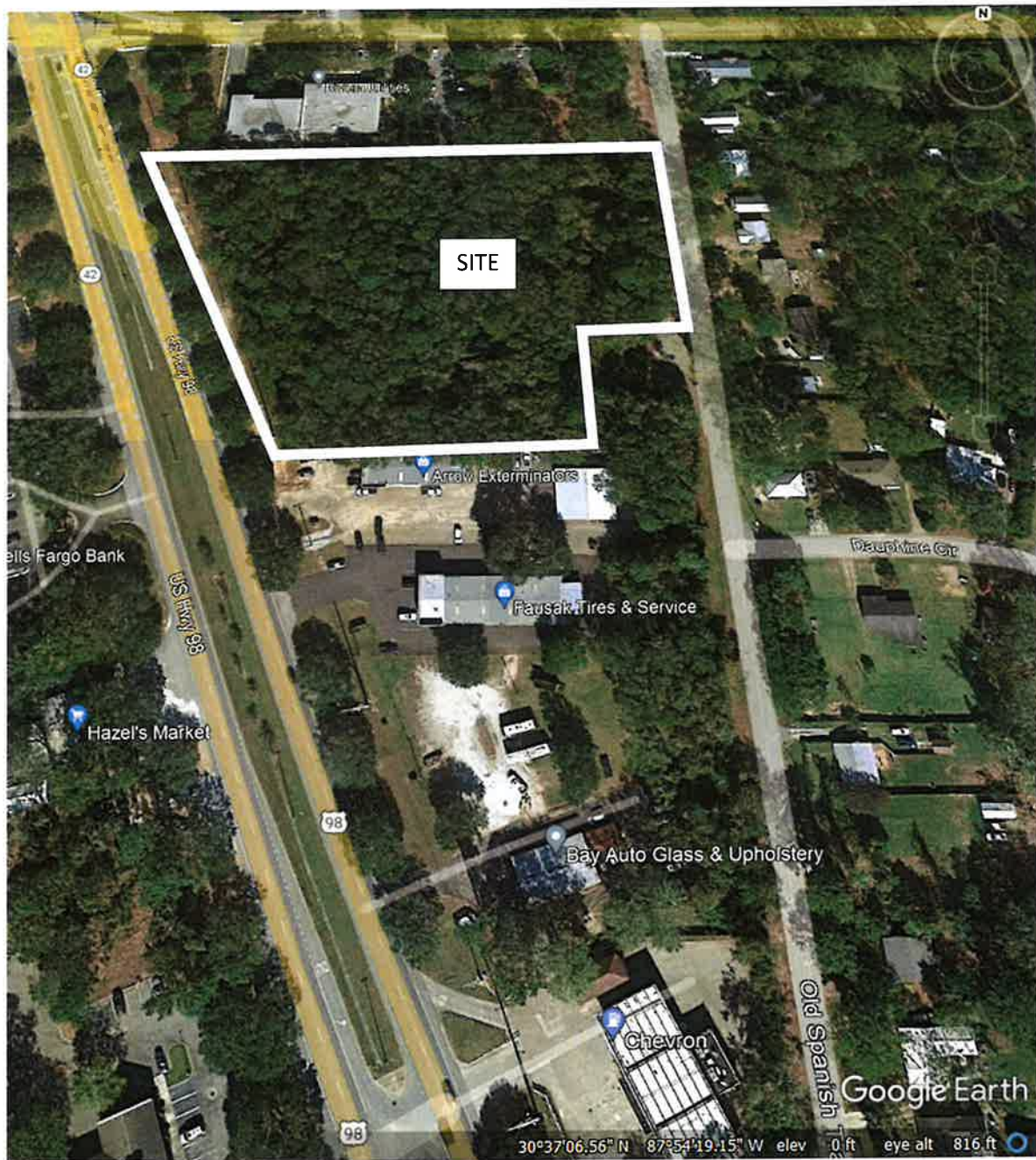
Planning Commission Recommendation: After holding a public hearing on the matter, a motion to set forth a favorable recommendation was made and seconded. The motion failed to receive a supermajority vote. There were 5 in favor of the motion and 4 opposed to the motion.

31-6 MINI-WAREHOUSE AND STORAGE FACILITIES

Warehouse and storage facilities include mini-type or do-it-yourself storage facilities. Said facility shall not be used for habitation or operation of commercial enterprise within any stall, cubicle, locker.

- (a) Warehouse and storage facilities may be located in a C/I, Commercial Industrial, district by right.
- (b) Warehouse and storage facilities may be located in a B-2, General Business, if certain conditions have been met. Said conditions are as follows:
 - (1) Shall be the subordinate land use where the building and associated parking shall comprise no more than 49% of the total land area of the proposed tract, parcel, lot or of the aggregate area of multiple tracts, parcels or lots.
 - (2) The primary land use and associated parking shall comprise no less than 51% of the total land area. On-site parking for each separate land use may be shared; however, as a means of effectively calculating the percentage of land uses, parking shall be calculated separately.
 - (3) Shall be placed behind the primary commercial land use.
 - (4) Shall meet all applicable standards and setbacks of the underlying zoning classification.
 - (5) On any lot, parcel, tract or aggregate thereof, with multiple road frontages i.e., corner lot or double frontage lot(s), ingress and egress for the warehouse and storage facility shall be from the same access as the primary land use. Where such configuration is not practicable, the minimum frontage landscape requirements provided in Article 19 shall be increased to provide an impervious visual buffer along the right of way.

End of Excerpt



Google Earth Image

Zoning Map Excerpt



- ET JURISDICTION
- Zoning as of 04/30/2024
- B-1 Local Business
 - B-1(A) Limited Local Business District
 - B-2 General Business
 - B-2(a) General Business Alternate
 - B-3 Professional Business
 - C-2 Outdoor Amusement
 - C/I Commercial/Industrial
 - GC Golf Course
 - MU Mixed Use
 - PUD Planned Unit Development
 - R-1 Low Density Single Family Residential
 - R-2 Medium Density Single Family Residential
 - R-3 High Density Single Family Residential
 - R-4 High Density Single Multi-Family Residential

MINUTES – PLANNING COMMISSION

**The City of Daphne
Planning Commission Minutes
Regular Meeting of March 28, 2024
Council Chamber, City Hall - 5:00 P.M.**

Call to Order:

The Chairman called the regular meeting of the City of Daphne Planning Commission to order at 5:00 p.m. The number of members present constitutes a quorum.

Call of Roll:

Members Present:

Kevin Spriggs, Secretary
*Adam Manning
Ronnie Huskey
John Peterson, Vice Chairman
Andrew Prescott, Chairman
Richard Johnson
Steve Olen
Nathan Jones

Mr. Manning was excused at 6:20 p.m.

Staff Present:

Adrienne Jones, AICP, Director of Community Development
Natasha Miles, Planner
Jan Vallecillo, Planning Coordinator
Patrick Dungan, Attorney
Troy Strunk, Executive Director, City Development
Joshua Newman, City Engineer
Jesi Ward, Environmental Programs Manager

The Chairman asked for input regarding the February 22, 2024 regular meeting minutes presented by staff. There being none, minutes stand approved as submitted.

The Chairman called for the next order of business: Sirmon Addition to Daphne Preliminary Plat Review.

An introductory presentation was given by the engineer, Jackson Berkbighler. He provided an overview of the preliminary subdivision plat as presented on the meeting agenda. He advised that all staff comments have been addressed with the exception of Belforest Water System, and a meeting is set for Monday to discuss their concerns.

The Chairman opened the floor for public hearing.

Janeen Miller, 27174 County Road 13, commented about storm water and drainage easements.

The Chairman closed the floor to the public hearing.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of March 28, 2024
Council Chamber, City Hall - 5:00 P.M.**

Hearing no further comments from the commissioners, the Chairman called for a motion.

A motion was made by Mr. Olen and seconded by Mr. Spriggs to approve Sirmon Addition to Daphne preliminary subdivision plat contingent upon final resolution of the utility issue with Belforest Water System. There was no discussion. The motion carried unanimously.

The Chairman called for the next order of business: Proposed Amendments to Article 13, District Requirements, of the Land Use and Development Ordinance.

Mr. Strunk provided an overview of the proposed amendments to the Land Use and Development Ordinance, noted the modifications made from comments and/or suggestions at previous meetings, and presented a final draft for review and discussion.

Ms. Jones clarified that the final revision to lots of twenty thousand square feet or greater and the following language: "iii. Front porches or deeply-shaded eaves are encouraged" will be removed from the final revision of the proposed amendment.

The Chairman opened the floor for public hearing. The floor was closed after no one came forward to speak.

Hearing no further comments from the commissioners, the Chairman called for a motion.

A motion was made by Mr. Olen and seconded by Mr. Manning to set forth a favorable recommendation to City Council to adopt the proposed amendment to the Land Use and Development Ordinance subject to the removal of the following language: "iii. Front porches or deeply-shaded eaves are encouraged." There was no discussion. The motion carried. Mr. Spriggs and Mr. Johnson dissented.

The Chairman called for the next order of business: Envision 2042 Comprehensive Plan Resolution #2024-01.

An introductory presentation was given by Ms. Jones of the Envision 2042 Comprehensive Plan. She stressed the importance of having an updated plan in place to use as a guide to conduct plan review in conjunction with the Land Use and Development Ordinance to determine the compliance of applications presented to the Planning Commission.

Mr. Olen commented that state law requires that municipalities prepare and implement a comprehensive plan.

The Chairman opened the floor for public hearing. The floor was closed after no one came forward to speak.

Hearing no further comments from the commissioners, the Chairman called for a motion.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of March 28, 2024
Council Chamber, City Hall - 5:00 P.M.**

A motion was made by Mr. Olen and seconded by Mr. Huskey to adopt the plan and to set forth a favorable recommendation to the Daphne City Council to ratify the plan. There was no discussion. The motion carried. Mr. Spriggs dissented.

The next order of business is a rezoning request for AMERICO Real Estate Company.

An introductory presentation was given by agent, Chad Rome, who deferred to Kasey Feltner, Moorhead Law Firm, to address Commissioner questions/and/or comments.

Mr. Feltner provided an overview of the zoning request as presented on the meeting agenda and advised of the progression of events since the previous rezoning request was ratified.

Mr. Olen provided the timeline of events: the City Council granted a request for a zoning change to B-2(a), General Business Alternate; for a period of approximately one-year, the applicant failed to seek the action of the Planning Commission for Planning Commission Approval for a warehouse and/or storage facility in a B-2, General Business Alternate, zone or site plan review to construct a warehouse and/or storage facility under the previously adopted version of the Land Use Ordinance; the City Council then adopted an amendment to the Land Use Ordinance to prohibit a warehouse and/or storage facility in a B-2(a), General Business Alternate, zone; now the applicant is seeking a zoning change to B-2, General Business; and, said he was adamantly opposed to recommending a request to rezone property to a more liberal zoning other than what was given by the City Council because it has a permanent impact on this property and due to their lack of action.

Mr. Spriggs stated this facility is an appropriate use in this location on U.S. Highway 98 and the owner has committed to a buffer zone abutting the residential district. Mr. Rome advised that an Open Space Conservation Easement Agreement has been provided to the city.

Mr. Feltner commented the delay in the presentation of a site plan for review was due to the pending plan review of ALDOT. Mr. Olen responded the applicant failed to present a request to seek Planning Commission Approval in a B-2(a), General Business Alternate, zone.

Mr. Spriggs commented site plan review requires approval by ALDOT. Mr. Johnson stated when this body approved the prior rezoning, it deemed that this was an appropriate location for this use and had the applicant presented a request for Planning Commission approval pending approval of the site plan U-Haul would have been grandfathered.

The Chairman opened the floor for public hearing. The floor was closed after no one came forward to speak.

Hearing no further comments from the commissioners, the Chairman called for a motion.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of March 28, 2024
Council Chamber, City Hall - 5:00 P.M.**

A motion was made by Mr. Spriggs and seconded by Mr. Peterson to set forth a favorable recommendation to City Council to rezone the subject property to B-2, General Business. There was no discussion. The motion carried. Mr. Olen and Mr. Manning dissented.

The Chairman called for the next order of business: Malbis Plantation, Inc. Pre-Zoning Amendment and Annexation Request.

An introductory presentation was given by the agent, Brian Harris. He summarized the pre-zoning and annexation requests as presented on the meeting agenda and provided a detailed PowerPoint presentation. He advised the Church of the Highlands plans are currently under review by ALDOT for access to the subject property and actively seeking a cross access easement from the Industrial Development Board to the DISC project for interconnectivity.

The Chairman opened the floor for the public hearing.

Miles Paisant, 9614 Poet's Corner and Canterbury Place POA President, commented that Canterbury Place Subdivision property owners are opposed to a cross access easement to Champions Way due to traffic concerns.

Malcolm Nelson, 28070 State Highway 181, and Ethan Sneadecker, 28100 State Highway 181, asked about the approximate location of the access in relationship to the entrance of Plantation Estates Subdivision.

The Chairman closed the floor to the public hearing and offered the agent the opportunity for rebuttal.

During rebuttal, Mr. Harris stated the access is a right-in/right in the southwest corner of the property.

Hearing no further comments from the commissioners, the Chairman called for a motion.

A motion was made by Mr. Olen and seconded by Mr. Manning to set forth a favorable recommendation to City Council to rezone the subject property to B-2(a), General Business Alternate. There was no discussion. The motion carried unanimously.

A motion was made by Mr. Olen and seconded by Mr. Jones to set forth a favorable recommendation to City Council to annex the subject property. There was no discussion. The motion carried unanimously.

The Chairman called for the next order of business: Malbis Plantation, Inc. Pre-Zoning Amendment and Annexation Requests.

An introductory presentation was given by the agent, Ercil Godwin. He summarized the pre-zoning and annexation request as presented on the meeting agenda. The PUD is a total of one hundred sixty-four acres with a mixture of single-family residential, multi-family, mid-rise condominiums, innovative design, commercial and outdoor amusement uses.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of March 28, 2024
Council Chamber, City Hall - 5:00 P.M.**

The Chairman thanked the applicant for adding the comparison and asked what other changes were made to the PUD narrative. Mr. Godwin stated they also added the public benefit. The public benefits includes presenting the design of a roundabout at the intersection Champions Way and County Road 13 which the city will construct at a future date and a public trail system that will be constructed in each phase of the development and dedicated to the city for public use.

Commissioners discussed at length the revisions to the PUD narrative and had the following comments: the requirements must be defined and establish maximums; a significant public benefit must be provided to offset all of the concessions to the Land Use Ordinance, provide provisions to protect wetlands, stream and D'Olive Creek; and, provide a plan that has interconnectivity.

The Chairman opened the floor for the public hearing.

Miles Paisant, 9614 Poet's Corner and Canterbury Place POA President, commented about drainage and requested a buffer zone abutting Canterbury Place and Bristol Creek Subdivision.

Kerry Kraft, 28820 Canterbury Road, commented and provided correspondence about traffic, walkability and safety.

Anna Brumage, 2080 Canterbury Road, reiterated the question about a buffer zone.

The Chairman closed the floor to the public hearing.

During rebuttal, Mr. Godwin stated there will be a forty-foot greenbelt and forty-foot setback abutting Bristol Creek and Canterbury Four Subdivision and advised that drainage, traffic and walkability will be addressed at the time of the presentation of the plans for the development.

Hearing no further comments from the commissioners, the Chairman called for a motion.

A motion was made by Mr. Olen and seconded by Mr. Jones to table the Malbis Plantation, Inc. Pre-Zoning Amendment and Annexation Requests to the April 25, 2024 Regular Planning Commission meeting. There was no discussion. The motion carried unanimously.

Mr. Manning was excused at 6:20 p.m.

The Chairman called for the next order of business: Bertolla Properties, LLC, YOTA Properties, LLC, Frederick G. & Thomas Boni, and Sharon and John Christopher Boni Pre-Zoning Amendment and Annexation Requests.

An introductory presentation was given by the agent, Chloe Kelly. She summarized the pre-zoning and annexation request as presented on the meeting agenda.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of March 28, 2024
Council Chamber, City Hall - 5:00 P.M.**

Ms. Kelly provided a detailed PowerPoint presentation of the proposed PUD. The PUD consists of one hundred and seventy five acres, includes two phases and is comprised of seventy acres of commercial and one hundred two acres of residential, for three hundred and twenty-eight lots, which include a mixture of single-family residential and townhomes. She referenced the PUD documents and advised they were revised to address comments presented at the Site Preview meeting regarding the open space, relocated the cottages and townhomes, the square footage of the homes, architectural guidelines and added addition amenities: four pickle ball courts, a cabana, pool, guest restrooms, guest parking, dog park, and proposed public park and access. She stated the public benefit includes the dedication of a sixty-foot right-of-way to provide an east-west connection from Alabama Highway 181 to Austin Road; the east bound approach of Milton Jones Road to Alabama Highway 181 will be widened to provide a dedicated left turn lane and a shared through lane onto Alabama Highway 181; donation of twelve and a half acres after the annexation into the city and affirmation of the seventy acres on Alabama Highway 181 as commercial; and, the donation of one acre to Belforest Water System subject to architectural review by the developer and testing by Belforest Water System.

Commissioners discussed at length the revisions to the PUD narrative and had the following comments: the requirements must be defined and establish maximums; establish acceptable access to the city park; address traffic improvements; remove the condition placed on the donation of the twelve and a half acres; provide a plan that has interconnectivity; and noted that it meets the definition of a subdivision, not a planned unit development.

The Chairman opened the floor for the public hearing.

Kevin Tigner, Belforest Estates POA President, 1004 Warrenton Road, commented that the residents in the subdivision are opposed to turning every farm field into a residential subdivision, safety and traffic.

Joe Vosicky, 25091 Austin Road, commented about flooding, drainage, traffic and the tree buffer.

Miranda Merritt, 10209 Rebel Road, commented about the density, impact on the school district, water pressure, infrastructure, character of the neighborhood and quality of life.

Daryl Cleworth, 25575 Austin Road, commented about the density of the lots, growth, quality of life, and controlled growth.

Jennifer Magli, 25465 Austin Road, asked about the annexation of her property into the city.

The Chairman stated that the property being discussed is the only property being considered for annexation and closed the floor to the public hearing.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of March 28, 2024
Council Chamber, City Hall - 5:00 P.M.**

During rebuttal, Ms. Kelly noted a connection is not proposed to Rebel Road; the subdivision will have a minimum of a forty-foot buffer around the perimeter of the development, and addressed traffic and stormwater concerns.

Hearing no further comments from the commissioners, the Chairman called for a motion.

A motion was made by Mr. Johnson and seconded by Mr. Jones to table Bertolla Properties, LLC, YOTA Properties, LLC, Frederick G. & Thomas Boni, and Sharon and John Christopher Boni Pre-Zoning Amendment and Annexation Requests to the April 25, 2024 Regular Planning Commission meeting. There was no discussion. The motion carried unanimously.

The Chairman called for the next order of business: public participation.

The Chairman opened the floor for public participation.

None presented.

The Chairman called for the next order of business: attorney's report.

Mr. Dungan had no report.

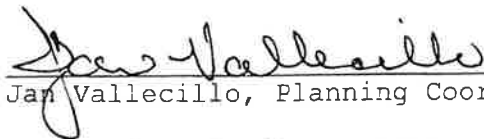
The Chairman called for the next order of business: commissioner's comments.

None presented.

The Chairman called for the next order of business: director's comments. Director presented the upcoming meeting dates: Site Preview is March 20th and Regular Meeting is March 28, 2024.

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully submitted by:


Jan Vallecillo, Planning Coordinator

Approved: April 25, 2024


Andrew Prescott, Chairman

MINUTES – CITY COUNCIL

May 20, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

1. CALL TO ORDER:

There being a quorum present Council President Steve Olen called the meeting to order at 6:01pm.

2. ROLL CALL:

COUNCIL MEMBERS PRESENT: Tommie Conaway, Steve Olen, Ron Scott, Doug Goodlin, Ben Hughes, Angie Phillips and Joel Coleman

Also Present: Patrick Dungan, City Attorney; Mayor LeJeune; Candace Antinarella, City Clerk; Chief Tacon, Fire; Charlie McDavid, Recreation; Adrienne Jones, Planning; Kellie Reid, Finance; Emmie Powell, Library; Ange Baggett, Marketing/Tourism; Vickie Hinman, Human Resources; Ronnie Huskey, Public Works; BJ Eringman, Public Works; Randy Jones, Public Works; Josh Newman, City Engineer; Kent Ward, Junior Councilmember; and Jessica Linne, Assistant City Clerk.

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation was given by Councilman Ron Scott.

PROCLAMATION: Mayor LeJeune presented a proclamation to the City's Public Works' Department for National Public Works' Week.

PUBLIC HEARING: Adrienne Jones presented on the proposed amendments to the Land Use and Development Ordinance, Article 13.

Public hearing opened at 6:06pm. No one came forward to speak.

Public hearing closed at 6:11pm.

PUBLIC HEARING: Adrienne Jones recognized Melissa Hadley, GMC, who presented on the AMERCO Real Estate Zoning Amendment located Southeast of the intersection of Whispering Pines and US Highway 98.

Public hearing opened at 6:11pm. Council discussed. No one from the public came forward to speak.

Public hearing closed at 6:24pm.

PUBLIC HEARING: Adrienne Jones and Brian Harris, representing Church of the Highlands, presented on the Malbis Plantation, Inc. Pre-Zoning Amendment located due West of the intersection of Plantation Drive and Alabama Highway 181.

Public hearing opened at 6:25pm. No one came forward to speak.

Public hearing closed at 6:27pm.

PUBLIC HEARING: Adrienne Jones presented on the Malbis Plantation, Inc. Annexation Petition located due West of the intersection of Plantation Drive and Alabama Highway 181.

Public hearing opened at 6:28pm. No one came forward to speak.

Public hearing closed at 6:28pm.

3. APPROVAL OF MINUTES:

The minutes from the May 6, 2024 regular meeting were approved.

4. REPORT OF STANDING COMMITTEES:

A. FINANCE COMMITTEE

Councilwoman Phillips said the Committee met earlier and the next meeting is June 17th at 4:30pm.

May 20, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

B. BUILDINGS & PROPERTY COMMITTEE

Councilman Goodlin said the April 2024 new Construction and Building Reports were in the packet. He said out of those reports were 15 certificates of occupancy, 352 permits issues, 44 new residential home permits and \$173,085.70 collected in fees. He said the next meeting is June 10th at 5:15pm.

C. PUBLIC SAFETY COMMITTEE

Councilman Hughes said the next meeting is June 10th at 4:30pm and the minutes from the May meeting are in the packet.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE

Councilman Scott said the next meeting is June 3rd at 4:30pm.

E. PUBLIC WORKS COMMITTEE

Councilwoman Conaway said the next meeting is June 3rd at 5:15pm.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments

Mrs. Jones said there was no report and no meeting for May or June.

B. Daphne Public School Commission

Councilwoman Conaway said the next meeting is May 28th at 5:30pm.

C. Downtown Redevelopment Authority

Councilwoman Conaway said the next meeting is June 20th at 5:30pm and the minutes from the April meeting are in the packet.

D. Industrial Development Board

Councilman Scott said the next meeting is May 21st at 4:30pm.

E. Library Board

Councilman Goodlin said the next meeting is June 20th at the Library at 4:30pm.

F. Planning Commission

Councilman Olen said the next meeting is May 23rd at 5:00pm.

G. Recreation Board

Councilman Hughes said the next meeting will be June 12th at 6:00pm.

H. Utility Board

Councilman Coleman said the next meeting is May 29th at 5:00pm.

6. PUBLIC PARTICIPATION:

Public participation opened at 6:32pm.

Billy Mayhand, 1372 Wilson Avenue, said the Daphne Post Office building is not being kept up and something needs to be done.

May 20, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

Mark Rain, McPhillips Drive, said his street is the noisiest in Daphne. He asked if the City can do an ordinance on who is allowed to apply for rental homes.

Public participation closed at 6:39pm.

7. **MAYOR'S REPORT:**

Mayor LeJeune said the last days of school are this week and he spoke about the recent high school graduations. He said a few of them recently did a walk through at the new animal shelter.

**MOTION by Councilman Scott to reclassify the Solid Waste Supervisor position salary to above midpoint and to be exempt. Seconded by Councilwoman Conaway.
MOTION CARRIED UNANIMOUSLY.**

8. **CITY ATTORNEY REPORT:**

City Attorney said there was no report.

9. **DEPARTMENT HEAD COMMENTS:**

Chief Tacon, Fire, said the Fire Department had a ribbon cutting that day at the new CPAT building.

Ange Baggett, Marketing, said this week was Tourism Week in Alabama.

Emmie Powell, Library, updated the Council on upcoming Library events and said the summer kick off party is June 3rd.

Vickie Hinman, Human Resources, said the City recently had an employee ice cream party and shared about the upcoming retirement seminar.

Ronnie Huskey, Public Works, said the recent weather/rain is affecting the schedules at Public Works.

Charlie McDavid, Recreation, shared about recent large baseball and pickleball tournaments and on upcoming softball tournaments.

Kelli Reid, Finance, said the FY 2025 budget process is starting.

Josh Newman, City Engineer, updated the Council on the Lavender Lane project as well as the Halls Lane closure.

Kent Ward, Junior City Council, gave an update on the Junior Council and said the next meeting is tomorrow at 4pm.

10. **CITY CLERK'S REPORT:**

City Clerk congratulated the recent Junior City Council graduates.

**MOTION by Councilwoman Phillips to approve the 011 – Lounge Retail Liquor – Class II (Package) to Sainath Enterprises LLC dba Daphne Liquors located at 28691 US Highway 98, Ste E, Daphne, Alabama. Seconded by Councilman Goodlin.
MOTION CARRIED UNANIMOUSLY.**

May 20, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

11. **RESOLUTIONS:**

2024 – 22 – 2024-E-(03) Resurfacing and Full Depth Repairs on CR 13-Bid Award: \$962,977.11

2024 – 23 – Authorizing the Submission of an FY 2025 Transportation Alternatives Set-Aside Program Grant to the Alabama Department of Transportation to Construct on Pollard Road and Park Drive

MOTION by Councilman Scott to waive the reading of Resolution 2024-22. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to adopt Resolution 2024-22. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to waive the reading of Resolution 2024-23. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to adopt Resolution 2024-23. Seconded by Councilman Goodlin.

MOTION CARRIED UNANIMOUSLY.

12. **2ND READ ORDINANCES:**

2024 – 08 – Pre-Zone Property Located Northeast of County Road 64 and Alabama Highway 181 – The Estate of Georgianne Simms

2024 – 09 – Annex Property Contiguous to the Corporate Limits of the City of Daphne – Located Northeast of County Road 64 and Alabama Highway 181 – The Estate of Georgianne Simms

2024 – 10 – Ordinance to Amend the City of Daphne's Lodging Tax Ordinance 2022-53

2024 – 11 – Ordinance Authorizing the Mayor to Execute a Purchase and Sale Agreement with 68 Ventures, LLC to Convey Certain Real Property No Longer Needed for Public or Municipal Purposes

MOTION by Councilman Scott to waive the reading of Ordinances 2024-08, 2024-09, 2024-10 and 2024-11. Seconded by Councilwoman Conaway.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to adopt Ordinance 2024-08. Seconded by Councilwoman Conaway.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to adopt Ordinance 2024-09. Seconded by Councilwoman Conaway.

MOTION CARRIED UNANIMOUSLY.

MOTION by Councilman Scott to adopt Ordinance 2024-10. Seconded by Councilwoman Phillips.

MOTION CARRIED UNANIMOUSLY.

May 20, 2024
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.

MOTION by Councilman Scott to adopt Ordinance 2024-11. Seconded by Councilwoman Phillips.
MOTION CARRIED UNANIMOUSLY.

13. 1ST READ ORDINANCES:

2024 – 12 – Ordinance Amending the City of Daphne's Land Use and Development Ordinance 2011-54 – Article XIII, District Requirements

2024 – 13 – Ordinance to Re-Zone Property Located Southeast of the Intersection of Whispering Pines and US Highway 98

2024 – 14 – Ordinance to Pre-Zone Property Located Due West of the Intersection of Plantation Drive and Alabama Highway 181 – Malbis Plantation, Inc.

2024 – 15 – Ordinance to Annex Property Contiguous to the Corporate Limits of the City of Daphne – Property Located Due West of the Intersection of Plantation Drive and Alabama Highway 181 – Malbis Plantation, Inc.

COUNCIL COMMENTS:

Councilwoman Conaway thanked the Public Works Department for all they do.

Councilman Scott said he wasn't sure how to properly handle the situation at the Post Office.

Councilman Hughes said Happy Public Works' Week and congratulations to the Fire Department on the ribbon cutting.

Councilwoman Phillips thanked the Public Works Department and encouraged citizens to contact the postmaster at the post office to discuss the state of the property. She thanked Adrienne, Troy and the Planning Department for their work on the Article 13 amendments.

Council President Olen congratulated Councilman Goodlin's JROTC unit for winning multiple national awards.

15. ADJOURN:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, COUNCIL ADJOURNED AT 7:03PM.

Respectfully submitted by,


Candace G. Antinarella, MMC, City Clerk

Certification of Presiding Officer,


Steve Olen, Council President

APPLICATION & SUPPLEMENTAL INFORMATION



APPLICATION FOR REZONING OR PRE-ZONING

Office use only: Rev. 072816 Date Submitted July 22, 2024
 Application Number: Planning Commission Public
 ZA- 24-04 or PZA- Hearing Date: August 22, 2024

Legibly print or type responses below. Indicate N/A or an "X" where item is not applicable.

SITE DATA

Site Location (Address or General Proximity to Nearest Intersection): PPIN#(s):
US Highway 98 26448
 Gross Site Area (acreage): 4.131 Requested Zoning or Pre-Zoning: B-2
 Current Zoning Designation(s): Amended Request:
B-2(a) Initials: Date:
 Current Land Use: Anticipated Land Use: U-Haul Storage and moving (self- storage
Vacant & undeveloped U-Haul truck share and related sales)
 Provide Legal Description (if necessary attach separate page entitled "Legal Description for [Name of Applicant]":
see attached

Specify other recently approved or pending requests related to the subject property. Circle the answer(s).

Annexation Subdivision Site Plan Special Exception Variance Specify Other

APPLICANT & AGENT INFORMATION

**If an LLC or LLP or Corporation, provide name and signature of Registered Member or Agent and provide a copy of Articles of Incorporation.*

Name of Current Owner: Amerco Real Estate Company	Phone/Fax: 602-263-6555
Mailing Address: 2727 N Central Ave, Phoenix AZ 85004	E-mail:
Name of Authorized Agent: Goodwyn Mills Cawood, LLC	Phone/Fax: 251-626-2626
Mailing Address: 2039 Main St, Daphne, AL 36526	E-mail: melissa.hadley@gmcnetwork.com
Name of Developer*: U-Haul	Phone/Fax: 352-516-2307
	E-mail:
Other:	Phone/Fax:
	E-mail:

I, the applicant, certify that all of the above facts are true and correct to the best of my knowledge. I hereby agree to allow the City of Daphne to post a sign on the subject property notifying the general public of this request.

Applicant's Signature: <u>Matthew F Braccia</u>	Date: <u>7/19/2024</u>
Agent's Signature: <u>Melissa A. Hadley, Amanda Thompson</u>	Date: <u>7-19-24</u>

EXISTING ZONING MAP City of Daphne Districts

LEGEND

- ET JURISDICTION
- Zoning as of 07/1/2024
- B-1 Local Business
 - B-1(A) Limited Local Business District
 - B-2 General Business
 - B-2(a) General Business Alternate
 - B-3 Professional Business
 - C-2 Outdoor Amusement
 - C/I Commercial/Industrial
 - GC Golf Course
 - MU Mixed Use
 - PUD Planned Unit Development
 - R-1 Low Density Single Family Residential
 - R-2 Medium Density Single Family Residential
 - R-3 High Density Single Family Residential
 - R-4 High Density Single Multi-Family Residential
 - R-5 Mobile Home Residential
 - R-6(D) Duplex - Two Family
 - R-6(G) Garden or Patio Home
 - R-7(A) Apartment
 - R-7(M) Mid-Rise Condominium
 - R-7(T) Townhouse
 - Parcels
 - Streets
 - Daphne City Limits
 - Water Bodies





July 22, 2024
Revised August 19, 2024

Goodwyn Mills Cawood

2039 Main Street
P.O. Box 1127
Daphne, AL 36526

T (251) 626-2626
F (251) 626-6934

www.gmcnetwork.com

Daphne Planning Commission
Mr. Andrew Prescott, Chairman
Daphne City Council
Mr. Steve Olen, Council President
PO Box 400
Daphne, AL 36526

RE: Rezoning and Land Use Application Proposed U-Haul Site Narrative

Dear City Council and Planning Commission Members:

Please accept this application for the rezoning of an approximate 4.13-acre parcel (Parcel ID 05-43-04-41-0-001-001.000) located on the east side of U.S. Highway 98 just south of the southeast intersection with Whispering Pines Road, and on the west side of Old Spanish Trail. The property owner is Amerco Real Estate Company acting in its capacity as providing real estate and development services to the U-Haul system. The site is surrounded by a variety of commercial and civic uses oriented to U.S. Highway 98, the primary north-south traffic corridor for west Daphne serving large-scale nearby uses such as the Daphne Civic Center and Rouse's Market. Banks, pharmacies, and a variety of other goods and services are other long-standing businesses located in close proximity. An existing single-family residential neighborhood lies to the east across Old Spanish Trail (see Figure 1 below).



Figure 1: Proposed U-Haul Location Map. The site is located east of U.S. Highway 98 near the southeast corner of Whispering Pines Road in the city of Daphne, Alabama. Map Source: Baldwin County Parcel Viewer, customized by author.

Existing Conditions

The subject site is an undeveloped wooded parcel having an average width of 480 feet and depth of 425 feet. Elevations range from 127 feet along Old Spanish Trail to 121 feet along U.S. Highway 98. Surface water flows from east to west and offsite toward U.S. Highway 98 and existing roadside swales. The site contains no designated FEMA flood hazard zones and is located in flood zone "X" (unshaded), with no wetlands present.

The site is currently zoned B-2(a), General Business Alternate District, the result of a rezoning approved by the Daphne City Council on June 20, 2022. Adjoining parcels are Zoned B-1, Local Business, to the north (Riviera Utilities business office); and B-2, General Business, to the south (Arrow Exterminators and Fausak Tire Center). The Gables subdivision on the east side of Old Spanish Trail is zoned R-2, Medium Density Single Family Residential. Refer to Figure 2 below for zoning information and Figures 3 and 4 for street views.

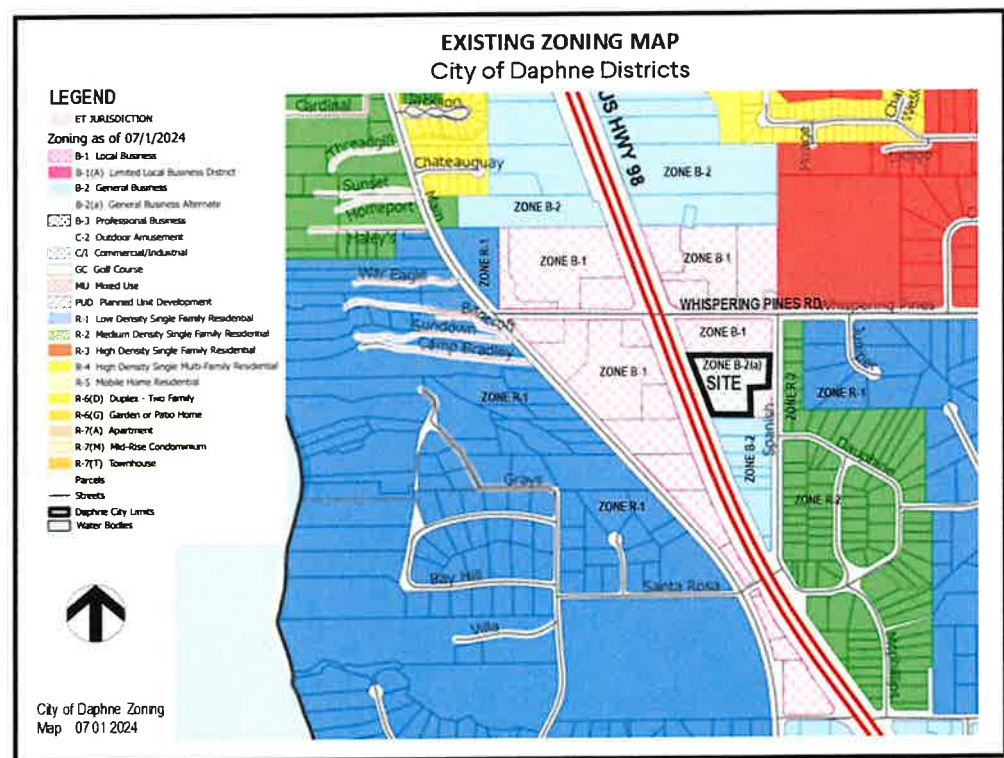


Figure 2: Existing Zoning Map showing the proposed U-Haul site context. Map Source: City of Daphne Zoning Map, dated 07/01/2024. Customized by the author.

On February 20, 2023, the City of Daphne adopted an amendment to its Land Use and Development Ordinance (LUDO) that significantly impacted warehouse and storage uses and remains the current standard. The change allowed such development "by right" in C/I zoning districts and limited to conditional uses in B-2 zoning districts only. Thus, these uses were/are no longer allowed in B-2(a) districts and created the need for the subject rezoning request. In addition, Article 31-6 was added to the LUDO outlining specific requirements for warehouse and storage uses that must be met in B-2 General Business Districts. A previous application to rezone the subject property to B-2 was recommended for approval by the Daphne Planning Commission on March 28, 2024, but subsequently withdrawn by the applicant on June 3, 2024, prior to a vote

by the City Council. Submitted with this rezoning application are separate documents that: (1) demonstrate how the U-Haul Daphne plan meets the specific land use conditions contained in Article 31-6; and (2) details the rezoning history, timeline, and previous submittals undertaken by the current property owner.

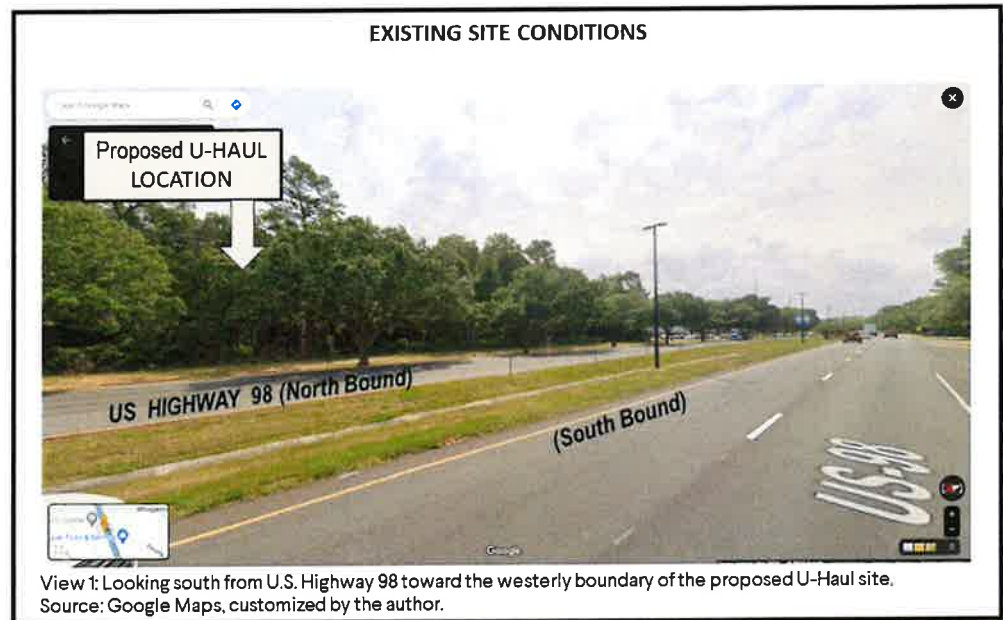


Figure 3: Street view of the proposed U-Haul site looking south along US Highway 98.



Figure 4: Street view of the proposed U-Haul site looking north along Old Spanish Trail.



Proposed Use and Site Character

The proposed zoning for the site is B-2, General Business – a zoning designation within the City of Daphne appropriate for the construction of the two primary structures for U-Haul and U-Box businesses. Four uses are proposed on the site: vehicle rental, moving supply sales, self-storage facilities, and a **U-Box facility (i.e. container rental/storage)**. The larger, three-story U-Haul building has a footprint of 31,815 square feet (95,445 gross square feet) and will be used for climate controlled, interior access self-storage. This building will also house the U-Haul retail store, showroom, and the vehicle rental center. The single-story U-Box structure contains 13,140 square feet and will hold containers for customer **rental or on-site storage if needed**.

Custom site design for every U-Haul store assures that the facility complements the community it serves, and adhering to individual community objectives is key to ensuring that each U-Haul store is both a neighborhood asset and an economic success. Therefore, a guiding site design principle employed is to protect important elements where possible. This is reflected in the preservation of a row of existing oak trees lining U.S. Highway 98 and restricting the site to one access point. Additionally, the character of the existing neighborhood along Old Spanish Trail is respected by providing landscape buffers along the east property line and not connecting to this road. Ample parking is provided on-site with **92 proposed spaces, which meets** the minimum number required. A new six (6)-foot wide sidewalk will be constructed along the US Highway 98 frontage, with a pedestrian connection within the site. Refer to the Master Plan shown below in Figure 5 for the site layout.



Figure 5: Rendering of the proposed U-Haul site and its existing context shown in aerial view.



The orientation of the larger mini-storage building has its shorter sides facing the adjoining streets to minimize the impact of the building mass. Architectural interest and façade variation is achieved through the use of an attractive color palette, material and siding choices, and building modulation. **Special attention is paid to building corners and sides facing US Highway 98 with brick veneer covering the lower story and rows of double windows on the second and third levels. Insulated metal panels used for exterior walls feature a flat, troweled embossed profile that provide the look of a richly textured masonry stucco wall. This product also provides superior insulating properties and exceeds sustainable LEED standards. Please refer to signage and architectural plans submitted with this application for additional information and building renderings.**

Detailed landscape plans submitted with the site plan application show landscaped medians located throughout the parking areas and adjacent to buildings. A variety of carefully chosen trees and shrubs will augment the site, soften building facades, and provide shade for impervious surfaces. **Perimeter buffers and greenbelts will also add privacy for the adjoining properties, including a double row of magnolia trees along the easterly boundary on Old Spanish Trail. New oak trees along the front property line on US Highway 98 will also form a double row combined with the existing oak trees saved. A total of 174 new trees and 103 shrubs will be planted on site. See the rendering in Figures 6 and 7 below for a view of how the proposed improvements will blend into the existing landscape and context.**



Figure 6: Rendering of the proposed U-Haul site looking north from U.S. Highway 98. The row of existing oak trees can be seen in the foreground. Source: A&M Associates, Inc.



Figure 7: Enlargement of the rendering of the proposed U-Haul site looking north from U.S. Highway 98
Source: A&M Associates, Inc.

Daphne U-Haul will employ 10 to 15 people, including both full- and part-time staff, and provide the community with various moving and hauling equipment sharing, retail sales of moving supplies, and secure storage options, things that new and existing residents need. U-Haul stores characteristically serve the do-it-yourself household customer. Families typically use U-Haul Self-Storage rooms to store furniture, household goods, and seasonal items. Large and small businesses also use U-Haul facilities to store extra inventory, work documents or files, materials, and more.

U-Box containers, like those offered at the proposed site, are small, portable moving options that can be packed, shipped, or delivered from the local facility. Each U-Box will hold about a room and a half of household goods and customers rent them in the quantity that meets their needs. The flexibility that U-Box containers offer make them a popular choice for a variety of uses, whether moving cross country, making an emergency move, or for off-site storage while renovating a home. They are also popular for student movers heading off to college who ship their furnishings ahead to dorms. Businesses frequently use U-Box containers for special events, trade shows, or conferences to store equipment and supplies. Individuals can also rent specially designed U-Haul trailers for self-pick up and return of U-Boxes.

Secondary to their retail use, containers can also be stored at a U-Box facility until the customer is ready for delivery. This is convenient for those in-between moves or waiting for a home to become available. This type of longer-term storage accounts for only about fifteen (15) percent of U-Box uses. Short term use is the most popular choice by far, with an average rental duration of six (6) days making up the remaining 85 percent of U-Box rentals.

The typical U-Haul site serves residential communities within a three (3) to five (5) mile radius. As a commercial use, U-Haul sites create many benefits and positive impacts for their community, including:

- Provide a valuable community service
- Provide a good source for tax revenue
- Create very little traffic
- Create no impact on local schools



- Contribute to the local business environment
- Self-storage facilities are quiet
- Impact to existing utilities is minimal

The proposed Daphne use is situated in an excellent location given its proximity to several major transportation corridors, including direct frontage on U.S. Highway 98 and less than three (3) miles south of Interstate 10.

Consistency with City of Daphne Comprehensive Plan

The Eastern Shore and its surrounding area have experienced steady growth for the last several decades, with Baldwin County being the fastest growing county in Alabama and Daphne one of its most rapidly growing cities. This points to the need to provide the types of goods and services associated with growth, such as that provided by the proposed U-Haul and U-Box facilities. A comprehensive plan is used in zoning as the basis for development policies and codes, primarily when considering rezoning of property so that decisions about changing land uses or densities are compatible with the overall vision of the municipality. Daphne's Comprehensive Plan, **Envision 2042**, was adopted on March 28, 2024, and lays out a vision for the city's long term future growth and development.

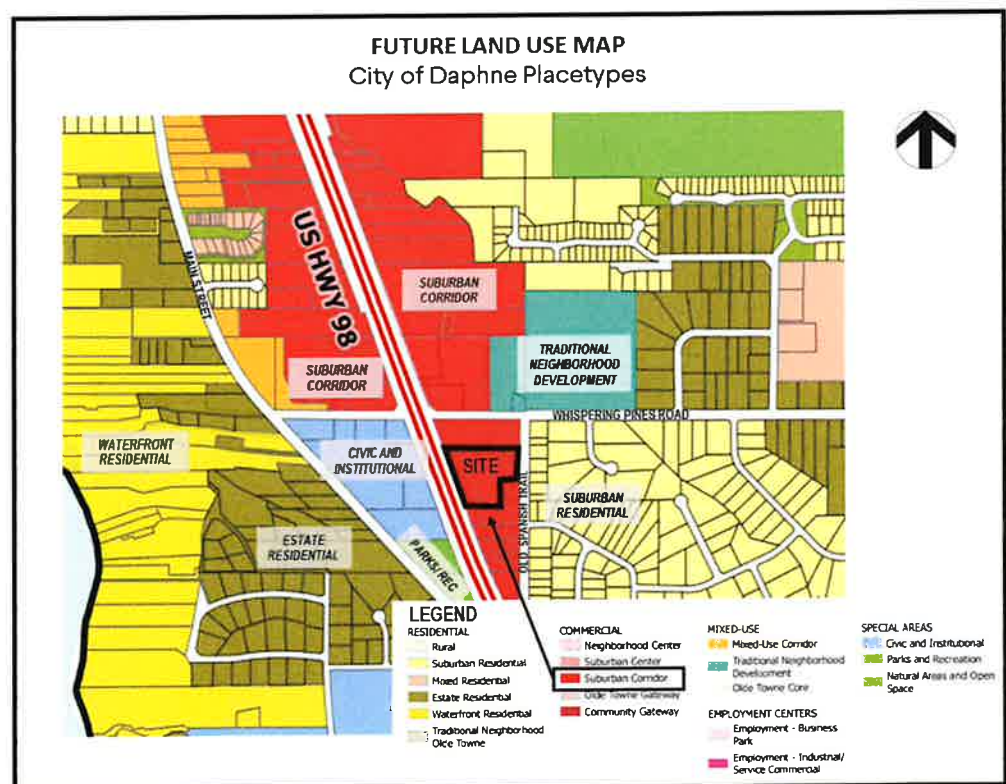


Figure 8: Future Land Use Map showing City of Daphne Placetypes. Source: City of Daphne, customized by the author.



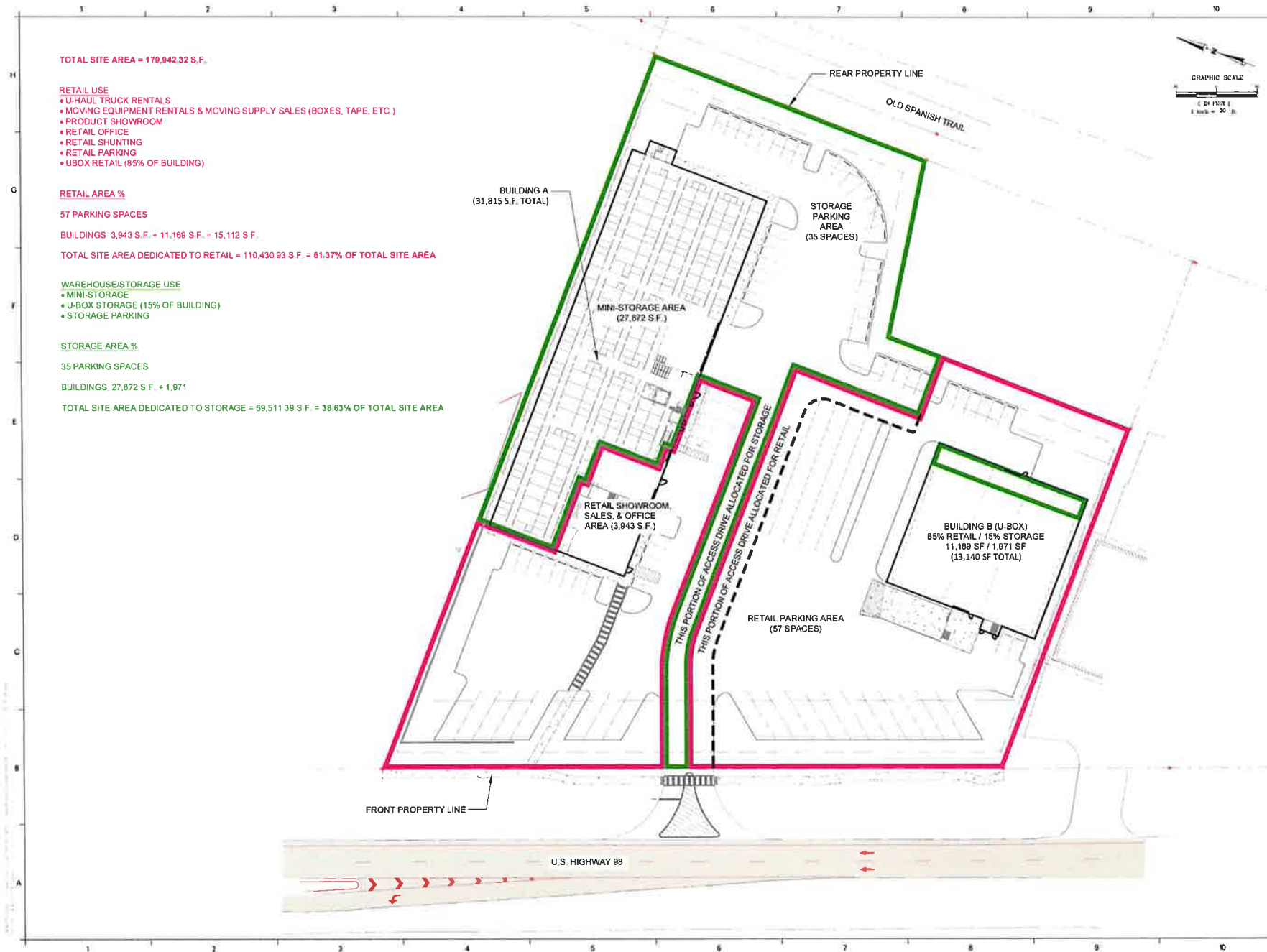
Envision 2042 identifies various "Placetypes" to categorize the ideal type of development for a particular location. As shown in Figure 8 below, the future land use for the subject site is identified as "Suburban Corridor" on the Commercial, Mixed-Use, and Special Areas Map. The Suburban Corridor placetypes are described as typically located around major intersections, include a variety of commercial uses, along with institutions and offices, and may offer large scale commercial activities. Desired characteristics in the Suburban Corridor include commercial primary uses, significant buffering along a site's perimeter, access to major streets, and articulated/modulated building facades. The uses and development design proposed for the Daphne U-Haul site are compatible with this placetype and an excellent fit to its description.

I trust that the above narrative has sufficiently demonstrated that the Daphne U-Haul's location, proposed land uses, and development plan are appropriate for the requested B-2 zoning designation and warrant support of this application. Please let me know if additional information is needed. Thank you very much.

Respectfully submitted,

Melissa Hadley

Melissa A. Hadley, PhD, RLA, AICP
Project Manager, Engineering
Goodwyn Mills Cawood, LLC
E: melissa.hadley@gmcnetwork.com
C: 850-353-3330



GMC

2039 Main Street
Daphne, AL 36526
T 251 626 2626
GMCNETWORK.COM

ISSUE	DATE
1. SUBMITTAL	07/22/2024
2. REVISION	08/19/2024
3. REVISION	08/19/2024
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U-HAUL MOVING & STORAGE
U.S. HIGHWAY 98, DAPHNE, ALABAMA
U-HAUL OF SOUTHERN ALABAMA
GMCProject: CMOB220093



SITE USE PLAN
SCALE: 1"=30'
Sheet of 25

EXHIBIT A

Amerco
Legal Description

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF BALDWIN, STATE OF ALABAMA, AND IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 250 FEET SOUTH AND 30 FEET WEST OF THE NORTHEAST CORNER OF SECTION 18, TOWNSHIP 5 SOUTH, RANGE 2 EAST; THENCE RUN WEST 560 FEET TO A POINT ON THE EAST MARGIN OF U.S. HIGHWAY 98; THENCE RUN SOUTHEAST 442 FEET ALONGSIDE THE EAST MARGIN OF U.S. HIGHWAY 98 TO A POINT THEREON; THENCE RUN EAST 275 FEET TO A POINT; THEN RUN NORTH 185 FEET TO A POINT; THENCE RUN NORTH 81° EAST 137 FEET TO THE WEST LINE OF OLD SPANISH TRAIL ROAD; THENCE RUN NORTH 1°37' EAST 215 FEET TO THE POINT OF BEGINNING.

THE LAND DESCRIBED ABOVE AND SHOWN HEREON IS THE SAME LAND AS DESCRIBED IN PRO FORMA ISSUED BY FIRST AMERICAN TITLE INSURANCE COMPANY, FILE NO. NCS-1082963-PHX1.

ALTA/NSPS Land Title Survey



ADJACENT PROPERTY OWNERS LIST
U-HAUL

05-43-04-41-0-001-001.000
Amerco Real Estate Company
2727 N. Central Avenue
Ste 500
Phoenix, AZ 85004

05-43-04-41-0-001-001.001
Riviera utilities
PO Box 1750
Foley, AL 36536

05-43-04-17-2-002-010.000
Becker, James
2610 Old Spanish Trail
Daphne, AL 36526

05-43-04-17-2-002-011.000
Reinhart Properties, LLC
251 South Section St
Fairhope, AL 36532

05-43-04-17-2-002-012.000
Reinhart, Michael
251 S. Section St
Fairhope, AL 36532

05-43-04-41-0-001-011.000
05-43-04-41-0-001-002.000
05-43-04-41-0-001-004.000
Daphne, City of
PO Box 400
Daphne, AL 36526

05-43-04-41-0-001-012.000
BD&Q, LLC
21827 County Road 3 S
Summerdale, AL 36580

05-43-04-41-0-001-009.000
Southtrust Bank of Baldwin County
PO Box 2609
Carlsbad, CA 92018

Goodwyn Mills Cawood, LLC
2039 Main Street
Daphne, AL 36526

COMMUNITY DEVELOPMENT



August 9, 2024

Dear Sir/Ma'am,

NOTICE OF PUBLIC HEARING

A petition for REZONING will be considered by the Daphne Planning Commission. AMERCO Real Estate Company proposes to rezone 4.03 acres +/- located southeast of the intersection of Whispering Pines Road and U.S. Highway 98 from B-2(a), General Business Alternate, to B-2, General Business.

Said petition will also be considered by the Daphne City Council pursuant to Alabama Code 11-52-85. The application is available for review at City Hall in the Department of Community Development, 1705 Main Street, during regular business hours. An informal site preview meeting will be held on Wednesday, August 14, 2024 at 8:30 a.m. in the Council Chambers of City Hall. The public is invited to attend: limited participation may be allowed by the chairman.

The public hearing will be held by the Daphne Planning Commission on Thursday, August 22, 2024 at 5:00 p.m. in the Council Chambers of City Hall. You may submit your views in writing, in person, or by representation.

Sincerely,
Adrienne D. Jones, AICP,
Director of Community Development

Amerco Real Estate Company Zoning Amendment

EXHIBIT A

U-Haul
Legal Description

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF BALDWIN, STATE OF ALABAMA, AND IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 250 FEET SOUTH AND 30 FEET WEST OF THE NORTHEAST CORNER OF SECTION 18, TOWNSHIP 5 SOUTH, RANGE 2 EAST; THENCE RUN WEST 560 FEET TO A POINT ON THE EAST MARGIN OF U.S. HIGHWAY 98; THENCE RUN SOUTHEAST 442 FEET ALONGSIDE THE EAST MARGIN OF U.S. HIGHWAY 98 TO A POINT THEREON; THENCE RUN EAST 275 FEET TO A POINT; THEN RUN NORTH 185 FEET TO A POINT; THENCE RUN NORTH 81° EAST 137 FEET TO THE WEST LINE OF OLD SPANISH TRAIL ROAD; THENCE RUN NORTH 1°37' EAST 215 FEET TO THE POINT OF BEGINNING.

THE LAND DESCRIBED ABOVE AND SHOWN HEREON IS THE SAME LAND AS DESCRIBED IN PRO FORMA ISSUED BY FIRST AMERICAN TITLE INSURANCE COMPANY, FILE NO. NCS-1082963-PHX1.

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2024-43**

ADDITIONAL APPROPRIATION: ANIMAL SHELTER CONSTRUCTION

WHEREAS, Ordinance 2023-35 approved and adopted the Fiscal Year 2024 Budget on September 18, 2023; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2024 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2024 budget; and

WHEREAS, the Animal Shelter Construction Project has been previously bid with a total project cost of \$6,861,610 and funds appropriated in Ordinance 2021-47 and Resolution 2023-14; and

WHEREAS, additional funds are needed in the amount of \$80,000 for the replacement of a corrugated metal drainage pipe on the animal shelter site that has corroded over the years and is no longer functioning properly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that:

1. Funds in the amount of **\$80,000** from the **General Fund and transferred to the Animal Shelter Fund** are appropriated and made a part of the Fiscal Year 2023 budget for the City's portion of the project herein described.
2. The Mayor is hereby authorized and directed to do or perform or cause to be done or performed in the name of and behalf of the City such other acts, and to execute, deliver, file and record such other instruments, documents, certificates, notifications and related documents, all as shall be required by law or necessary or desirable to carry out the provisions and purposes of this resolution.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this ____ day of _____, 2024.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, City Clerk, MMC

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2024 - 44**

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND
AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY**

WHEREAS, the management of the City of Daphne has determined that the item listed below is no longer required for public or municipal purposes; and

WHEREAS, the item listed below is recommended for disposal.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that

1. The property listed below is hereby declared to be surplus property; and

DEPT	EQ/VEH #	DESCRIPTION	VIN/SN
FD	1451	2013 JD 997 LC DIESEL Z-TRACK	TC997RBLDF080096

2. The Mayor is authorized to advertise and accept bids through Govdeals.com/Liquidity Services Operations LLC as contracted for the sale of such personal property; and
3. The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the appropriate City fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder and sign all necessary documents.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2024.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2024-29**

**AN ORDINANCE CONSENTING TO THE SALE BY THE UTILITES BOARD OF THE
CITY OF DAPHNE OF CERTAIN SURPLUS PERSONAL PROPERTY**

WHEREAS, the Utilities Board of the City of Daphne (“Daphne Utilities”) is required to receive the consent of the City of Daphne before it sells property under the provisions of Ala. Code §11-50-314(a)(10); and

WHEREAS, the management of Daphne Utilities has determined that it is in the best interest of Daphne Utilities to sell the personal property described in Exhibit “A - F”; and

WHEREAS, the Board of Directors of Daphne Utilities has approved the sale of the personal property described in Exhibit “A - F” on July 31, 2024;

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Daphne does hereby consent to the sale by Daphne Utilities of the personal property described in Exhibit “A - F”.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA on this _____ day of _____, 2024.

Robin LeJeune Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2024-31**

**AMENDING CITY’S EMPLOYEE HANDBOOK
(SECTION 10.10)**

WHEREAS, the City Council of the City of Daphne, after due consideration, believes it appropriate to amend section 10.10 of the City of Daphne Employee Handbook;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION I:

That the following Section of the Employee Handbook be amended:

Section 10.10 Entry Level Pay for Newly-Hired and Promoted Employees

The specific revisions to this section are set forth in Exhibit A to this Ordinance.

SECTION II: REPEALER

That any Ordinance, or parts thereof, heretofore adopted by the City Council of Daphne, Alabama, which is in conflict with this Ordinance be and is hereby repealed to the extent of such conflict.

SECTION III: SEVERABILITY

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION IV: EFFECTIVE DATE

This Ordinance shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne and publication as required by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS ____ DAY OF _____, 2024.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, MMC, City Clerk

EXHIBIT A

AMENDMENT
OF
EXISTING SECTION 10.10

10.10. ENTRY LEVEL PAY FOR NEWLY-HIRED AND PROMOTED EMPLOYEES.

General Rule – New Hires. The entry-level rate of pay for a new salaried or hourly employee in the unclassified, classified, or part-time service will be established at the minimum level of pay for the employee's job as authorized in the Pay Scale. But in order to ensure adequate opportunity for performance-based salary advancement for all employees, including exceptional situations, the entry pay grade for any new employee must not exceed the midpoint of the salary/wage range.

General Rule - Promotions. When an employee is promoted to another job, the default pay will be established at the entry level of the new pay grade. If the entry level of pay for the new pay grade is less than a ten percent (10%) increase from the previous position's pay, the pay established for the promoted employee must be set at least ten percent (10%) more than the pay grade of the previous position.

Exceptional Circumstances – Higher Pay Rate. The City recognizes that there are hiring and promotion situations that require additional pay considerations beyond what is normally allowed. When these situations occur, it will be the Department Head's responsibility to make a pay rate recommendation and to document the individual's qualifications and any other exceptional circumstances surrounding the hiring or promotion decision. The Mayor can review the information and decide if the pay rate recommendation is appropriate. The Mayor has the final authority to approve entry-level pay for newly hired or promoted employees not to exceed the midpoint of the wage/salary range on the Pay Scale, with no further action required by the City Council, provided that funds are available in the City's personnel budget. An appropriation by the City Council is required if adequate funds are not available. Should the pay requirements further exceed the midpoint of the wage/salary range, the Mayor may request the City Council to review the qualifications and approve a pay rate between the midpoint and maximum points of the salary range.

Documentation. All circumstances outlined and included herein must be fully documented and provided to Human Resources for inclusion in personnel files.

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2024-32**

**AN ORDINANCE TO PROVIDE FOR THE REAPPORTIONMENT
OF THE SEVEN CITY COUNCIL DISTRICTS FOR THE CITY OF DAPHNE**

WHEREAS, Alabama law provides that the City Council's seven members shall be elected from districts which shall be, as near as practicable, of equal population according to the last decennial census; and

WHEREAS, Alabama law requires that the seven City Council districts are to be reapportioned following a decennial census to account for changes in the population of the districts; and

WHEREAS, the 2020 Federal Decennial U.S. Census results have become final; and

WHEREAS, based upon the results of the last decennial census, the Council finds that reapportionment of the Council districts is necessary to provide fair and equal representation to all of the citizens of the City of Daphne; and

WHEREAS, the Council finds that reapportionment of the Council districts as provided in this Ordinance will achieve the goal of equally apportioning the City's population so as to provide fair and equal representation to all citizens of the City of Daphne.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION ONE: The seven City Council districts shall be as follows¹:

A. DISTRICT ONE shall consist of:

010030108003024, 010030108001020, 010030107101001, 010030107101012,
010030108001002, 010030108001010, 010030107101005, 010030108001023,
010030108001000, 010030108001003, 010030107101006, 010030108001013,
010030108001004, 010030108001033, 010030108001008, 010030108001009,
010030108001001, 010030107101002, 010030108003009, 010030108001024,
010030108001014, 010030107101011, 010030108001005, 010030108003034,
010030107101000, 010030108001006, 010030108001027, 010030108001015,
010030108003020, 010030108003021, 010030108001021, 010030108001035,
010030107102037, 010030107101009, 010030107101007, 010030108003016,
010030108001017, 010030108003013, 010030107103067, 010030108001038,
010030108001025, 010030108001039, 010030108001026, 010030108003015,
010030108003014, 010030107091046, 010030108003012, 010030108003017,
010030107101004, 010030108003019, 010030108003104, 010030108003022,
010030108001034, 010030108003025, 010030107091045, 010030108001022,
010030108001016, 010030108002059, 010030107101008, 010030108003033,
010030108003023, 010030107101003, 010030108001007

¹ All legal descriptions are listed as 2020 US Census Blocks completely contained in the boundaries as described in the accompanying map. All Census Blocks are legal descriptions in themselves and are enumerated on the US Census website, www.census.gov.

B. DISTRICT TWO shall consist of:

010030108002002, 010030108002040, 010030108002007, 010030108001037,
010030108002001, 010030108001018, 010030108002036, 010030108002032,
010030108002016, 010030108001011, 010030107103050, 010030108002014,
010030108002000, 010030108002037, 010030108001028, 010030108002015,
010030108001019, 010030108002033, 010030108002034, 010030108002053,
010030108002054, 010030108002052, 010030108001030, 010030108003037,
010030108002004, 010030108002012, 010030107103051, 010030107103049,
010030108002006, 010030108002035, 010030108002005, 010030108002051,
010030108001036, 010030108002031, 010030108002061, 010030108002039,
010030108002041, 010030108002049, 010030108002058, 010030107111008,
010030108002057, 010030108002055, 010030108002050, 010030108002048,
010030108002062, 010030108002042, 010030108002056, 010030108001029,
010030108002038, 010030108002011, 010030108002044, 010030108002046,
010030108002060, 010030107101010, 010030108002047, 010030108002010,
010030108002008, 010030108001031, 010030108001032, 010030108001012,
010030107111006, 010030108002045, 010030108002043, 010030108002013

C. DISTRICT THREE shall consist of:

010030107111005, 010030107111004, 010030107103006, 010030107103000,
010030107103005, 010030107041043, 010030107103002, 010030107041044,
010030107111007, 010030107111012, 010030107112020, 010030107112008,
010030107111011, 010030107041028, 010030107103003, 010030107103054,
010030107112011, 010030107103052, 010030107112012, 010030107112018,
010030107103053, 010030107112002, 010030107112004, 010030107103001,
010030107041013, 010030107103060, 010030107041025, 010030107112005,
010030107111010, 010030107111002, 010030107041035, 010030107111000,
010030107111001, 010030107071049, 010030107103048, 010030107112021,
010030107112009, 010030107112007, 010030107103004, 010030107071075,
010030107112006, 010030107041034, 010030107071050, 010030107112019,
010030107103047, 010030107041033, 010030107071064, 010030107041009,
010030107103008, 010030107112000, 010030107103007, 010030107112017,
010030107041010, 010030107112023, 010030107071052, 010030107112001,
010030107103061, 010030107071051, 010030107112003, 010030107041026,
010030107041027, 010030107112022, 010030107041032, 010030107041029,
010030107103055, 010030107111003, 010030107112010

[Continued on Following Page]

D. DISTRICT FOUR shall consist of:

010030107093042, 010030107093045, 010030108003001, 010030107093041,
010030107093043, 010030107093039, 010030107093050, 010030107091028,
010030107093046, 010030107091019, 010030107091021, 010030107092018,
010030107092015, 010030107092016, 010030107091033, 010030107091035,
010030108003000, 010030107093052, 010030107093030, 010030108003006,
010030109031062, 010030107092005, 010030107092017, 010030107102039,
010030107092021, 010030107091027, 010030107091090, 010030107091031,
010030107091089, 010030107091032, 010030107091030, 010030107091034,
010030107091037, 010030107091036, 010030107091083, 010030107093015,
010030107091088, 010030107093034, 010030107093031, 010030107093044,
010030109031017, 010030107092007, 010030107091017, 010030107091029,
010030107092034, 010030107092025, 010030107092033, 010030107091004,
010030107091003, 010030107091002, 010030107091001, 010030107093049,
010030107093051, 010030107093048, 010030107093047, 010030107093014,
010030107093040, 010030107092006, 010030108003004, 010030108003007,
010030107093033, 010030107092038, 010030107091047, 010030107091049,
010030107093057, 010030107092002, 010030107092035

E. DISTRICT FIVE shall consist of:

010030107092031, 010030107112013, 010030107112015, 010030107112016,
010030107112014, 010030107042015, 010030107102008, 010030107102021,
010030107042017, 010030107102023, 010030107111009, 010030107102017,
010030107042010, 010030107042018, 010030107042013, 010030107042021,
010030107102024, 010030107092029, 010030107102020, 010030107102033,
010030107102016, 010030107042011, 010030107102019, 010030107102005,
010030107102027, 010030107102022, 010030107102034, 010030107102040,
010030107092028, 010030107102010, 010030107102012, 010030107092032,
010030107042020, 010030107042003, 010030107102013, 010030107102041,
010030107102006, 010030107102035, 010030107102011, 010030107102014,
010030107042012, 010030107102007, 010030107092030, 010030107102009,
010030107102015, 010030107102018, 010030107042004, 010030107102029,
010030107102032

F. DISTRICT SIX shall consist of:

010030107042001, 010030107042005, 010030107041021, 010030107041008,
010030107042002, 010030107042006, 010030107041007, 010030107041042,
010030107041023, 010030107041040, 010030107042007, 010030107041020,
010030107042000, 010030107041011, 010030107041015, 010030107041017,
010030107041041, 010030107041016, 010030107041018, 010030107041046,
010030107041039, 010030107041012, 010030107041038, 010030107041022,
010030107041024, 010030107042008, 010030107041045, 010030107042009,
010030107041019

G. DISTRICT SEVEN shall consist of:

010030107062008, 010030107062005, 010030107062006, 010030107081028,
010030107081011, 010030107062014, 010030107062002, 010030107081007,
010030107041002, 010030107102004, 010030107071073, 010030107083006,
010030107081024, 010030107081008, 010030107092004, 010030107081027,
010030107081013, 010030107041000, 010030107083007, 010030107081002,
010030107041004, 010030107062011, 010030107081015, 010030107081014,
010030107081017, 010030107062007, 010030107081019, 010030107071074,
010030107081029, 010030107081025, 010030107081010, 010030107081033,
010030107081026, 010030107081020, 010030107083037, 010030107062009,
010030107081000, 010030107081001, 010030107084056, 010030107042016,
010030107081016, 010030107062004, 010030107041003, 010030107102002,
010030107062015, 010030107102003, 010030107062029, 010030107081005,
010030107081012, 010030107081030, 010030107081034, 010030107062003,
010030107081022, 010030107081031, 010030107092001, 010030107081009,
010030107062019, 010030107062017, 010030107062016, 010030107062018,
010030107081006, 010030107081003, 010030107084057, 010030107062034,
010030107083038, 010030107041006, 010030107041001, 010030107081035,
010030107081032, 010030107081037, 010030107102001, 010030107081018,
010030107081004, 010030107062010, 010030107081021, 010030107062028

SECTION TWO: The Council finds that each of the above-described districts is formed of contiguous, and to the extent reasonably possible, compact territory.

SECTION THREE: The Council finds that each of the above-described districts contains as nearly as is reasonable the same population.

SECTION FOUR: A map showing the boundaries of these Council districts is attached hereto as **Exhibit A** and incorporated herein by reference.

SECTION FIVE: This Ordinance shall become effective upon its adoption and publication as required by law and shall apply to the first regular election held more than six (6) months after it becomes effective and to all municipal elections, regular or special, held after said first regular election.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA on this _____ day of _____, 2024.

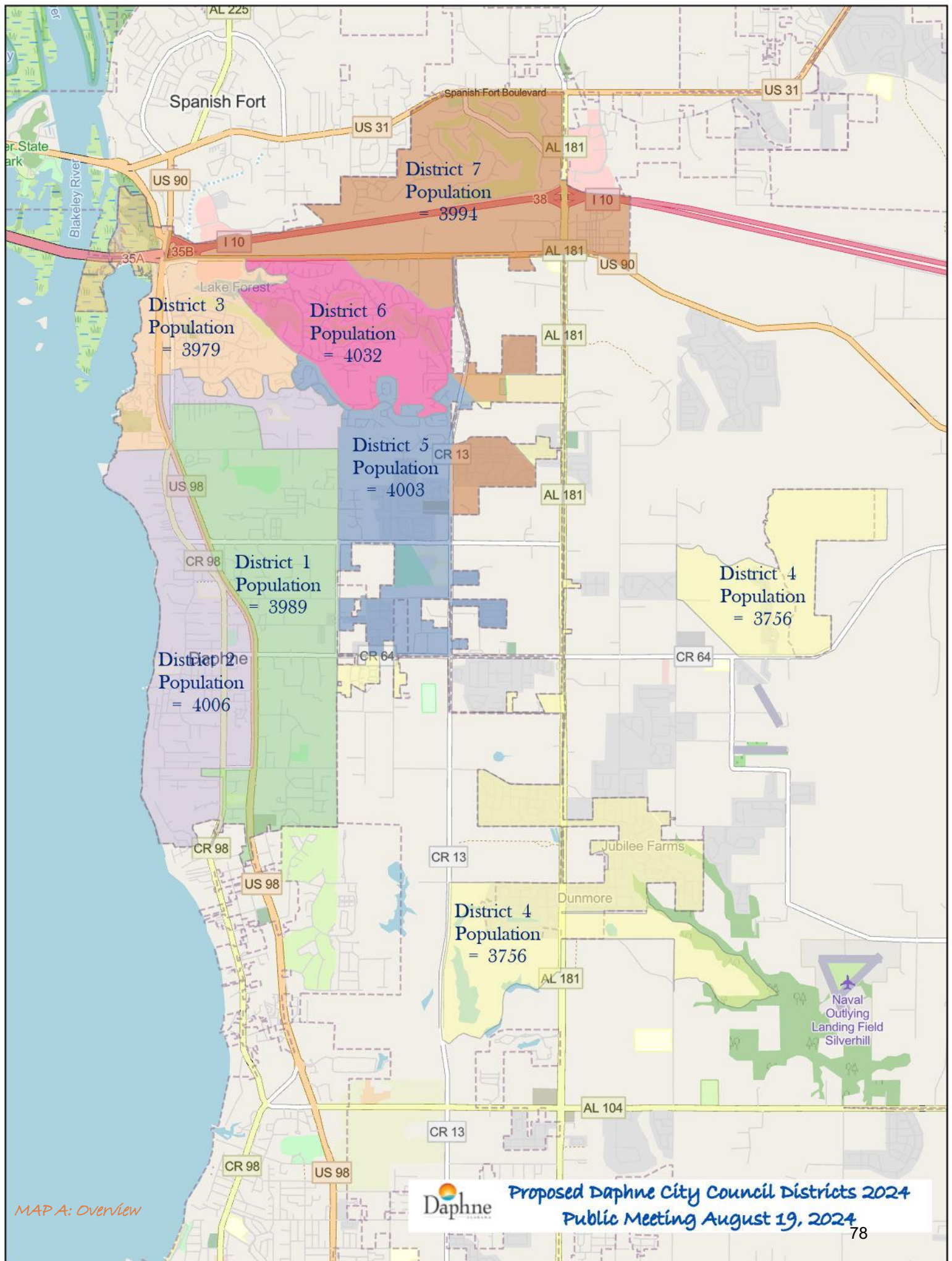
Robin LeJeune,
Mayor

ATTEST:

Candace G. Antinarella, MMC
City Clerk

EXHIBIT A
DISTRICT MAP

(attached)



MAP A: Overview



Proposed Daphne City Council Districts 2024
Public Meeting August 19, 2024

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2024-33**

ADOPTING THE FISCAL YEAR 2025 BUDGET

WHEREAS, the Mayor of the City of Daphne has submitted to the City Council a budget for Fiscal Year 2025 which begins October 1, 2024 and ends September 30, 2025 (the "FY25 Operating Budget"); and

WHEREAS, the City Council has reviewed and considered such proposed budget; and

WHEREAS, the City Council believes that the attached proposed budget is a viable spending plan for the City during the next fiscal year;

WHEREAS, the City's procedures require the adoption of the budget by Ordinance; and

WHEREAS, if the amounts budgeted for departmental operating items or purposes are not required to be utilized for such items or purposes, then upon written approval by the Mayor or the Finance Director, these amounts may be expended for other departmental items or purposes, provided that the total amount of the adopted operating budget is not exceeded; and

WHEREAS, the Mayor is authorized to approve all applications for grants during the fiscal year with the understanding that grant awards requiring an additional appropriations will be presented to Council for approval; and

WHEREAS, the salary increases associated with the performance appraisal rating scale will be as follows:

PERFORMANCE APPRAISAL SCORE		SALARY INCREASE
FROM	TO	
3.00	3.39	1.00%
3.40	3.79	1.50%
3.80	4.19	2.00%
4.20	4.59	2.50%
4.60	5.00	3.00%

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA,

1. That the FY2025 Budget in which the General Fund revenues exceed appropriations in the amount of \$3,005 (*All Funds - \$1,156,601*) which includes total new Personnel and Personnel upgrades of \$938,228 and Capital \$4,124,430 (*All Funds - \$4,854,430*) as attached hereto and made a part hereof; and
2. That the Mayor shall have no authority to execute any contract obligating expenditures in excess of \$30,000 that has not first been approved by the City Council, except for deeds and bonds required in judicial proceedings and as may be otherwise authorized by separate ordinance or resolution of the City Council.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE,
ALABAMA, THIS __ day of _____, 2024.**

Robin LeJeune, Mayor

ATTEST:

Candace Antinarella, City Clerk, MMC

Summary of FY 2025 New Personnel Requests

								FUNDED	
Description	Grade		Total Annual Salary	Total Annual Taxes and Benefits	Total Annual Cost	One-Time Costs	Total Cost	Hire Date	FY 2025 Cost
Public Safety:									
Police Department:									
Crime Scene Technician	15	Full Time	45,028	26,679	71,707		71,707		
Telecommunicator 1	13	Full Time	42,351	25,164	67,515	-	67,515		
Corrections Officer	13	Full Time	44,468	26,400	70,868		70,868	10/3/2024	70,868
Patrol Officer	19	Full Time	52,901	28,033	80,934		80,934	10/3/2024	80,934
Fire:									
Firefighter (If SAFER grant not awarded)	12	Full Time	55,382	28,412	83,794	22,100	105,894	1/1/2025	84,946
Firefighter (If SAFER grant not awarded)	12	Full Time	55,382	28,412	83,794	22,100	105,894	1/1/2025	84,946
Firefighter (If SAFER grant not awarded)	12	Full Time	55,382	28,412	83,794	22,100	105,894		
Firefighter - Swing Shift	12	Full Time	55,382	28,412	83,794	22,100	105,894	10/3/2024	105,894
Less: Removal of 8 PT Fire Positions	12	Part Time	(80,000)	(14,256)	(94,256)		(94,256)	10/3/2024	(94,256)
Recreation:									
Custodian	4	Full Time	30,316	23,763	54,079	-	54,079	10/3/2024	54,079
Senior Center:									
Office Assistant	6	Part Time	23,095	3,989	27,084	-	27,084	10/3/2024	27,084
Public Works:									
Facilities									
Facilities Maintenance Technician II	15	Full Time	45,028	26,459	71,487	-	71,487	10/3/2024	71,487
Facilities Maintenance Technician I	13	Full Time	42,351	25,968	68,319	-	68,319		
Streets									
Transportation Coordinator	22	Full Time	54,386	27,140	81,526	-	81,526		
Yard Coordinator	14	Full Time	43,701	27,220	70,921	-	70,921		
Grounds									
Landscape Maintenance Worker II	11	Full Time	39,674	25,875	65,549	-	65,549	10/3/2024	65,549
Landscape Maintenance Worker II	11	Full Time	39,674	25,875	65,549	-	65,549	10/3/2024	65,549
Landscape Maintenance Worker II	11	Full Time	39,674	25,875	65,549	-	65,549		
Mowing									
Equipment Operator	13	Full Time	42,351	26,392	68,743	-	68,743		
Mowing Maintenance Worker I	6	Full Time	32,993	24,584	57,577	-	57,577		
Mowing Maintenance Worker I	6	Full Time	32,993	24,584	57,577	-	57,577		
Mechanical Barn									
Crew Leader	18	Full Time	49,055	27,049	76,104	-	76,104	10/3/2024	76,104
Mechanic	13	Full Time	42,351	25,841	68,192	-	68,192		
Mechanic	13	Full Time	42,351	25,841	68,192	-	68,192		
Solid Waste									
Solid Waste Operator - Garbage (3 Positions)	15	Part Time	20,000	2,404	22,404	-	22,404	10/3/2024	22,404
Total Personnel Costs - ALL FUNDS			946,269	574,527	1,520,796	88,400	1,609,196	715,587	

Summary of FY 2025 New Personnel Upgrade Requests

Description	Grade & Step	Increase Total Annual Salary	Total Annual Taxes and Benefits	Increase Total Annual Cost	FUNDED	
					Hire Date	FY 2025 Cost
Police Department:						
Upgrade Corporal CID TO Corporal Seargent	25 to 28	8,649	1,593	10,242	10/3/2024	10,242
Upgrade CID Officer to Corporal	19 to 25	6,552	1,206	7,758	10/3/2024	7,758
Upgrade PT Telecommunicator I to FT Telecommunicator I	13	20,800	21,733	42,533	10/3/2024	42,533
Upgrade (2) Corrections Officer I to Corrections Officer II (2)	13 to 15	9,172	1,690	10,862	10/3/2024	10,862
Recreation:						
Upgrade Irrigation Tech to Sports Park Manager	15 to 28 Exempt	18,719	3,609	22,328	10/3/2024	22,328
Upgrade Recreation Director	35 to 38	18,602	3,605	22,207	10/3/2024	22,207
Civic Center:						
Upgrade Admin Support Specialist II to Administrative Asst	10 to 13	8,112	1,329	9,441	10/3/2024	9,441
Upgrade Sales Service Coordinator to Sales and Tourism Manager	17 to 26 Exempt	13,497	2,211	15,707	10/3/2024	15,707
Library:						
Upgrade PT Library Aide to FT Library Aide	6	12,480	20,524	33,004	10/3/2024	33,004
Animal Shelter:						
Upgrade (1) Kennel Technician to Kennel Technician II	4 to 6	3,328	575	3,903	10/3/2024	3,903
Upgrade Executive Director	Added Duties	20,752	3,399	24,151	10/3/2024	24,151
Less: Operations Director Removal of Position		(45,302)	(7,167)	(52,469)	10/3/2024	(52,469)
Legislative						
City Clerk - Master Certification	Certification	3,000	491	3,491	10/3/2024	3,491
Public Works:						
Facilities						
Upgrade Facilities Supervisor to Facilities Manager	22 to 24 Exempt	6,448	1,314	7,762	10/3/2024	7,762
Upgrade Facilities Maintenance Tech II to Crew Leader	15 to 18	4,576	971	5,547	10/3/2024	5,547
PW Admin						
Upgrade Admin Support Specialist I to Admin Support Spec II	9 to 10	3,848	630	4,478	10/3/2024	4,478
Solid Waste						
Solid Waste Supervisor to Solid Waste Manager	22 to 24	-	-	-	10/3/2024	-
Upgrade Public Works Class A CDL from .40/hr to \$1.00 hr - 21 emp	.60/hr	26,208	5,061	31,269	10/3/2024	31,269
Upgrade Public Works Class B CDL from .25/hr to \$.85 hr - 14 emp	.60/hr	17,052	3,374	20,426	10/3/2024	20,426
Total Personnel Costs - ALL FUNDS		156,493	66,148	222,641	222,641	

Summary of FY 2025 Capital Budget Requests - MAYOR APPROVED

Description	Acquisition Type	Total Request	Total Funded	Funding Source
Executive:				
Grant Match - Safe Streets and Roads Program	Purchase	40,000	40,000	General Fund
Golf Cart for Transporting People - City Events/Rec Tournaments	Purchase	14,495	14,495	General Fund
Subtotal		54,495	54,495	
Public Safety:				
<u>Police</u>				
Eventide Upgrade - Phone Recording Software	Purchase	48,009	48,009	General Fund
(6) Replacment Vehicles - Interceptors - Automatic Rotation	Purchase	396,000	396,000	General Fund
VitalExam Wellness Screening for 60 Officers	Purchase	40,000	40,000	General Fund
Seven New Tasers for Corrections	Purchase	29,938	29,938	General Fund
Subtotal		513,947	513,947	
<u>Court</u>				
New Vehicle (\$28,000+2,500 for Ins and Maintenance)	Purchase	30,000	30,000	Court Fund
<u>Fire</u>				
New Fire Trucks (3) - Purchase of 1 of 3	Purchase	75,000	75,000	General Fund
Extractor and Dryer	Purchase	12,000	12,000	General Fund
Air Purifying Respirators	Purchase	12,000	12,000	General Fund
Replace Doors in Live Fire Training Building	Purchase	25,000	25,000	General Fund
Subtotal		124,000	124,000	
Public Works:				
<u>Solid Waste</u>				
28 yd Automated Loader - Garbage, Replacement, V#2019, 5 years	Finance Lease	400,000	90,000	General Fund
29 yd Automated Loader - Garbage, Replacement, V#2018, 5 years	Finance Lease	400,000	90,000	General Fund
953 Track Loader Annual Lease Pymt - Trash, Replacement #953, 11 years	Lease	88,000	88,000	General Fund
Required Maintenace in FY 2025 for Loader		(35,000)	(35,000)	General Fund
Subtotal		853,000	233,000	
<u>Building Maintenance:</u>				
F250 Service Body Truck, Replacement V#1116, 20 years	Purchase	66,000	66,000	General Fund
Subtotal		66,000	66,000	
<u>Street:</u>				
22k Tilt Trailor, Replacement, V#501, 29 Years	Purchase	24,000	24,000	General Fund
Message Board	Purchase	25,500	25,500	General Fund
Subtotal		49,500	49,500	
<u>Grounds:</u>				
Ford F450 Crewcab Truck, Replacement V#1487, 10 years	Purchase	90,000	90,000	General Fund
Ford F150, Replacement, V#6040, 20 years	Purchase	55,000	55,000	General Fund
Subtotal		145,000	145,000	
<u>Mowing:</u>				
(2) Outfront Mowers - Automatic Rotation	Purchase	100,000	100,000	General Fund
Street Sweeper - Replacement V#1319, 15 yrs	Purchase	365,000	365,000	General Fund
Hydromower - Replacement V#6105E, 8 yrs	Purchase	305,000	305,000	General Fund
Subtotal		770,000	770,000	
<u>Mechanical Barn:</u>				
Screw Air Compressor and Dryer (Replacement)	Purchase	21,000	21,000	General Fund
Fuel Tank System Replacement - Down Payment	Purchase	750,000	50,000	General Fund
Subtotal		771,000	71,000	
IT:				
2020-2024 Used Explorer, Replacement	Purchase	30,000	30,000	General Fund
Office365 Cloud Email Service - Annual Cost	Purchase	15,600	15,600	General Fund
Subtotal		45,600	45,600	
Animal Shelter:				
Animal Control Vehicle, Replacement of 2008 F-150	Purchase	75,000	75,000	General Fund
Recreation:				
<u>Equipment</u>				
Ford F250, Replacement of V#1383	Purchase	55,000	55,000	General Fund
Subtotal		55,000	55,000	
<u>Facilities</u>				
Maintenance Building - Trione Park	Purchase	350,000	200,000	General Fund
Bottom Rail on Fencing at Tennis and Pickleball Courts	Purchase	31,000	31,000	General Fund
Storage Building for Pickleball at Lott Park	Purchase	25,000	25,000	General Fund
Retrofit Soccer Fields 5 & 6 to LED	Purchase	250,000	250,000	Lodging Tax Fund
Subtotal		656,000	506,000	
Engineering				
F150 Truck, Replacement of 2015 Truck, Upgrade to 4X4	Purchase	46,000	46,000	General Fund
Civic Center				
Used Car for Civic Center	Purchase	30,000	30,000	General Fund
2 Mobile Bars	Purchase	15,888	15,888	General Fund
Subtotal		45,888	45,888	

Summary of FY 2025 Capital Budget Requests - MAYOR APPROVED

Description	Acquisition Type	Total Request	Total Funded	Funding Source
Infrastructure:				
FY 24 Road Resurfacing	Purchase	1,250,000	1,050,000	General Fund
			200,000	Ten Cent Gas Fund
FY 24 Sidewalk Plan	Purchase	250,000	250,000	Capital Reserve Fund
Subtotal		1,500,000	1,500,000	
Facilities:				
Centennial Celebration for 2027 - 3 of 5 down payment	Purchase	50,000	50,000	General Fund
City Wide HVAC Replacements	Purchase	55,000	50,000	General Fund
Dark Fiber Installation - Tennis Center	Purchase	14,000	14,000	General Fund
Dark Fiber Installation - Fire Station #5	Purchase	20,000	20,000	General Fund
Splash Pad - Ruff Wilson	Purchase	200,000	230,000	General Fund
Gator Boardwalk Handrail Replacement	Purchase	250,000	80,000	General Fund
Ruff Wilson Youth Center - Replacement of Internal Air Handler	Purchase	80,000	80,000	General Fund
Subtotal		669,000	524,000	
Total New Capital Requests:		6,469,430	4,854,430	
				General Fund
				4,124,430
				Capital Reserve
				250,000
				Lodging Tax
				250,000
				Court
				30,000
				Ten Cent Gas
				200,000
				4,854,430

**All Funds Budget Summary
Fiscal Year 2025**

	Enterprise Funds				Special Revenues Fund	Capital Reserve Fund	TOTAL
	General Fund	Solid Waste	Civic Center	Debt Service Fund			
Sales, use and luxury tax	26,949,000	-	-	-	2,916,769	-	29,865,769
Ad valorem taxes	10,760,000	-	-	-	-	-	10,760,000
Business licenses	3,270,000	-	-	-	-	-	3,270,000
Permits	937,250	-	-	-	-	-	937,250
PILOT Taxes	2,725,000	-	-	-	-	-	2,725,000
Fines and forfeitures	316,000	-	-	-	165,500	-	481,500
Intergovernmental	460,500	-	-	-	50,000	260,000	770,500
Charges for services/rental income	978,100	2,462,000	404,500	-	218,352	-	4,062,952
Grants	16,953	-	-	-	1,500	-	18,453
Contributions and donations	8,752	-	-	-	-	-	8,752
Interest / investment earnings	150,000	-	-	-	2,500	25,000	177,500
Miscellaneous	44,000	-	-	-	-	-	44,000
Total Estimated Revenues	46,615,555	2,462,000	404,500	-	3,354,621	285,000	53,121,676
Payroll and Related Costs	26,109,209	1,253,207	405,243	-	45,524	-	27,813,183
Retiree Health Insurance and Benefits	284,515	-	-	-	-	-	284,515
Merit Increases	250,000	-	-	-	-	-	250,000
Employee Compensation Study Increases	280,000	-	-	-	-	-	280,000
Employee Raises (3%) - COLA effective 10/3/2024	667,121	-	-	-	-	-	667,121
Employee Longevity Pay	64,013	-	-	-	-	-	64,013
Personnel	27,654,858	1,253,207	405,243	-	45,524	-	29,358,832
General Government	3,026,481	-	-	-	705,281	-	3,731,762
Public Safety	2,356,976	-	-	-	50,500	-	2,407,476
Public Works	2,671,850	1,676,412	-	-	-	-	4,348,262
Recreation and Culture	1,826,342	-	377,645	-	254,720	-	2,458,707
Operating	9,881,649	1,676,412	377,645	-	1,010,501	-	12,946,207
New Capital	4,124,430	-	-	-	480,000	250,000	4,854,430
New Personnel	715,587	-	-	-	-	-	715,587
Personnel Upgrades	222,641	-	-	-	-	-	222,641
Debt Service	-	-	-	3,867,378	-	-	3,867,378
Transfers To/From Other Funds:							
Transfers To Other Funds	(4,013,385)	-	-	-	(700,000)	-	(4,713,385)
Transfers From Other Funds	-	467,619	378,388	3,867,378	-	-	4,713,385
	(4,013,385)	467,619	378,388	3,867,378	(700,000)	-	-
Total Estimated Revenues (Over) Under Appropriations	3,005	-	-	-	1,118,596	35,000	1,156,601
							85