CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL WORK SESSION AGENDA
September 11, 2023
6:00pm

1. **DISCUSS:**

    a. FY2024 Budget

2. **ANYTHING ELSE THAT IS DEEMED NECESSARY**

3. **ADJOURN**

CITY OF DAPHNE, ALABAMA
ORDINANCE 2023-35

ADOPTING THE FISCAL YEAR 2024 BUDGET

WHEREAS, the Mayor of the City of Daphne has submitted to the City Council a budget for Fiscal Year 2024 which begins October 1, 2023 and ends September 30, 2024 (the "FY24 Operating Budget"); and

WHEREAS, the City Council has reviewed and considered such proposed budget; and

WHEREAS, the City Council believes that the attached proposed budget is a viable spending plan for the City during the next fiscal year;

WHEREAS, the City's procedures require the adoption of the budget by Ordinance; and

WHEREAS, if the amounts budgeted for departmental operating items or purposes are not required to be utilized for such items or purposes, then upon written approval by the Mayor or the Finance Director, these amounts may be expended for other departmental items or purposes, provided that the total amount of the adopted operating budget is not exceeded; and

WHEREAS, the Mayor is authorized to approve all applications for grants during the fiscal year with the understanding that grant awards requiring an additional appropriations will be presented to Council for approval.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that the *FY2024 Budget* in which the General Fund revenues exceed appropriations in the amount of $181 *(All Funds - $1,362,753)* which includes total new Personnel and Personnel upgrades of $601,723 and Capital $4,403,847 (*All Funds - $4,878,847*) as attached hereto and made a part hereof;

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS __ day of _____, 2023.

_____
Robin LeJeune, Mayor

ATTEST:

_____
Candace Antinarella, CMC, City Clerk

All Funds Budget Summary
Fiscal Year 2024

		Enterprise Funds					
	General Fund	Solid Waste	Civic Center	Debt Service Fund	Special Revenues Fund	Capital Reserve Fund	TOTAL
Sales, use and luxury tax	26,284,500	-	-	-	2,856,349	-	29,140,849
Ad valorem taxes	9,359,500	-	-	-	-	-	9,359,500
Business licenses	2,965,000	-	-	-	-	-	2,965,000
Permits	911,275	-	-	-	-	-	911,275
PILOT Taxes	2,625,000	-	-	-	-	-	2,625,000
Fines and forfeitures	326,000	-	-	-	158,500	-	484,500
Intergovernmental	496,662	-	-	-	33,000	250,000	779,662
Charges for services/rental income	867,100	1,920,000	384,000	-	239,500	-	3,410,600
Grants	16,953	-	-	-	16,500	-	33,453
Contributions and donations	8,752	-	-	-	-	-	8,752
Interest / investment earnings	125,000	-	-	-	1,750	15,500	142,250
Miscellaneous	85,000		-		-		85,000
Total Estimated Revenues	44,070,742	1,920,000	384,000	-	3,305,599	265,500	49,945,841
Payroll and Related Costs	24,308,690	1,195,065	374,808	-	28,105	-	25,906,668
Merit Increases	250,000	-	-	-	-	-	250,000
Employee Raises (.50/hr) - COLA effective 10/5/2023	459,199	-	-	-	-	-	459,199
Employee Longevity Pay	67,987	-	-	-	-	-	67,987
Personnel	25,085,876	1,195,065	374,808	-	28,105	-	26,683,854
General Government	2,908,161	-	-	-	906,422	500	3,815,083
Public Safety	2,209,830	-	-	-	45,500	-	2,255,330
Public Works	2,455,110	1,745,890	-	-	-	-	4,201,000
Recreation and Culture	1,726,052	-	350,750	-	53,000	-	2,129,802
Operating	9,299,153	1,745,890	350,750	-	1,004,922	500	12,401,215
New Capital	4,403,847	-	-	-	175,000	300,000	4,878,847
New Personnel	393,839	-	-	-	-	-	393,839
Personnel Upgrades	207,884	-	-	-	-	-	207,884
Debt Service	-	-	-	4,017,449	-	-	4,017,449
Transfers To/From Other Funds:							
Transfers To Other Funds	(4,679,962)	-	-	-	(700,000)	-	(5,379,962)
Transfers From Other Funds	-	1,020,955	341,558	4,017,449	-	-	5,379,962
	(4,679,962)	1,020,955	341,558	4,017,449	(700,000)	-	-
Total Estimated Revenues (Over) Under Appropriations	**181**	**-**	**-**	**-**	**1,397,572**	**(35,000)**	**1,362,753**

Summary of FY 2024 Capital Budget Requests - MAYOR APPROVED

Description	Acquisition Type	Total Request	Total Funded	Funding Source
Executive:				
Centennial Celebration for 2027 - 2 of 5 down payment	Purchase	50,000	50,000	General Fund
Planning:				
Revision of Land Use Ordinance - Comprehensive Plan	Purchase	150,000	125,000	General Fund
Legislative:				
CivicClerk Software Package	Purchase	6,491	6,491	General Fund
Public Safety:				
Police				
Jail Switchboard/Locking System Replacement - Remaining Appropriation	Purchase	84,536	84,536	General Fund
Replacement of Toilet/Sink Combinations in Jail	Purchase	10,000	10,000	General Fund
5 Tahoes and 1 Truck - Automatic Rotation	Purchase	348,600	348,600	General Fund
Subtotal		443,136		
Fire				
New Fire Trucks (3)	Lease	3,500,000	325,000	General Fund
Replacement of Holmatro Extrication Tools	Purchase	40,000	40,000	General Fund
Station #2 Parking Lot/Retaining Wall Repairs	Purchase	18,000	18,000	General Fund
Lifescan Health and Wellness Physicals for Employees	Purchase	43,620	43,620	General Fund
Subtotal		3,601,620		
Public Works:				
Building Maintenance:				
F250 Service Body Truck, Replacement V#1129, 17 years	Purchase	72,000	72,000	General Fund
F250 Service Body Truck, Replacement V#1128, 17 years	Purchase	72,000	72,000	General Fund
Subtotal		144,000		
Administration:				
ADA Transition Plan - Phase 2	Purchase	132,600	132,600	General Fund
Streets:				
Asphalt Hot Box, Replacement V#1423, 12 years	Purchase	70,000	70,000	General Fund
Grounds:				
Ford F450 Crewcab Truck, Replacement V#1483, 10 years	Purchase	92,000	92,000	General Fund
Mowing:				
(2) Outfront Mowers - Automatic Rotation	Purchase	130,000	130,000	General Fund
Ford Van - Replacement V#1127, 17 yrs	Purchase	55,000	55,000	General Fund
Remote Control Slope Mower - Fleet Expansion	Purchase	70,000	70,000	General Fund
Subtotal		255,000		
PW Facilities:				
Pole Barn	Purchase	45,000	45,000	General Fund
IT:				
2023 Explorer, Replacement	Purchase	36,000	36,000	General Fund
Recreation:				
Reel Mower (Replace Current Lease)	Purchase	90,000	90,000	General Fund
F450 Truck, Replacement of 2013 F450)	Purchase	95,000	95,000	General Fund
JD 331G Skid Steer	Purchase	83,000	83,000	General Fund
Turf Vacuum	Purchase	37,500	37,500	General Fund
		305,500		
Senior Center/Library				
Additional Tables and Chairs for Outdoor Pavilion Area	Purchase	7,500	7,500	General Fund
Civic Center				
Outdoor Digital Display Monitor	Purchase	15,000	10,000	General Fund
Infrastructure:				
FY 24 Road Resurfacing	Purchase	1,025,000	1,025,000	General Fund
FY 24 Road Resurfacing	Purchase	175,000	175,000	10 Cent Gas Fund
FY 24 Road Resurfacing	Purchase	300,000	300,000	Capital Reserve
FY 24 Sidewalk Plan	Purchase	250,000	250,000	General Fund
Hwy 90 Resurfacing - ATRIP Grant Match	Purchase	250,000	250,000	General Fund
S Hwy 181 Gateway Sign	Purchase	25,000	22,000	General Fund
Daphne Sports Complex Pavement Failure Repair	Purchase	50,000	50,000	General Fund
Subtotal		2,075,000		
Facilities:				

Summary of FY 2024 Capital Budget Requests - MAYOR APPROVED

Description	Acquisition Type	Total Request	Total Funded	Funding Source
City Hall HVAC Replacements	Purchase	150,000	55,000	General Fund
Nicholson Center Exterior Door Replacement	Purchase	50,000	50,000	General Fund
Ruff Wilson Concesson/Bathroom Building Renovation	Purchase	30,000	30,000	General Fund
Lott Park Playground/Bocce Court Improvements/Basketball Court	Purchase	225,000	225,000	General Fund
Library Roof Restoration - Remaining Appropriation	Purchase	210,000	210,000	General Fund
Alphonse Park Parking Lot/Sidewalk Improvements	Purchase	20,000	20,000	General Fund
City Hall Parking Lot- Reseal and Restripe	Purchase	30,000	30,000	General Fund
Civic Center - Door Swipe System	Purchase	12,000	12,000	General Fund
Resurface Basketball Court - Alphonse Memorial Park	Purchase	10,000	10,000	General Fund
Resurface Basketball Court - Joe Patrick Park	Purchase	16,000	16,000	General Fund
Subtotal		753,000		
Total New Capital Requests:		**8,181,847**	**4,878,847**	

General Fund	4,403,847
Capital Reserve	300,000
Ten Cent Gas	175,000
	4,878,847

Summary of FY 2024 New Personnel Upgrade Requests

Description	Grade & Step	Increase Total Annual Salary	Total Annual Taxes and Benefits	Increase Total Annual Cost	FUNDED Hire Date	FUNDED FY 2024 Cost
Specialized Certifications :						
Playground Inspector Yearly Stipend	N/A	5,000	978	5,978	10/1/2023	5,978
Fire Departmental Instructors Stipend	N/A	20,000	3,552	23,552	10/1/2023	23,552
Police Departmental Instructors Stipend	N/A	50,000	8,905	58,905	10/1/2023	58,905
Public Works Departmental Instructors Stipend	N/A	3,000	609	3,609	10/1/2023	3,609
Police Department:						
Upgrade Patrol Officer to Corporal	19 to 25	5,460	975	6,435	10/1/2023	6,435
Upgrade Patrol Officer to Corporal	19 to 25	5,460	975	6,435	10/1/2023	6,435
Upgrade Patrol Officer to Corporal	19 to 25	5,460	975	6,435	10/1/2023	6,435
Upgrade Patrol Officer to Corporal	19 to 25	5,460	975	6,435	10/1/2023	6,435
Upgrade Corrections Officer to Assistant Chief Correction Officer	13 to 16	4,914	877	5,791	10/1/2023	5,791
Upgrade (4) Telecommunicator I to Telecommunicator II (4)	13 to 15	16,640	2,968	19,608	10/1/2023	19,608
Name Change - Communication Officer to Telecommunicator 1	-	-	-	-	10/1/2023	-
Name Change - Chief Communication Officer to Chief Telecommunicator	-	-	-	-	10/1/2023	-
Fire Department:						
Upgrade Deputy Fire Marshal	25 to 28	7,280	1,293	8,573	10/1/2023	8,573
Upgrade Fire Marshal	28 to 31	7,259	1,289	8,548	10/1/2023	8,548
Municipal Court:						
Upgrade Court Magistrate I to Court Magistrate II	14 to 16	4,368	810	5,178	10/1/2023	5,178
Upgrade Court Magistrate Salary	Salary Change	2,870	578	3,448	10/1/2023	3,448
Recreation:						
Upgrade Field Maintenance Worker I to Equipment Operator	6 to 13	4,368	813	5,181	10/1/2023	5,181
Civic Center:						
Upgrade Event Operations Manager	20 to 22	6,240	1,161	7,401	10/1/2023	7,401
Senior Center:						
Upgrade Office Asst. to Admin Support Specialist	6 to 9	3,224	701	3,925	10/1/2023	3,925
Upgrade SAIL Site Assistant	2 to 4	3,016	665	3,681	10/1/2023	3,681
Engineering:						
Upgrade Site Compliance Inspector 1	20 to 21	5,581	939	6,520	10/1/2023	6,520
Human Resources:						
Upgrade Sr HR Specialist to Safety Coordinator	20 to 22	5,751	888	6,639	10/1/2023	6,639
Upgrade Sr HR Specialist	20 to 22	4,857	750	5,607	10/1/2023	5,607
Total Personnel Costs - ALL FUNDS		**176,208**	**31,676**	**207,884**		**207,884**