

**CITY OF DAPHNE**  
**1705 MAIN STREET, DAPHNE, AL**  
**CITY COUNCIL BUSINESS MEETING AGENDA**  
**Monday, September 19, 2022**  
**6:00 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**INVOCATION** Wesley Bayers, The Joy of Jubilee Fellowship  
**PLEDGE OF ALLEGIANCE**

**PROCLAMATION:** Childhood Cancer Awareness

**RECOGNITION:** Education Advisory Committee

**3. APPROVE MINUTES:** September 6, 2022 regular meeting

**4. REPORTS OF STANDING COMMITTEES**

**A. FINANCE COMMITTEE – Conaway**

**B. BUILDINGS & PROPERTY COMMITTEE – Phillips**  
Review the August 2022 New Construction and Building Reports.  
Certificates of Occupancy: 19  
Permits Issues: 299  
New Residential Home Permits: 10  
Total Fees: \$61,504.63

**MOTION** to authorize the Mayor to enter into agreement and sign all required documents with Community Bank for the lease of a 2023 Freightliner Knuckleboom.

**C. PUBLIC SAFETY COMMITTEE – Hughes**

**D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Olen**

**E. PUBLIC WORKS COMMITTEE – Goodlin**  
Review the minutes from the August 1<sup>st</sup> meeting.

**5. REPORTS OF SPECIAL BOARDS & COMMISSIONS**

**A. BOARD OF ZONING ADJUSTMENTS – Adrienne Jones**

**B. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway**

**C. INDUSTRIAL DEVELOPMENT BOARD – Scott**

**D. LIBRARY BOARD –Phillips**

**E. PLANNING COMMISSION – Olen**

**F. RECREATION BOARD – Hughes**

**G. UTILITY BOARD – Coleman**  
Review the minutes from the July 27<sup>th</sup> meeting.

## City Council Agenda – September 19, 2022

### 6. PUBLIC PARTICIPATION

### 7. MAYOR'S REPORT

### 8. CITY ATTORNEY REPORT

### 9. DEPARTMENT HEAD REPORTS

### 10. CITY CLERK'S REPORT

**MOTION** to approve the Daphne High School AF JROTC Donut Sales at Windsor Drive and Ridgewood Drive on the following dates: October 22, 2022, December 10, 2022, February 18, 2023, March 4, 2023 and April 22, 2023.

### 11. RESOLUTIONS & ORDINANCES

#### A. RESOLUTIONS:

**2022 – 47** – Resolution to Declare Certain Property Surplus and Authorize the Mayor to Dispose of Such Property – 1994 Ford E350 Van

**2022 – 48** – Resolution to Declare Certain Property Surplus and Authorize the Mayor to Dispose of Such Property – 2010 Freightliner M2106 Knuckleboom (2) and 2007 Caterpillar Wheel Loader

**2022 – 49** – Authorizing the Operation of a Medical Cannabis Dispensary within the Corporate Limits of the City of Daphne, Alabama

**2022 – 50** – Bid Award: 2022-BB-Drainage Improvements at North Main Street at Fires Station No. 2 – Negotiated – McElhenney Construction, LLC

**2022 – 51** – Bid Award: 2022-Z-Disaster Debris Removal and Disposal Services

**2022 – 52** – Bid Award: 2022-AA-Monitoring Services for Disaster Debris Removal

#### B. 2<sup>nd</sup> READ ORDINANCES:

**2022 – 59** – Adopting the Fiscal Year 2023 Budget

#### C. 1<sup>ST</sup> READ ORDINANCES:

**2022 – 60** – Appropriation for Garbage Truck and City Hall Roof - \$480,000

**2022 – 61** – Appropriation: North Main Street at Fire Station #2 Drainage Improvements Project- \$1,109,065

### 12. COUNCIL COMMENTS

### 13. ADJOURN

# CITY OF DAPHNE, ALABAMA

## *Proclamation*

WHEREAS, childhood cancer is the leading cause of death by disease in children; and

WHEREAS, one in 285 children in the United States will be diagnosed by their 20th birthday; and

WHEREAS, 46 children per day or 16,790 children per year are diagnosed with cancer in the U.S.; and

WHEREAS, there are approximately 40,000 children on active treatment at any given time; and

WHEREAS, the average age of diagnosis is 6 years old, compared to 66 years for adults' cancer diagnosis; and

WHEREAS, 80% of childhood cancer patients are diagnosed late and with metastatic disease; and

WHEREAS, two-thirds of childhood cancer patients will have chronic health conditions as a result of their treatment toxicity, with one quarter being classified as severe to life-threatening; and

WHEREAS, approximately one half of childhood cancer families rate the associated financial toxicity due to out-of-pocket expenses as considerable to severe; and

WHEREAS, in the last 20 years only four new drugs have been approved by the FDA to specifically treat childhood cancer; and

WHEREAS, the National Cancer Institute recognizes the unique research needs of childhood cancer and the associated need for increased funding to carry this out; and

WHEREAS, researchers and healthcare professionals work diligently dedicating their expertise to treat and cure children with cancer; and

WHEREAS, it is vital that those affected by childhood cancer have access to quality, affordable care, and that research of all forms of childhood cancer continues to be vigorously supported; and

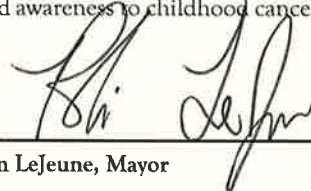
WHEREAS, too many children are affected by this deadly disease and more must be done to raise awareness and find a cure; and

WHEREAS, the determination and bravery with which these children fight their battles against cancer should be recognized and commended by all.

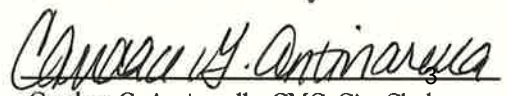
NOW,  
THEREFORE, I, Robin LeJeune, as the Mayor of the City of Daphne, along with the Daphne City Council, do hereby proclaim September 2022 as

### *Childhood Cancer Awareness Month*

in the City of Daphne in hopes to bring more education and awareness to childhood cancers and highlight the need for more funding and research.

  
Robin LeJeune, Mayor

ATTEST:

  
Candace G. Antinarella, CMC, City Clerk



September 6, 2022  
CITY COUNCIL MEETING  
REGULAR BUSINESS MEETING  
1705 MAIN STREET  
DAPHNE, AL  
6:00 P.M.

1. **CALL TO ORDER:**

There being a quorum present Council President Joel Coleman called the meeting to order at 6:03pm.

2. **ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Doug Goodlin, Steve Olen, Ron Scott, Benjamin Hughes, Joel Coleman, Angie Phillips, and Tommie Conaway

**Also Present:** Candace Antinarella, City Clerk; Jay Ross, City Attorney; Mayor LeJeune; Captain Jud Beedy, Police; Captain Brian Gulsby, Police; Troy Strunk, City Development; Chief LeAnn Tacon, Fire; Ange Baggett, Marketing; Tonja Young, Library; Adrienne Jones, Planning; Josh Newman, Engineering; Judge Michael Hoyt; and Jessica Linne, Assistant City Clerk.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation was given by Pastor Jourdain Thrash, 3 Circle Church.

**OATHS OF OFFICE:** Judge Michael Hoyt swore in the Junior City Council Members.

**PROCLAMATION:** Mayor LeJeune presented the Suicide Prevention Week Proclamation to Lydia Barber.

**PRESENTATION:** Boy Scout Grayson Peacock presented an idea to the City Council to build and place flag donation boxes at Daphne Public Library and City Hall for citizens to donate old flags to be properly retired.

**MOTION by Councilwoman Phillips to approve flag donation boxes be placed at Daphne Public Library and City Hall by Grayson Peacock. Seconded by Councilman Goodlin.  
MOTION CARRIED UNANIMOUSLY.**

3. **APPROVAL OF MINUTES:**

The minutes from the August 15, 2022 regular meeting were approved.

4. **REPORT OF STANDING COMMITTEES:**

A. **FINANCE COMMITTEE**

Councilwoman Conaway said the minutes from the August 15<sup>th</sup> meeting were in the packet. She shared the Treasurer's Report for July 2022: Unrestricted Fund Balance - \$24,532,565; Total Cash Balance - \$42,684,409; Sales Tax for June 2022 - \$2,365,124 and Lodging Tax for June 2022 - \$178,385.

**MOTION by Councilwoman Conaway to reallocate the previously appropriated \$575,000 for the turf field at Daphne High School to provide funding for the synthetic turf at Daphne Sports Complex. A second wasn't needed.**

**MOTION CARRIED UNANIMOUSLY.**

B. **BUILDINGS & PROPERTY COMMITTEE**

Councilwoman Phillips said the next meeting is September 12<sup>th</sup> at 5:15pm.

C. **PUBLIC SAFETY COMMITTEE**

Councilman Hughes said the next meeting is September 12<sup>th</sup> at 4:30pm and the minutes from the August 9<sup>th</sup> meeting are in the packet.

D. **CODE ENFORCEMENT/ORDINANCE COMMITTEE**

Councilman Olen said the next meeting is Monday, October 3<sup>rd</sup> at 4:30pm.

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**E. PUBLIC WORKS COMMITTEE**

Councilman Goodlin said the next meeting is October 3<sup>rd</sup> at 5:15pm.

**5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:**

**A. Board of Zoning Adjustments**

Adrienne Jones said there was no September meeting.

**MOTION by Councilman Hughes to reappoint Derek Wolstenholme, Tasha Quinnelly and Clay Covert to the Board of Zoning Adjustments with their term expiring September 2025. Seconded by Councilman Goodlin.**

**MOTION CARRIED UNANIMOUSLY.**

**B. Downtown Redevelopment Authority**

Councilwoman Conaway said the next meeting is September 15<sup>th</sup> at 5:30pm.

**C. Industrial Development Board**

Councilman Scott said the next meeting is September 20<sup>th</sup> at 4:30pm.

**D. Library Board**

**MOTION by Councilman Scott to reappoint Jewel Lawson and Chuck Dean to the Library Board with their term expiring September 2026. Seconded by Councilman Hughes.**

**MOTION CARRIED UNANIMOUSLY.**

**E. Planning Commission**

Councilman Olen said the next meeting is September 22<sup>nd</sup> at 5:00pm.

**F. Recreation Board**

Councilman Hughes said the next meeting is September 14<sup>th</sup> at 6:00pm.

**G. Utility Board**

Councilman Coleman said next meeting is September 25<sup>th</sup> at 5:00pm.

**6. PUBLIC PARTICIPATION:**

Public Participation opened at 6:27pm.

Lynn Davis, 137 Rolling Hill Drive, said as a representative of the Education Advisory Committee she thanked the Council for their support of the tax election and thanked Mayor LeJeune for all his support.

Larry Chason, 790 Daphne Avenue, spoke regarding the proposed DRA project in Olde Towne Daphne. He questioned using public property for this development and asked for certain questions to be looked at.

Trey Morgan, 610 Dryer Avenue, spoke regarding the plans to develop a building in Jubilee Courtyard. He asked what the City is currently doing to keep up the park and said he wants the City to keep it a family park.

Antonio Notarangelo, owner of Downtown Cigars, expressed concerns about the proposed project by the Downtown Redevelopment Authority to be located at Jubilee Park.

Dorothy Overstreet, Kitchen on Main owner, expressed concerns about the potential building at Jubilee Park. She said she was concerned for her employees because she would be losing two tables and business. She asked who would be responsible for cleaning the construction dust.

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Public Participation closed at 6:45pm.

**7. MAYOR'S REPORT:**

Mayor LeJeune said he did share in previous meetings regarding the Downtown Redevelopment Authority proposal. He congratulated the Junior City Council members and commended Grayson Peacock on his presentation. He congratulated Education Advisory Committee on the vote for the 3 mill tax and was looking forward to the next steps.

**8. CITY ATTORNEY REPORT:**

City Attorney said there was no report.

**9. DEPARTMENT HEAD COMMENTS:**

Captain Beedy, Police, gave an update on the recent child who had been assaulted.

Chief Tacon, Fire, congratulated the Junior City Council. She said she and Battalion Chief Andy Ray recently attended the Fire College in Tuscaloosa.

Ange Baggett, Marketing and Tourism, shared that two Civic Center employees and/or their spouse, Kris Jackson's wife and Morgan Smith, recently had their babies. She attended the Governor's Conference on Tourism and said they are steadily welcoming new members at the Senior Center. She reminded everyone that the Black and White Ball is September 16<sup>th</sup>.

Tonja Young, Library, said there were almost 10,000 visitors to the Library that month and the Fire Department will be hosting a class for preschool age children on September 13<sup>th</sup>.

Councilman Scott asked about the recent self-insured proposals. Mayor LeJeune updated the Council.

Josh Newman, City Engineer, said the boat launch at D'Olive Bay is closed through the end of the year. said the Fire Department was thankful to participate in the Back to School Bash. He said two individuals have recently completed the swift water rescue training.

Ange Baggett, Marketing and Tourism, said she is going to the Alabama Governor's Tourism Conference and reminded everyone of the upcoming Tourism Conference in Daphne, October 23-25.

Troy Strunk, City Development, shared about upcoming meetings with the Planning Commission, updated the Council on Lake Shore Drive Improvements and reminded everyone that 6<sup>th</sup> Street will be closed during drop-off times when Christ the King starts back to school.

**10. CITY CLERK'S REPORT:**

**MOTION by Councilwoman Phillips to authorize Mayor LeJeune to execute the agreement between the Baldwin County Revenue Commissioner's Office and the City of Daphne in regards to CitizenServe.**

**Seconded by Councilman Olen. Troy Strunk explained the details on CitizenServe.**

**MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Scott to approve the Daphne High School Homecoming Parade on September 15, 2022 at 6:00pm. Seconded by Councilman Olen.**

**MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Scott to approve the Eastern Shore Baptist Church's "Miles for Missions 5k" on January 7, 2023 from 8:00am – 12:00pm. Seconded by Councilwoman Conaway.**

**MOTION CARRIED UNANIMOUSLY.**

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**MOTION by Councilwoman Phillips to approve the publication and set a public hearing on October 17, 2022 for the proposed amendments to the Land Use and Development Ordinance, Article 11, Minimum Standards and Required Improvements for Subdivisions and Commercial Site Developments, and Article 18, Drainage and Storm Water Management Facilities and Erosion/Sediment Control. Seconded by Councilman Goodlin.  
MOTION CARRIED UNANIMOUSLY.**

11. **RESOLUTIONS & ORDINANCES:**

**A. RESOLUTIONS:**

**2022 – 45 – Bid Award - W-Police Vehicle Equipment - ProLogic ITS LLC**

**2022 – 46 – Bid Award - Y-Park Chemicals - SiteOne Landscape Supply LLC**

**MOTION by Councilwoman Conaway to waive the reading of Resolutions 2022-45 and 2022-46. Seconded by Councilwoman Phillips.  
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Conaway to adopt Resolution 2022-45. Seconded by Councilwoman Phillips.  
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Conaway to adopt Resolution 2022-46. Seconded by Councilwoman Phillips.  
MOTION CARRIED UNANIMOUSLY.**

**ORDINANCES:**

**B. 2<sup>nd</sup> READ ORDINANCES:**

**2022 – 55 – Ordinance Consenting to the Sale by the Utilities Board of the City of Daphne on Certain Surplus Personal Property**

**2022 – 56 – Ordinance to Repeal and Replace the City of Daphne’s Lodging Tax Ordinance 2014-06, as Adopted by the City Council on February 17, 2014**

**2022 – 57 – Ordinance Amending Ordinance 2021-66 and Authorizing the Execution of a First Amendment to Land Exchange Agreement with Target Corporation to Convey Certain Municipal Property in Exchange for Certain Real Property Needed for Right-of-Way Acquisition Related to the Lavender Lane Project**

**2022 – 58 – Ordinance Amending the City of Daphne’s Land Use and Development Ordinance 2011-54 – Article IX, Districts Provisions, Article XII, Establishment of Districts, Article XIII, District Requirements, Article XIV, Olde Towne Daphne District, Article XVI, Parking Requirements for All Districts, Article XXVIII, Fixed Dwelling Provisions, Article XXXV, The Table of Permitted Used and Conditions, Article XXXVI, Village Overlay District**

**MOTION by Councilman Scott to waive the reading of Ordinances 2022-55, 2022-56, 2022-57 and 2022-58. Seconded by Councilman Goodlin.  
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Scott to adopt Ordinance 2022-55. Seconded by Councilwoman Phillips.  
MOTION CARRIED UNANIMOUSLY.**

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**MOTION by Councilwoman Phillips to adopt of Ordinance 2022-56. Seconded by Councilman Goodlin.  
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilwoman Phillips to adopt Ordinance 2022-57. Seconded by Councilman Scott.  
MOTION CARRIED UNANIMOUSLY.**

**MOTION by Councilman Scott to adopt Ordinance 2022-58. Seconded by Councilwoman Conaway.  
MOTION CARRIED UNANIMOUSLY.**

**C. 1<sup>ST</sup> READ ORDINANCES:**

**2022 – 59 – Adopting the Fiscal Year 2023 Budget**

**12. COUNCIL COMMENTS:**

Councilwoman Conaway congratulated the Junior City Council. She thanked Mayor LeJeune, Education Advisory Committee and the Council for a successful tax vote.

Councilman Olen congratulated the Junior City Council.

Councilman Goodlin congratulated the Junior City Council.

Councilman Scott congratulated the Junior City Council.

Councilwoman Phillips said the youth on the Junior Council really stand out and shine. She thanked Councilwoman Conaway for her work with the Education Advisory Committee and said she was pleased with the turnout for the tax vote.

Mayor LeJeune reminded everyone of the Brown Bag Events. He congratulated the Chamber on their recognition on the Jubilee Festival and reminded everyone of the upcoming Community Spirit Day on September 17<sup>th</sup> at Lott Park from 3:00 – 6:00pm.

Councilman Coleman congratulated the Junior City Council and thanked the City Clerk and Mayor for their work with the students. He thanked everyone for their support of the schools in the recent tax vote.

**13. ADJOURN:**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, COUNCIL ADJOURNED AT 7:13 PM.**

Respectfully submitted by,

Certification of Presiding Officer,

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Candace G. Antinarella, CMC, City Clerk

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Joel Coleman, Council President

# City of Daphne Building Department

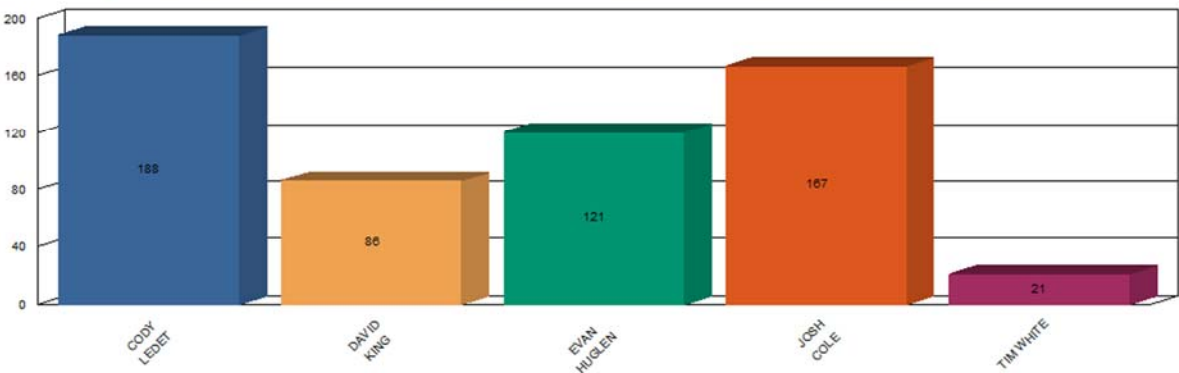
## 2019 / 2020 / 2021 / 2022 Comparison Report

|                                                                                      | Fees Collected |                |                |                       | Permits Issued |               |               |             | CO's Issued |               |               |            |
|--------------------------------------------------------------------------------------|----------------|----------------|----------------|-----------------------|----------------|---------------|---------------|-------------|-------------|---------------|---------------|------------|
|                                                                                      | 2019           | 2020           | 2021           | 2022                  | 2019           | 2020          | 2021          | 2022        | 2019        | 2020          | 2021          | 2022       |
| October                                                                              | \$41,508.58    | \$93,181.87    | \$94,131.53    | \$84,303.63           | 141            | 215           | 357           | 308         | 23          | 11            | 31            | 40         |
| November                                                                             | \$30,939.41    | \$62,198.00    | \$109,387.14   | \$91,672.49           | 106            | 223           | 378           | 351         | 18          | 26            | 30            | 30         |
| December                                                                             | \$28,050.20    | \$233,529.32   | \$101,471.36   | \$128,605.99          | 108            | 252           | 383           | 296         | 23          | 33            | 43            | 53         |
| January                                                                              | \$54,262.58    | \$118,498.03   | \$132,049.79   | \$259,810.62          | 180            | 270           | 372           | 350         | 21          | 14            | 24            | 36         |
| February                                                                             | \$65,020.99    | \$140,560.44   | \$97,396.64    | \$129,315.56          | 225            | 308           | 350           | 292         | 17          | 33            | 32            | 32         |
| March                                                                                | \$66,919.78    | \$77,067.98    | \$95,472.42    | \$116,358.20          | 204            | 362           | 391           | 431         | 20          | 45            | 52            | 84         |
| April                                                                                | \$62,429.27    | \$94,394.17    | \$80,088.89    | \$60,816.35           | 228            | 272           | 373           | 324         | 23          | 32            | 40            | 42         |
| May                                                                                  | \$76,949.69    | \$95,010.56    | \$101,848.37   | \$65,454.25           | 247            | 294           | 380           | 306         | 18          | 39            | 42            | 48         |
| June                                                                                 | \$57,871.17    | \$179,966.08   | \$100,508.32   | \$147,395.66          | 223            | 399           | 394           | 355         | 24          | 49            | 50            | 34         |
| July                                                                                 | \$69,166.73    | \$77,442.81    | \$78,547.74    | \$87,733.72           | 239            | 323           | 408           | 305         | 10          | 45            | 29            | 23         |
| August                                                                               | \$119,198.28   | \$105,147.77   | \$59,376.50    | <b>\$61,504.63</b>    | 272            | 307           | 309           | <b>299</b>  | 44          | 34            | 30            | <b>19</b>  |
| September                                                                            | \$76,320.28    | \$71,226.36    | \$93,879.09    |                       | 303            | 352           | 442           |             | 21          | 35            | 48            |            |
| <b>Total</b>                                                                         | \$748,636.96   | \$1,348,223.39 | \$1,144,157.79 | <b>\$1,232,971.10</b> | 2476           | 3577          | 4537          | <b>3617</b> | 262         | 396           | 451           | <b>441</b> |
| <b>Percent +-</b>                                                                    | <b>NA</b>      | <b>80.09%</b>  | <b>-15.14%</b> |                       | <b>NA</b>      | <b>44.47%</b> | <b>26.84%</b> |             | <b>NA</b>   | <b>51.15%</b> | <b>13.89%</b> |            |
| <b>August Notes</b>                                                                  |                |                |                |                       |                |               |               |             |             |               |               |            |
| Inspections- 374 Building / 209 Environmental = 583 total inspections                |                |                |                |                       |                |               |               |             |             |               |               |            |
| 299 Permits issued, 19 Certificate Of Occupancies issued, 10 New home permits issued |                |                |                |                       |                |               |               |             |             |               |               |            |
| 33 New Home Plans being reviewed                                                     |                |                |                |                       |                |               |               |             |             |               |               |            |
|                                                                                      |                |                |                |                       |                |               |               |             |             |               |               |            |
|                                                                                      |                |                |                |                       |                |               |               |             |             |               |               |            |

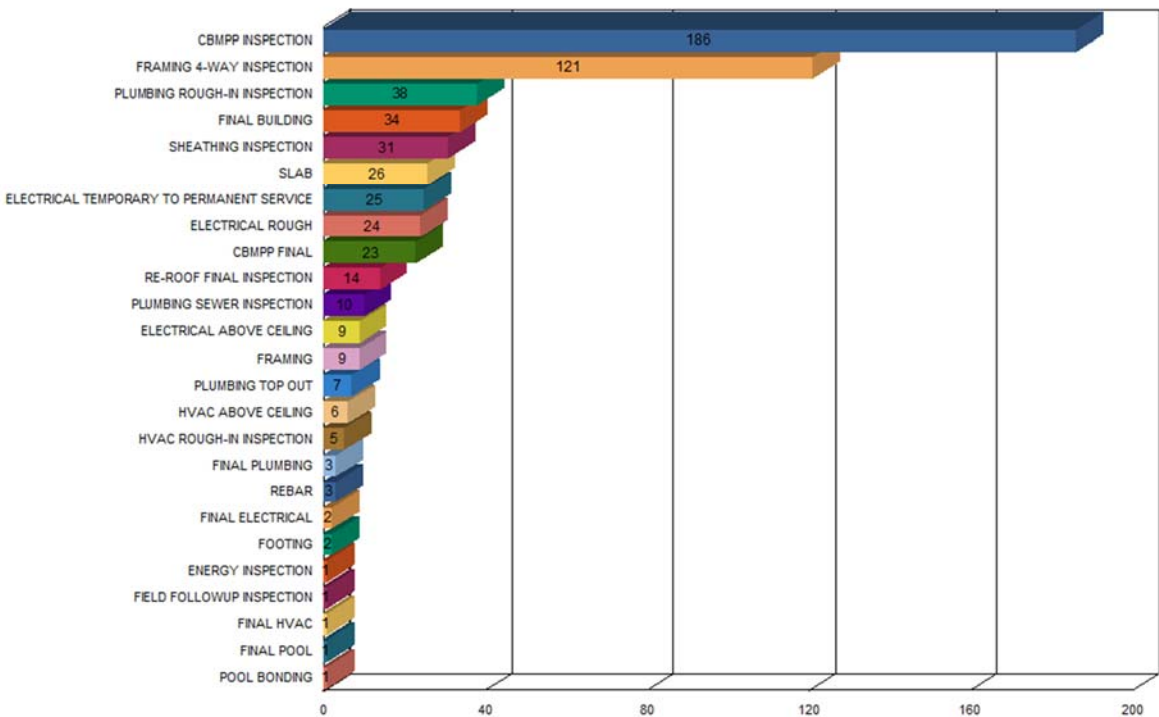
374 Building Inspections – 209 Environmental Inspections – **583 Total Inspections**



ALL INSPECTIONS BY ACTUAL START DATE BY INSPECTOR (08/01/2022 TO 08/31/2022)  
FOR CITY OF DAPHNE



ALL INSPECTIONS BY ACTUAL START DATE BY INSPECTION TYPE (08/01/2022 TO 08/31/2022)  
FOR CITY OF DAPHNE



## PERMITS ISSUED BY (08/01/2022 TO 08/31/2022) FOR CITY OF DAPHNE

### Building Permit (Residential)

#### Work Class New Construction (Residential)

|                                                 |                                                  |                                            |                                               |                                                 |
|-------------------------------------------------|--------------------------------------------------|--------------------------------------------|-----------------------------------------------|-------------------------------------------------|
| <b>BLDR-012669-2022</b>                         | <b>Type:</b> Building Permit (Residential)       | <b>District:</b>                           | <b>Main Address:</b>                          | 114 Michael Loop                                |
| <b>Status:</b> Issued                           | <b>Workclass:</b> New Construction (Residential) | <b>Project:</b> Lake Forest Subdivision    | <b>Parcel:</b> 40973                          | Daphne, AL 36526                                |
| <b>Application Date:</b> 07/26/2022             | <b>Issue Date:</b> 08/01/2022                    | <b>Expiration:</b> 01/30/2023              | <b>Last Inspection:</b>                       | <b>Finalized Date:</b>                          |
| <b>Zone:</b>                                    | <b>Sq Ft:</b> 0                                  | <b>Valuation:</b> \$269,635.03             | <b>Fee Total:</b> \$1,550.00                  | <b>Assigned To:</b>                             |
| <b>Additional Info:</b>                         |                                                  |                                            |                                               |                                                 |
| <b>Heated and Cooled Valuation:</b> 247276      | <b>Number of Stories:</b> 0                      | <b>Heated and Cooled Square Feet:</b> 1639 | <b>Non-Heated and Cooled Square Feet:</b> 370 | <b>Non-Heated and Cooled Valuation:</b> 22359.1 |
| <b>IRC Residential Building Code Year:</b> 2018 | <b>Subdivision:</b> LAKE FOREST                  | <b>Subdivision Unit or Phase:</b> 17       | <b>Lot Number:</b> 86                         | <b>Zoned:</b> R-3                               |
| <b>Watershed:</b> Tiawasee                      |                                                  |                                            |                                               |                                                 |

**Description:** Lot 86 Phase 17 Jubilee Farms

**Contractor:** SOUTHBAY CONSTRUCTION LLC 7604 W FAIRFIELD AVE PENSACOLA, FL 32506 954-913-0048 VICTORSCAPECCHI@GMAIL.COM

|                                                 |                                                  |                                            |                                               |                                                 |
|-------------------------------------------------|--------------------------------------------------|--------------------------------------------|-----------------------------------------------|-------------------------------------------------|
| <b>BLDR-012822-2022</b>                         | <b>Type:</b> Building Permit (Residential)       | <b>District:</b>                           | <b>Main Address:</b>                          | 9088 Diamante Blvd                              |
| <b>Status:</b> Issued                           | <b>Workclass:</b> New Construction (Residential) | <b>Project:</b> Diamante Phase 1           | <b>Parcel:</b>                                | Daphne, AL 36526                                |
| <b>Application Date:</b> 08/10/2022             | <b>Issue Date:</b> 08/12/2022                    | <b>Expiration:</b> 02/08/2023              | <b>Last Inspection:</b>                       | <b>Finalized Date:</b>                          |
| <b>Zone:</b>                                    | <b>Sq Ft:</b> 0                                  | <b>Valuation:</b> \$463,149.75             | <b>Fee Total:</b> \$2,486.55                  | <b>Assigned To:</b>                             |
| <b>Additional Info:</b>                         |                                                  |                                            |                                               |                                                 |
| <b>Heated and Cooled Valuation:</b> 412026      | <b>Number of Stories:</b> 0                      | <b>Heated and Cooled Square Feet:</b> 2731 | <b>Non-Heated and Cooled Square Feet:</b> 846 | <b>Non-Heated and Cooled Valuation:</b> 51123.8 |
| <b>IRC Residential Building Code Year:</b> 2018 | <b>Subdivision:</b> DIAMANTE                     | <b>Subdivision Unit or Phase:</b> 1        | <b>Lot Number:</b> 60                         | <b>Watershed:</b> Tiawasee                      |
| <b>Flood Zone:</b> X                            |                                                  |                                            |                                               |                                                 |

**Description:** LOT 60 PHASE 1 DIAMANTE

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

|                                            |                                                  |                                            |                                               |                                                 |
|--------------------------------------------|--------------------------------------------------|--------------------------------------------|-----------------------------------------------|-------------------------------------------------|
| <b>BLDR-012968-2022</b>                    | <b>Type:</b> Building Permit (Residential)       | <b>District:</b>                           | <b>Main Address:</b>                          | 23620 Unbridled Loop                            |
| <b>Status:</b> Issued                      | <b>Workclass:</b> New Construction (Residential) | <b>Project:</b> Jubilee Farms Phase 14     | <b>Parcel:</b>                                | Daphne, AL 36526                                |
| <b>Application Date:</b> 08/29/2022        | <b>Issue Date:</b> 08/29/2022                    | <b>Expiration:</b> 02/27/2023              | <b>Last Inspection:</b>                       | <b>Finalized Date:</b>                          |
| <b>Zone:</b>                               | <b>Sq Ft:</b> 0                                  | <b>Valuation:</b> \$305,653.85             | <b>Fee Total:</b> \$1,674.82                  | <b>Assigned To:</b>                             |
| <b>Additional Info:</b>                    |                                                  |                                            |                                               |                                                 |
| <b>Heated and Cooled Valuation:</b> 267643 | <b>Number of Stories:</b> 0                      | <b>Heated and Cooled Square Feet:</b> 1774 | <b>Non-Heated and Cooled Square Feet:</b> 629 | <b>Non-Heated and Cooled Valuation:</b> 38010.5 |

# PERMITS ISSUED BY (08/01/2022 TO 08/31/2022)

**IRC Residential Building Code Year:** 2018  
**Subdivision:** JUBILEE FARMS  
**Subdivison Unit or Phase:** 705  
**Lot Number:** 14  
**Zoned:** PUD  
**Watershed:** Fish River  
**Flood Zone:** X

**Description:** LOT 705 PHASE 14 JUBILEE FARMS

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

**BLDR-012970-2022**  
**Status:** Issued  
**Type:** Building Permit (Residential)  
**Workclass:** New Construction (Residential)  
**District:**  
**Project:** Jubilee Farms Phase 14  
**Main Address:** 23536 Unbridled Loop  
**Parcel:** Daphne, AL 36526  
**Application Date:** 08/29/2022  
**Issue Date:** 08/30/2022  
**Expiration:** 02/27/2023  
**Last Inspection:**  
**Fee Total:** \$1,536.11  
**Finalized Date:**  
**Assigned To:**  
**Zone:**  
**Sq Ft:** 0  
**Valuation:** \$278,008.89  
**Additional Info:**

**Heated and Cooled Valuation:** 244108  
**Number of Stories:** 0  
**Heated and Cooled Square Feet:** 1618  
**Non-Heated and Cooled Square Feet:** 561  
**Non-Heated and Cooled Valuation:** 33901.2  
**IRC Residential Building Code Year:** 2018  
**Subdivision:** JUBILEE FARMS  
**Subdivison Unit or Phase:** 695  
**Lot Number:** 14  
**Zoned:** PUD  
**Watershed:** Fish River  
**Flood Zone:** X

**Description:** LOT 695 PHASE 14 JUBILEE FARMS

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

**BLDR-012973-2022**  
**Status:** Issued  
**Type:** Building Permit (Residential)  
**Workclass:** New Construction (Residential)  
**District:**  
**Project:** Jubilee Farms Phase 14  
**Main Address:** 23528 Unbridled Loop  
**Parcel:** Daphne, AL 36526  
**Application Date:** 08/29/2022  
**Issue Date:** 08/30/2022  
**Expiration:** 02/27/2023  
**Last Inspection:**  
**Fee Total:** \$1,644.00  
**Finalized Date:**  
**Assigned To:**  
**Zone:**  
**Sq Ft:** 0  
**Valuation:** \$299,187.84  
**Additional Info:**

**Heated and Cooled Valuation:** 267643  
**Number of Stories:** 0  
**Heated and Cooled Square Feet:** 1774  
**Non-Heated and Cooled Square Feet:** 522  
**Non-Heated and Cooled Valuation:** 31544.5  
**IRC Residential Building Code Year:** 2018  
**Subdivision:** JUBILEE FARMS  
**Subdivison Unit or Phase:** 14  
**Lot Number:** 694  
**Zoned:** PUD  
**Watershed:** Fish River  
**Flood Zone:** X

**Description:** LOT 694 PHASE 14 JUBILEE FARMS

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

**BLDR-012974-2022**  
**Status:** Issued  
**Type:** Building Permit (Residential)  
**Workclass:** New Construction (Residential)  
**District:**  
**Project:** Jubilee Farms Phase 14  
**Main Address:** 23652 Unbridled Loop  
**Parcel:** Daphne, AL 36526  
**Application Date:** 08/29/2022  
**Issue Date:** 08/30/2022  
**Expiration:** 02/27/2023  
**Last Inspection:**  
**Fee Total:** \$1,674.82  
**Finalized Date:**  
**Assigned To:**  
**Zone:**  
**Sq Ft:** 0  
**Valuation:** \$305,635.85  
**Additional Info:**

**Heated and Cooled Valuation:** 267643  
**Number of Stories:** 0  
**Heated and Cooled Square Feet:** 1774  
**Non-Heated and Cooled Square Feet:** 629  
**Non-Heated and Cooled Valuation:** 38010.5

# PERMITS ISSUED BY (08/01/2022 TO 08/31/2022)

**IRC Residential Building Code Year:** 2018  
**Subdivision:** JUBILEE FARMS  
**Subdivison Unit or Phase:** 14  
**Lot Number:** 708  
**Zoned:** PUD  
**Watershed:** Fish River  
**Flood Zone:** X

**Description:** LOT 708 PHASE 14 JUBILEE FARMS

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

**BLDR-012975-2022**  
**Status:** Issued  
**Type:** Building Permit (Residential)  
**Workclass:** New Construction (Residential)  
**District:**  
**Project:** Jubilee Farms Phase 14  
**Main Address:** 23568 Unbridled Loop  
**Parcel:** Daphne, AL 36526  
**Application Date:** 08/29/2022  
**Issue Date:** 08/30/2022  
**Expiration:** 02/27/2023  
**Last Inspection:**  
**Fee Total:** \$1,674.82  
**Finalized Date:**  
**Assigned To:**  
**Zone:**  
**Sq Ft:** 0  
**Valuation:** \$305,653.85  
**Additional Info:**

**Heated and Cooled Valuation:** 267643  
**Number of Stories:** 0  
**Heated and Cooled Square Feet:** 1774  
**Non-Heated and Cooled Square Feet:** 629  
**Non-Heated and Cooled Valuation:** 38010.5

**IRC Residential Building Code Year:** 2018  
**Subdivision:** JUBILEE FARMS  
**Subdivison Unit or Phase:** 699  
**Lot Number:** 14  
**Zoned:** PUD  
**Watershed:** Fish River  
**Flood Zone:** X

**Description:** LOT 699 PHASE 14 JUBILEE FARMS

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

**BLDR-012976-2022**  
**Status:** Issued  
**Type:** Building Permit (Residential)  
**Workclass:** New Construction (Residential)  
**District:**  
**Project:** Jubilee Farms Phase 14  
**Main Address:** 23552 Unbridled Loop  
**Parcel:** Daphne, AL 36526  
**Application Date:** 08/29/2022  
**Issue Date:** 08/30/2022  
**Expiration:** 02/27/2023  
**Last Inspection:**  
**Fee Total:** \$1,674.82  
**Finalized Date:**  
**Assigned To:**  
**Zone:**  
**Sq Ft:** 0  
**Valuation:** \$305,653.85  
**Additional Info:**

**Heated and Cooled Valuation:** 267643  
**Number of Stories:** 0  
**Heated and Cooled Square Feet:** 1774  
**Non-Heated and Cooled Square Feet:** 629  
**Non-Heated and Cooled Valuation:** 38010.5

**IRC Residential Building Code Year:** 2018  
**Subdivision:** JUBILEE FARMS  
**Subdivison Unit or Phase:** 697  
**Lot Number:** 14  
**Zoned:** PUD  
**Watershed:** Fish River  
**Flood Zone:** X

**Description:** LOT 697 PHASE 14 JUBILEE FARMS

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

**BLDR-012977-2022**  
**Status:** Issued  
**Type:** Building Permit (Residential)  
**Workclass:** New Construction (Residential)  
**District:**  
**Project:** Jubilee Farms Phase 14  
**Main Address:** 23632 Unbridled Loop  
**Parcel:** Daphne, AL 36526  
**Application Date:** 08/29/2022  
**Issue Date:** 08/30/2022  
**Expiration:** 02/27/2023  
**Last Inspection:**  
**Fee Total:** \$1,911.15  
**Finalized Date:**  
**Assigned To:**  
**Zone:**  
**Sq Ft:** 0  
**Valuation:** \$351,288.91  
**Additional Info:**

**Heated and Cooled Valuation:** 304456  
**Number of Stories:** 0  
**Heated and Cooled Square Feet:** 2018  
**Non-Heated and Cooled Square Feet:** 775  
**Non-Heated and Cooled Valuation:** 46833.3

# PERMITS ISSUED BY (08/01/2022 TO 08/31/2022)

**IRC Residential Building Code Year:** 2018  
**Watershed:** Fish River  
**Subdivision:** JUBILEE FARMS  
**Flood Zone:** X  
**Subdivison Unit or Phase:** 14  
**Lot Number:** 706  
**Zoned:** PUD

**Description:** LOT 706 PHASE 14 JUBILEE FARMS

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

|                                                 |                                                  |                                            |                                               |                                                 |
|-------------------------------------------------|--------------------------------------------------|--------------------------------------------|-----------------------------------------------|-------------------------------------------------|
| <b>BLDR-012983-2022</b>                         | <b>Type:</b> Building Permit (Residential)       | <b>District:</b>                           | <b>Main Address:</b>                          | 23544 Unbridled Loop                            |
| <b>Status:</b> Issued                           | <b>Workclass:</b> New Construction (Residential) | <b>Project:</b> Jubilee Farms Phase 14     | <b>Parcel:</b>                                | Daphne, AL 36526                                |
| <b>Application Date:</b> 08/30/2022             | <b>Issue Date:</b> 08/30/2022                    | <b>Expiration:</b> 02/27/2023              | <b>Last Inspection:</b>                       | <b>Finalized Date:</b>                          |
| <b>Zone:</b>                                    | <b>Sq Ft:</b> 0                                  | <b>Valuation:</b> \$305,653.85             | <b>Fee Total:</b> \$1,674.82                  | <b>Assigned To:</b>                             |
| <b>Additional Info:</b>                         |                                                  |                                            |                                               |                                                 |
| <b>Heated and Cooled Valuation:</b> 267643      | <b>Number of Stories:</b> 0                      | <b>Heated and Cooled Square Feet:</b> 1774 | <b>Non-Heated and Cooled Square Feet:</b> 629 | <b>Non-Heated and Cooled Valuation:</b> 38010.5 |
| <b>IRC Residential Building Code Year:</b> 2018 | <b>Subdivision:</b> JUBILEE FARMS                | <b>Subdivison Unit or Phase:</b> 696       | <b>Lot Number:</b> 14                         | <b>Zoned:</b> PUD                               |
| <b>Watershed:</b> Fish River                    | <b>Flood Zone:</b> X                             |                                            |                                               |                                                 |

**Description:** LOT 696 PHASE 14 JUBILEE FARMS

**Contractor:** D R HORTON 25366 PROFIT DR DAPHNE, AL 36526 251-316-5429 Drhortoninspections@drhorton.com

|                                                                   |                                                                 |
|-------------------------------------------------------------------|-----------------------------------------------------------------|
| <b>Value total for Work Class New Construction (Residential):</b> | <b>Fee total for Work Class New Construction (Residential):</b> |
| \$3,189,521.67                                                    | \$17,501.91                                                     |

|                                                                                  |                                                                             |                                        |           |
|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------|-----------|
| <b>Value total for Permit Type Building Permit (Residential):</b> \$3,189,521.67 | <b>Fee total for Permit Type Building Permit (Residential):</b> \$17,501.91 | <b>PERMITS ISSUED for Permit Type:</b> | <b>10</b> |
|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------|-----------|

|                                          |                                      |                                |           |
|------------------------------------------|--------------------------------------|--------------------------------|-----------|
| <b>GRAND TOTAL VALUE:</b> \$3,189,521.67 | <b>GRAND TOTAL FEES:</b> \$17,501.91 | <b>GRAND TOTAL OF PERMITS:</b> | <b>10</b> |
|------------------------------------------|--------------------------------------|--------------------------------|-----------|

\* Indicates active hold(s) on this permit



## PERMIT ISSUANCE SUMMARY (08/01/2022 TO 08/31/2022) FOR CITY OF DAPHNE

| Permit Type                                         | Permit Work Class*             | Permits Issued | Square Feet | Valuation             | Fees Paid          |
|-----------------------------------------------------|--------------------------------|----------------|-------------|-----------------------|--------------------|
| Building Permit (Commercial)                        | Alteration or Remodel          | 1              | 0           | \$30,000.00           | \$300.00           |
|                                                     | Demolition                     | 1              | 0           | \$0.00                | \$150.00           |
|                                                     | Interior Build Out             | 1              | 0           | \$400,000.00          | \$3,390.75         |
|                                                     | Misc.                          | 1              | 0           | \$0.00                | \$1,009.02         |
|                                                     | Repair                         | 1              | 0           | \$36,073.00           | \$259.38           |
|                                                     | Re-Roof                        | 1              | 0           | \$14,628.00           | \$169.54           |
| <b>BUILDING PERMIT (COMMERCIAL) TOTAL:</b>          |                                | <b>6</b>       | <b>0</b>    | <b>\$480,701.00</b>   | <b>\$5,278.69</b>  |
| Building Permit (Residential)                       | Accessory Structure            | 2              | 0           | \$220,000.00          | \$1,213.44         |
|                                                     | Addition                       | 4              | 0           | \$220,000.00          | \$1,341.03         |
|                                                     | Alteration or Remodel          | 3              | 0           | \$554,518.00          | \$2,988.38         |
|                                                     | Deck                           | 1              | 0           | \$8,400.00            | \$71.92            |
|                                                     | Misc.                          | 2              | 0           | \$61,580.00           | \$369.90           |
|                                                     | New Construction (Residential) | 10             | 0           | \$2,883,867.82        | \$17,501.91        |
|                                                     | Pool                           | 10             | 0           | \$563,599.00          | \$5,635.86         |
|                                                     | Repair                         | 1              | 0           | \$27,000.00           | \$164.40           |
|                                                     | Re-Roof                        | 39             | 0           | \$600,404.25          | \$4,338.64         |
|                                                     | Sunroom                        | 2              | 0           | \$41,977.00           | \$327.15           |
|                                                     | Termite Repair                 | 1              | 0           | \$199,586.87          | \$1,083.19         |
| <b>BUILDING PERMIT (RESIDENTIAL) TOTAL:</b>         |                                | <b>75</b>      | <b>0</b>    | <b>\$5,380,932.94</b> | <b>\$35,035.82</b> |
| Certificate of Occupancy                            | Certificate of Occupancy       | 19             | 0           | \$0.00                | \$0.00             |
| <b>CERTIFICATE OF OCCUPANCY TOTAL:</b>              |                                | <b>19</b>      | <b>0</b>    | <b>\$0.00</b>         | <b>\$0.00</b>      |
| Electrical Permit (Commercial)                      | Misc.                          | 3              | 0           | \$10,100.00           | \$518.47           |
|                                                     | New Construction (Commercial)  | 2              | 0           | \$56,000.00           | \$920.64           |
| <b>ELECTRICAL PERMIT (COMMERCIAL) TOTAL:</b>        |                                | <b>5</b>       | <b>0</b>    | <b>\$66,100.00</b>    | <b>\$1,439.11</b>  |
| Electrical Permit (Residential)                     | Misc.                          | 25             | 0           | \$238,778.00          | \$1,540.14         |
|                                                     | New Construction (Residential) | 15             | 0           | \$0.00                | \$1,695.30         |
|                                                     | Pool Bonding                   | 6              | 0           | \$3,700.00            | \$195.20           |
|                                                     | Service Change                 | 2              | 0           | \$4,600.00            | \$77.06            |
| <b>ELECTRICAL PERMIT (RESIDENTIAL) TOTAL:</b>       |                                | <b>48</b>      | <b>0</b>    | <b>\$247,078.00</b>   | <b>\$3,507.70</b>  |
| Gas Permit (Residential)                            | Gas Permit (Residential)       | 2              | 0           | \$0.00                | \$71.92            |
| <b>GAS PERMIT (RESIDENTIAL) TOTAL:</b>              |                                | <b>2</b>       | <b>0</b>    | <b>\$0.00</b>         | <b>\$71.92</b>     |
| HVAC Permit (Commercial)                            | Change Out HVAC                | 3              | 0           | \$27,430.00           | \$627.17           |
|                                                     | Misc.                          | 1              | 0           | \$23,188.00           | \$381.02           |
| <b>HVAC PERMIT (COMMERCIAL) TOTAL:</b>              |                                | <b>4</b>       | <b>0</b>    | <b>\$50,618.00</b>    | <b>\$1,008.19</b>  |
| HVAC Permit (Residential)                           | HVAC Changeout                 | 22             | 0           | \$211,155.00          | \$1,760.24         |
|                                                     | Misc.                          | 1              | 0           | \$1,850.00            | \$35.96            |
|                                                     | New Construction (Residential) | 41             | 0           | \$0.00                | \$4,746.85         |
| <b>HVAC PERMIT (RESIDENTIAL) TOTAL:</b>             |                                | <b>64</b>      | <b>0</b>    | <b>\$213,005.00</b>   | <b>\$6,543.05</b>  |
| Land Disturbance New Residential   Land Disturbance |                                | 43             | 0           | \$0.00                | \$4,415.50         |

\* Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.

## PERMIT ISSUANCE SUMMARY (08/01/2022 TO 08/31/2022)

| Permit Type                                         | Permit Work Class *            | Permits Issued | Square Feet | Valuation             | Fees Paid          |
|-----------------------------------------------------|--------------------------------|----------------|-------------|-----------------------|--------------------|
| <b>LAND DISTURBANCE NEW RESIDENTIAL HOME TOTAL:</b> |                                | <b>43</b>      | <b>0</b>    | <b>\$0.00</b>         | <b>\$4,415.50</b>  |
| Plumbing Permit (Commercial)                        | Misc.                          | 1              | 0           | \$3,000.00            | \$116.11           |
|                                                     | New Contruction (Commercial)   | 2              | 0           | \$72,700.00           | \$1,195.50         |
| <b>PLUMBING PERMIT (COMMERCIAL) TOTAL:</b>          |                                | <b>3</b>       | <b>0</b>    | <b>\$75,700.00</b>    | <b>\$1,311.61</b>  |
| Plumbing Permit (Residential)                       | Misc.                          | 8              | 0           | \$96,199.00           | \$409.62           |
|                                                     | New Construction (Residential) | 22             | 0           | \$0.00                | \$2,483.42         |
| <b>PLUMBING PERMIT (RESIDENTIAL) TOTAL:</b>         |                                | <b>30</b>      | <b>0</b>    | <b>\$96,199.00</b>    | <b>\$2,893.04</b>  |
| <b>GRAND TOTAL:</b>                                 |                                | <b>299</b>     | <b>0</b>    | <b>\$6,610,333.94</b> | <b>\$61,504.63</b> |

*\* Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.*



**CITY OF DAPHNE PUBLIC WORKS COMMITTEE MINUTES**  
**August 1<sup>st</sup>, 2022 - 5:15 P.M.**  
**DAPHNE CITY HALL**

**I. CALL TO ORDER**

**II. COMMITTEE MEMBERS PRESENT:**

Councilwoman Tommie Conaway; Councilman Benjamin Hughes; Councilman Joel Coleman; Councilman Ron Scott; Councilman Doug Goodlin; Councilman Steve Olen; Mayor Robin LeJeune

**Others Present:** Ronnie Huskey, Public Works Director; Jay Ross, City Attorney; Troy Strunk, Executive Director, City Development; Candace Antinarella, City Clerk; Josh Newman, City Engineer; Lindsey Johnson, Public Works Administrative Assistant; Tim White, Environmental Programs Manager; Suzanne Henson, Accountant III; Victoria Phelps, LFPOA; Kelli Kichler-Reid, Finance Director; Selena Vaughn, Daphne Beautification.

**III. PUBLIC PARTICIPATION & CORRESPONDENCE**

Correspondence and Public Participation— Victoria Phelps of LFPOA stated that the AT&T power box was finally fixed in Lake Forest. Ms. Phelps asked the Council if there was a way to hold AT&T accountable for the damaged boxes that have not been addressed. Ms. Phelps also stated that a request has been made to annex Golf Terrace into the City of Daphne. Councilman Goodlin asked if Golf Terrace will need to be upgraded for the City standards, which William Eringman stated that the road should be evaluated prior to it being annexed into the City. Ms. Phelps stated that Lake Forest will pay for any upgrades necessary and will continue to maintain the grass in that median of Gulf Terrace. The Council discussed some issues that may need to be addressed with Gulf Terrace. Ms. Phelps talked about two locations (222 Bayview Dr. and 502 Lake Shore Dr.) that need addressing regarding drainage. Ms. Phelps talked about being in Phase 7 (60% complete) for the Lake Forest sign program and they are waiting on a few more posts to be put up by the City. Ms. Phelps finished by asking for a 5 year sidewalk plan update.

Andrew Citrin at 811 Captain O’Neal Drive spoke about the issues that he and his neighbors have with their designated trash debris location. Mr. Citrin stated that the location and the amount of neighbors using the same location, including neighbors who do not live on their road, causes issues with safety and it looks unsightly. Mr. Citrin requested if they can move the trash debris pile to a more ideal spot where it does not impact traffic safety. The Council discussed this situation, including the fact that the road in question is a private road, so there is only certain places they can put debris. Mayor LeJeune discussed possible solutions and stated that Public Works will follow up.

Marty McCardle at 8129 Irwin Loop expressed his gratitude to Troy Strunk and Josh Newman for putting in several stop signs into Winged Foot subdivision.



**CITY OF DAPHNE PUBLIC WORKS COMMITTEE MINUTES**  
**August 1<sup>st</sup>, 2022 - 5:15 P.M.**  
**DAPHNE CITY HALL**

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**IV. OLD BUSINESS**

Approval of Minutes – July 5<sup>th</sup>, 2022—Minutes were reviewed and approved by the committee.

**V. NEW BUSINESS**

Councilman Scott inquired about a gravel patch in front of Lott Park. Ronnie Huskey stated that a mailbox was previously there and had been recently moved; the gravel will be removed and it will be sodded.

**VI. City Engineer's Report (Separate Handout)**

Josh Newman addressed the committee with his separate handouts. Mr. Newman stated that he has highlighted five projects to look at.

Mr. Newman spoke about 21-03 D'Olive Bay Boat Launch that they are having to slightly change because the USACE found submerged aquatic vegetation. After that was found, it was agreed that the kayak launch would need to be moved. The Council discussed the aquatic vegetation.

Mr. Newman spoke about 21-14 US Hwy 98 Access Management and Lavender Lane that they just had their PS&E (Plans, Specs, and Estimates) review and a small portion of the design will be changed. Mr. Newman stated the plans are 85% done. Councilman Hughes asked when the ALDOT approval will take place, which Mr. Newman stated he was not sure.

Mr. Newman spoke about 21-17 Mayday Park Drainage Improvements Masterplan that will be pushed to 90% plans soon. Mr. Newman emphasized that there is a tight schedule on this project and the plans should be finished soon.

Mr. Newman spoke about 21-23 Fire Department CPAT Training Facility which Mr. Newman discussed that the City met with the Fire Chief about the layout. The plans, which include the helicopter pad, are progressing to 90% completed.

Mr. Newman spoke about 22-03 New Animal Shelter that the 3D renderings are complete. Troy Strunk stated Architecture and Civil drawings are 50% complete, and bid drawings will be happening by the end of the year. The Council discussed the 3D drawings.

Councilman Coleman asked Mr. Newman to speak about 21-20 Belrose Avenue LID Improvements. Mr. Newman stated that there will be green and transportation infrastructure, including sidewalks and a small park. Mr. Strunk stated that a grant was involved with this project.



**CITY OF DAPHNE PUBLIC WORKS COMMITTEE MINUTES**  
**August 1<sup>st</sup>, 2022 - 5:15 P.M.**  
**DAPHNE CITY HALL**

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The Council discussed the history around that area.

**VII. DIRECTOR'S REPORT** (Handouts reviewed by committee)

Ronnie Huskey stated that Public Works has had 4 garbage trucks down, which is the reason why the Solid Waste work orders are up. Mr. Huskey also stated that Mechanical work orders are up because the department has been promoting weekly vehicle maintenance. Mr. Huskey explained the increase in the equipment maintenance report was due to upgrades on Police vehicles and Mowing equipment.

Ronnie Huskey reviewed his separate handout as following;

- The Grounds Team is working on raising canopies along Highway 98 this week while maintaining passive parks and the upkeep of seasonal beds throughout the City.
- The Street Department has extended the drainage pipe at the Beverly Drive entrance off Highway 64 and currently swiping the ditches.
- The Facilities Team worked to upgrade the entrance area at the Public Library and pressure washed the exterior of Ruff Wilson.
- Solid Waste Department is working to stay on schedule after being down to only (3) garbage trucks for the past few weeks due to mechanical issues.
- The Mechanic Shop is working on Public Safety fleet vehicles while trying to keep Solid Waste garbage trucks operational where needed.
- The Mowing Team is running behind due to the past few weeks of showers and due to COVID issues with inmates. Hope to have inmates back next week.
- The FY22 Road Resurfacing Project is at roughly 85% complete and the contractor is presently working in the Lake Forest area.

Mr. Huskey also stated that Rivera Utilities has received some materials for the lighting on HWY 98, which will start on North 98 around mid-August. Councilman Goodlin asked if there will be a road blockage, which Mr. Huskey responded that they are not planning on any. Councilman Scott asked what color are the new poles being installed, Mr. Huskey stated black.

- A. Work Request Report – June 2021 & June 2022  
The Public Works Department completed 637 work orders in June 2022.
- B. Vehicle/Equipment Maintenance Reports – FY2021-2022 YTD
- C. Public Works Related Overtime Report — 83.33% of the year used; \$114,751.53 Used YTD as of July 26<sup>th</sup>, 2022.
- D. Street Sweeper Report — June 22<sup>nd</sup> – July 19<sup>th</sup>, 2022

**CITY OF DAPHNE PUBLIC WORKS COMMITTEE MINUTES**  
**August 1<sup>st</sup>, 2022 - 5:15 P.M.**  
**DAPHNE CITY HALL**

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**VIII. DAPHNE SOLID WASTE DISPOSAL ENTERPRISE** (Handouts reviewed by committee)

- A. Monthly Recycle Tonnage Report (Tonnage Comparison) —No Report
- B. Solid Waste New Customer Report – June 2022— 52 new residential; 0 new commercial
- C. Tallent Lane Facility Report – June 2022—598.65 total tonnage

**IX. MOSQUITO CONTROL SERVICES**

- A. Mosquito Report— June 2022

**X. MUSEUM COMMITTEE**

- A. Minutes – June 13<sup>th</sup>, 2022
- B. Minutes – July 11<sup>th</sup>, 2022

The Council discussed the CD that the Museum found.

**XI. BEAUTIFICATION COMMITTEE**

- A. Minutes – July 6<sup>th</sup>, 2022

**XII. ENVIRONMENTAL ADVISORY COMMITTEE**

- A. Minutes – June 27<sup>th</sup>, 2022

Tim White spoke about the Recycling Center that is being built. Mr. White stated there is a six stage timeline, which they are in stage two and they are hoping construction will be completed by the end of 2023. Mr. White also stated the Center will not be taking glass.

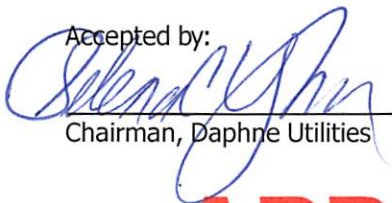
**XIII. FUTURE BUSINESS**

- A. Next Meeting – **Tuesday September 6<sup>th</sup>, 2022**

**XIV. ADJOURNMENT**

The Council discussed the Summer Recycling Event and how well it went.

*Motion by Joel Coleman, seconded by Benjamin Hughes to adjourn.* Meeting adjourned at 5:42 p.m.

Accepted by:  
  
Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ July 27, 2022 ♦ 5:00 p.m.

### I. Call to Order

The regular July 2022 Board meeting for the Utilities Board of the City of Daphne was held on July 27, 2022, in the Council Chambers at Daphne City Hall and called to order at 5:01 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

### II. Roll Call

**Members Present:** Selena Vaughn, Chairwoman  
Tim Patton, Vice Chairman  
Billy Mayhand, Secretary/Treasurer  
Mayor Robin LeJeune, Board Member – arrived at 5:02pm

**Members Absent:** Councilman Joel Coleman, Board Member

**Others Present:** Jerry Speegle – Board Attorney  
Bobby Purvis – Operations Manager  
Teresa Logiotatos – Finance Manager  
Drew Klumpp – Administrative Services Manager  
Samantha Coppels – Communications Manager  
Lori Wilson – Executive Assistant

**Others Absent:** Scott Polk – General Manager  
Lexus Carlee – Finance Specialist

### III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### Utilities Board Meeting Minutes June 29, 2022

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the June 29, 2022, Daphne Utilities Board meeting.

With no additions, deletions, or corrections, the Chairwoman declared that the submitted June 29<sup>th</sup> minutes would stand approved.

### V. OLD BUSINESS - No Old Business.

(Mayor LeJeune arrived at 5:02pm).

## VI. NEW BUSINESS –

### A. Motion to Authorize Sale of Equipment on GovDeals (Board Action – MOTION)

Operations Manager Bobby Purvis advised that this particular pickup truck was from the Water Reclamation Facility.

*MOTION by Tim Patton to Approve the Authorization of the Sale of Submitted List of Equipment on GovDeals; Motion was Seconded by Billy Mayhand.*

**AYE:** LeJeune, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** Coleman **ABSTAIN:** **MOTION CARRIED**

Mr. Speegle noted that this will have to be approved by the Daphne City Council prior to being offered for sale on the GovDeals website.

## VII. BOARD ATTORNEY'S REPORT

Mr. Jerry Speegle had nothing to add to his submitted report.

## VIII. FINANCIAL REPORT

Finance Manager Teresa Logiotatos reviewed the financials for June 2022 for the Board, highlighting: the revenue, expenses, net income and gave an explanation of the variance on the income statement and the budgeted sewer and water taps; she distributed an updated Cash Flow Report then gave explanations on several checks written on the Check History Report. Bobby Purvis answered a question regarding several towing charges on the Check History Report relating to the purchase of a bad group of trucks.

## IX. GENERAL MANAGER'S REPORT

### A. GM Report

Operations Manager Bobby Purvis spoke about the Maintenance and Outside Contracts costs affected by the numerous large water main breaks and sizeable asphalt repairs. He gave an update on the Project Updates and advised that a budget meeting will be forthcoming.

Samantha Coppels spoke about: the education grants; a tour of the water reclamation facility that Sharon Surra gave to a young family with a toddler that was learning how to use the potty; and notifying the public about the upcoming rate increases displayed on bills, newsletter and website.

### B. Operations Report

Mr. Bobby Purvis apprised the Board of: several openings within Daphne Utilities, however not many applicants; a generator failure at Central Plant on Well Road; the effects lightning has had on our infrastructure; the abundance of rain prompting sso's and the steps being taken to offset them; the Maintenance department's diligence to continue their outstanding performance even while short-handed; a gas leak at the YMCA in which the Gas department had to excavate part of the sidewalk to repair it; working with the City's building department regarding DRHorton's next phase of Diamante in which the stubbed-out sewer laterals are filled with red dirt. Mr. Purvis also spoke about the company that performed a gas leak survey.

**C. Engineering & Consulting Reports** – nothing further was added to the submitted reports.

**X. PUBLIC PARTICIPATION –**

Chairwoman Vaughn invited any public participants to address the Board at 5:28pm.

Mr. Willie Bodiford of 908 Whispering Pines Road, Daphne; he explained that his home was not included when the City was installing the sewer system (around 1998) informing him that his house was out of the area and he did not connect. He stated that Ms. Campbell obtained a rebuilt grinder pump for him, and while it's helped, it is giving him trouble. He would like to know why his residence was not included in the City's push for being connected to the sewer system.

Mayor LeJeune told him that he would investigate this situation and get back to him.

Chairwoman Vaughn closed Public Participation at 5:32pm.

**XI. BOARD ACTION** – Previously addressed.

**XII. BOARD COMMENTS –**

Mr. Billy Mayhand and Mr. Tim Patton had no further comments.

Mayor LeJeune thanked everyone for the supportive cards sent to him in his absence, noting that it kept him in good spirits moving forward and was very appreciative of the thoughtfulness.

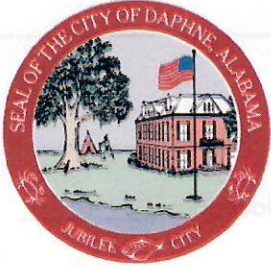
**XIII. ADJOURNMENT**

With no further discussions, the Chairwoman called for adjournment at 5:33pm.

The meeting adjourned at 5:33pm.

Preceding minutes submitted to the Daphne Utilities Board by:

  
Lori Wilson, Executive Assistant, Daphne Utilities



# City of Daphne

## Event Permit Application

### TYPE OF PERMIT:

☒ Special Event/Fundraiser ☐ Parade/Run (Streets Use) ☐ Walk (Sidewalks Only)  
☐ Athletic Complex/Sporting Event ☐ Other: \_\_\_\_\_

### APPLICANT & ORGANIZATION INFORMATION

ORGANIZATION NAME: Daphne High School AF JROTC  
APPLICANT NAME: Lt. Col. Douglas Goodlin  
STREET: 9300 Champions Way CITY, STATE, ZIP: Daphne, AL 36526  
CONTACT PHONE: 251-626-0096 EMAIL: dgoodlin@bcb.org  
"ON SITE" CONTACT PERSON DAY OF EVENT: Lt. Col. Goodlin or Chief Master Sgt. Tyrance  
CELL PHONE: G: 251-866-2744 or T: 205-296-5758 EMAIL: dgoodlin@bcb.org or dtyrance@bcb.org

### EVENT INFORMATION

EVENT NAME: AF JROTC Donut Sale  
TYPE OF/PURPOSE OF EVENT: Raise Funds for JROTC Field Trips  
EVENT DATE: \* See below TIME (START- END): 0630-1030  
ASSEMBLY TIME: 0600 # PARTICIPANTS/VEHICLES: \_\_\_\_\_  
EVENT LOCATION: Intersection of Windsor Entrance & Main Street  
FULL DESCRIPTION OF EVENT (PLEASE LIST ANY TENTS, STAGING, PORT-O-LETS, OR SIMILAR ITEMS THAT WILL BE USED ON-SITE): \* 6 Donut Sale Dates for 22-23 SY =  
Sep 10, 2022, Oct 22, 2022, Dec 10, 2022, Feb 18,  
2023, March 4, 2023 and 22 Apr, 2023.

### SPECIAL REQUESTS

ROAD CLOSURE(S) REQUESTS: ☐ Yes\* ☒ No \*If Yes, please indicate which City Route is requested: \_\_\_\_\_

WILL YOUR EVENT REQUIRE BARRICADES: ☐ Yes\* ☒ No \*If Yes, please indicate quantity & location: \_\_\_\_\_

WILL YOUR EVENT REQUIRE ELECTRICITY: ☐ Yes\* ☒ No \*If Yes, you must provide your own extension cords

WILL YOUR EVENT REQUIRE WATER: ☐ Yes\* ☒ No \*If Yes, you must provide your own hose(s)

OTHER SPECIAL ITEMS FOR RENT:

TENTS: 20' X 40' # \_\_\_\_\_ X \$321.00 10' X 10' # \_\_\_\_\_ X \$123.00/EACH

TABLES: 8' L # \_\_\_\_\_ X \$45.00/EACH CHAIRS: # \_\_\_\_\_ X \$12.00/EACH

OTHER SPECIAL REQUESTS: \_\_\_\_\_

### MARKETING & COMMUNICATIONS

PLEASE NOTE: As a City permitted event, the City of Daphne should be listed as a sponsor on all marketing materials promoting your event, such as, but not limited to, posters, social media outlets, website(s), t-shirts, promo items, etc. It is the event organizer's responsibility to request the official City logo from our Marketing & Events Department in a proper format. No other City of Daphne logo should be utilized. Please initial acknowledgement: \_\_\_\_\_

Is your event open to the general public? ☒ Yes\* ☐ No

\* If Yes, do you wish for your event to be listed and/or shared on: www.daphneal.com? ☒ Yes ☐ No

Facebook.com? ☒ Yes ☐ No Instagram? ☒ Yes ☐ No LinkedIn? ☒ Yes ☐ No

MARKETING CONTACT (IF DIFFERENT THAN EVENT APPLICANT OR "ON SITE" EVENT CONTACT):

NAME: \_\_\_\_\_ CONTACT PHONE: \_\_\_\_\_

OTHER MARKETING REQUESTS: \_\_\_\_\_

### REVENUE/BUSINESS LICENSE

WILL SALES BE GENERATED AT YOUR EVENT: ☒ Yes\*\* ☐ No \*\* If Yes, please provide your City of Daphne

Business License Number here: N/A - Sponsored thru. BCBE school event.

PLEASE NOTE: If you are providing food trucks or other third-party vendors, they MUST be a licensed business with the City of Daphne.

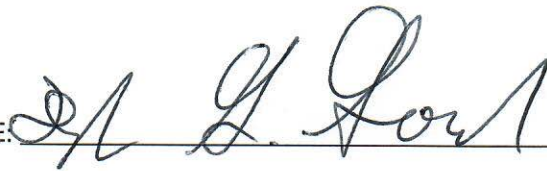
## INDEMNITY & HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Daphne to use grounds, sidewalks, and/or streets, I hereby indemnify and hold harmless the City of Daphne, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third party using the grounds, sidewalks, and/or streets who are injured or suffer property damage that is in any way caused by my use of the grounds, sidewalks, and/or streets. This indemnity and hold harmless agreement is given to the City of Daphne to protect the City and its agents, servants, and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of grounds, sidewalks, and/or streets.

Further, I have read and understand all rules and regulations according to the City of Daphne Ordinance No. 2017-35 as set forth by the governing body of the City of Daphne and will abide by these rules and regulations. I understand that damage to City property, grounds, sidewalks, and/or streets can and will result in additional fees. I also understand that if at any time the City of Daphne appointed Law Enforcement, Code Enforcement, or other personnel feel that said rules and regulations are not being followed the function will be terminated with no refund of said fees.

I have read and understand the above, including the cancellation and indemnity policies.

APPLICANT SIGNATURE: \_\_\_\_\_



DATE: \_\_\_\_\_

8 Aug 22

### INTERNAL USE ONLY

DATE REC'D: \_\_\_\_\_

CITY CLERK: \_\_\_\_\_

FIRE DEPT: \_\_\_\_\_

APPROVED ROUTE: \_\_\_\_\_

POLICE DEPT: \_\_\_\_\_

ROUTE MAP ATTACHED: ☐ Yes ☐ No

PUBLIC WORKS: \_\_\_\_\_

SPORTS & RECREATION: \_\_\_\_\_

EVENT FEE: ☐ Paid \$ \_\_\_\_\_ CHK# \_\_\_\_\_

MARKETING & EVENTS: \_\_\_\_\_

☐ Waived: \_\_\_\_\_

\*\* REVENUE: \_\_\_\_\_

PROOF OF INSURANCE REC'D: ☐ Yes ☐ No

**CITY OF DAPHNE, ALABAMA  
RESOLUTION 2022 - 47**

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND  
AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY**

**WHEREAS**, the management of the City of Daphne has determined that the item listed below is no longer required for public or municipal purposes; and

**WHEREAS**, the item listed below is recommended for disposal.

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that**

1. The property listed below is hereby declared to be surplus property; and

| DEPT         | EQ/VEH/# | DESCRIPTION        | VIN/SN            |
|--------------|----------|--------------------|-------------------|
| Civic Center | 39       | 1994 FORD E350 VAN | 1FBJS31H8RHB41258 |

2. The Mayor is authorized to advertise and accept bids through Govdeals.com/Liquidity Services Operations LLC as contracted for the sale of such personal property; and
3. The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the appropriate City fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder and sign all necessary documents.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_\_ day of \_\_\_\_\_, 2022**

\_\_\_\_\_  
**Robin LeJeune, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Candace G. Antinarella, CMC, City Clerk**

**CITY OF DAPHNE, ALABAMA  
RESOLUTION 2022 - 48**

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND  
AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY**

**WHEREAS**, the management of the City of Daphne has determined that the items listed below are no longer required for public or municipal purposes; and

**WHEREAS**, the items listed below are recommended for disposal.

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that**

1. The property listed below is hereby declared to be surplus property; and

| DEPT        | EQ/VEH/# | DESCRIPTION                         | VIN/SN            |
|-------------|----------|-------------------------------------|-------------------|
| Solid Waste | 1324     | 2010 FREIGHTLINER M2106 Knuckleboom | 1FVACXDT8ADAT2611 |
| Solid Waste | 1325     | 2010 FREIGHTLINER M2106 Knuckleboom | 1FVACXDTXADAT2612 |
| Street      | 3180     | 2007 CATERPILLAR WHEEL LOADER 924G  | DDA03180          |

2. The Mayor is authorized to advertise and accept bids through Govdeals.com/Liquidity Services Operations LLC as contracted for the sale of such personal property; and
3. The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the appropriate City fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder and sign all necessary documents.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_\_ day of \_\_\_\_\_, 2022**

\_\_\_\_\_  
**Robin LeJeune, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Candace G. Antinarella, CMC, City Clerk**

**CITY OF DAPHNE, ALABAMA  
RESOLUTION 2022 - 49**

**AUTHORIZING THE OPERATION OF A MEDICAL CANNABIS DISPENSARY WITHIN THE  
CORPORATE LIMITS OF THE CITY OF DAPHNE, ALABAMA**

**WHEREAS**, on May 17, 2021, Alabama Governor Kay Ivey signed the Darren Wesley “Ato” Hall Compassion Act into law (the Act); and

**WHEREAS**, the Act provides for the medical use of marijuana for patients with a qualifying medical condition and a valid medical cannabis card; and

**WHEREAS**, a dispensary may only be operated in a city upon the approval of a resolution authorizing the operation of dispensaries within the city’s corporate limits; and

**WHEREAS**, the Act authorizes and requires the Medical Cannabis Commission to heavily regulate dispensary operation, (See §§ 20-2A-50 – 20-2A-68, Code of Alabama), thus addressing any health, safety, or welfare concerns for the citizens of the City of Daphne; and

**WHEREAS**, the location of a dispensary within the corporate limits of Daphne will bring the potential of hundreds of new employment opportunities for Daphne’s citizens; and

**WHEREAS**, a dispensary would be required to purchase a business license and pay sales tax to the City of Daphne, thus creating new revenue.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA** that it authorizes the operation of dispensing sites within its corporate limits subject to any applicable zoning restrictions the Council may adopt pursuant to § 20-2A-51(c)(3).

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this \_\_\_\_ day of \_\_\_\_\_, 2022.**

\_\_\_\_\_  
**Robin LeJeune, Mayor**

ATTEST:

\_\_\_\_\_  
**Candace G. Antinarella, CMC, City Clerk**

**CITY OF DAPHNE, ALABAMA  
RESOLUTION 2022-50**

**2022-BB-DRAINAGE IMPROVEMENTS AT NORTH MAIN STREET AT FIRE  
STATION NO. 2 - NEGOTIATED**

**WHEREAS**, the City of Daphne is required under section 39-1-1(E) of the Code of Alabama to secure competitive bids for public works contracts in excess of \$50,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the Drainage Improvements at North Main Street at Fire Station No. 2 will exceed this amount; and

**WHEREAS**, only one bid was received and therefore can be negotiated; and

**WHEREAS**, Staff has reviewed the negotiated bid for the Drainage Improvements at North Main Street at Fire Station No. 2 and determined that the bid from McElhenney Construction, LLC. as presented is reasonable; and

**WHEREAS**, Staff recommends the negotiated bid for the Drainage Improvements at North Main Street at Fire Station No. 2 be awarded to McElhenney Construction, LLC.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA**, that the City hereby accept the negotiated bid from McElhenney Construction, LLC in the amount of **\$1,056,252.14** as specified in the BID SPECIFICATION NO. 2022-BB-DRAINAGE IMPROVEMENTS AT NORTH MAIN STREET AT FIRE STATION NO. 2.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
**Robin LeJeune, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Candace G. Antinarella, CMC, City Clerk**

**CITY OF DAPHNE, ALABAMA  
RESOLUTION 2022-51**

**2022-Z-DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES**

**WHEREAS**, the City of Daphne is required under section 39-1-1(E) of the Code of Alabama to secure competitive bids for public works contracts in excess of \$ 50,000; and

**WHEREAS**, the City of Daphne acknowledges that in the event of a natural disaster the cost for the DISASTER DEBRIS REMOVAL & DISPOSAL will exceed \$ 50,000; and

**WHEREAS**, the City of Daphne did receive and review bids for the DISASTER DEBRIS REMOVAL & DISPOSAL and has determined that the bid as presented is reasonable; and

**WHEREAS**, the City of Daphne acknowledges that in the event of a declared emergency disaster that FEMA Eligibility requirements will have to be met to receive any type of reimbursement and these requirements must be followed by the City and the awarded Contractor and his subcontractors; and

**WHEREAS**, staff recommends the bid for DISASTER DEBRIS REMOVAL & DISPOSAL be awarded to DRC Emergency Services, LLC.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF DAPHNE**, that the City hereby accept the bid of DRC Emergency Services, LLC for unit cost as bid and attached herein and made a part hereof for BID SPECIFICATION NO. 2022-Z-DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES and the Mayor is hereby authorized to sign and execute the contract for the Disaster Debris Removal & Disposal services.

**APPROVED AND ADOPTED by the CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA**, this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
**Robin LeJeune, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Candace G. Antinarella, CMC, City Clerk**

# EXHIBIT I

## DEBRIS REMOVAL, PROCESSING AND DISPOSAL BID SUBMITTAL FORM 2022-Z-DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

Company Name: DRC Emergency Services, LLC

Address: 111 Veterans Boulevard, Suite 401

Metairie, LA 70005

Bid Submitted by: Kristy Fuentes

(Name of company representative)

Title: Vice President/Secretary/Treasurer Email: Kfuentes@drcusa.com

Phone: (888) 721-4372 Fax: (504) 482-2852

| ITEM | DESCRIPTION OF SERVICE                                                                                                                                                                          | COST    | UNIT   |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------|
| 1    | Mobilization and Demobilization – include in CY Rate and shall not be a separate line item                                                                                                      | XXXX    | XXXXXX |
| 2    | Vegetative and C&D Debris Removal from Public Property (including Rights-of-Way) and Hauling to Temporary Debris Storage and Reduction Site (TDSRS) or other disposal sites (NOTE 1 & 6)        | \$7.96  | CY     |
| 3    | Vegetative and C&D Debris Removal from Private Property (Right-of-Entry Program) and Publicly Owner Property (other than Right-of-Way) and hauled to TDSRS or other disposal sites (NOTE 1 & 6) | \$8.42  | CY     |
| 4    | Vegetative and C&D Debris Removal from Public Property (including Rights-of-Way) and Hauling Directly to Final Disposal Site (NOTES 1, 3 & 6)                                                   | \$7.96  | CY     |
| 5    | Vegetative and C&D Debris Removal from Temporary Debris Storage and Reduction Site (TDSRS) and Hauling to Final Disposal Site (NOTES 2, 3 & 7)                                                  | \$3.96  | CY     |
| 6    | Management of TDSRS (NOTE 4)                                                                                                                                                                    | \$1.46  | CY     |
| 7    | Processing (Grinding/Chipping) of Vegetative Debris at TDSRS or Final                                                                                                                           | \$2.68  | CY     |
| 8    | Grinding or consolidation of C&D debris at TSDSRS                                                                                                                                               | \$1.86  | CY     |
| 9    | Processing (Open Burning) of Vegetative Debris at TDSRS or Final Disposal                                                                                                                       | \$1.62  | CY     |
| 10   | Processing Burning of Vegetative debris using air curtain incinerators at TDSRS or final disposal                                                                                               | \$1.92  | CY     |
| 11   | Pick Up and Haul of White Goods to Site within County                                                                                                                                           | \$35.00 | UNIT   |
| 12   | Pick Up and Disposal of Hazardous Material                                                                                                                                                      | \$6.95  | LB     |
| 13   | Freon Management and Recycling                                                                                                                                                                  | \$35.00 | UNIT   |
| 14   | Dead Animal Collection, Transportation and Disposal                                                                                                                                             | \$1.90  | LB     |

| <b>Extraction of hazardous stumps (50% of root ball exposed) resulting from trees growing on the right of way and Hauling to Final Disposal Site – (NOTE 6)</b> |                                                                        |            |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|------------|----------|
| 15                                                                                                                                                              | 6 inch diameter to 11 inch diameter (Based on Stump Conversion Table)  | \$19.86    | CY       |
| 16                                                                                                                                                              | 12 inch diameter to 24 inch diameter (Based on Stump Conversion Table) | \$19.86    | CY       |
| 17                                                                                                                                                              | 25 inch diameter to 47 inch diameter                                   | \$290.00   | STUMP    |
| 18                                                                                                                                                              | 48 inch diameter and greater                                           | \$390.00   | STUMP    |
| <b>Debris from leaners and hangers will be piled on right of ways and will be hauled and disposed of under items 2 – 9</b>                                      |                                                                        |            |          |
| 19                                                                                                                                                              | Removal of hazardous hanging limbs greater than 2 inches               | \$82.50    | PER TREE |
| 20                                                                                                                                                              | Removal of hazardous standing trees 6" – 12" in diameter               | \$45.00    | EACH     |
| 21                                                                                                                                                              | Removal of hazardous standing trees 13" – 24" in diameter              | \$100.00   | EACH     |
| 22                                                                                                                                                              | Removal of hazardous standing trees 25" – 36" in diameter              | \$190.00   | EACH     |
| 23                                                                                                                                                              | Removal of hazardous standing trees 37" – 48" in diameter              | \$295.00   | EACH     |
|                                                                                                                                                                 |                                                                        |            |          |
| 24                                                                                                                                                              | Removal of hazardous standing trees greater than 48" in diameter       | \$325.00   | EACH     |
| <b>Marine Debris Removal</b>                                                                                                                                    |                                                                        |            |          |
| 25                                                                                                                                                              | Canals, bayous and ditches                                             | \$22.50    | PER LF   |
| 26                                                                                                                                                              | Bays and other open waters                                             | \$4,750.00 | PER ACRE |
| 27                                                                                                                                                              | Boat removal                                                           | \$82.50    | PER LF   |

| <b>The following items shall be billed on a time and material basis according to the attached schedules:</b> |                                                                                                   |                             |           |
|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| 28                                                                                                           | Emergency Road Clearance                                                                          | See Equipment & Labor Rates |           |
| 29                                                                                                           | Demolition of Structures (Debris will be hauled and disposed of under items 2-9)                  | \$3.12                      | SQ/FT     |
| 30                                                                                                           | Disaster event Generated Hazardous Wastes Abatement; Biohazardous Wastes Abatement                | N/A                         | N/A       |
| 31                                                                                                           | Generators, light plants, water pumps, portable toilets and other required equipment or materials | 15%                         | COST PLUS |

**Notes:**

- . This price assumes that TDSRS's, final disposal site or other approved disposal sites are within 30 miles. For all distances over 30 miles add \$0.20 per cubic yard per mile. A TDSRS should be utilized only at the discretion of the City.
- . This price assumes final disposal is within 30 miles of TDSRS. For all distances over 30 miles add \$0.20 per cubic yard per mile.
- . The Contractor will pay tipping fee at final disposal site(s) and back charge City at cost.
- . Includes management of site remediation.
- . All stumps placed on the right of way by citizens over 24" will be converted to cubic yards per the attached FEMA Stump Conversion Chart and charged as regular debris under items 2 – 7.
- . Invoices to be based on incoming load tickets.
- . Invoices to be based on outgoing load tickets.

*Any FEMA reimbursements for eligible debris normally due to the City that are denied by FEMA due to documented errors or omissions by the removal services Contractor shall be reimbursed by the Contractor to the City at the rate that FEMA would have reimbursed the City had such errors and omissions not occurred. **The amount under this contract to be paid to the debris removal services contractor shall not exceed \$4,000,000 in total unless approved by Council, any services rendered whose costs cause the total cost of this contract to exceed the \$4,000,000 cap are performed at the sole risk and cost of the contractor, if not approved by Council***

**EXHIBIT II**  
**EQUIPMENT RATES COST SHEET**

| Equipment Description                                       | Unit | Unit Price |
|-------------------------------------------------------------|------|------------|
| JD 544 Wheel Loader with debris grapple                     | Hour | \$135.00   |
| JD 644 Wheel Loader with debris grapple                     | Hour | \$145.00   |
| Extendaboom Forklift with debris grapple                    | Hour | \$110.00   |
| 753 Bobcat Skid Steer Loader with debris grapple            | Hour | \$95.00    |
| 753 Bobcat Skid Steer Loader with bucket                    | Hour | \$95.00    |
| 753 Bobcat Skid Steer Loader with street Sweeper            | Hour | \$95.00    |
| 30-50 HP Farm Tractor with box blade or rake                | Hour | \$75.00    |
| 2-2 ½ Cu.Yd. Articulated Loader with bucket                 | Hour | \$125.00   |
| 3-4 Cu.Yd. Articulated Loader with bucket                   | Hour | \$145.00   |
| JD 648E Log Skidder or equivalent                           | Hour | \$115.00   |
| CAT D4 Dozer                                                | Hour | \$125.00   |
| CAT D6 Dozer                                                | Hour | \$145.00   |
| CAT D8 Dozer                                                | Hour | \$185.00   |
| CAT 125 – 140 HP Motor Grader                               | Hour | \$120.00   |
| JD 690 Trackhoe with debris grapple                         | Hour | \$135.00   |
| JD 690 Trackhoe with bucket & thumb                         | Hour | \$135.00   |
| Rubber Tired Trackhoe with debris grapple                   | Hour | \$135.00   |
| JD 310 Rubber Tired Backhoe with bucket and hoe             | Hour | \$135.00   |
| Rubber Tired Excavator with debris grapple                  | Hour | \$145.00   |
| 210 Prentiss Knuckleboom with debris grapple                | Hour | \$145.00   |
| Self-Loader Scraper Cat 623 or equivalent                   | Hour | \$175.00   |
| Hand Fed Debris Chipper                                     | Hour | \$60.00    |
| 300 – 400 Tub Grinder                                       | Hour | \$290.00   |
| 800 – 1,000 HP Diamond Z Tub Grinder                        | Hour | \$350.00   |
| 30 Ton Crane                                                | Hour | \$195.00   |
| 50 Tone Crane                                               | Hour | \$225.00   |
| 100 Ton Crane (8 hour minimum)                              | Hour | \$350.00   |
| 40-60' Bucket Truck                                         | Hour | \$175.00   |
| Service Truck                                               | Hour | \$95.00    |
| Water Truck                                                 | Hour | \$95.00    |
| Portable Light Plant                                        | Hour | \$40.00    |
| Equipment Transports                                        | Hour | \$110.00   |
| Pickup Truck, Unmanned                                      | Hour | \$30.00    |
| Self-loading Dump Truck with Knuckleboom and debris grapple | Hour | \$125.00   |
| Single Axle Dump Truck, 5 – 12 Cu.Yd.                       | Hour | \$50.00    |
| Tandem Dump Truck, 16 - 20 Cu.Yd.                           | Hour | \$60.00    |
| Trailer Dump, 24 – 40 Cu.Yd.                                | Hour | \$70.00    |
| Trailer Dump Truck, 61 – 80 Cu.Yd.                          | Hour | \$85.00    |
| Power Screen                                                | Hour | \$140.00   |
| Stacking Conveyor                                           | Hour | \$65.00    |
| Off Road Trucks                                             | Hour | \$175.00   |

### LABOR AND MATERIAL RATES COST SHEET

| Personnel Description                                        | Unit | Unit Price |
|--------------------------------------------------------------|------|------------|
| Operations Manager                                           | Hour | \$65.00    |
| Superintendent with truck, phone & radio                     | Hour | \$60.00    |
| Foreman with truck, phone & radio                            | Hour | \$60.00    |
| Safety/Quality Control Inspector with vehicle, phone & radio | Hour | \$60.00    |
| Inspector with vehicle, phone & radio                        | Hour | \$50.00    |
| Climber with gear                                            | Hour | \$95.00    |
| Saw Hand with chainsaw                                       | Hour | \$55.00    |
| Laborers & Flagmen                                           | Hour | \$45.00    |
| Public Assistance Manager                                    | Hour | \$95.00    |
| Documentation Clerk                                          | Hour | \$35.00    |
| Timekeeper                                                   | Hour | \$35.00    |
| HazMat Professional                                          | Hour | \$125.00   |
| Household HazMat Inspection & Removal Crew                   | Hour | \$175.00   |
| Materials Description                                        | Unit | Unit Price |
| Fill Dirt for Stump Holes – Purchased, Placed, and Shaped    | CY   | \$1.00     |

**Notes:**

1. The Equipment, labor and material rates shown above are for tasks requested by the City which are not covered in the rates (per cubic yard) for normal debris removal and reduction.
2. Pricing includes operator, fuel, and maintenance. Depending on the severity of the disaster, some or all of the above equipment will be required. Contractor will ensure sufficient numbers of each type of listed equipment are available to meet the needs for a particular disaster.
3. The listed equipment should cover all possible equipment needs following disaster. Contractor has access and contacts for any other equipment that might be required and will negotiate a rate with City if need arises for equipment not on list.

*The amount under this contract to be paid to the debris removal services contractor shall not exceed \$4,000,000 in total unless approved by Council, any services rendered whose costs cause the total cost of this contract to exceed the \$4,000,000 cap are performed at the sole risk and cost of the contractor, if not approved by Council.*

**CITY OF DAPHNE, ALABAMA  
RESOLUTION 2022-52**

**2022-AA-MONITORING SERVICES FOR DISASTER DEBRIS REMOVAL - NEGOTIATED**

**WHEREAS**, the City of Daphne is required under section 39-1-1(E) of the Code of Alabama to secure competitive bids for public works contracts in excess of \$ 50,000; and

**WHEREAS**, the City of Daphne acknowledges that in the event of a natural disaster the cost for the MONITORING SERVICES FOR DISASTER DEBRIS REMOVAL is anticipated to exceed \$ 50,000; and

**WHEREAS**, the City of Daphne did receive and review bids for the MONITORING SERVICES FOR DISASTER DEBRIS REMOVAL and has determined that the bid as presented is reasonable and City attorney has advised on FEMA requirements and indemnity language required in the bid specifications; and

**WHEREAS**, the City of Daphne acknowledges that in the event of a declared emergency disaster that FEMA Eligibility requirements will have to be met to receive any type of reimbursement and these requirements must be followed by the City and the awarded Contractor and his subcontractors; and

**WHEREAS**, the bid submittals were evaluated on the following criteria:

| <u>EVALUATION FACTORS</u>                          | <u>%</u> |
|----------------------------------------------------|----------|
| 1. Past Performance                                | 20%      |
| 2. Financial Capability                            | 20%      |
| 3. Qualifications of the Contractor and Staff      | 15%      |
| 4. Price Structure: Reasonableness of Service Fees | 20%      |
| 5. Corporate Offices                               | 10%      |
| 6. Technical Approach                              | 5%       |
| 7. Equipment Inventory (Capability)                | 5%       |
| 8. Subcontractor Placement: Certified M/WBE Firms  | 5%       |

**WHEREAS**, based on the evaluation of the above listed criteria staff recommends the bid for MONITORING SERVICES FOR DISASTER DEBRIS REMOVAL DISPOSAL be awarded to Tetra Tech Inc.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF DAPHNE**, that the City hereby

1. Accept the bid of Tetra Tech Inc as specified in the negotiated Bid Submittal for BID NO. 2022-AA-MONITORING SERVICES FOR DISASTER DEBRIS REMOVAL.
2. The Mayor is hereby authorized to sign and execute any documents required by the bid contract for Monitoring Services for Disaster Debris Removal.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_\_ day of \_\_\_\_\_, 2022.**

ATTEST:

\_\_\_\_\_  
**Robin LeJeune, Mayor**

\_\_\_\_\_  
**Candace G. Antinarella, CMC, City Clerk**

## Summary of FY 2023 Capital Budget Requests - MAYOR Approved

| Description                                                                     | Acquisition Type | Total Cost | FY 2022 Cost | Source of Funds |
|---------------------------------------------------------------------------------|------------------|------------|--------------|-----------------|
| <b>Executive:</b>                                                               |                  |            |              |                 |
| Centennial Celebration for 2027 - 1 of 5 down payment                           | Purchase         | 25,000     | 25,000       | General Fund    |
| <b>Public Safety:</b>                                                           |                  |            |              |                 |
| <u>Police</u>                                                                   |                  |            |              |                 |
| (6) Tahoes Equipment Outfit (Tahoes appropriated in FY 2022 Budget)             | Purchase         | 66,000     | 66,000       | General Fund    |
| Training Room Equipment and Upgrade at Justice Center                           | Purchase         | 30,000     | 30,000       | General Fund    |
| Automated License Plate Reader System                                           | Purchase         | 49,200     | 49,200       | General Fund    |
| Jail Speaker and Locking System (Court to pay 2/3) - Police                     | Purchase         | 37,038     | 37,038       | General Fund    |
| <u>Court</u>                                                                    |                  |            |              |                 |
| Jail Speaker and Locking System (Court to pay 2/3) - Court                      | Purchase         | 74,076     | 74,076       | Municipal Court |
| <u>Fire</u>                                                                     |                  |            |              |                 |
| (18) Self Contained Breathing Apparatus                                         | Purchase         | 215,000    | 215,000      | General Fund    |
| Mini Pumper                                                                     | Purchase         | 270,000    | 270,000      | General Fund    |
| Mini Pumper Volunteer Fire Contribution                                         | Purchase         | (250,000)  | (250,000)    | General Fund    |
| Fire Training Center - Reroof                                                   | Purchase         | 10,000     | 10,000       | General Fund    |
| Fire Station #4 Remodel                                                         | Purchase         | 150,000    | 50,000       | General Fund    |
| <b>Public Works</b>                                                             |                  |            |              |                 |
| <u>Solid Waste:</u>                                                             |                  |            |              |                 |
| Automated Truck - Recycle - Automatic Rotation - Replace V#1700                 | Lease            | 390,000    | 80,000       | General Fund    |
| F150 Crew Cab Truck - Recycle - Replace V#775                                   | Purchase         | 45,000     | 45,000       | General Fund    |
| <u>Administration:</u>                                                          |                  |            |              |                 |
| Update ADA Compliance Plan                                                      | Purchase         | 75,000     | 75,000       | General Fund    |
| <u>Streets:</u>                                                                 |                  |            |              |                 |
| F450 Crew Cab Truck - Fleet Expansion                                           | Purchase         | 90,000     | 90,000       | General Fund    |
| Vemmeer Skid Steer                                                              | Purchase         | 65,000     | 65,000       | General Fund    |
| <u>Grounds:</u>                                                                 |                  |            |              |                 |
| CAT 305 Mini Excavator ( Fleet Expansion in Grounds) - Annual Lease             | Purchase         | 19,000     | 19,000       | General Fund    |
| Landscape Dump Truck                                                            | Purchase         | 55,000     | 55,000       | General Fund    |
| <u>Mowing:</u>                                                                  |                  |            |              |                 |
| Outfront Mower - Automatic Rotation                                             | Purchase         | 45,000     | 45,000       | General Fund    |
| Outfront Mower - Automatic Rotation                                             | Purchase         | 45,000     | 45,000       | General Fund    |
| F150 Crew Cab w Arrow Board                                                     | Purchase         | 40,000     | 40,000       | General Fund    |
| RC Slope Mower                                                                  | Purchase         | 70,000     | 70,000       | General Fund    |
| John Deere Gator - Replacement of #1376                                         | Purchase         | 15,000     | 15,000       | General Fund    |
| 1605 JD Lawnmower                                                               | Purchase         | 82,000     | 82,000       | General Fund    |
| <u>PW Facilities:</u>                                                           |                  |            |              |                 |
| Parking Lot Expansion at Public Works                                           | Purchase         | 45,000     | 45,000       | General Fund    |
| Pole Barn/Weather Shed                                                          | Purchase         | 57,000     | 57,000       | General Fund    |
| <u>Mechanical Barn:</u>                                                         |                  |            |              |                 |
| Replacement of Rollup Doors at Mechanical Barn                                  | Purchase         | 43,000     | 43,000       | General Fund    |
| <b>IT:</b>                                                                      |                  |            |              |                 |
| 2023 Ford Explorer                                                              | Purchase         | 35,000     | 35,000       | General Fund    |
| <b>Recreation:</b>                                                              |                  |            |              |                 |
| <u>Equipment</u>                                                                |                  |            |              |                 |
| (2) John Deere Gators                                                           | Purchase         | 29,000     | 29,000       | General Fund    |
| (5) Portable Pitching Mounds                                                    | Purchase         | 15,000     | 15,000       | General Fund    |
| (2) John Deere Z950R Z Trak Mower                                               | Purchase         | 23,000     | 23,000       | General Fund    |
| Toro Versa Verticut Machine                                                     | Purchase         | 50,000     | 50,000       | General Fund    |
| Toro Procure Soil Reliever Aerator                                              | Purchase         | 44,000     | 44,000       | General Fund    |
| <u>Facilities Upgrades</u>                                                      |                  |            |              |                 |
| Football/Soccer Fields Parking Lot at Trione Park - Clean, Seal Coat and Stripe | Purchase         | 26,000     | 26,000       | General Fund    |
| Banners/Pole Arms                                                               | Purchase         | 30,000     | 30,000       | General Fund    |
| New Fencing and Gates at Trione Football Fields                                 | Purchase         | 110,000    | 110,000      | General Fund    |
| Artificial Turf at Sports Complex                                               | Purchase         | 500,000    | 500,000      | General Fund    |
| <b>Senior Center/Library:</b>                                                   |                  |            |              |                 |
| (4) Sail Shades for Sr. Center/Library Plaza                                    | Purchase         | 38,000     | 38,000       | General Fund    |

### Summary of FY 2023 Capital Budget Requests - MAYOR Approved

| Description                                                                 | Acquisition Type | Total Cost       | FY 2022 Cost     | Source of Funds   |
|-----------------------------------------------------------------------------|------------------|------------------|------------------|-------------------|
| <b>Library:</b>                                                             |                  |                  |                  |                   |
| Rotunda Interior Upgrade for Pamphlet and Poster Area                       | Purchase         | 5,000            | 5,000            | General Fund      |
| Public Restroom Upgrade                                                     | Purchase         | 15,000           | 15,000           | General Fund      |
| <b>Civic Center</b>                                                         |                  |                  |                  |                   |
| Replacement of Tables                                                       | Purchase         | 9,500            | 9,500            | General Fund      |
| EventPro Software (One Time Charge \$5400 then \$730/mth subscription)      | Purchase         | 14,160           | 14,160           | General Fund      |
| <b>Infrastructure</b>                                                       |                  |                  |                  |                   |
| Hwy 98 Lighting - Phase 2                                                   | Purchase         | 125,000          | 125,000          | General Fund      |
| FY 23 Road Resurfacing                                                      | Purchase         | 1,000,000        | 850,000          | General Fund      |
| FY 23 Road Resurfacing                                                      | Purchase         |                  | 150,000          | Ten Cent Gas Fund |
| FY 23 Sidewalk Plan                                                         | Purchase         | 556,000          | 556,000          | Capital Reserve   |
| Private Rd Resurfacing                                                      | Purchase         | 140,000          | 140,000          | General Fund      |
| Corte to Friendship Road Extension (City Portion for \$2.5 million project) | Purchase         | 250,000          | 250,000          | General Fund      |
| Lavendar Lane Improvement Project                                           | Purchase         | 450,000          | 450,000          | General Fund      |
| Pollard Road/Hwy 64 Improvement Project                                     | Purchase         | 450,000          | 450,000          | General Fund      |
| 20% on Tranporation Improvement Plan (Total \$50,000)                       | Purchase         | 10,000           | 10,000           | General Fund      |
| Daphne Sports Complex Pavement Failure Repair                               | Purchase         | 40,000           | 40,000           | General Fund      |
| <b>Facilities:</b>                                                          |                  |                  |                  |                   |
| Citywide HVAC Replacements                                                  | Purchase         | 75,000           | 75,000           | General Fund      |
| Ruff Wilson Roof Replacement - Gym                                          | Purchase         | 87,000           | 87,000           | General Fund      |
| Clean Air Duct System at City Hall                                          | Purchase         | 40,000           | 40,000           | General Fund      |
| Replace/reseal roof at Library                                              | Purchase         | 120,000          | 120,000          | General Fund      |
| Upgrade Parking Lot Lights to LED at Civic Center, Rec, Library             | Purchase         | 37,000           | 37,000           | General Fund      |
| Renovate Restroom Facilities - Village Point Park                           | Purchase         | 7,500            | 7,500            | General Fund      |
| Renovate Restroom Facilities - May Day Park                                 | Purchase         | 7,500            | 7,500            | General Fund      |
| Renovate Restroom Facilities - Park City Park                               | Purchase         | 7,500            | 7,500            | General Fund      |
| Fire Training CPAT Facility Sitework and Parking                            | Purchase         | 150,000          | 150,000          | General Fund      |
| <b>Total New Capital Requests:</b>                                          |                  | <b>6,353,474</b> | <b>5,943,474</b> |                   |

| SOURCE OF FUNDS |                  |
|-----------------|------------------|
| General Fund    | 5,163,398        |
| Capital Reserve | 556,000          |
| Municipal Court | 74,076           |
| Ten Cent Gas    | 150,000          |
|                 | <u>5,943,474</u> |

### Summary of FY 2023 New Personnel Upgrade Requests

| Description                                              | Grade & Step         | Increase<br>Total Annual<br>Salary | Total Annual<br>Taxes and<br>Benefits | Increase<br>Total Annual<br>Cost | FUNDED         |                 |
|----------------------------------------------------------|----------------------|------------------------------------|---------------------------------------|----------------------------------|----------------|-----------------|
|                                                          |                      |                                    |                                       |                                  | Hire Date      | FY 2023<br>Cost |
| <b>Police Department:</b>                                |                      |                                    |                                       |                                  |                |                 |
| Upgrade Patrol Officer to Sergeant                       | 19 to 25             | 9,610                              | 1,748                                 | 11,358                           | 10/6/2022      | 11,358          |
| Upgrades for 3 FT and 3 PT Dispatcher                    | (\$ .10 to \$.54/hr) | 4,262                              | 717                                   | 4,979                            | 10/6/2022      | 4,979           |
| <b>Fire Department:</b>                                  |                      |                                    |                                       |                                  |                |                 |
| Upgrade Firefighter to Medic                             | 12 to 14             | 6,233                              | 1,112                                 | 7,345                            | 1/1/2023       | 5,509           |
| Upgrade (3) Lieutenants to (3) Captains                  | 19 to 22             | 19,374                             | 3,456                                 | 22,830                           | 10/6/2022      | 22,830          |
| Increase (15) Fire/Medic to (15) Driver                  | 12/14 to 16          | 84,240                             | 15,030                                | 99,270                           | 10/6/2022      | 99,270          |
| <b>Recreation:</b>                                       |                      |                                    |                                       |                                  |                |                 |
| Upgrade Field Maintenance I to Irrigation Specialist     | 6 to 15              | 14,421                             | 2,936                                 | 17,357                           | 10/6/2022      | 17,357          |
| <b>Public Works:</b>                                     |                      |                                    |                                       |                                  |                |                 |
| Upgrade Facility Maintenance I to Fac Maint II           | 13 to 15             | 3,952                              | 740                                   | 4,692                            | 10/6/2022      | 4,692           |
| <b>Senior Center:</b>                                    |                      |                                    |                                       |                                  |                |                 |
| Upgrade Part-Time Admin Asst to Full Time                | PT to FT             | 8,688                              | 18,212                                | 26,900                           | 10/6/2022      | 26,900          |
| Upgrade: Senior Center Manager to Senior Center Director |                      | 5,900                              | 600                                   | 6,500                            | 10/6/2022      | 6,500           |
| <b>Building Inspections:</b>                             |                      |                                    |                                       |                                  |                |                 |
| Upgrade Part-Time Admin Asst to Full Time                | PT to FT             | 12,228                             | 18,489                                | 30,717                           |                |                 |
| <b>Library:</b>                                          |                      |                                    |                                       |                                  |                |                 |
| AV Technician to Operations Coordinator                  | 14 to 20             | 4,202                              | 743                                   | 4,945                            | 10/6/2022      | 4,945           |
| Technician to Special Collections Librarian              | 9 to 19              | 12,043                             | 2,131                                 | 14,174                           | 10/6/2022      | 14,174          |
| Technician to Cataloger I                                | 9 to 16              | 4,160                              | 736                                   | 4,896                            | 10/6/2022      | 4,896           |
| Catalog Supervisor to Cataloger II                       | 17 to 19             | 5,470                              | 968                                   | 6,438                            | 10/6/2022      | 6,438           |
| <b>Planning:</b>                                         |                      |                                    |                                       |                                  |                |                 |
| Planning Coordinator - Grade 12 to 14                    | 12 to 14             | 4,888                              | 761                                   | 5,649                            | 10/6/2022      | 5,649           |
| Admin Support Specialist II to Admin Assistant           | 10 to 13             | 4,790                              | 746                                   | 5,536                            | 10/6/2022      | 5,536           |
| <b>IT:</b>                                               |                      |                                    |                                       |                                  |                |                 |
| Systems Administrator - Non Exempt to Exempt             |                      | -                                  | -                                     | -                                | 10/6/2022      | -               |
| <b>Total Personnel Costs - ALL FUNDS</b>                 |                      | <b>204,461</b>                     | <b>69,125</b>                         | <b>273,586</b>                   | <b>241,033</b> |                 |

### Summary of FY 2023 New Personnel Requests

|                                              |       |           |                     |                                 |                   |                |            | FUNDED    |              |
|----------------------------------------------|-------|-----------|---------------------|---------------------------------|-------------------|----------------|------------|-----------|--------------|
| Description                                  | Grade |           | Total Annual Salary | Total Annual Taxes and Benefits | Total Annual Cost | One-Time Costs | Total Cost | Hire Date | FY 2023 Cost |
| Public Safety:                               |       |           |                     |                                 |                   |                |            |           |              |
| Police Department:                           |       |           |                     |                                 |                   |                |            |           |              |
| Communications Officer                       | 13    | Full Time | 40,082              | 23,370                          | 63,452            | -              | 63,452     | 10/1/2022 | 63,452       |
| (3) Police Cadets                            | 8     | Part Time | 56,160              | 5,139                           | 61,299            | -              | 61,299     |           |              |
| SRO for High School                          | 19    | Full Time | 48,387              | 24,593                          | 72,980            | 18,000         | 90,980     | 10/1/2022 | 90,980       |
| Less: BCBE Contribution                      |       |           | (50,000)            | -                               | (50,000)          | -              | (50,000)   | 10/1/2022 | (50,000)     |
| Fire Department:                             |       |           |                     |                                 |                   |                |            |           |              |
| Deputy Fire Marshall                         | 25    | Full Time | 51,626              | 25,660                          | 77,286            | 42,500         | 119,786    | 1/1/2023  | 100,465      |
| Operations Chief w/ New Vehicle              | 33    | Full Time | 70,138              | 28,964                          | 99,102            | 42,500         | 141,602    |           |              |
| Training Captain                             | 22    | Full Time | 52,189              | 25,760                          | 77,949            | -              | 77,949     |           |              |
| Recreation:                                  |       |           |                     |                                 |                   |                |            |           |              |
| Deputy Director                              | 32    | Full Time | 67,746              | 29,613                          | 97,359            | -              | 97,359     | 1/1/2023  | 73,019       |
| Building Inspection:                         |       |           |                     |                                 |                   |                |            |           |              |
| Building Inspector I - Part Time             | 20    | Part Time | 24,779              | 4,201                           | 28,980            | -              | 28,980     |           |              |
| Marketing:                                   |       |           |                     |                                 |                   |                |            |           |              |
| Tourism Events Coordinator                   | 19    | Full Time | 48,276              | 23,966                          | 72,242            | -              | 72,242     |           |              |
| Public Works:                                |       |           |                     |                                 |                   |                |            |           |              |
| Admin                                        |       |           |                     |                                 |                   |                |            |           |              |
| Transportation Coordinator                   | 27    | Full Time | 62,028              | 26,108                          | 88,136            | 50,000         | 138,136    |           |              |
| Safety Coordinator w/New Vehicle             | 20    | Full Time | 49,558              | 24,166                          | 73,724            | 50,000         | 123,724    |           |              |
| Janitorial                                   |       |           |                     |                                 |                   |                |            |           |              |
| Custodian w/New Vehicle                      | 4     | Full Time | 28,600              | 21,807                          | 50,407            | 40,000         | 90,407     |           |              |
| Custodian                                    | 4     | Full Time | 28,600              | 21,807                          | 50,407            |                | 50,407     |           |              |
| Building Maintenance                         |       |           |                     |                                 |                   |                |            |           |              |
| Facility Maintenance Technician              | 13    | Full Time | 40,406              | 24,018                          | 64,424            | -              | 64,424     |           |              |
| Facility Maintenance Technician w/vehicle    | 13    | Full Time | 40,406              | 24,018                          | 64,424            | 55,000         | 119,424    |           |              |
| Solid Waste                                  |       |           |                     |                                 |                   |                |            |           |              |
| Solid Waste Worker 1 (Eliminate Temp Worker) | 6     | Full Time | 31,231              | 22,299                          | 53,530            | (46,000)       | 7,530      |           |              |
| Administrative Assistant Specialist II       | 10    | Full Time | 36,471              | 22,129                          | 58,600            | -              | 58,600     |           |              |
| Mechanical Barn                              |       |           |                     |                                 |                   |                |            |           |              |
| Mechanic                                     | 13    | Full Time | 40,406              | 23,787                          | 64,193            | -              | 64,193     | 10/1/2022 | 64,193       |
| Mechanic                                     | 13    | Full Time | 40,406              | 23,787                          | 64,193            | -              | 64,193     |           |              |
| Mechanic                                     | 13    | Full Time | 40,406              | 23,787                          | 64,193            | -              | 64,193     |           |              |
| Grounds                                      |       |           |                     |                                 |                   |                |            |           |              |
| Landscape Maintenance Worker I               | 6     | Full Time | 31,231              | 22,802                          | 54,033            | -              | 54,033     | 10/1/2022 | 54,033       |
| Landscape Maintenance Worker I               | 6     | Full Time | 31,231              | 22,802                          | 54,033            | -              | 54,033     |           |              |
| Landscape Maintenance Worker II              | 11    | Full Time | 37,775              | 24,133                          | 61,908            | -              | 61,908     |           |              |
| Crew Leader                                  | 14    | Full Time | 41,710              | 24,934                          | 66,644            | -              | 66,644     |           |              |
| Mowing                                       |       |           |                     |                                 |                   |                |            |           |              |
| Equipment Operator                           | 13    | Full Time | 40,406              | 24,704                          | 65,110            | -              | 65,110     | 3/1/2023  | 32,555       |
| Equipment Operator                           | 13    | Full Time | 40,406              | 24,704                          | 65,110            | -              | 65,110     |           |              |
| Mowing Maintenance Worker II                 | 11    | Full Time | 37,775              | 24,167                          | 61,942            | -              | 61,942     |           |              |
| Mowing Maintenance Worker II                 | 11    | Full Time | 37,775              | 24,167                          | 61,942            | -              | 61,942     |           |              |
| Mowing Maintenance Worker I                  | 6     | Full Time | 31,231              | 22,830                          | 54,061            | -              | 54,061     |           |              |
| Mowing Maintenance Worker I                  | 6     | Full Time | 31,231              | 22,830                          | 54,061            | -              | 54,061     |           |              |
| Total Personnel Costs - ALL FUNDS            |       |           | 1,208,672           | 687,052                         | 1,895,724         | 252,000        | 2,147,724  | 428,697   |              |

**CITY OF DAPHNE, ALABAMA  
ORDINANCE 2022-59**

**ADOPTING THE FISCAL YEAR 2023 BUDGET**

**WHEREAS**, the Mayor of the City of Daphne has submitted to the City Council a budget for Fiscal Year 2023 which begins October 1, 2022 and ends September 30, 2023 (the "FY23 Operating Budget"); and

**WHEREAS**, the City Council has reviewed and considered such proposed budget; and

**WHEREAS**, the City Council believes that the attached proposed budget is a viable spending plan for the City during the next fiscal year;

**WHEREAS**, the City's procedures require the adoption of the budget by Ordinance; and

**WHEREAS**, if the amounts budgeted for departmental operating items or purposes are not required to be utilized for such items or purposes, then upon written approval by the Mayor or the Finance Director, these amounts may be expended for other departmental items or purposes, provided that the total amount of the adopted operating budget is not exceeded; and

**WHEREAS**, the Mayor is authorized to approve all applications for grants during the fiscal year with the understanding that grant awards requiring an additional appropriations will be presented to Council for approval.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA**, that the FY2023 Budget in which the General Fund revenues exceed appropriations in the amount of \$7,087 (*All Funds* - \$569,472) which includes total new Personnel and Personnel upgrades of \$669,730 and Capital \$5,163,398 (*All Funds* - \$5,943,474) as attached hereto and made a part hereof;

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS** \_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
**Robin LeJeune, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Candace G. Antinarella, CMC, City Clerk**

**CITY OF DAPHNE, ALABAMA  
ORDINANCE 2022-60**

**APPROPRIATION FOR GARBAGE TRUCK AND CITY HALL ROOF**

**WHEREAS**, Ordinance 2021-49 approved and adopted the Fiscal Year 2022 Budget on September 20, 2021; and

**WHEREAS**, subsequent to the adoption of the Fiscal Year 2022 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2022 budget; and

**WHEREAS**, an appropriation is needed for repairs to the City Hall roof with estimated costs to be \$160,000; and

**WHEREAS**, an appropriation is needed to replace a new Garbage Truck that is in need of excessive repairs. The total cost of a new 2023 Automated Loader is estimated to be \$320,000; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA**, that

- 1) Funds in the amount \$320,000 from the **General Fund and transferred to the Capital Reserve Fund** are hereby appropriated and made part of the Fiscal Year 2022 Budget for the purchase of a new Garbage Truck.
- 2) Funds in the amount \$160,000 from the **General Fund and transferred to the Capital Reserve Fund** are hereby appropriated and made part of the Fiscal Year 2022 Budget for repairs to the roof at City Hall.
- 3) The Mayor is hereby authorized to execute any and all document required in relation to these projects.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
**Robin LeJeune, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Candace G. Antinarella, CMC, City Clerk**

**CITY OF DAPHNE, ALABAMA  
ORDINANCE 2022- 61**

**APPROPRIATION: NORTH MAIN STREET AT FIRE STATION #2 DRAINAGE  
IMPROVEMENTS PROJECT**

**WHEREAS**, Ordinance 2021-49 approved and adopted the Fiscal Year 2022 Budget on September 20, 2021; and

**WHEREAS**, subsequent to the adoption of the Fiscal Year 2022 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2022 budget; and

**WHEREAS**, North Main Street at Fire Station #2 Drainage Improvements Project has been bid with a total construction cost of \$1,109,065 (Construction - \$1,056,253 and Contingency - \$52,812); and

**WHEREAS**, the City wishes to use a portion of the Coronavirus State and Local Recovery Funds (SLFRF) received pursuant to the American Rescue Plan Act (ARPA) for funding this project; and

**WHEREAS**, the City has elected to take a standard allowance of up to \$10 million in revenue loss as allowed by the U.S. Department of Treasury and deemed its SLFRF funds to be used to provide government services under this allowance; and

**WHEREAS**, the City has determined this project qualifies as government services.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that:**

1. Funds in the amount of **\$1,109,065** from the **COVID-19 Relief Fund** are appropriated and made a part of the Fiscal Year 2022 budget for the City's portion of the project herein described.
2. The Mayor is hereby authorized to execute all documents required in order for the City of Daphne to participate in such project.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA** this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
**Robin LeJeune, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Candace G. Antinarella, City Clerk**