



## Library Board - Meeting Minutes

December 10, 2020 (FY 2021)

### In Attendance:

Board Chair Elliott Riser; Board Vice Chair Nancy Volovecky; Library Board Members, Kathi Alsip, Chuck Dean, and Jewel Lawson; Councilwoman Angie Phillips; Councilman Steve Olen; and Library Director Tonja Young.

### 1) Call to Order:

Meeting conducted by Zoom. Meeting called to order at 4:33 pm by Elliott.

### 2) Old Business:

**Minutes:** Motion to approve the minutes as read made by Nancy and seconded by Chuck; motion passed.

### 3) New Business:

**Statistics:** Circulation was 22,751 items for the month of November. The library had 6,657 patrons. Camellia Net e-books continue to be heavily used at 2,176 circulations. Story time and teen events continue to be presented online, as well as craft kits called "Take-n-Make" that kids and teens may pick up at the library to make at home.

**COVID-19 Procedures:** The Library continues to display posters for the public; staff continues using procedures for safety that were put into place (gloves, sanitizer, extra cleaning and wiping down surfaces); and public safety procedures are still in place (sanitizer, keyboard protectors, wiping down surfaces and spraying door handles).

**New Staff:** Ashley Hudson has taken over the special collections cataloging position. The other recently new employee, Mary Kinney, is doing very well working at the front desk.

**Staff Christmas:** Staff received tee shirts for Christmas with either 'reading' or 'library' sayings/pictures on the front. They all seemed happy with their gifts.

**Holidays for 2021:** Tonja presented the holidays chosen by the city and requested approval for the library to close on those holidays. A motion was made by Kathi and seconded by Nancy. Motion passed.

**January:** Board Chair Elliott reminded the group about the APLS (Alabama Public Library Service) training required for library boards prior to December 2021. If we cannot return to in-person meetings, everyone may have to watch videos on their own.

4) **Friends of the Daphne Library Participation:** Book Shop still closed to the public.

5) **Public Participation:** Angie and Steve both stated that they really appreciate the library and look forward to working with us again in 2021.

6) **Adjourn:** Motion to adjourn was made to adjourn by Chuck and seconded by Kathi. Meeting adjourned at 4:57 pm.

Respectfully submitted by T. Young, December 14, 2020.